

SAPULPA MUNICIPAL AUTHORITY
TRUST PROCEEDINGS
Meeting of April 6, 2020

The Board of Trustees of the Sapulpa Municipal Trust Authority met in regular session Monday, April 6, 2020, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Louis Martin, Jr., Chairman Pro Tem
Marty Cummins, Vice-Chairman Pro Tem
John Anderson, Trustee
Bruce Bledsoe, Trustee
Wes Galloway, Trustee
Carla Gunn, Trustee
Craig Henderson, Trustee
Hugo Naifeh, Trustee
John Suggs, Trustee

Absent: Vickie Beyer, Trustee

Staff Trust Manager Joan Riley; Trust Treasurer Pam Vann;
Present: Trust Attorney David Widdoes; Secretary Shirley Burzio

1. NOTICE OF TELECONFERENCE PARTICIPATION:

- A.** The following Trustees remotely appeared and participated in the regular meeting by telephonic connection:

Marty Cummins, Carla Gunn, John Suggs.

- B.** All Municipal Authority members may choose to appear physically and participate in the meeting at the City Council chambers if desired.

- C.** The meeting was open and accessible to the public by telephonic connection at #1-346-248-7799; Meeting ID: 460 229 466. In addition, the meeting was open and accessible for public participation by on site appearance at the Sapulpa City Council Chamber, at 425 E Dewey Avenue, Sapulpa, Oklahoma.

2. MINUTES, CONSENT ITEMS AND ADMINISTRATION.

- A.** Consider approving the minutes of the March 16, 2020, regular municipal authority meeting.
- B.** Consider approving claims in the amount of \$150,643.84
- C.** Discussion and possible action regarding recommendation to award bid to Crossland Heavy Contractors, Inc., in the amount of \$3,759,464.00 for the Wastewater Treatment Plant Improvements Project, and authoring the Mayor Pro Tem to execute all contract documents related thereto. The budgeted amount for the project is \$3,817,650.00.

Motion was made by Hugo Naifeh, seconded by Wes Galloway to approve the following:

Minutes of the March 16, 2020, regular municipal authority meeting;

Claims in the amount of \$150,643.84;

Award of bid to Crossland Heavy Contractors, Inc., in the amount of \$3,759,464.00, for the Wastewater Treatment Plant Improvements Project, and authorizing the chairman to execute all contract documents related thereto.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

9 - 0 MOTION CARRIED

3. PUBLIC COMMENTS:

There were no comments made to the board.

4. **ADJOURNMENT.**

Motion was made by Wes Galloway, seconded by Hugo Naifeh to adjourn the meeting. Motion carried unanimously.

Chairman

Attest:

Secretary



AGENDA ITEM

Municipal Authority Regular

4. A.

Meeting Date: April 6, 2020

Submitted By: Shirley Burzio, City Clerk

Department: City Clerk

Presented By:

SUBJECT:

Consider approving the minutes of the March 16, 2020, regular municipal authority meeting.

BACKGROUND:

RECOMMENDATION:

Attachments

[minutes.03-16-2020 sma](#)

SAPULPA MUNICIPAL AUTHORITY
TRUST PROCEEDINGS
Meeting of March 16, 2020

The Board of Trustees of the Sapulpa Municipal Trust Authority met in regular session Monday, March 16, 2020, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Louis Martin, Jr., Chairman Pro Tem
Marty Cummins, Vice-Chairman Pro Tem
John Anderson, Trustee
Bruce Bledsoe, Trustee
Wes Galloway, Trustee
Carla Gunn, Trustee
Craig Henderson, Trustee
Hugo Naifeh, Trustee

Absent: Vickie Beyer, Trustee
John Suggs, Trustee

Staff Present: Trust Manager Joan Riley; Trust Treasurer Pam Vann;
Trust Attorney David Widdoes; Secretary Shirley Burzio

1. MINUTES AND CONSENT ITEMS.

- A.** Consider approving the minutes of the March 2, 2020, regular municipal authority meeting.
- B.** Consider approving claims in the amount of \$466,360.50.

Motion was made by Hugo Naifeh, seconded by Bruce Bledsoe to approve the minutes of the March 2, 2020, regular municipal authority meeting and claims in the amount of \$466,360.50.

ROLL CALL VOTE: AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh

8 - 0 MOTION CARRIED

2. CONSENT ITEMS:

- A.** Discuss and consider authorizing representatives to sign and submit pay requests to BancFirst for the Series 2014 Street Capital Improvement Revenue Bond Construction Fund.

Motion was made by Wes Galloway, seconded by Craig Henderson to authorize Pamela Vann, Shirley Burzio and Steve Hardt to sign and submit pay requests to BancFirst for the Series 2014 Street Capital Improvement Revenue Bond Construction Fund.

ROLL CALL VOTE: AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh

8 - 0 MOTION CARRIED

3. ADMINISTRATION.

- A.** Discussion and possible action regarding a Resolution Authorizing the Issuance of Not to Exceed \$80,000,000.00 Sapulpa Municipal Authority Utility System Revenue Bonds, Taxable Refunding Series 2020; Waiving Competitive Bidding on Said Bonds and Authorizing the Sale of the Bonds at a Discount; Authorizing a Bond Purchase Agreement, Bond Indenture, Sales Tax Agreement, Escrow Trust Agreement and Authorizing Such Other Documents and Agreements as May Be Necessary or Required; and Containing Other Provisions Relating Thereto. (Resolution No. 2618)

Motion was made by Bruce Bledsoe, seconded by Craig Henderson to approve the adoption of said resolution.

ROLL CALL VOTE: AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh

8 - 0 MOTION CARRIED

4. PUBLIC COMMENTS:

There were no comments made to the board.

5. **ADJOURNMENT.**

Motion was made by John Anderson, seconded by Bruce Bledsoe to adjourn the meeting. Motion carried unanimously.

Chairman

Attest:

Secretary



Consent Agenda 6. A.

Municipal Authority Regular

Meeting Date: April 6, 2020

Submitted For: Hailey Sharp, Accounts Payable Clerk

Submitted By: Amber Fisher, Accounts Payable Clerk

SUBJECT:

Consider approving claims in the amount of \$150,643.84 (Refer to: Purchase Order Claim Register with City Agenda)



AGENDA ITEM

Administration 8. A.

Municipal Authority Regular

Meeting Date: April 6, 2020

Submitted For: Steve Hardt, Public Works Director

Submitted By: Shirley Burzio, City Clerk

Department: City Clerk

Presented By: Steve Hardt

SUBJECT:

Discussion and possible action regarding recommendation to award bid to Crossland Heavy Contractors, Inc., in the amount of \$3,759,464.00 for the Wastewater Treatment Plant Improvements Project, and authoring the Mayor Pro Tem to execute all contract documents related thereto. The budgeted amount for the project is \$3,817,650.00.

BACKGROUND:

There were five bidders with bids ranging from \$2,759,217.00 to \$3,850,176.00 for the total base bid. Tetra Tech recommends the contract be awarded to the lowest bidder Crossland Heavy Contractors, Inc., for \$3,759,464.00. This is the total of the bid prices for all base bid items plus the owner select base bid items, which is \$3,469,092.00, plus the amount bid for additive alternate bid Items #1A thru #4A and Items #7A thru #8A, which is \$290,372.00.

RECOMMENDATION:

Staff recommends approval.

Fiscal Impact

Amount: \$3,759,646.00

To be paid from: OWRB Loan

Account number: 49-525-405B

Attachments

Tetra Tech Bid Recommendation



March 23, 2020

Mr. Steve Hardt
Public Works Director
City of Sapulpa
425 E. Dewey
Sapulpa, OK 74067

**RE: OWRB LOAN NO. ORF-18-0020-CW
REGIONAL WASTEWATER TREATMENT PLANT IMPROVEMENTS
RECOMMENDATION OF AWARD**

Dear Mr. Hardt:

Submitted for your information and review is the Bid Tabulation for the above-referenced project. The bids were opened on March 10, 2020. There were five bidders with bids ranging from \$2,759,217.00 to \$3,850,176.00 for the total Base Bid. The Engineer's estimate for the Base Bid is \$2,920,547.00.

Crossland Heavy Contractors, Inc., submitted the lowest bid, which after discussion with the both the City and the contractor has been deemed regular in every respect. The total of all Owner Select Base Bid Items is \$709,875.00 and the total of all Additive Alternate Bid Items is \$391,372.00 for a total of \$3,860,464.00. The low bid is below the Engineer's Estimate of \$4,833,554.00 for the total of these items respectively.

Tetra Tech recommends the contract be awarded to the lowest bidder Crossland Heavy Contractors, Inc., for \$3,759,464.00. This is the total of the bid prices for all Base Bid Items plus the Owner Select Base Bid items, which is \$3,469,092.00, plus the amount bid for Additive Alternate Bid Items #1A thru #4A and Items #7A thru #8A, which is \$290,372.00.

Alternate Bid Items #5A – Coating of UV Basin Wet Well, Item #6A – 304SS Rollers for 2.0 Meter Belt Press, and Item #9A – Additional Spare Submersible Sludge Pump are also part of the Owner Select additive alternatives. Tetra Tech reviewed these items with City staff and the conclusion was that these items are not critical to the overall project. Therefore, Tetra Tech does not recommend selection of these items in the award. The award amount recommend in the earlier paragraph does not include these items. In addition, Tetra Tech recommends against awarding any of the Deductive Alternates as the recommended bid award mentioned above is within available funding.

Sincerely,
Tetra Tech, Inc.

A handwritten signature in blue ink, appearing to read 'Joshua Paz', written over a white background.

Joshua Paz, P.E., Project Manager
JP/LAV-Enclosures

