

SAPULPA MUNICIPAL AUTHORITY MEETING

CITY HALL - 425 EAST DEWEY AVENUE

COUNCIL CHAMBERS, 2ND FLOOR

7:00 P.M., MONDAY, APRIL 2, 2018

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting. A Sign in Sheet is located at the back of the room. Those wishing to address the Municipal Authority are to sign in prior to the start of the meeting and identify the item(s) they wish to address. Comments concerning items scheduled on the Agenda will be heard immediately following the presentation by staff or petitioner and Comments concerning items not scheduled on the Agenda will only be heard under the Public Comments section. The Municipal Authority will act on an Item after all comments have been heard.

PLEASE COME TO THE PODIUM WHEN THE CHAIRMAN CALLS YOUR NAME

- AGENDA -

1. **CALL TO ORDER.**
2. **ROLL CALL.**
3. **MINUTES.**
 - A. Consider approving the minutes of the March 19, 2018, regular municipal authority meeting.
4. **APPOINTMENTS, AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**
5. **CONSENT ITEMS:** All matters under “Consent” are considered by the Municipal Authority to be routine and will be enacted by one motion. Any Municipal Authority Trustee may, however, remove an item from consent by request.
 - A. Consider approving Claims in the amount of \$105,022.96
(Refer to: Purchase Order Claim Register with City Agenda)
6. **PUBLIC HEARINGS.**
7. **ADMINISTRATION.**
8. **NEW BUSINESS.**

9. **INFORMATIONAL ITEMS FROM CHAIRMAN, BOARD OF TRUSTEES, TRUST MANAGER, OR TRUST ATTORNEY.**

A. Oklahoma Department of Environmental Quality (ODEQ) Water Notification.

10. **PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the Municipal Authority on any subject not scheduled on the Regular Agenda. The Municipal Authority shall make no decision or action, except to direct the Trust Manager to take action, or to schedule the matter for Municipal Authority discussion at a later date.

Please come to the podium when the Chairman calls your name and keep your comments as brief as possible.

11. **ADJOURNMENT.**

Posted this 29th day of March, 2018 at or before 5:00 p.m., at the Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

Name: *Anna Jo Fife*

Title: *Administrative Assistant*



Municipal Authority Regular

3.A.

Meeting Date: April 2, 2018

Submitted For: Shirley Burzio, City Clerk

Submitted By: Amy Hoehner, Legal Assistant

SUBJECT:

Consider approving the minutes of the March 19, 2018, regular municipal authority meeting.

Attachments

minutes.03-19-2018 sma

DRAFT

SAPULPA MUNICIPAL AUTHORITY
TRUST PROCEEDINGS
Meeting of March 19, 2018

The Board of Trustees of the Sapulpa Municipal Trust Authority met in regular session Monday, March 19, 2018, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Reg Green, Chairman
Louis Martin, Jr., Vice-Chairman
John Anderson, Trustee
Marty Cummins, Trustee
Wes Galloway, Trustee
Craig Henderson, Trustee
Alan Jones, Trustee
Hugo Naifeh, Trustee
Charles Stephens, Trustee
Carla Stinnett, Trustee

Staff Present: Joan Riley, Trust Manager; Rick Rumsey, Assistant Trust Manager; Pam Vann, Trust Treasurer; David Widdoes, Trust Attorney; Shirley Burzio, Secretary

1. MINUTES, CONSENT ITEMS AND ADMINISTRATION.

Motion was made by Vice-Chairman Louis Martin, seconded by Trustee Wes Galloway, to approve the following items of business:

- A.** Approve the minutes of the March 5, 2018, regular municipal authority meeting;
- B.** Approve claims in the amount of \$554,379.35;
- C.** Approve the agreement with the Sapulpa Chamber Foundation, doing business as Pride In Sapulpa (Pride), to conduct activities within the corporate limits of the City for the sum of \$2,500.00 per month;
- D.** Approve Change Order No. 1 to the agreement with Houchin Electric Company, Inc., for electrical renovations at the water pump station in the amount of \$15,156.00.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 10-0.

2. **PUBLIC COMMENTS:**

There were no comments made to the board.

3. **ADJOURNMENT.**

There being no further business to consider, motion was made by Trustee Charles Stephens, seconded by Vice-Chairman Louis Martin, to adjourn the meeting. Motion carried unanimously.

Chairman

Attest:

Secretary



Consent Agenda 5.A.

Municipal Authority Regular

Meeting Date: April 2, 2018

Submitted By: Amber Fisher, Accounts Payable Clerk

SUBJECT:

Consider approving Claims in the amount of \$105,022.96
(Refer to: Purchase Order Claim Register with City Agenda)



Municipal Authority Regular

9.A.

Meeting Date: April 2, 2018

Submitted For: Rick Rumsey, Assistant City Manager

Submitted By: Amy Hoehner, Legal Assistant

SUBJECT:

Oklahoma Department of Environmental Quality (ODEQ) Water Notification.

Attachments

ODEQ Letter



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

March 9, 2018

Mr. Robert Pettit
City of Sapulpa
P.O. Box 1130
Sapulpa, OK 74067

Re: NOV Nos. P-1020404-17-1, P-1020404-17-2, P-1020404-17-3, and P-1020404-17-4
PWSID No. OK1020404
Subject: Closing Previous Notice of Violation

Dear Mr. Pettit:

On January 12, 2017; June 20, 2017; September 7, 2017; and November 3, 2017 the City of Sapulpa was issued the above-mentioned Notice of Violation ("NOVs"). These NOVs required the City of Sapulpa to comply with the requirements of the Oklahoma Administrative Code, Rule 252:631-1-3 of the "Public Water Supply Operation" rules, and distribute public notice to the users of the water supply.

A review of Oklahoma Department of Environmental Quality ("DEQ") records confirmed that the system's current sample result(s) have fallen below the MCL, and the system has met the compliance criteria for those violations. In addition, the City of Sapulpa issued the required public notices for these NOVs, and all proofs of public notice certification were submitted to DEQ. Therefore, the above-referenced NOVs are closed as of the date of this letter.

If you have any questions, please contact Steven Thibodeau, District Compliance Coordinator, at (405) 702-8165 or Steven.Thibodeau@deq.ok.gov.

Sincerely,

Patty S. Thompson, P.E.
Engineering Manager
Public Water Supply Group
Water Quality Division

