

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of August 19, 2019

The City Council of Sapulpa, Oklahoma, met in regular session Monday, August 19, 2019, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Reg Green, Mayor
Louis Martin, Jr., Vice-Mayor
John Anderson, Councilor
Bruce Bledsoe, Councilor
Marty Cummins, Councilor
Wes Galloway, Councilor
Carla Gunn, Councilor
Craig Henderson, Councilor
Hugo Naifeh, Councilor
John Suggs, Councilor

Staff Present: City Manager Joan Riley; City Treasurer / Finance Director Pam Vann; City Attorney David Widdoes; City Clerk Shirley Burzio; Police Chief Mike Haefner

1. INVOCATION.

The invocation was given by Rev. Gary Brown.

2. PLEDGE OF ALLEGIANCE.

Mayor Reg Green led the Pledge of Allegiance.

3. MINUTES AND CONSENT ITEMS.

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Wes Galloway, to approve the following items of business:

- A.** Approve minutes of the August 5, 2019, regular city council meeting;
- B.** Approve claims in the amount of \$496,788.91;
- C.** Approve pre-paid claims in the amount of \$4,718.83.

AYE: Reg Green, Louis Martin, Jr., John Anderson, Bruce Bledsoe,
Marty Cummins, Wes Galloway, Carla Gunn, Craig
Henderson, Hugo Naifeh, John Suggs

Vote: 10 - 0 MOTION CARRIED

4. APPOINTMENTS, AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

- A.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Wes Galloway, to approve the adoption of a resolution commending Major Nate Norton, Police Service Division Major, and showing appreciation for thirty-five years of dedicated service to the City of Sapulpa. (Resolution #4583)

AYE: Reg Green, Louis Martin, Jr., John Anderson, Bruce Bledsoe,
Marty Cummins, Wes Galloway, Carla Gunn, Craig
Henderson, Hugo Naifeh, John Suggs

Vote: 10 - 0 MOTION CARRIED

- B.** A framed copy of the resolution, a watch and Major Norton's service revolver were presented to Major Norton by Mayor Reg Green, City Manager Joan Riley and Police Chief Mike Haefner.

5. ADMINISTRATION.

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the following items of business:

- A.** Accept and award the bid for supplying materials to the Utility Maintenance Department for Fiscal Year 2019-2020 to Core & Main, who was the lowest and most responsible bidder on all bid items, and approve all contract documents related thereto;
- B.** Approve the agreements with successful bidders Apac-Central, Inc., Maxwell Supply, Hutchinson Salt Co., Dunham Asphalt Services, Mohawk Material, and Core & Main, for the purchase of major thoroughfare materials and supplies;
- C.** Approve the agreements with successful bidders Brenntag Southwest, Inc., and Hawkins, Inc., for the purchase of materials and supplies for the water treatment plant.

AYE: Reg Green, Louis Martin, Jr., John Anderson, Bruce Bledsoe,
Marty Cummins, Wes Galloway, Carla Gunn, Craig
Henderson, Hugo Naifeh, John Suggs

Vote: 10 - 0 MOTION CARRIED

- D. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor John Anderson, to approve the amendment to the 2009 Human Resources Policies and Procedures Manual (Section 307, Drug and Alcohol Policy).

AYE: Reg Green, Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 10 - 0 MOTION CARRIED

6. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY.

- A. The status report from Tetra Tech regarding various city and trust projects was presented for discussion only. There was no action taken by the board.

7. PUBLIC COMMENTS.

There were no comments made to the council.

8. ADJOURNMENT.

There being no further business to consider, motion was made by Councilor John Anderson, seconded by Councilor Wes Galloway, to adjourn the meeting.

AYE: Reg Green, Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 10 - 0 MOTION CARRIED

Mayor

Attest:

City Clerk



AGENDA ITEM

City Council Regular

5.A.

Meeting Date: August 19, 2019

Submitted By: Shirley Burzio, City Clerk

Department: City Clerk

Presented By:

SUBJECT:

Consider approving the August 5, 2019, minutes of the regular city council meeting.

BACKGROUND:

RECOMMENDATION:

Attachments

[minutes.08-05-2019 city](#)

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of August 5, 2019

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Present: Reg Green, Mayor
Louis Martin, Jr., Vice-Mayor
John Anderson, Councilor
Marty Cummins, Councilor
Wes Galloway, Councilor
Carla Gunn, Councilor
Craig Henderson, Councilor
Hugo Naifeh, Councilor
John Suggs, Councilor

Absent: Bruce Bledsoe, Councilor

Staff City Manager Joan Riley; City Treasurer / Finance

Present: Director Pam Vann; City Attorney David Widdoes; City Clerk Shirley Burzio; Urban Development Director Nikki Howard; Police Chief Mike Haefner

1. INVOCATION.

The invocation was given by Mrs. Mary Walters.

2. PLEDGE OF ALLEGIANCE.

Mayor Reg Green led the Pledge of Allegiance.

3. MINUTES AND CONSENT ITEMS.

Motion was made by Councilor John Anderson, seconded by Vice-Mayor Louis Martin, to approve the following items of business:

- A.** Approve the minutes of the July 15, 2019, regular city council meeting;
- B.** Approve claims in the amount of \$452,393.16;
- C.** Approve prepaid claims in the amount of \$274,150.37.

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

4. COMMUNITY DEVELOPMENT.

- A.** Motion was made by Councilor Marty Cummins, seconded by Councilor Hugo Naifeh, to approve the adoption of an Ordinance amending the Zoning Ordinance of the City of Sapulpa; changing the zone and district of property located 517 North Third Street, City of Sapulpa, Creek County, State of Oklahoma, from RS-3 (Residential Single Family High Density) to RD (Residential Duplex) per SAZ-954; and directing the City Clerk to show each change upon the official zoning map; repealing all ordinance or parts of ordinances in conflict herewith; providing for severability; and declaring an emergency.. (Ordinance No. 2817)

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

- 1.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the passage and adoption of the emergency clause.

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

- B.** Mr. Doug Redding, owner of a trailer park located near the proposed commercial medicinal marijuana dispensary, informed the council that he does not have sex offenders residing in the trailer park. The police department's website for sex offenders was incorrect. Mr. Redding expressed concern about the dispensary's proximity to the skating rink, and the safety of the children.

According to Ms. Shari Phelps, applicant, the building she will be using is made of concrete with no windows. A security system with cameras will be installed. A fence will be constructed to the east and south of the property. Only authorized persons will be allowed to enter the dispensary.

Mr. Jay Roberts, owner of Route 66 Roller Rink, told the council that a medicinal marijuana dispensary operating next to the skating rink will take away from his business financially, because parents will stop bringing their children to skate or book parties.

Because of the proximity of school age children on adjacent property as overriding public interest, motion was made by Vice-Mayor Louis Martin, seconded by Councilor Hugo Naifeh, to deny the application submitted by Shari Lawson Phelps, Releaf Ranch, LLC, for a Specific Use Permit, SUP-041, to allow a commercial medicinal marijuana dispensary to be located at 9697 State Highway 66, Sapulpa, Oklahoma.

AYE: Louis Martin, Jr., Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

NAY: Reg Green, John Anderson

Vote: 7 - 2 MOTION CARRIED

- C.** Motion was made by Councilor Hugo Naifeh, seconded by Councilor Craig Henderson, to approve the application submitted by Andrew Davis and Nick Ramirez, Green Country Research, for a Specific Use Permit, SUP-042, to allow a marijuana grow facility located at 4550 West 57th Street South, Tulsa.

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

- D.** Mr. Paul Carnes, owner of property at 404 West Dewey Avenue, told the board that a daycare is located on his property. The daycare's playground is in view of the proposed dispensary. The Department of Human Services, municipal library, literacy building, and American Heritage Park are also located in the vicinity.

Because of the proximity of children on nearby properties as outweighing public interest, motion was made Vice-Mayor Louis Martin, seconded by Councilor West Galloway, to deny the application submitted by Amwar Hussein, for a Specific Use Permit, SUP-036, to allow Commercial Medicinal Marijuana Dispensary located at 2 South Independence Street, Sapulpa, Oklahoma.

AYE: Reg Green, Louis Martin, Jr., Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

NAY: John Anderson

Vote: 8 - 1 MOTION CARRIED

5. ADMINISTRATION.

- A.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Craig Henderson, to approve Change Order #2, to the contract with D. C. Bass & Sons Construction Company for the construction of the Sapulpa Animal Shelter in the additive amount of \$4,564.70.

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

- B.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Hugo Naifeh, to approve Amendment No. 4 to the contract with D. C. Bass & Sons Construction Company for the construction of the Youth Sports Complex in the additive amount of \$277,271.24.

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

- C.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Wes Galloway, to approve the acceptance and award of bid(s) for supplying chemicals to the Water Treatment Plant, for Fiscal Year 2019-2020, to the following vendors as being the lowest and most responsive bidders as further specified on the bid information sheet:

Polyaluminum Chloride..... Brenntag
Acrylimide..... Brenntag
Sodium Hypochlorite..... Hawkins
Hydrofluosilicic Acid.....Hawkins
Sodium Permanganate.....Hawkins
Phosphate.....Brenntag
Poly Epi-Amine..... Brenntag

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

- D. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor John Anderson, to approve the award of bid(s) for supplying materials to the Street Department, for Fiscal Year 2019-2020, to the following vendors as being the lowest and most responsive bidders as further specified on the bid list:

Aggregate Base Type A.....	APAC
1 1/2 Class A Rock.....	APAC
2' Class A Rock.....	APAC
3/8 - 5/8 Washed Limestone Chips.....	APAC
12" Rip Rap.....	APAC
18" Rip Rap.....	APAC
24" Rip Rap.....	APAC
Asphalt HM/ HL-Type A.....	Dunhams
Asphalt HM/ HL-Type B.....	Dunhams
Asphalt HM/ HL-Type C.....	Dunhams
Asphalt HM/ HL-Type D.....	Dunhams
Superpave Type S-3.....	Dunhams
Superpave Type S-4.....	Dunhams
Superpave Type S-5.....	Dunhams
Fill Sand.....	APAC
Pea Gravel.....	APAC
1 1/2 Crusher Run.....	APAC
3" Crusher Run.....	APAC
Screening.....	APAC
Silt Fence with Stakes.....	Core & Main
Reinforced Poly Drain Pipe.....	Core & Main
Pipe N-12(per ASTM F2648).....	Core & Main
Pipe N-12 (per AASHTO).....	Core & Main
Galvanized Pipe(12" Round).....	Core & Main
Galvanized Pipe(12" Elliptical).....	Core & Main
Geotextile Reinforcement U-6.....	Maxwell
Geotextile Reinforcement U-7.....	Maxwell
Salt (Delivered).....	Hutchinson Sales Company

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

- E.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Wes Galloway, to approve the adoption of an Ordinance of the City of Sapulpa, Oklahoma, amending the Master Fee Schedule to the Sapulpa City Code, Appendix A, Section 17.17-511, by providing for amended refuse collection rates; repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing that if any part or parts of this ordinance are held invalid or ineffective, the remaining portions shall not be affected; providing an effective date; and declaring an emergency. (Ordinance No. 2828)

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

- 1.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Wes Galloway, to approve the passage and adoption of the emergency clause.

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

- F.** Motion was made by Councilor Hugo Naifeh, seconded by Vice-Mayor Louis Martin, to approve a release of lien in the amount of \$633.35 for the property located at the southwest corner of West Speer Avenue and North 13th Street, Sapulpa, Oklahoma.

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

- I.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Wes Galloway, to approve the adoption of a resolution of the City of Sapulpa, Oklahoma, amending the FY 2019-2020 annual budget by increasing appropriations in the Federal Seizure and Forfeiture Fund in the amount of \$50,000.00 for the purpose of providing funds to purchase 15 tablets including software and installation. (Resolution No. 4582)

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

6. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY.

- A.** A status report from Tetra Tech regarding various city and trust projects was presented for discussion. There was no action taken by the council.

7. PUBLIC COMMENTS.

There were no comments made to the council.

8. EXECUTIVE SESSION.

- A.** Motion was by Councilor John Anderson, seconded by Vice-Mayor Louis Martin, to approve entering into an executive session for the purpose of discussing:

- 1.** Negotiations with the International Association of Fire Fighters Local 194 and the Fraternal Order of Police Lodge 94 [25 O.S. Section 307 (B) (2).]

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

- B.** The city council convened into an executive session at 8:27 o'clock PM.

At 8:57 o'clock PM and in open session, Mayor Reg Green called the regular council meeting to order.

The following action was taken by the council regarding matters discussed in Executive Session, including ratification of Collective Bargaining Agreements for Fiscal Year 2019-2020 with International Association of Fire Fighters Local 194 and Fraternal Order of Police Lodge 94.

- 1.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Wes Galloway, to approve the collective bargaining agreement between the City of Sapulpa and the Fraternal Order of Police Lodge No. 94, effective July 1, 2019, through June 30, 2020.

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

2. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the collective bargaining agreement between the City of Sapulpa and the International Association of Firefighters Lodge No. 194, effective July 1, 2019, through June 30, 2020.

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

9. **ADJOURNMENT.**

There being no further business to consider, motion was made by Vice-Mayor Louis Martin, seconded by Councilor Hugo Naifeh, to adjourn the meeting.

AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

Vote: 9 - 0 MOTION CARRIED

Mayor

Attest:

City Clerk



AGENDA ITEM

City Council Regular

7.A.

Meeting Date: August 19, 2019

AP Claims for 8/19/19

Submitted By: Amber Fisher, Accounts Payable Clerk

Department: Finance

Attachments

Claims List 8/19/19

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126884R	99-10054	VOICE PRODUCTS INC	ADD 5VOIP TO PHONE SYS	8/2019	AR90781	2,055.00
127669	99-10125	BELL, RODNEY	MEAL REIMBURSEMENT	8/2019	8/6-8/9/19 127669	182.50
127451	99-10143	PERDUE, BRANDON, FIELDER,	CCOLLECTION SERVICES	8/2019	7/1-7/31/19 127451	3,404.70
127086	99-10159	LAWRENCE COUNTY NEWSPAPERS,	SUBSCRIPTION	8/2019	8/12/19 127086	60.00
127469	99-10160	MERRIFIELD OFFICE SOLUTIONS	NAME PLATES	8/2019	174329-001	19.98
127472	99-10160	MERRIFIELD OFFICE SOLUTIONS	"RECEIVED & FILED" STAMP	8/2019	174607-001	43.98
127283	99-10172	METALS BETTER ROOFING & SHEE	COPING METAL/CANOPY	8/2019	19-169	2,773.00
127291	99-10225	CARLTON E CLINE	STALL DOOR REPAIR	8/2019	1445	142.50
127613	99-10225	CARLTON E CLINE	PARK PAVILION REMOVAL	8/2019	1448	4,250.00
126880R	99-10240	VIEWU LLC	REPLACE BODY CAMERA	8/2019	VVSI-1000144	318.00
127555	99-10240	VIEWU LLC	BODY WORN VIDEO CAMERA	8/2019	VVSI-1000182	598.00
127567	99-10252	CECIL COX ENTERPRISES	12 NEW TIRES	8/2019	3047378	1,549.32
127804	99-103	ONG	SERVICE FOR JUNE 2019	6/2019	JUNE 2019 127804	1,228.32
126964	99-10315	CINTAS CORPORATION NO.2	MEDICAL SUPPLIES	8/2019	5014359321	397.88
123343	99-10343	RILEY, JOAN	MILEAGE REIMBURSEMENT	8/2019	7/23-7/26/19 12334	275.50
126945	99-10355	CIRCLE C CONSULTING LLC	4 CASES OF GLOVES/XL	8/2019	2208	251.40
127006R	99-1038	DAVID L. WEATHERFORD	OUTSIDE LEGAL	8/2019	7/22/19 127006	30.00
127465	99-10395	AUBREY WEATHERFORD	WEBSITE/FACEBOOK	8/2019	SAP0819	250.00
127290	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	8/2019	2048652-0	100.20
127242	99-10530	ADVANCED CARE VETERINARY	HOBRAVECTO FOR VALOR	8/2019	73703	49.98
127454	99-10547	BEASLEY TECHNOLOGY INC	IT SERVICES/ANTI VIRUS	8/2019	COR-108245	2,500.00
126886R	99-10674	BILLY JOE WAGGNOR	INSTALL/RELOCATE CAMERA	8/2019	7/23/19 126886	350.00
127409	99-10767	SAP TOWN T'S LLC	T-SHIRTS/SHORTS	8/2019	882019	313.50
126335R	99-10809	MOBILEDEMAND LC	1 T1680 TABLET	8/2019	SI63380	1,671.81
127900A	99-10830	SHAWNEE MISSION TREE SERV	TREE CLEANUP/TORNADO	6/2019	27175	76,000.00
127734	99-10849	J.A.M DISTRIBUTING COMPANY	MOTOR OIL	8/2019	JAM19-273776	634.21
126197	99-1206	REASOR'S INC.	STUDY SESSION GROCERIES	8/2019	2257 7/15/19	29.05
126896	99-1206	REASOR'S INC.	FOOD FOR VALOR	8/2019	5792 7/12/19	15.98
126897	99-1206	REASOR'S INC.	FOOD FOR PRISONERS	8/2019	5162 7/3/19	774.27
127083	99-1206	REASOR'S INC.	HOTDOGS/CONDIMENTS	8/2019	8716 7/19/19	21.86
127625	99-1206	REASOR'S INC.	MEAL/PLANNING COMMISS	8/2019	4387 7/15/19	46.41
126934	99-161	CREEK COUNTY RURAL WATER	#4SEWER BILL/STATION 4	8/2019	741 7/31/19	86.00
127423	99-175	STANDARD DISTRIBUTING INC	84 CASES OF WATER	8/2019	376003	255.00
123475	99-1992	JOHN DEERE FINANCIAL ACCT#	5MISC ROPES/BOLTS/SCREWS	6/2019	034008/2 6/26/19	19.99
126907	99-1992	JOHN DEERE FINANCIAL ACCT#	5BATTER FOR LAWNMOWER	6/2019	034987/2 6/28/19	29.99
127577	99-2576	OKLAHOMA MUNICIPAL LEAGUE	IMED MARIJUANA WORKSH	8/2019	72970	85.00
127705	99-2576	OKLAHOMA MUNICIPAL LEAGUE	ICITY CLERK CERTIFICATION	8/2019	73020	65.00
126954	99-2959	DAVIDSON AND DAVIDSON ENT	ERFITTINGS/GUAGES/HOSES	8/2019	146648-IN	24.90
127757	99-3321	CENTRAL TECH	DUES/TESTING APPLICANTS	8/2019	20-6575	500.00
127571	99-3644	PUBLIC SERVICE COMPANY OF	OSTORM SIREN	8/2019	11704 7/26/19	11.58
126944	99-3707	O'REILLY AUTOMOTIVE INC	MISC. VEHICLE MAINT.	8/2019	153-184700	94.93
127671	99-3707	O'REILLY AUTOMOTIVE INC	MISC. VEHICLE MAINT	8/2019	153-183935	44.97
127737	99-3707	O'REILLY AUTOMOTIVE INC	2 CASES OF FREON	8/2019	153-182595	167.76
127739	99-3707	O'REILLY AUTOMOTIVE INC	FRONT BRAKES & ROTORS	8/2019	153-183079	188.26
127741	99-3707	O'REILLY AUTOMOTIVE INC	TIRE PATCH/WHEEL WEIGHT	8/2019	153-183092	101.79
127742	99-3707	O'REILLY AUTOMOTIVE INC	VEHICLE MAINTENANCE	8/2019	153-183520	260.59
127748	99-3707	O'REILLY AUTOMOTIVE INC	RADIATOR	8/2019	153-184652	174.76
127950	99-3707	O'REILLY AUTOMOTIVE INC	BRAKE PADS & ROTORS	8/2019	153-184863	188.26
127953	99-3707	O'REILLY AUTOMOTIVE INC	WTR PUMP/THERMOSTAT	8/2019	153-185040	124.51
126190	99-3797	OCCUPATIONAL HEALTH CENTER	DRUG TESTING	8/2019	256417401	127.00

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126191	99-3797	OCCUPATIONAL HEALTH CENTER	DRUG SCREENS	8/2019	256417483	126.50
127561	99-3799	A-ONE INC.	SEMINAR FEE	8/2019	CLAYTON 127561	500.00
127572	99-4269	CREEK COUNTY RURAL WTR #3	WATER AT THE RANGE	8/2019	33975 7/18/19	24.00
127805	99-4319	AT&T	MNTHLY AT&T/ 08/2019	8/2019	4006 8/5/19	6,449.69
127404	99-4463	INTEGRIS HEALTH INC dba	INTPENSION EMP PHYSICAL	8/2019	2019-25811	475.00
127527	99-4690	TOTAL RADIO, INC	STORM SIREN MAINTENANCE	8/2019	80001217	588.00
126938	99-5046	GERALD L. PRICE	BATTERIES/ALL ENGINES	8/2019	16445	406.00
127657	99-5120	T & W TIRE	REMOVE INSTALL TIRES	8/2019	1080021869	1,331.90
126973	99-5388	OFFICE DEPOT 25022426	OFFICE SUPPLIES	8/2019	346702540001	119.96
127543	99-5391	ANIMAL CARE EQUIP & SERVICE	KENNEL SOL	8/2019	74003	259.96
127549	99-5391	ANIMAL CARE EQUIP & SERVICE	POOPER SCOOPER	8/2019	74004	64.90
127552	99-5391	ANIMAL CARE EQUIP & SERVICE	QUICK CONNECT VALVE	8/2019	74002	85.60
127011	99-6477	WEST PUBLISHING CORPORATION	INFO/DATABASE CHARGES	8/2019	840692496	604.26
126863	99-6554	PITNEY BOWES INC	MONTHLY POSTAGE	8/2019	8/2/19 126863	1,000.00
126968	99-6646	FASTENAL COMPANY INC	NUTS, BOLTS, PLUGS	8/2019	OKSAP168102	11.62
127539	99-7011	LOWE'S HOME CENTERS, INC.	TRASH BAGS/MOPS	8/2019	9866 8/6/19	255.26
127542	99-7011	LOWE'S HOME CENTERS, INC.	ROLL PAPER, ZIP LOCK BAGS	8/2019	9866A 8/6/19	98.72
127548	99-7011	LOWE'S HOME CENTERS, INC.	BOX KNIFE, UTILITY CART	8/2019	9866B 8/6/19	175.71
127580	99-7558	WALKER COMPANIES INC	NOTARY RENEWAL	8/2019	76206	77.50
126976	99-7868	WESTLAKE HARDWARE INC	BUILDING MAINTENANCE	8/2019	8140957	72.96
126977	99-7868	WESTLAKE HARDWARE INC	EQUIPMENT MAINTENANCE	8/2019	8140943	1.60
125899R	99-8016	NORTHERN SAFETY COMPANY	INLEATHER HELMET FRONTS	8/2019	903571743	51.49
127667	99-8016	NORTHERN SAFETY COMPANY	IN3M SCOTT FACE MASKS	8/2019	903569723	1,848.00
126749R	99-8074	SPECIAL OPS UNIFORMS, INC	CLASS "A" UPDATES	8/2019	790708	310.95
126953R	99-8074	SPECIAL OPS UNIFORMS, INC	STATION UNIFORM	8/2019	790446	16.99
126894	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	8/2019	9062563	98.47
125616	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL & OIL/JULY 2019	8/2019	JULY 2019 125616	134.16
127581	99-8458	ANNIES JEWELRY	RETIREMENT WATCH	8/2019	8/13/19 127581	165.00
127582	99-8458	ANNIES JEWELRY	RETIREMENT WATCH	8/2019	8/13/19 127582	117.00
126935	99-8469	SAPULPA RURAL WATER	WATER BILL/STATION 4	8/2019	48003 7/11/19	62.00
127743	99-8539	CROW BURLINGAME COMPANY	DUAL FAN ASSEMBLY	8/2019	106-24689	145.00
127749	99-8539	CROW BURLINGAME COMPANY	RADIATOR COOLING FANS	8/2019	106-24935	145.00
126866	99-8817	DE LAGE LANDEN PUBLIC FINAN	MTHLY COPIER LEASE	8/2019	64485114	2,327.00
127751	99-8936	CONRAD FIRE EQUIPMENT, INC.	E4-12V/HYD 3000 PSI PUMP	8/2019	536930	916.62
127670	99-9072	VICKREY JAMES	MEAL REIMBURSEMENT	8/2019	8/6-8/9/19 127670	182.50
127546	99-9173	ALL MAINTENANCE SUPPLY, INC	EAR PLUGS	8/2019	83084-01	22.06
126865	99-9288	ADVANCE ALARMS, INC	MTHLY ALARM CHARGES	8/2019	1757521	25.00
126961	99-9666	OKLAHOMA KENWORTH dba MHC	KRUN CODES/ALL ENGINES	8/2019	T485600792723	26.62
127659	99-9666	OKLAHOMA KENWORTH dba MHC	KREPLACE BRAKES	8/2019	R00483700200317	4,135.21
127762	99-9666	OKLAHOMA KENWORTH dba MHC	KREPAIR/WTR PUMP LEAK	8/2019	R00483700200670	3,408.86
126930	99-9790	INTERNATIONAL ASSOC OF ARSO	MEMBERSHIP DUES 19/20	8/2019	19007	200.00
127664	99-9812	MIDTOWN AUTO & DIESEL, INC.	A/C MAINTENANCE	8/2019	17909	613.85
126420	99-9859	VERIZON WIRELESS SERVICES	LIPAD DATA PLAN	8/2019	9834925042A	40.01
126937	99-9859	VERIZON WIRELESS SERVICES	LWIRELESS CHARGES	8/2019	9834925042	400.10
FUND TOTAL:						131,008.67

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

127217	99-10101	RP POWER, LLC	GENERATOR	8/2019	SVC28876	1,178.60
127295	99-10143	PERDUE, BRANDON, FIELDER,	CBAD DEBT COLLECTION	8/2019	7/1-7/31/19 127295	183.06

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
127291	99-10225	CARLTON E CLINE	STALL DOOR REPAIR	8/2019	1445	142.50
127345	99-10226	ENGINEERED EQUIPMENT INC	SEAL KIT	8/2019	516131	289.63
127216	99-10282	UNITED RENTALS (NORTH AMERIEMERGENCY PUMP RENTAL		8/2019	163331840-010	3,113.46
127804	99-103	ONG	SERVICE FOR JUNE 2019	6/2019	JUNE 2019 127804	1,091.61
127214	99-10302	LAMPTON WELDING SUPPLY CO,	ACETYLENE GAS TANK RNTL	8/2019	926208	18.85
127338A	99-10302	LAMPTON WELDING SUPPLY CO,	HELIUM & TANK RENTAL	8/2019	926209	30.20
127465	99-10395	AUBREY WEATHERFORD	WEBSITE/FACEBOOK	8/2019	SAP0819	250.00
127218	99-10488	ADMIRAL EXPRESS LLC	TOWELS. DISINFECTANT	8/2019	2047754-0	167.57
127290	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	8/2019	2048652-0	100.20
127454	99-10547	BEASLEY TECHNOLOGY INC	IT SERVICES/ANTI VIRUS	8/2019	COR-108245	2,500.00
127289	99-10558	TECHNICAL PROGRAMMING SERVIYRLY PRNT/MAILING BILLS		8/2019	104327	2,296.20
127282	99-10753	CHARLIE'S TEE'S	SHORT SLEEVED SHIRTS	8/2019	1214	60.75
127213	99-10838	WATER TECH INC	DE-WATER POLYMER	8/2019	78575	2,941.70
127734	99-10849	J.A.M DISTRIBUTING COMPANY	MOTOR OIL	8/2019	JAM19-273776	70.67
127280	99-1112	WASTE MANAGEMENT OF OKLAHOMYEARELY REFUSE COLL		8/2019	2230870/2231503	53,489.95
127341	99-142	HACH CHEMICAL INC	LAB EQUIPMENT	8/2019	11566537	4,698.70
127778	99-1443	BRENNTAG SOUTHWEST, INC.	12 CHLORINE TOTES	8/2019	BSW126520	2,081.00
126506	99-1992	JOHN DEERE FINANCIAL ACCT#5MISC	SMALL REPAIRS	6/2019	034320/2 6/27/19	33.07
127207	99-1992	JOHN DEERE FINANCIAL ACCT#5SMALL PARTS & SUPPLIES		8/2019	044930/2 7/17/19	38.65
127284	99-1992	JOHN DEERE FINANCIAL ACCT#5TREE CLIPPERS		8/2019	041964/2	32.27
126693	99-3593	CITY OF TULSA	POLSON SEWER CONSUMP	8/2019	21802 7/12/19	454.00
127432	99-3593	CITY OF TULSA	METER CONNECT/USE FEE	8/2019	88966 7/24/19	266.06
126692	99-3633	PUBLIC SERVICE COMPANY OF OSRWCS	ELECTRIC SRVC	8/2019	59201 7/26/19	7,018.41
123680R	99-3881	FHC, INC. DBA TETRA TECH	FENGINEERING SERVICES	8/2019	51473474	6,364.10
127202	99-4112	ACCURATE ENVIRONMENTAL INC.	IN-HOUSE TESTING SUPPLIES	8/2019	SU30518	1,402.83
127204	99-4112	ACCURATE ENVIRONMENTAL INC.	DEQ TESTING	8/2019	BG26009	240.00
127327	99-4112	ACCURATE ENVIRONMENTAL INC.	TOC JULY 2019	8/2019	BG23078	100.00
127342	99-4112	ACCURATE ENVIRONMENTAL INC.	VCMR STG 4 JULY 19	8/2019	BG23079	275.00
127339	99-5493	AQUARIUS ENTERPRISES INCORP	WATER FOR LAB	8/2019	285242	13.00
127346	99-7011	LOWE'S HOME CENTERS, INC.	BENCH VICE, AIR TANK	8/2019	94400	330.58
127775	99-7011	LOWE'S HOME CENTERS, INC.	MISC PLUMBING PARTS	8/2019	12728	98.15
127776	99-7335	KIRKPATRICK SCALES, INC.	CALIBRATE LAB EQUIPMENT	8/2019	30837	250.00
127212	99-7853	AMERICAN WASTE CONTROL INC	SLUDGE TRANSPORT	8/2019	5352881	1,274.84
127208	99-7868	WESTLAKE HARDWARE INC	MISCELLANEOUS SUPPLIES	8/2019	8140982	21.23
127344	99-7887	EVANS ENTERPRISES, INC.	PUMP MOTOR	8/2019	10037541	933.35
126690	99-7994	BANCFIRST	DEBT SRVC/SMA UTIL BOND	8/2019	AUG 2019 126690	205,255.41
127425	99-7994	BANCFIRST	DEBT SERVICE PAYMENTS	8/2019	AUG 2019 127425	136,491.66
127211	99-7998	AMERICAN ENVIRONMENTAL LANDS	SLUDGE DISPOSAL	8/2019	10057	1,182.31
125616	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL & OIL/JULY 2019	8/2019	JULY 2019 125616	167.03
127355	99-8746	UTILITY SERVICES COMPANY,	ISW TANK/ANNUAL MAINT	8/2019	484054	33,358.46
FUND TOTAL:						470,305.06

FUND: 29 - STORMWATER MANAGEMENT

SUMMARY REPORT

127804	99-103	ONG	SERVICE FOR JUNE 2019	6/2019	JUNE 2019 127804	103.73
126232	99-10737	SCREENVISION DIRECT INC dba	EDUCATION COMMERCIAL	8/2019	LOC-000214531	140.00
127734	99-10849	J.A.M DISTRIBUTING COMPANY	MOTOR OIL	8/2019	JAM19-273776	24.83
127747	99-3707	O'REILLY AUTOMOTIVE INC	FILTERS, AIR BRAKE CHAMB	8/2019	153-184377	112.69
126225	99-7150	UTILITY SUPPLY OF AMERICA,	FIELD TEST KITS	8/2019	957537	1,015.29
126538	99-7178	T-G EXCAVATING, INC.	SEWER LINE REPAIR	8/2019	219000-02	23,250.00

FUND: 29 - STORMWATER MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
125616	99-8434	FLEETCOR TECHNOLOGIES d/b/aFUEL & OIL/JULY 2019		8/2019	JULY 2019 125616	187.49
FUND TOTAL:						24,834.03
FUND: 30 - STREET & ALLEY						SUMMARY REPORT
127804	99-103	ONG	SERVICE FOR JUNE 2019	6/2019	JUNE 2019 127804	99.99
127187	99-10732	BOOT BARN HOLDINGS INC	SAFETY BOOTS	8/2019	40751	1,133.83
127186	99-1992	JOHN DEERE FINANCIAL ACCT#50OPERATOR SUPPLIES		8/2019	042150/2 7/12/19	29.99
127175	99-3707	O'REILLY AUTOMOTIVE INC	OIL, FILTERS, HOSES	8/2019	153-185061	9.51
127745	99-3707	O'REILLY AUTOMOTIVE INC	VEHICLE MAINTENANCE	8/2019	153-183711	117.18
127740	99-7114	MAC'S HYDRAULIC JACK SERVICREBUILD HYDR CYLINDERS		8/2019	38282	899.55
127952	99-8539	CROW BURLNGAME COMPANY	HYDRAULIC HOSE	8/2019	106-25012	41.41
FUND TOTAL:						2,331.46
FUND: 31 - CEMETERY MAINTENANCE						SUMMARY REPORT
127804	99-103	ONG	SERVICE FOR JUNE 2019	6/2019	JUNE 2019 127804	104.81
127114	99-3707	O'REILLY AUTOMOTIVE INC	MISC EQUIP MAINTENANCE	8/2019	153-184419	135.95
127676	99-7704	AUTOZONE, INC.	BATTERY FOR KUBOTA RTV	8/2019	525066355	45.99
127679	99-7704	AUTOZONE, INC.	BATTERY	8/2019	52507116	129.99
125616	99-8434	FLEETCOR TECHNOLOGIES d/b/aFUEL & OIL/JULY 2019		8/2019	JULY 2019 125616	35.31
127678	99-8484	SHERWIN WILLIAMS COMPANY, IYELLOW SAFETY PAINT		8/2019	4993-1 8/7/19	52.99
127118	99-8543	SUTTON TRACTOR	BAD BOY REBEL 54" MOWER	8/2019	817386	7,224.00
FUND TOTAL:						7,729.04
FUND: 32 - HUNTING & FISHING						SUMMARY REPORT
126823	99-10516	HINSCH MARY	CARETAKER COMMISSION	8/2019	832868	234.50
126824	99-10516	HINSCH MARY	CARETAKER STIPEND	8/2019	AUG 2019 126824	750.00
FUND TOTAL:						984.50
FUND: 33 - GOLF COURSE						SUMMARY REPORT
127804	99-103	ONG	SERVICE FOR JUNE 2019	6/2019	JUNE 2019 127804	191.38
126839	99-10303	KEELING COMPANY	IRRIGATION REPAIRS	8/2019	S3624402.001	954.34
126836A	99-10488	ADMIRAL EXPRESS LLC	TOILET PAPER	8/2019	2047328-0A	66.48
126842	99-10847	HONEY-WAGON INC	PUMP OUT SEPTIC TANK	8/2019	74730	470.00
126844	99-5367	SOUTHSIDE MOWERS, INC.	1 WEEDEATER & 2 HEADS	8/2019	151495	321.98
126296	99-8059	ACE AIR, INC.	A/C SERVICE CALL	8/2019	103358	308.46
125616	99-8434	FLEETCOR TECHNOLOGIES d/b/aFUEL & OIL/JULY 2019		8/2019	JULY 2019 125616	20.97
126838	99-8717	P & K EQUIPMENT	BELTS FOR ROUGH MOWER	8/2019	3369849	393.70
FUND TOTAL:						2,727.31
FUND: 34 - LIBRARY						SUMMARY REPORT
127323	99-10086	SWANK MOTION PICTURES, INC	MOVIE LICENSING	8/2019	2722456	450.00
127049	99-10095	RICOH USA, INC	WARRANTY RENEWAL	8/2019	5057197064	149.34
127317	99-10261	CONTENT WATCH HOLDINGS, INC	INTERNET PROTECTION	8/2019	111886	719.65
127804	99-103	ONG	SERVICE FOR JUNE 2019	6/2019	JUNE 2019 127804	201.57
127311	99-10547	BEASLEY TECHNOLOGY INC	MICROSOFT OFFICE 2019	8/2019	COR-108500	455.00

FUND: 34 - LIBRARY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
127308	99-10638	JFJ DISC REPAIR INC	DVD & CD CLEANER KIT	8/2019	869	63.48
127314	99-10721	KENT L DANIEL JR	LANDSCAPING FOR LIBRARY	8/2019	3262	473.00
127320	99-4047	SHOW, INC.	RECYCLING FOR LIBRARY	8/2019	20480	30.00
FUND TOTAL:						2,542.04

FUND: 35 - PARKS & RECREATION

SUMMARY REPORT

127954	99-10252	CECIL COX ENTERPRISES	4 NEW TIRES	8/2019	3047408	731.40
127804	99-103	ONG	SERVICE FOR JUNE 2019	6/2019	JUNE 2019 127804	231.06
127903	99-10302	LAMPTON WELDING SUPPLY CO,	WELDING RODS/	8/2019	4856835	118.71
127604	99-10714	ROBERSON BEAU CHASE	BAND FOR FESTIVAL	8/2019	9/28/19 127604	750.00
127605	99-10843	CASLL STEPHAN	BAND FOR FESTIVAL	8/2019	9/28/19 127605	500.00
127734	99-10849	J.A.M DISTRIBUTING COMPANY	MOTOR OIL	8/2019	JAM19-273776	22.92
127394	99-1992	JOHN DEERE FINANCIAL ACCT#5	TEN LITTER GRABBERS	8/2019	042154/2 7/12/19	119.88
127803	99-4269	CREEK COUNTY RURAL WTR #3	WATER BILL FOR RV PARK	8/2019	24027 7/23/19	30.50
127623	99-4700	COX COMMUNICATIONS	CABLE/BTW& SENIOR CTR	8/2019	2401 7/25/19	85.90
127619	99-6410	OKLAHOMA RECREATION & PARK	ORPS MEMBERSHIPS	8/2019	51656999	225.00
127615	99-6503	MARTIN SALES & RENTAL, LLC	HEDGE TRIMMERS	8/2019	99377	899.97
127618	99-7011	LOWE'S HOME CENTERS, INC.	FAUCET HANDLES	8/2019	1158 8/1/19	63.54
125616	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL & OIL/JULY 2019	8/2019	JULY 2019 125616	122.60
127390	99-8545	TITAN COMMERCIAL SERVICES,	CLEAN PARK RESTROOMS	8/2019	AUG 2019 127390	750.00
127606	99-8927	POWER PLAY, LLC	VALVES FOR SPLASH PAD	8/2019	1271	665.00
127395	99-9288	ADVANCE ALARMS, INC	ALARM MONITORING	8/2019	1757709	50.00
FUND TOTAL:						5,366.48

FUND: 36 - SWIMMING POOL

SUMMARY REPORT

127382	99-10219	JOSEPH WILLIAM NOZAK NOZAK-	CONCESSIONS	8/2019	7.25.9	136.50
127622	99-10225	CARLTON E CLINE	REPAIR TOILETS	8/2019	1446	548.00
127804	99-103	ONG	SERVICE FOR JUNE 2019	6/2019	JUNE 2019 127804	94.00
127381	99-10477	CHAD CLIFTON	SAFETY SUPPLIES	8/2019	6501	60.00
127383	99-7070	MO' PIZZA RESTAURANTS, LLC	PIZZA	8/2019	731191	227.50
127611	99-8059	ACE AIR, INC.	SERVICE CALL	8/2019	103534	105.00
127397	99-9288	ADVANCE ALARMS, INC	ALARM MONITORING	8/2019	1756844	25.00
FUND TOTAL:						1,196.00

FUND: 41 - POLICE CASH

SUMMARY REPORT

127240	99-10449	CMC GOVERNMENT SERVICES INC	BEAN BAG ROUNDS	8/2019	IN240616	1,700.36
FUND TOTAL:						1,700.36

FUND: 44 - MAJOR THOROFARE

SUMMARY REPORT

126172R	99-2507	SIGNALTEK, INC	REALIGN/REPLACE SIGNALS	8/2019	16131	34,425.81
126691	99-3633	PUBLIC SERVICE COMPANY OF	OEXPRESSWAY LIGHTS	8/2019	94209 7/26/19	495.47
127179	99-8909	DUNHAM'S ASPHALT SERVICE,	IHOT/COLD MIX	8/2019	252535	137.12
FUND TOTAL:						35,058.40

FUND: 46 - WATER & SEWER SALES TAX

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
127804	99-103	ONG	SERVICE FOR JUNE 2019	6/2019	JUNE 2019 127804	101.59
127129	99-10560	CORE & MAIN LP	E-SPOT LITE BOX	8/2019	K896246	570.00
127135	99-10560	CORE & MAIN LP	NIPPLES/SPLIT FLANGES	8/2019	K974106	1,271.90
127136	99-10753	CHARLIE'S TEE'S	NAME REMOVAL-T-SHIRTS	8/2019	7/31/19 127136	10.00
127734	99-10849	J.A.M DISTRIBUTING COMPANY	MOTOR OIL	8/2019	JAM19-273776	13.37
126546	99-1992	JOHN DEERE FINANCIAL ACCT#5	RIDING MOWER/WEED TRIM	8/2019	044939/2 7/17/19	2,988.92
127131	99-1992	JOHN DEERE FINANCIAL ACCT#5	BOLTS AND NUTS	8/2019	047838/2 7/23/19	22.34
127730	99-3707	O'REILLY AUTOMOTIVE INC	EIGHT FUEL INJECTORS	8/2019	153-184675	2,062.72
127738	99-3707	O'REILLY AUTOMOTIVE INC	FUEL INJ/SPRK PLUG/COILS	8/2019	153-182605	147.98
127746	99-3707	O'REILLY AUTOMOTIVE INC	FUEL FILTER HOUSING	8/2019	153-184477	154.27
127878	99-4104	ODEQ	TEMP WTR/SWR LICENSE	8/2019	7/30/19 127878	124.00
127881	99-4104	ODEQ	EXAM-WTR/SWR LICENSE	8/2019	11/6/19 127881	124.00
127882	99-6658	O.C.E.A.	CODE ENF MEMBERSHIP	8/2019	NORRIS 127882	50.00
125616	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL & OIL/JULY 2019	8/2019	JULY 2019 125616	177.85
127744	99-8539	CROW BURLINGAME COMPANY	HYDRAULIC HOSE	8/2019	106-24729	69.82
FUND TOTAL:						7,888.76

FUND: 57 - E-911 FUND

SUMMARY REPORT

127536	99-4319	AT&T	MONTHLY E-911 CHARGES	8/2019	6585 8/1/19	236.90
FUND TOTAL:						236.90

FUND: 58 - JUVENILE JUSTICE FUND

SUMMARY REPORT

127458	99-7564	HUMAN SKILLS & RESOURCES	IPROBATION SERVICES	8/2019	7/1-7/31/19 127458	1,250.00
127459	99-7564	HUMAN SKILLS & RESOURCES	IDRUG TESTING/COUNSEL	8/2019	AUG 2019 127459	180.00
FUND TOTAL:						1,430.00

FUND: 65 - STREET IMP.SALES TAX

SUMMARY REPORT

114533B	99-2223	MAXWELL SUPPLY, INC.	ROAD BASE CONSTRUCTION	8/2019	495676	36.96
127426	99-7994	BANCFIRST	DEBT SERVICE PAYMENTS	8/2019	AUG 2019 127426	52,102.29
FUND TOTAL:						52,139.25

FUND: 81 - G.O. BOND SINKING FUND

SUMMARY REPORT

126698	99-9620	UMB, CORPORATE TRUST DEPT.	DEBT SERVICE PAYMENTS	8/2019	Q645	186,142.50
FUND TOTAL:						186,142.50

FUND: 83 - G.O.BOND CONSTR FUND

SUMMARY REPORT

124278R	99-8129	MSB CONSTRUCTION LLC	BASINS 2 & 4 SEWER IMPR	8/2019	1804-12	66,196.00
FUND TOTAL:						66,196.00

GRAND TOTAL: 999,816.76

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
6/2019	10	508-331	UTILITIES	130.80	
6/2019	10	511-331	UTILITIES	502.07	
6/2019	10	511-351	MAINTENANCE-EQUIPMENT	19.99	
6/2019	10	512-331	UTILITIES	133.76	
6/2019	10	512-351	MAINTENANCE-EQUIPMENT	29.99	
6/2019	10	513-331	UTILITIES	398.84	
6/2019	10	590-331	UTILITIES	62.85	
6/2019	10	591-390	CONTINGENCY FOR EXP NOT BUDGET	76,000.00	77,278.30
6/2019	20	524-331	UTILITIES	736.70	
6/2019	20	525-331	UTILITIES	292.07	
6/2019	20	525-351	MAINTENANCE-EQUIPMENT	33.07	
6/2019	20	590-331	UTILITIES	62.84	1,124.68
6/2019	29	529-331	UTILITIES	103.73	103.73
6/2019	30	530-331	UTILITIES	99.99	99.99
6/2019	31	531-331	UTILITIES	104.81	104.81
6/2019	33	533-331	UTILITIES	191.38	191.38
6/2019	34	534-331	UTILITIES	201.57	201.57
6/2019	35	535-331	UTILITIES	231.06	231.06
6/2019	36	536-331	UTILITIES	94.00	94.00
6/2019	46	546-331	UTILITIES	101.59	101.59
8/2019	10	501-201	OFFICE SUPPLIES	19.98	
8/2019	10	501-301	TRAINING & TRAVEL	29.05	
8/2019	10	502-214	OPERATING SUPPLIES	21.86	
8/2019	10	502-301	TRAINING AND TRAVEL	275.50	
8/2019	10	502-302	DUES AND SUBSCRIPTIONS	60.00	
8/2019	10	503-201	OFFICE SUPPLIES	21.99	
8/2019	10	503-302	DUES AND SUBSCRIPTIONS	65.00	
8/2019	10	504-301	TRAINING AND TRAVEL	46.41	
8/2019	10	504-311	PROFESSIONAL SERVICES	30.00	
8/2019	10	504-407	BOOKS	604.26	
8/2019	10	506-301	TRAINING AND TRAVEL	85.00	
8/2019	10	506-301E	EMPLOYEE TRAINING/RECOGNITION	282.00	
8/2019	10	506-302	DUES AND SUBSCRIPTIONS	77.50	
8/2019	10	506-311P	PHYSICALS	253.50	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
8/2019	10	508-315	FEES & OTHER CHARGES	25.00	
8/2019	10	508-352	MAINTENANCE-VEHICLES	269.55	
8/2019	10	510-201	OFFICE SUPPLIES	21.99	
8/2019	10	510-311	PROFESSIONAL SERVICES	3,404.70	
8/2019	10	511-201	OFFICE SUPPLIES	119.96	
8/2019	10	511-214	OPERATIONAL SUPPLIES	255.00	
8/2019	10	511-214E	EMS SUPPLIES	649.28	
8/2019	10	511-221	FUEL AND OIL	667.58	
8/2019	10	511-241	SAFETY EQUIPMENT	1,899.49	
8/2019	10	511-301	TRAINING AND TRAVEL	365.00	
8/2019	10	511-302	DUES AND SUBSCRIPTIONS	200.00	
8/2019	10	511-311	PROFESSIONAL SERVICES	975.00	
8/2019	10	511-314	UNIFORMS	641.44	
8/2019	10	511-331	UTILITIES	148.00	
8/2019	10	511-332	COMMUNICATIONS	400.10	
8/2019	10	511-351	MAINTENANCE-EQUIPMENT	13.22	
8/2019	10	511-352	MAINTENANCE-VEHICLES	11,003.86	
8/2019	10	511-353	MAINT-BUILDINGS & FIXTURE	72.96	
8/2019	10	512-214	OPERATIONAL SUPPLIES	2,055.77	
8/2019	10	512-221	FUEL AND OIL	89.33	
8/2019	10	512-301	TRAINING AND TRAVEL	500.00	
8/2019	10	512-321	PRISONER CARE	872.74	
8/2019	10	512-331	UTILITIES	35.58	
8/2019	10	512-351	MAINTENANCE-EQUIPMENT	2,653.00	
8/2019	10	512-352	MAINTENANCE-VEHICLES	2,775.70	
8/2019	10	512-353	MAINTENANCE-BUILDINGS	350.00	
8/2019	10	513-211	JANITORIAL SUPPLIES	255.26	
8/2019	10	513-214	OPERATIONAL SUPPLIES	358.68	
8/2019	10	513-241	SAFETY SUPPLIES	22.06	
8/2019	10	513-260	MINOR EQUIPMENT & FURNISHINGS	240.61	
8/2019	10	513-351	MAINT - EQUIPMENT	85.60	
8/2019	10	514-351	MAINTENANCE-EQUIPMENT	588.00	
8/2019	10	517-221	FUEL AND OIL	11.46	
8/2019	10	517-332	COMMUNICATION	40.01	
8/2019	10	590-141	CONTRACT LABOR	2,500.00	
8/2019	10	590-202	POSTAGE	1,000.00	
8/2019	10	590-211	JANITOR SUPPLIES	100.20	
8/2019	10	590-311	PROFESSIONAL SERVICES	250.00	
8/2019	10	590-332	COMMUNICATIONS	6,449.69	
8/2019	10	590-353	MAINT-BUILDING & FIXTURES	142.50	
8/2019	10	590-505	LEASE PAYMENTS	2,327.00	
8/2019	10	591-390	CONTINGENCY FOR EXP NOT BUDGET	7,023.00	53,730.37
8/2019	20	523-221	FUEL AND OIL	93.96	
8/2019	20	523-231	MINOR TOOLS	32.27	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
8/2019	20	523-311	PROFESSIONAL SERVICES	2,479.26	
8/2019	20	523-314	UNIFORM CLEANING	60.75	
8/2019	20	524-212	CHEMICALS	2,081.00	
8/2019	20	524-214	OPERATIONAL SUPPLIES	30.20	
8/2019	20	524-221	FUEL & OIL	32.42	
8/2019	20	524-231	MINOR TOOLS	330.58	
8/2019	20	524-311	PROFESSIONAL SERVICES	625.00	
8/2019	20	524-315B	FEES & OTHR CHGS-SKIATOOK	6,364.10	
8/2019	20	524-322	WATER PURCHASE	266.06	
8/2019	20	524-331	UTILITIES	7,018.41	
8/2019	20	524-341	RENTAL OF EQUIPMENT	13.00	
8/2019	20	524-354	MAINTENANCE-FACILITIES	1,321.13	
8/2019	20	524-401	EQUIPMENT	4,698.70	
8/2019	20	524-405	FACILITIES	33,358.46	
8/2019	20	525-211	JANITORIAL SUPPLIES	167.57	
8/2019	20	525-212	CHEMICALS	2,941.70	
8/2019	20	525-214-.01	OPERATING SUPPLIES-LAB	1,402.83	
8/2019	20	525-221	FUEL & OIL	111.32	
8/2019	20	525-311D	PROF SERVICES-TESTING	240.00	
8/2019	20	525-325	SEWAGE DISPOSAL FEE	454.00	
8/2019	20	525-341	RENTAL OF EQUIPMENT	3,132.31	
8/2019	20	525-345	DISPOSAL OF SLUDGE	2,457.15	
8/2019	20	525-354	MAINTENANCE-FACILITIES	1,238.48	
8/2019	20	527-141	CONTRACT LABOR	53,489.95	
8/2019	20	590-141	CONTRACT LABOR	2,500.00	
8/2019	20	590-211	JANITORIAL SUPPLIES	100.20	
8/2019	20	590-311	PROFESSIONAL SERVICES	250.00	
8/2019	20	590-353	BUILDING MAINTENANCE	142.50	
8/2019	20	590-501F	BOND EXP - SERIES 2012	135,866.66	
8/2019	20	590-501G	REVENUE BOND EXP - SERIES 2013	204,776.24	
8/2019	20	590-502	REVENUE BOND TRUSTEE FEES	1,104.17	469,180.38
8/2019	29	529-214	OPERATING SUPPLIES	1,015.29	
8/2019	29	529-221	FUEL & OIL	212.32	
8/2019	29	529-242	PUBLIC EDUCATION MATERIALS	140.00	
8/2019	29	529-352	MAINTENANCE-VEHICLES	112.69	
8/2019	29	529-354	MAINTENANCE-FACILITIES	23,250.00	24,730.30
8/2019	30	530-214	OPERATING SUPPLIES	29.99	
8/2019	30	530-241	SAFETY SUPPLIES	1,133.83	
8/2019	30	530-351	MAINTENANCE-EQUIPMENT	950.47	
8/2019	30	530-352	MAINTENANCE-VEHICLES	117.18	2,231.47
8/2019	31	531-221	FUEL & OIL	35.31	
8/2019	31	531-351	MAINTENANCE-EQUIPMENT	181.94	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
8/2019	31	531-352	MAINTENANCE-VEHICLES	129.99	
8/2019	31	531-354	MAINTENANCE-FACILITIES	52.99	
8/2019	31	531-401	EQUIPMENT	7,224.00	7,624.23
8/2019	32	532-141	CONTRACT LABOR	750.00	
8/2019	32	532-142	PERMIT SALES COMMISSION	234.50	984.50
8/2019	33	533-211	JANITORIAL SUPPLIES	66.48	
8/2019	33	533-221	FUEL & OIL	20.97	
8/2019	33	533-351	MAINTENANCE-EQUIPMENT	715.68	
8/2019	33	533-353	MAINTENANCE-BUILDINGS	778.46	
8/2019	33	533-354	MAINTENANCE-FACILITIES	954.34	2,535.93
8/2019	34	534-201	OFFICE SUPPLIES	968.48	
8/2019	34	534-302	DUES AND SUBSCRIPTIONS	149.34	
8/2019	34	534-351	MAINTENANCE-EQUIPMENT	719.65	
8/2019	34	534-353	MAINT/BUILDINGS	30.00	
8/2019	34	534-354	MAINTENANCE-FACILITIES	473.00	2,340.47
8/2019	35	535-141	CONTRACT LABOR	2,000.00	
8/2019	35	535-221	FUEL AND OIL	145.52	
8/2019	35	535-260	MINOR EQUIPMENT & FURNISHINGS	899.97	
8/2019	35	535-302	DUES AND SUBSCRIPTIONS	225.00	
8/2019	35	535-331	UTILITIES	30.50	
8/2019	35	535-332	COMMUNICATIONS	85.90	
8/2019	35	535-351	MAINTENANCE-EQUIPMENT	50.00	
8/2019	35	535-352	MAINT-VEHICLES	731.40	
8/2019	35	535-354	MAINTENANCE-FACILITIES	967.13	5,135.42
8/2019	36	536-213	CONCESSION SUPPLIES	364.00	
8/2019	36	536-241	SAFETY SUPPLIES	60.00	
8/2019	36	536-351	MAINTENANCE-EQUIPMENT	25.00	
8/2019	36	536-353	MAINT-BUILDINGS/FIXTURES	653.00	1,102.00
8/2019	41	541-401	EQUIPMENT	1,700.36	1,700.36
8/2019	44	544-331	UTILITIES	495.47	
8/2019	44	544-354	MAINTENANCE-FACILITIES	34,562.93	35,058.40
8/2019	46	1699	INVENTORY PURCHASED	1,172.60	
8/2019	46	546-214	OPERATIONAL SUPPLIES	22.34	
8/2019	46	546-221	FUEL AND OIL	191.22	
8/2019	46	546-231	MINOR TOOLS	570.00	
8/2019	46	546-260	MINOR EQUIPMENT & FURNISHINGS	2,988.92	
8/2019	46	546-302	DUES AND SUBSCRIPTIONS	298.00	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
8/2019	46	546-314	UNIFORM CLEANING	10.00	
8/2019	46	546-351	MAINTENANCE-EQUIPMENT	69.82	
8/2019	46	546-352	MAINTENANCE-VEHICLES	2,364.97	
8/2019	46	546-354	MAINTENANCE-FACILITIES	99.30	7,787.17
8/2019	57	557-315-.01	FEES & OTHER CHARGES-WIRELESS	236.90	236.90
8/2019	58	558-141	CONTRACT LABOR	1,250.00	
8/2019	58	558-311	PROFESSIONAL SERVICES	180.00	1,430.00
8/2019	65	565-405A	FACILITIES-IN HOUSE	36.96	
8/2019	65	565-501	BOND EXP -SERIES 2004/2014	39,583.34	
8/2019	65	565-501I	2004/2014 DEBT SERVICE - INT	12,185.61	
8/2019	65	565-502	REVENUE BOND TRUSTEE FEES	333.34	52,139.25
8/2019	81	581-501I	G.O. BOND INTEREST	36,142.50	
8/2019	81	581-501P	G.O. BOND PRINCIPAL	150,000.00	186,142.50
8/2019	83	571-405B	FACILITIES - CONTRACT	66,196.00	66,196.00
				GRAND TOTAL ESTIMATE:	0.00
				GRAND TOTAL ACTUAL:	999,816.76
				REPORT TOTAL:	999,816.76



AGENDA ITEM

City Council Regular

7.B.

Meeting Date: August 19, 2019

Pre-Paid Claims for 8/19/19

Submitted By: Amber Fisher, Accounts Payable Clerk

Department: Finance

Attachments

Pre-paid Claims 8/19/19

Prepaid Claims for Agenda 08/19/19
Submitted by: Hailey Sharp A/P

City:

J. Brooke Kononchuk- July 2019 - \$4,614.00

ODEQ Permit - \$104.83

Total Amount \$ 4,718.83



AGENDA ITEM

Presentations & Proclamations 6.A.

City Council Regular

Meeting Date: August 19, 2019

Submitted By: Becky McGinnis, HR Director

Department: Human Resources

Presented By: Becky McGinnis

SUBJECT:

A Resolution Commending Major Nate Norton, Service Division Major, and Showing Appreciation for Thirty-Five Years of Dedicated Service to the City of Sapulpa.

BACKGROUND:

After thirty-five years of service to the City of Sapulpa, Nate Norton has submitted his request to retire from the City. The City of Sapulpa would like to recognize Nate Norton for his dedicated service.

RECOMMENDATION:

Staff recommends Council approve this Resolution and authorize the Mayor to execute same.

Attachments

Norton retirement

Resolution #4583

RESOLUTION NUMBER 4583

**A RESOLUTION COMMENDING MAJOR NATE NORTON, SERVICE
DIVISION MAJOR, AND SHOWING APPRECIATION FOR HIS THIRTY-FIVE
YEARS OF SERVICE TO THE CITY OF SAPULPA**

WHEREAS,

The City of Sapulpa, a Municipal Corporation, City of the First Class, a Charter City, is one of the great cities in Oklahoma and acknowledging the greatness of a City must be attributed in large part to the staff and employees; and,

WHEREAS,

It is the pleasure and responsibility of the City of Sapulpa to recognize its employees for outstanding service and commitment; and,

WHEREAS,

Nate has worked loyally for the City of Sapulpa starting in the Police Department in May 1984. Most recently, he was promoted to Major in 2014 and served with dedication through his entire career; and

Although Nate had numerous accomplishments throughout his tenure with the City, one of his duties was serving as training officer as well as firearms instructor; and,

NOW, THEREFORE, BE IT RESOLVED:

That the City Council of the City of Sapulpa, Oklahoma, hereby extends its greatest appreciation, praise and admiration to a Great Man and Dedicated Officer, Nate Norton, for thirty-five years of service to the City; and,

BE IT FURTHER RESOLVED:

That a copy of this Resolution will be a permanent part of the official records of the City of Sapulpa and that a copy will be suitably prepared and presented to him.

PASSED and APPROVED in Regular Session this 19th day of August 2019.

Mayor

ATTEST:

City Clerk

RESOLUTION NUMBER 4583

A RESOLUTION COMMENDING MAJOR NATE NORTON, SERVICE DIVISION MAJOR, AND SHOWING APPRECIATION FOR HIS THIRTY-FIVE YEARS OF SERVICE TO THE CITY OF SAPULPA

WHEREAS,

The City of Sapulpa, a Municipal Corporation, City of the First Class, a Charter City, is one of the great cities in Oklahoma and acknowledging the greatness of a City must be attributed in large part to the staff and employees; and,

WHEREAS,

It is the pleasure and responsibility of the City of Sapulpa to recognize its employees for outstanding service and commitment; and,

WHEREAS,

Nate has worked loyally for the City of Sapulpa starting in the Police Department in May 1984. Most recently, he was promoted to Major in 2014 and served with dedication through his entire career; and

Although Nate had numerous accomplishments throughout his tenure with the City, one of his duties was serving as training officer as well as firearms instructor; and,

NOW, THEREFORE, BE IT RESOLVED:

That the City Council of the City of Sapulpa, Oklahoma, hereby extends its greatest appreciation, praise and admiration to a Great Man and Dedicated Officer, Nate Norton, for thirty-five years of service to the City; and,

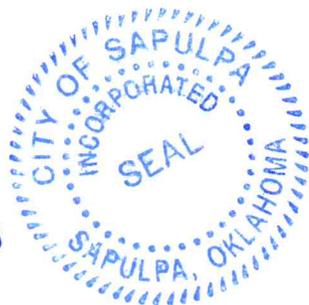
BE IT FURTHER RESOLVED:

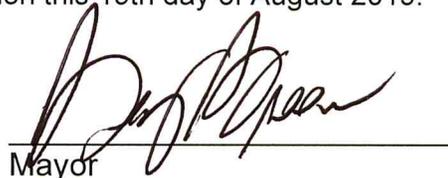
That a copy of this Resolution will be a permanent part of the official records of the City of Sapulpa and that a copy will be suitably prepared and presented to him.

PASSED and APPROVED in Regular Session this 19th day of August 2019.

ATTEST:


City Clerk




Mayor



AGENDA ITEM

Administration 10.A.

City Council Regular

Meeting Date: August 19, 2019

Submitted For: Steve Hardt, Public Works Director

Submitted By: Mikaila Stepp, Administrative Assistant

Department: Public Works

Presented By: Steve Hardt

SUBJECT:

Discussion and possible action regarding acceptance and award of bid for supplying materials to the Utility Maintenance department, for FY19/20, to Core & Main as being the lowest and most responsible bidder on all items, and approval of all contract documents related thereto.

BACKGROUND:

Bids were opened on June 26, 2019, at City Hall for supplying materials to the Utility Maintenance department. The Public Works director collected and tabulated the bids and made a recommendation to accept the most reliable vendor to reach a decision. The following agreement is based on the bid award and ends June 30, 2020, with a one-year renewal option. For detailed information, please see attachments.

RECOMMENDATION:

Staff recommends Council/Trustees award bid as shown in attachments and authorize Mayor/Chairman to execute all related contract documents.

Attachments

Brass Bid Results

Brass Contract 19/20

ITEM #	DISC	CORE & MAIN	UTILITY SUPPLY	FERGUSON
		* PRICE	PRICE	PRICE
A1-1	3/4" CURB STOP	\$33.45	\$28.85	\$39.16
A1-2	3/4" CURP STOP	\$32.25	\$27.98	\$38.50
A1-3	3/4" METER STOP	\$39.95	\$38.53	\$52.35
A1-4	3/4" INLINE STOP	\$42.50	\$36.65	\$51.25
A1-5	3/4" X 2 NIPPLE	\$9.65	\$8.33	\$11.95
A1-5A	3/4" X 3 NIPPLE	\$11.70	\$10.10	\$13.75
A1-6	3/4" PAC JT	\$18.10	\$15.62	\$21.25
A1-7	1" CURB STOP	\$81.25	\$70.24	\$95.35
A1-8	1" METER STOP	\$82.25	\$70.95	\$96.31
A1-9	1" CORP STOP	\$49.00	\$40.20	\$16.65
A1-10	1" INLINE STOP	\$94.50	\$87.00	\$125.00
A1-11	3/4" 90 METER NIPPLE	\$14.20	\$12.24	\$16.62
A1-12	1" PAC JT	\$20.70	\$17.87	\$25.00
A1-17	3/4" 90 METER STOP	\$44.00	\$38.60	N/A
A1-30	3/4" GALV-CTS COMP FITT	\$20.00	\$17.30	\$23.47
A1-31	3/4" MALE PVC CPLG	\$19.50	\$16.98	\$23.05
A1-32	3/4" FEMALE PVC COMP	\$19.50	\$16.87	\$22.89
A1-33	3/4" CTS MALE COMP	\$14.85	\$12.81	\$18.95
A1-35	3/4" LEAD ADAPTER	\$15.25	\$18.14	\$17.85
A1-36	1" 90 METER NIPPLE	\$20.25	\$17.46	\$24.00
A1-40	1" COMP CTS CTS CPLG	\$17.60	\$15.18	\$20.62
A1-41	1" GALV COMP CTS CTS CPLG	\$26.90	\$23.19	\$31.55
A1-42	3/4" X 1" CTS CPLG	\$21.00	\$18.14	\$24.65
A1-48	1" 90 METER STOP	\$112.50	\$113.00	N/A
A1-49	1" METER NIPPLE	\$14.85	\$12.81	\$17.45
A1-50	3/4" FLARED CURB STOP	\$62.45	\$53.85	\$73.99
A1-54	3/4" CTS BUSHING	\$15.65	\$13.48	\$18.35
A1-55	3/4" FLARED BUSHING ADAPT	\$20.75	\$17.97	\$24.50
K2-25	5/8" X 12" RESETTER	\$93.25	\$82.25	\$109.25
K2-27	1" X 10" RESETTER	\$198.00	\$174.52	\$235.40
K2-28	5/8" X 7" RESETTER	\$95.70	\$84.34	\$115.80
K2-28A	5/8" OFFSET RETRO	\$137.00	\$121.03	N/A
K2-29A	1" OFFSET RETRO	\$294.00	\$259.59	N/A
B1-6C	2 X 4 BRASS NIPPLE	\$15.95	\$15.95	\$9.31
B1-6D	2 X 5 BRASS NIPPLE	\$21.00	\$17.29	\$10.82
B3-10A	2" CURB STOP	\$93.50	\$80.72	\$109.56
B3-10B	2" PAC JT X MIP	\$239.00	\$206.75	\$278.17
B3-10C	2" PAC JTX FIT	\$70.25	\$60.63	\$83.25
B3-10E	2" CORP STOP	\$234.00	\$201.79	\$273.87
B3-10F	2" METER STOP 90	\$330.00	\$285.36	\$358.55
B3-10G	2" METER STOP	\$306.00	\$264.18	\$358.55
B3-10H	2" CTS - 2" PVC	\$110.00	\$96.03	\$130.41
B3-10I	2" INLINE STOP	\$330.00	\$288.38	\$391.40
OS-55	18" RD METER CAN WITH LID	\$64.00	\$54.00	\$105.25
SMALL	SQ TRAFFIC CAN w/LID	\$145.00	\$136.13	N/A
LARGE	SQ TRAFFIC CAN w/LID	\$345.00	\$355.00	N/A

*** 2% DISCOUNT OFF INVOICE FOR STANDING COSTOMER
WITH PROMPT PAYMENT HISTORY (WITHIN 30 DAYS)**

FROM CORE AND MAIN

CITY OF SAPULPA

AGREEMENT

BRASS FITTINGS WATER/SEWER PRODUCTS

THIS AGREEMENT, made this 19 day of August 2019, between the City of Sapulpa, hereinafter called OWNER and CORE & MAIN LP . doing business as a company, hereinafter called the VENDOR.

WITNESSETH: That for, and in consideration of, the payments and agreements hereinafter mentioned:

1. RFQ and specifications for the prices quoted therein and, as awarded by the **City Council**, shown in the specifications.
2. The **Vendor** agrees to furnish all of the supplies described, as approved by the **City Council**, in the Specifications and comply with terms therein for the prices quoted in the **RFQ** submittal.
3. The supplies shall be furnished within five (5) working days from and after the date of an oral or faxed order from the **Owner**.
4. Should the **Vendor** be delayed in the furnishing of the supplies, by whatever reason, the **Vendor** shall give the **Owner** notice in writing of the cause of the delay in each case within twenty-four (24) hours from receipt of the order.
5. Failure to furnish the supplies within the specified time, as set forth in this **Contract**, may be grounds for cancellation of the order and/or disqualification from future contracts with the City of Sapulpa.
6. This Agreement will be in force until June 30, 2020, with the option of renewal for (12) months with the approval of both parties.

OWNER:

CITY OF SAPULPA/SAPULPA MUNICIPAL AUTHORITY

By _____

Name Reg Green

Title MAYOR/TRUST CHAIRMAN

APPROVED AS TO FORM:

By _____
David Widdoes, City/Trust Attorney

(SEAL)
ATTEST:

Shirley Burzio, City Clerk/Trust Sec'y

VENDOR:

Address _____

Tele. _____

By _____

Title _____

(Please print or type)

(SEAL)

ATTEST: _____

Name _____

(Please Type)

My Commission Expires:



AGENDA ITEM

Administration 10.B.

City Council Regular

Meeting Date: August 19, 2019

Submitted For: Steve Hardt, Public Works Director

Submitted By: Mikaila Stepp, Administrative Assistant

Department: Streets

Presented By: Steve Hardt

SUBJECT:

Discussion and possible action regarding Agreement(s) with successful bidder(s): Apac-Central, Inc., Maxwell Supply, Hutchinson Salt Co., Dunham Asphalt Services, Mohawk Material, and Core & Main, for the purchase of materials and supplies for the Major Thoroughfare Materials and Supplies.

BACKGROUND:

Bids for Major Thoroughfare Materials and Supplies were awarded on August 5, 2019. The following agreements based on bid awards with various vendors beginning August 19, 2019 and ending June 30, 2020, with a one-year renewal option.

RECOMMENDATION:

Staff recommends the Mayor and City Councilors approve the Agreement(s).

Attachments

Maxwell Supply

Dunham Asphalt Services

Core & Main

Hutchinson Salt Co.

APAC- Central

Mohawk Material

CITY OF SAPULPA

AGREEMENT

MAJOR THOROUGHFARE MATERIALS & SUPPLIES

THIS AGREEMENT, made this 19 day of August 2019, between the City of Sapulpa, hereinafter called OWNER and MAXWELL SUPPLY OF TULSA INC . doing business as a company, hereinafter called the VENDOR.

WITNESSETH: That for, and in consideration of, the payments and agreements hereinafter mentioned:

1. RFQ and specifications for the prices quoted therein and, as awarded by the **City Council**, shown in the specifications.
2. The **Vendor** agrees to furnish all of the supplies described, as approved by the **City Council**, in the Specifications and comply with terms therein for the prices quoted in the **RFQ** submittal.
3. The supplies shall be furnished within five (5) working days from and after the date of an oral or faxed order from the **Owner**.
4. Should the **Vendor** be delayed in the furnishing of the supplies, by whatever reason, the **Vendor** shall give the **Owner** notice in writing of the cause of the delay in each case within twenty-four (24) hours from receipt of the order.
5. Failure to furnish the supplies within the specified time, as set forth in this **Contract**, may be grounds for cancellation of the order and/or disqualification from future contracts with the City of Sapulpa.
6. This Agreement will be in force until June 30, 2020, with the option of renewal for (12) months with the approval of both parties.

OWNER:

CITY OF SAPULPA/SAPULPA MUNICIPAL AUTHORITY

By _____

Name Reg Green

Title MAYOR/TRUST CHAIRMAN

APPROVED AS TO FORM:

By _____
David Widdoes, City/Trust Attorney

(SEAL)
ATTEST:

Shirley Burzio, City Clerk/Trust Sec'y

VENDOR:

(SEAL)

Address _____

ATTEST: _____

Tele. _____

Name _____

By _____

(Please Type)

Title _____

My Commission Expires:

(Please print or type)

CITY OF SAPULPA

AGREEMENT

MAJOR THOROUGHFARE MATERIALS & SUPPLIES

THIS AGREEMENT, made this 19 day of August 2019, between the City of Sapulpa, hereinafter called OWNER and DUNHAMS ASPHALT SERVICES INC. . doing business as a company, hereinafter called the VENDOR.

WITNESSETH: That for, and in consideration of, the payments and agreements hereinafter mentioned:

1. RFQ and specifications for the prices quoted therein and, as awarded by the **City Council**, shown in the specifications.
2. The **Vendor** agrees to furnish all of the supplies described, as approved by the **City Council**, in the Specifications and comply with terms therein for the prices quoted in the **RFQ** submittal.
3. The supplies shall be furnished within five (5) working days from and after the date of an oral or faxed order from the **Owner**.
4. Should the **Vendor** be delayed in the furnishing of the supplies, by whatever reason, the **Vendor** shall give the **Owner** notice in writing of the cause of the delay in each case within twenty-four (24) hours from receipt of the order.
5. Failure to furnish the supplies within the specified time, as set forth in this **Contract**, may be grounds for cancellation of the order and/or disqualification from future contracts with the City of Sapulpa.
6. This Agreement will be in force until June 30, 2020, with the option of renewal for (12) months with the approval of both parties.

OWNER:

CITY OF SAPULPA/SAPULPA MUNICIPAL AUTHORITY

By _____

Name Reg Green

Title MAYOR/TRUST CHAIRMAN

APPROVED AS TO FORM:

By _____
David Widdoes, City/Trust Attorney

(SEAL)
ATTEST:

Shirley Burzio, City Clerk/Trust Sec'y

VENDOR:

(SEAL)

Address _____

ATTEST: _____

Tele. _____

Name _____

By _____

(Please Type)

Title _____

My Commission Expires:

(Please print or type)

CITY OF SAPULPA

AGREEMENT

MAJOR THOROUGHFARE MATERIALS & SUPPLIES

THIS AGREEMENT, made this 19 day of August 2019, between the City of Sapulpa, hereinafter called OWNER and CORE & MAIN LP . doing business as a company, hereinafter called the VENDOR.

WITNESSETH: That for, and in consideration of, the payments and agreements hereinafter mentioned:

1. RFQ and specifications for the prices quoted therein and, as awarded by the **City Council**, shown in the specifications.
2. The **Vendor** agrees to furnish all of the supplies described, as approved by the **City Council**, in the Specifications and comply with terms therein for the prices quoted in the **RFQ** submittal.
3. The supplies shall be furnished within five (5) working days from and after the date of an oral or faxed order from the **Owner**.
4. Should the **Vendor** be delayed in the furnishing of the supplies, by whatever reason, the **Vendor** shall give the **Owner** notice in writing of the cause of the delay in each case within twenty-four (24) hours from receipt of the order.
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CITY OF SAPULPA/SAPULPA MUNICIPAL AUTHORITY

By _____

Name Reg Green

Title MAYOR/TRUST CHAIRMAN

APPROVED AS TO FORM:

By _____

David Widdoes, City/Trust Attorney

(SEAL)
ATTEST:

Shirley Burzio, City Clerk/Trust Sec'y

VENDOR:

(SEAL)

Address _____

ATTEST: _____

Tele. _____

Name _____

By _____

(Please Type)

Title _____

My Commission Expires:

(Please print or type)

CITY OF SAPULPA

AGREEMENT

MAJOR THOROUGHFARE MATERIALS & SUPPLIES

THIS AGREEMENT, made this 19 day of August 2019, between the City of Sapulpa, hereinafter called OWNER and HUTCHINSON SALT CO. . doing business as a company, hereinafter called the VENDOR.

WITNESSETH: That for, and in consideration of, the payments and agreements hereinafter mentioned:

1. RFQ and specifications for the prices quoted therein and, as awarded by the **City Council**, shown in the specifications.
2. The **Vendor** agrees to furnish all of the supplies described, as approved by the **City Council**, in the Specifications and comply with terms therein for the prices quoted in the **RFQ** submittal.
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OWNER:

CITY OF SAPULPA/SAPULPA MUNICIPAL AUTHORITY

By _____

Name Reg Green

Title MAYOR/TRUST CHAIRMAN

APPROVED AS TO FORM:

By _____
David Widdoes, City/Trust Attorney

(SEAL)
ATTEST:

Shirley Burzio, City Clerk/Trust Sec'y

VENDOR:

(SEAL)

Address _____

ATTEST: _____

Tele. _____

Name _____
(Please Type)

By _____

Title _____

(Please print or type)

My Commission Expires:

CITY OF SAPULPA

AGREEMENT

MAJOR THOROUGHFARE MATERIALS & SUPPLIES

THIS AGREEMENT, made this 19 day of August 2019, between the City of Sapulpa, hereinafter called OWNER and APAC-CENTRAL, INC . doing business as a company, hereinafter called the VENDOR.

WITNESSETH: That for, and in consideration of, the payments and agreements hereinafter mentioned:

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OWNER:

CITY OF SAPULPA/SAPULPA MUNICIPAL AUTHORITY

By _____

Name Reg Green

Title MAYOR/TRUST CHAIRMAN

APPROVED AS TO FORM:

By _____
David Widdoes, City/Trust Attorney

(SEAL)
ATTEST:

Shirley Burzio, City Clerk/Trust Sec'y

VENDOR:

(SEAL)

Address _____

ATTEST: _____

Tele. _____

Name _____

By _____

(Please Type)

Title _____

My Commission Expires:

(Please print or type)

CITY OF SAPULPA

AGREEMENT

MAJOR THOROUGHFARE MATERIALS & SUPPLIES

THIS AGREEMENT, made this 19 day of August 2019, between the City of Sapulpa, hereinafter called OWNER and MOHAWK MATERIALS CO. INC . doing business as a company, hereinafter called the VENDOR.

WITNESSETH: That for, and in consideration of, the payments and agreements hereinafter mentioned:

1. RFQ and specifications for the prices quoted therein and, as awarded by the **City Council**, shown in the specifications.
2. The **Vendor** agrees to furnish all of the supplies described, as approved by the **City Council**, in the Specifications and comply with terms therein for the prices quoted in the **RFQ** submittal.
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OWNER:

CITY OF SAPULPA/SAPULPA MUNICIPAL AUTHORITY

By _____

Name Reg Green

Title MAYOR/TRUST CHAIRMAN

APPROVED AS TO FORM:

By _____
David Widdoes, City/Trust Attorney

(SEAL)
ATTEST:

Shirley Burzio, City Clerk/Trust Sec'y

VENDOR:

(SEAL)

Address _____

ATTEST: _____

Tele. _____

Name _____

By _____

(Please Type)

Title _____

My Commission Expires:

(Please print or type)



AGENDA ITEM

Administration 10.C.

City Council Regular

Meeting Date: August 19, 2019

Submitted For: Steve Hardt, Public Works Director

Submitted By: Mikaila Stepp, Administrative Assistant

Department: Water Treatment

Presented By: Steve Hardt

SUBJECT:

Discussion and possible action regarding Agreement(s) with successful bidder(s): Brenntag Southwest Inc. and Hawkins Inc., for the purchase of materials and supplies for the Water Treatment Plant.

BACKGROUND:

Bids for Water Treatment Chemicals were awarded on August 5, 2019. The following agreements based on bid awards with various vendors beginning August 19, 2019 and ending June 30, 2020, with a one-year renewal option.

RECOMMENDATION:

Staff recommends the Council/Trustees approve Agreements and authorize Mayor/Chairman to execute same.

Attachments

Hawkins Inc.

Brenntag Southwest Inc.

CITY OF SAPULPA

AGREEMENT

WATER TREATMENT CHEMICAL

THIS AGREEMENT, made this 19 day of August 2019, between the City of Sapulpa, hereinafter called OWNER and HAWKINS, INC . doing business as a company, hereinafter called the VENDOR.

WITNESSETH: That for, and in consideration of, the payments and agreements hereinafter mentioned:

1. RFQ and specifications for the prices quoted therein and, as awarded by the **City Council**, shown in the specifications.
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OWNER:

CITY OF SAPULPA/SAPULPA MUNICIPAL AUTHORITY

By _____

Name Reg Green

Title MAYOR/TRUST CHAIRMAN

APPROVED AS TO FORM:

By _____
David Widdoes, City/Trust Attorney

(SEAL)
ATTEST:

Shirley Burzio, City Clerk/Trust Sec'y

VENDOR:

(SEAL)

Address _____

ATTEST: _____

Tele. _____

Name _____

By _____

(Please Type)

Title _____

My Commission Expires:

(Please print or type)

CITY OF SAPULPA

AGREEMENT

WATER TREATMENT CHEMICALS

THIS AGREEMENT, made this 19 day of August 2019, between the City of Sapulpa, hereinafter called OWNER and BRENNTAG SOUTHWEST INC. doing business as a company, hereinafter called the VENDOR.

WITNESSETH: That for, and in consideration of, the payments and agreements hereinafter mentioned:

1. RFQ and specifications for the prices quoted therein and, as awarded by the **City Council**, shown in the specifications.
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OWNER:

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By _____

Name Reg Green

Title MAYOR/TRUST CHAIRMAN

APPROVED AS TO FORM:

By _____
David Widdoes, City/Trust Attorney

(SEAL)
ATTEST:

Shirley Burzio, City Clerk/Trust Sec'y

VENDOR:

Address _____

Tele. _____

By _____

Title _____
(Please print or type)

(SEAL)

ATTEST: _____

Name _____
(Please Type)

My Commission Expires:



AGENDA ITEM

Administration 10.D.

City Council Regular

Meeting Date: August 19, 2019

Submitted By: Becky McGinnis, HR Director

Department: Human Resources

Presented By: Becky McGinnis

SUBJECT:

Discussion and possible action regarding amendments to the 2009 Human Resources Policies and Procedures Manual.

BACKGROUND:

Pursuant to Resolution No. 1977, the City Council is required to ratify any amended personnel policies that may be implemented by the City Manager and Human Resources Director at the next scheduled meeting following any such amendment. The City Manager and Human Resources Director issued an amended Human Resources Policies and Procedures Manual amending an existing policy.

Section 307, Drug and Alcohol Policy, has been amended to comply with state law.

RECOMMENDATION:

Staff recommends approval and ratification of the referenced amendment to the Manual.

Attachments

Section 307- Drug and Alcohol Policy

307: Drug and Alcohol Policy. The City recognizes the importance of a drug and alcohol-free workplace. The abuse of drugs, alcohol or other chemical substances by an employee endangers the safety of the public, the employee, and other City employees. The City recognizes that it is in its best interest, as well as the best interest of its employees and the public, to prevent and eliminate drug, alcohol and/or substance abuse in the workplace. Any employee found using, possessing, selling, distributing or being under the influence of an illegal chemical substance and/or alcohol during working hours or while on City property or while using City equipment will be subject to discipline up to and including termination of employment.

This policy will be effective ten (10) days after posting in a prominent place at all City facilities where employees routinely report for duty and following distribution of the policy to all employees. In addition, a copy will be given to each applicant for employment upon receipt of a conditional offer of employment.

This policy applies to all employees as well as all applicants for employment once they have received a conditional offer of employment. This policy will comply with the Oklahoma Standards for Workplace Drug and Alcohol Testing Act, 40 O.S. §551, *et seq.* (Act) as amended.

All applicants will undergo drug and/or alcohol testing following a conditional offer of employment, but prior to final hiring and assignment. Refusal to undergo a test, or a positive test, will result in the City withdrawing its conditional offer of employment. In addition, adulteration of a specimen for a drug or alcohol test will be considered as a refusal to undergo a test.

Drug and/or alcohol testing may be conducted on any employee at any time the City has reasonable suspicion there is cause to believe an employee may be under the influence of drugs or alcohol, including, but not limited to, the following circumstances:

- 1) Observation of drugs or alcohol on or about the employee's person or in the employee's vicinity;
- 2) Observation of conduct on the part of the employee that suggests that the employee is impaired or is under the influence of drugs or alcohol;
- 3) Receipt of a report of drug or alcohol use by an employee while at work;
- 4) Information that an employee has tampered with drug or alcohol testing at any time;

- 5) Negative job performance patterns by the employee; or
- 6) Excessive or unexplained absenteeism or tardiness.

The supervisor will verbally inform the employee of the reason for the test. Additionally, a written record of the situation leading to the drug or alcohol test will be created and signed by the supervisor(s) within 24 hours of the event. A copy of the report will be forwarded to the Human Resources Department.

The employee involved must stop work immediately and will be transported as soon as possible to the designated testing facility by a management/supervisory employee. The employee will not be allowed back to work until the results of the test are known.

Post-Accident Testing: Post-Accident drug and/or alcohol testing may be conducted on an employee where there has been damage to City property or equipment while the employee was at work or the employee or another person has sustained an injury while at work. The post-accident test will be administered while the employee is still on duty or as close to as possible. No employee required to take a post-accident alcohol or drug test may use any alcohol or drugs, of any kind, following the accident until the employee undergoes the post-accident testing.

Random Testing: The City may, at various times, randomly select members of the following employment groups, at its discretion, for unannounced random testing for drugs or alcohol:

Police officers;

Firefighters;

Persons engaged in activities which directly affect the safety of the public;

Employees whose work involves contact with infrastructure, distribution or maintenance of a City owned utility;

Employees whose work requires possession of a CDL;

Employees who have direct childcare responsibilities.

Periodic Scheduled Testing: The City may require an employee in any of the employment groups identified above to undergo drug or alcohol testing as part of a routinely scheduled employee fitness for duty examination or in connection with the employee's return to duty from a leave of absence.

Post Rehabilitation Testing: The City may require an employee to undergo drug and/or alcohol testing, without prior notice, for a period of up to two (2) years after the employee's return to work following a confirmed positive test result or following participation in a drug or alcohol dependency program. Post-rehabilitation testing will be conducted in addition to any other testing the employee is subject to under this policy.

Substance for Which Tests May Be Given: The City reserves the right to test for all drugs and for the presence of alcohol. The test for drugs may include, but are not be limited to amphetamines, cannabinoids, cocaine, phencyclidine (PCP), hallucinogens, methaqualone, opiates, barbiturates, benzodiazepines, synthetic narcotics, designer drugs, steroid or a metabolite of any of the above.

Threshold reporting levels will be those established and maintained by the Federal Department of Transportation and as utilized by the National Institute for Drug Abuse (NIDA). Any positive levels below those established reporting levels will not be reported to the City's Review Officer by the testing laboratory.

Methods and Documentation: Collection, storage, transportation, testing facilities and testing procedures will be conducted in accordance with rules established by the State Board of Health. Samples may be collected on the premises of the City at its election. Body component samples will be collected with due regard to the privacy of the individual being tested. In no case may any City employee directly observe collection of a urine sample. A written record of the chain of custody of the sample will be maintained until the sample is no longer required.

All sample testing will conform to scientifically accepted analytical methods and procedures. Testing will include confirmation testing of any positive test results by gas chromatography, gas chromatography-mass spectroscopy, or an equivalent scientifically accepted method of equal or greater accuracy as approved by the State Board of Health at the cut off levels as determined by the State Board of Health. In the case of the use of Breathalyzer testing method, no discipline may be imposed unless there is a confirmation test performed on a second sample that confirms the prior results.

An applicant or employee will be given the opportunity to provide notification of any information which he/she considers relevant to the test, including currently or recently used drugs or other relevant information. In the event that an applicant or employee wishes to challenge the results of the City's test, he/she may do so as provided in this policy. The applicant or employee must have had the sample collected within one hour of the City's sample and such retest must be in

accordance with the standards set forth by the State Board of Health and in this policy.

Costs: The City is responsible for all costs associated with drug or alcohol testing. However, if an applicant or employee requests a confirmation test of a sample within twenty-four (24) hours of receiving notice of a positive test result in order to challenge the results of the positive test, the applicant or employee is responsible for the cost of the confirmation test unless the confirmation test reverses the findings of the challenged positive test. In such case, the City will reimburse the person for the cost of the confirmation test.

Refusal to Undergo Testing or Tampering with Sample: Employees who refuse to undergo testing according to the terms of this policy will be subject to disciplinary action up to and including termination. Adulteration of a specimen or of a drug or alcohol test will be considered as a refusal to undergo a test and will result in disciplinary action up through and including termination of employment.

Review Officer: The City will contract with a Review Officer who will receive confirmed positive test results from the testing facility and evaluate those results in conjunction with the subject employee and/or applicant. The Review Officer will be qualified by the Board of Health to receive, interpret and evaluate the test results. Upon receiving a confirmed positive test result, the Review Officer will contact the applicant or employee prior to notification of City officials. The applicant or employee will be given the opportunity to explain the test results.

Confidentiality: The City will treat all tests and all information related to such tests, as confidential materials. All records relating to drug testing will be kept separated from personnel records. The records are the property of the City but will be made available to the affected applicant or employee for inspection and copying upon request and will also be available for review by the City' Review Officer. Except as set forth below, the records will not be released to any person other than the applicant or the employee without that person's express written permission. However, the City may release the records:

To comply with a valid judicial or administrative order;

As admissible evidence in a case or proceeding before a court of record or administrative agency if the employee or the City is named as a party in the case or proceeding; or

To employees or agents of the City who need access to the records in connection with the administration of this Policy and the Act.

Disciplinary Action: The City may elect to take disciplinary action, up to and including termination of employment, against an employee who: 1) tests positive for drugs and/or alcohol; 2) refused to test under this policy; or 3) adulterates a specimen for a drug or alcohol test.

The City will evaluate the employment history of any employee who tests positive for drugs and/or alcohol. The appropriate course of action will be determined based on the employee's total work record. Where deemed appropriate by management, an employee may be offered the opportunity to enter into a rehabilitation program. Continued employment will be contingent upon the successful completion of a rehabilitation program and an agreement to undergo periodic drug and/or alcohol post-rehabilitation testing for up to two (2) years. However, the City reserves the right to initiate disciplinary action, up to and including termination of employment, for the first positive test result. A decision regarding disciplinary action under this policy by management will be final and binding.

Employees who have tested positive, and who have been offered the opportunity to participate in a rehabilitation program in lieu of termination of employment, will not be allowed to return to work until they can provide a verified negative "return to work" test from a City approved facility. An employee may be allowed a maximum of 12 weeks utilizing FMLA to provide a verified negative "return to work" drug or alcohol test. If a negative test is not provided within 12 weeks, the employee will be terminated from employment. Until a negative "return to work" test is supplied, the employee will be on leave without pay. However, an employee may request permission to use accrued sick leave and vacation leave. An employee may request a "return to work" test no sooner than two weeks from a positive test result, and subsequently every other week thereafter, until a negative "return to work" test is obtained. Employees refusing to seek help or submit to testing in accordance with this policy will be subject to disciplinary action.

In the event the City does not terminate the employment of an employee who has a positive test result, the employee who enters a rehabilitation program after the positive test results will be permitted to do so only once. Any future recurrence for abuse with the same or any other substance will result in termination of employment.

An employee who is discharged from employment on the basis of refusal to undergo drug or alcohol testing or based on a positive drug or alcohol test will be considered as having been discharged for misconduct for the purpose of unemployment compensation and the City will protest any application for unemployment benefits.

Prohibitions: No employee may report to work or remain on duty within four hours after using alcohol while having an alcohol concentration of 0.04 or in any amount which adversely affects their mental or physical abilities. No employee will be on duty or operate a City vehicle/equipment or perform job duties while in possession of alcohol nor use alcohol during duty time. Further, no employee may report for duty, drive a City-owned vehicle, operate City equipment or remain on duty when the employee has used any controlled substance, except when the use is pursuant to the instructions of a physician and where the physician has advised an employee the substance will not adversely affect an employee's ability to drive a vehicle or operate equipment. No supervisor having knowledge that an employee has used a controlled substance may permit an employee to be on duty or drive/operate any City vehicle or equipment.

Section 18. Responsibilities of Individuals: In order to comply with the provisions of this policy, each employee assumes the following responsibilities:

- 18.1 *Working under the Influence of Performance Impairing Medication:* Employees who have been prescribed legal medications that might affect the safe performance of their duties are required to notify their supervisors prior to performing any hazardous or dangerous tasks.
- 18.2 *Reporting to Work or Working While Impaired:* Employees may not report to work and may not continue to work while impaired by any restricted substance identified in this policy.
- 18.3 *Reporting Violations:* The services provided by certain employees are performed, at times, under hazardous and dangerous conditions. Thus, employees are encouraged to come forward and report any violation of this policy to management. This information may be instrumental in the prevention of serious accidents and injuries on the job.



Informational Items 12.A.

City Council Regular

Meeting Date: August 19, 2019

Submitted By: Amy Hoehner, Legal Assistant

SUBJECT:

Status Report from Tetra Tech regarding various City and SMA projects.

Attachments

Status Report

STATUS**O = Operations****P = Planning****E = Engineering Design****C = Construction**

TETRA TECH, INC.
PROJECT STATUS REPORT
SAPULPA, OKLAHOMA
AUGUST 19, 2019

PROJECT		TETRA TECH CONTACT	STATUS	FUNDING	COMMENTS	RECOMMENDED ACTION
1.	Water Atlas Creation	Ryan Mittasch, P.E.	P		Tetra Tech is waiting for atlas markups from city staff to document facilities that were not in the plans previously provided.	City to review draft atlas and provide updated information to Tetra Tech for data entry.
2.	N02-N04 Lift Station, Force Main, and Gravity	Ryan Mittasch, P.E.	E		Construction is ongoing.	None.
3.	SeneGence/Westside Sewer Plan	Ryan Mittasch, P.E.	E		Preliminary design of revised alignment underway.	None.
4.	Sapulpa Fire Training Facility Waterline	Ryan Mittasch, P.E.	E		Advertisement is complete.	Begin construction.
5.	Hobson Street Study	Ryan Mittasch, P.E.	P		Study completed.	Budget for realignment and Boyd Place circle improvements.
6.	Frankoma Road Sanitary Sewer Extension	Ryan Mittasch, P.E.	P		Design is nearly complete. Easement documents underway and BNSF crossing permitting initiated.	None.