

SAPULPA MUNICIPAL AUTHORITY MEETING

CITY HALL - 425 EAST DEWEY AVENUE

COUNCIL CHAMBERS, 2ND FLOOR

7:00 P.M., MONDAY, MARCH 2, 2020

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting. A Sign in Sheet is located at the back of the room. Those wishing to address the Municipal Authority are to sign in prior to the start of the meeting and identify the item(s) they wish to address. Comments concerning items scheduled on the Agenda will be heard immediately following the presentation by staff or petitioner and Comments concerning items not scheduled on the Agenda will only be heard under the Public Comments section. The Municipal Authority will act on an Item after all comments have been heard.

PLEASE COME TO THE PODIUM WHEN THE CHAIRMAN CALLS YOUR NAME

- AGENDA -

1. **CALL TO ORDER.**
2. **ROLL CALL.**
3. **MINUTES.**
 - A. Consider approving the minutes of the February 17, 2020, regular municipal authority meeting.
4. **APPOINTMENTS, AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**
5. **CONSENT ITEMS:** All matters under “Consent” are considered by the Municipal Authority to be routine and will be enacted by one motion. Any Municipal Authority Trustee may, however, remove an item from consent by request.
 - A. Consider approving claims in the amount of \$96,198.67 (Refer to: Purchase Order Claim Register with City Agenda)
6. **PUBLIC HEARINGS.**
7. **ADMINISTRATION.**

- A. Discussion and possible action regarding award of bid to Cherokee Pride Construction, Inc., in the amount of \$1,488,261.00 for the construction of the Frankoma Road Sanitary Sewer Improvements, project number ORF-18-0020-CW, and authorize the chairman to execute all contract documents related thereto. This amount includes the base bid of \$1,383,261.00 and the Add Alternate No.1 of \$65,000. Four (4) bids were recieved ranging from the award amount to \$2,500,653.00.

8. **NEW BUSINESS.**

9. **INFORMATIONAL ITEMS FROM CHAIRMAN, BOARD OF TRUSTEES, TRUST MANAGER, OR TRUST ATTORNEY.**

10. **PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the Municipal Authority on any subject not scheduled on the Regular Agenda. The Municipal Authority shall make no decision or action, except to direct the Trust Manager to take action, or to schedule the matter for Municipal Authority discussion at a later date.

Please come to the podium when the Chairman calls your name and keep your comments as brief as possible.

11. **ADJOURNMENT.**

Posted this 28th day of February, 2020 at or before 5:30 p.m., at the Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Name: *Mikaila Stepp*

Title: *Administrative Assistant*



AGENDA ITEM

Municipal Authority Regular

3. A.

Meeting Date: March 2, 2020

Submitted By: Shirley Burzio, City Clerk

Department: City Clerk

Presented By:

SUBJECT:

Consider approving the minutes of the February 17, 2020, regular municipal authority meeting.

BACKGROUND:

RECOMMENDATION:

Attachments

minutes.02-17-2020 sma

DRAFT

SAPULPA MUNICIPAL AUTHORITY
TRUST PROCEEDINGS
Meeting of February 17, 2020

The Board of Trustees of the Sapulpa Municipal Trust Authority met in regular session Monday, February 17, 2020, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Louis Martin, Jr., Chairman Pro Tem
Marty Cummins, Vice-Chairman Pro Tem
Vickie Beyer, Trustee
Bruce Bledsoe, Trustee
Carla Gunn, Trustee
Craig Henderson, Trustee
Hugo Naifeh, Trustee
John Suggs, Trustee

Absent: John Anderson, Trustee
Wes Galloway, Trustee

Staff Present: Trust Manager Joan Riley; Trust Treasurer Pam Vann;
Trust Attorney David Widdoes; Secretary Shirley Burzio

1. MINUTES, CONSENT ITEM, AND ADMINISTRATION:

- A.** Consider approving the minutes of the February 3, 2020, regular municipal authority meeting.
- B.** Consider approving claims in the amount of \$424,001.00
- C.** Discussion and possible action regarding close-out of the Basin No. 2 & No. 4 Sanitary Sewer Improvements Project with MSB Construction, Inc., including approval of payment of final pay request of \$193,981.55, approval of close out documents, and establishing the applicable warranty date through January 27, 2021.
- D.** Discussion and possible action regarding close-out of the Canyon Road Improvements Design with PEC, including approval of payment of final pay request of \$14,458.59.

- E. Consider approving the Stormwater Management Services Agreement with J. Brooke Kononchuck as Environmental Administrator for the City of Sapulpa from a monthly contract rate of \$4,614.00, to an hourly rate of \$75.00 per hour, with zero net change to the budget.

Motion was made by Craig Henderson, seconded by Marty Cummins to approve Items 1-A, 1-B, 1-C, 1-D, and 1-E.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, Vickie Beyer, Bruce Bledsoe, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

8 - 0 MOTION CARRIED

2. PUBLIC COMMENTS:

There were no comments made to the board.

3. ADJOURNMENT.

Motion was made by Bruce Bledsoe, seconded by Hugo Naifeh to adjourn the meeting.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, Vickie Beyer, Bruce Bledsoe, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

8 - 0 MOTION CARRIED

Chairman Pro Tem

Attest:

Secretary



Consent Agenda 5. A.

Municipal Authority Regular

Meeting Date: March 2, 2020

Submitted For: Hailey Sharp, Accounts Payable Clerk

Submitted By: Amber Fisher, Accounts Payable Clerk

SUBJECT:

Consider approving claims in the amount of \$96,198.67 (Refer to: Purchase Order Claim Register with City Agenda)



AGENDA ITEM

Administration 7. A.

Municipal Authority Regular

Meeting Date: March 2, 2020

Submitted For: Steve Hardt, Public Works Director

Submitted By: Mikaila Stepp, Administrative Assistant

Department: Public Works

Presented By: Steve Hardt

SUBJECT:

Discussion and possible action regarding award of bid to Cherokee Pride Construction, Inc., in the amount of \$1,488,261.00 for the construction of the Frankoma Road Sanitary Sewer Improvements, project number ORF-18-0020-CW, and authorize the chairman to execute all contract documents related thereto. This amount includes the base bid of \$1,383,261.00 and the Add Alternate No.1 of \$65,000. Four (4) bids were received ranging from the award amount to \$2,500,653.00.

BACKGROUND:

Bids were recently received and reviewed by Tetra Tech Engineering for necessary improvements for the Frankoma Road Sanitary Sewer improvements project. A total of four (4) bids were received and Cherokee Pride Construction, Inc. was determined to be the lowest responsible bidder in the amount of \$1,448,261.00. For further information, please see attachments.

RECOMMENDATION:

Staff and Tetra Tech recommend awarding bid as stated to Cherokee Pride Construction, Inc., in the amount of \$1,488,261.00.

Fiscal Impact

Amount: \$1,448,261.00

To be paid from: Sewer Extension and Development Fund

Account number: 49-526-405B

Attachments

Tetra Tech Bid Recommendation

Notice of Award Agreement

Bid Details and Tabulations



TETRA TECH

February 14, 2020

Mr. Steve Hardt
City of Sapulpa
425 E Dewey
Sapulpa, Oklahoma 74067

**RE: AWARD RECOMMENDATION
FRANKOMA ROAD – SANITARY SEWER IMPROVEMENTS
PROJECT NUMBER. ORF-18-0020-CW
SAPULPA, OKLAHOMA**

Dear Mr. Hardt:

Attached is a copy of the Tabulation of Bids for the above-referenced project. We have reviewed the four bids received ranging from \$1,383,261.00 to \$2,500,653.00. We recommend that the project be awarded to the apparent low bidder, Cherokee Pride Construction, Inc., of Sapulpa, Oklahoma, in the amount of \$1,383,261.00 which is the amount for the total base bid. At the discretion of the Owner, Add Alternate No. 1 in the amount of \$65,000.00 could be awarded for a total of \$1,448,261.00.

We have enclosed seven copies of the Notice of Award for execution if you concur with our recommendation. Please sign all copies and return to our office. We will then prepare and forward the contract documents to the contractor.

If you have any questions, please contact the undersigned.

Sincerely,

Tetra Tech

Ryan Mittasch, P.E.
Project Manager



Seal

Date

RM/lv
Enclosures

cc: Cherokee Pride Construction, Inc.

file: Award Recommendation-Cherokee Pride_original.doc

NOTICE OF AWARD

TO: Cherokee Pride Construction, Inc.
P.O. Box 28
Sapulpa, OK 74067

PROJECT DESCRIPTION

Construction of a new 350 GPM Lift Station, 1,025 LF of 15" gravity sanitary sewer line, 7,575 LF of 6" sanitary sewer forcemain, and 50 LF 2" water line.

The OWNER has considered the BID submitted by you for the above described WORK in response to its Advertisement for Bid dated 8 January 2020, and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the amount of \$ 1,448,261.00.

You are required by the Information for Bidders to execute the Agreement and furnish the required Contractor's Performance Bond, Statutory Bond, Maintenance Bond and Certificate of Insurance within ten (10) calendar days from the date of this Notice to you.

If you fail to execute said agreement and to furnish said BONDS within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER's acceptance of your Bid as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this **NOTICE OF AWARD** to the OWNER. Dated this _____ day of _____, 20__.

Sapulpa Municipal Authority
(Owner)

By: _____
(Signature)

Name: Louis Martin, Jr.

Title: Mayor Pro Tem

ACCEPTANCE OF NOTICE:

Receipt of the above **NOTICE OF AWARD** is hereby acknowledged by

_____ Cherokee Pride Construction, Inc. _____
(Contractor)

this the _____ day of _____, 20__.

By: _____
(Signature)

Title: _____
(Print or Type)

TETRA TECH
7645 E. 63rd Street, #301
Tulsa, OK 74133

PROJECT NAME: FRANKOMA ROAD SANITARY
SEWER IMPROVEMENTS
OWNER: CITY OF SAPULPA

Job. No. 200-11386-18002
Date: 02/03/2020

Item No.	Description	Specifications	Pay Item Note	Unit	Estimated Quantity	ENGINEERS ESTIMATE TETRA TECH 7645 E. 63RD STREET, #301 Tulsa, OK 74133		CHEROKEE PRIDE CONSTRUCTION P.O. BOX 28 SAPULPA, OK 74067 918.706.1630		SAPULPA DIGGING, INC. P.O. BOX 1105 SAPULPA, OK 74067 918.671.5170		MCGUIRE BROTHERS CONSTRUCTION, INC. 8415 S. REGENCY DR. TULSA, OK 74131 918.224.2764		MSB CONSTRUCTION, LLC 9505 S. 4090 RD. Oologah, OK 74053 918.261.6475	
						U.PRICE	TOTAL COST	U.PRICE	TOTAL COST	U.PRICE	TOTAL COST	U.PRICE	TOTAL COST	U.PRICE	TOTAL COST
LIFT STATION PAY ITEMS															
1	Site Work, Complete In Place	Special	1	LS	1	\$50,000	\$50,000.00	\$30,000	\$30,000.00	\$50,000	\$50,000.00	\$8,000	\$8,000.00	\$150,000	\$150,000.00
2	6' Privacy Fence, with Double 10' Gate	Special		LF	276	\$35	\$9,660.00	\$40	\$11,040.00	\$100	\$27,600.00	\$50	\$13,800.00	\$50	\$13,800.00
3	Lift Station (Wet Well, Valve Vault, Meter vault), Complete In Place	Special	2	LS	1	\$450,000	\$450,000.00	\$219,000	\$219,000.00	\$250,000	\$250,000.00	\$480,000	\$480,000.00	\$551,000	\$551,000.00
4	Generator and Pad, Complete In Place	Special	3	LS	1	\$40,000	\$40,000.00	\$30,000	\$30,000.00	\$50,000	\$50,000.00	\$61,000	\$61,000.00	\$100,000	\$100,000.00
5	Electrical Work, Complete In Place	Special	4	LS	1	\$80,000	\$80,000.00	\$190,000	\$190,000.00	\$170,000	\$170,000.00	\$175,000	\$175,000.00	\$217,000	\$217,000.00
WATER LINE															
6	Right-of-Way Clearing and Restoring	2110	5	LF	50	\$5	\$250.00	\$10	\$500.00	\$30	\$1,500.00	\$2	\$100.00	\$10	\$500.00
7	Excavation and Backfill, Unclassified	2221	6,7,8,9	CY	20	\$15	\$300.00	\$25	\$500.00	\$15	\$300.00	\$5	\$100.00	\$10	\$200.00
8	1" Water Meter Connection	Special	10,11,12,13,15	EA	1	\$1,500	\$1,500.00	\$2,000	\$2,000.00	\$1,500	\$1,500.00	\$1,200	\$1,200.00	\$1,000	\$1,000.00
9	2" Service Line	2622	10,11,12,13,15	LF	50	\$30	\$1,500.00	\$25	\$1,250.00	\$6	\$300.00	\$30	\$1,500.00	\$100	\$5,000.00
10	Sodding	2487	22	SY	15	\$5	\$75.00	\$10	\$100.00	\$4	\$60.00	\$3	\$45.00	\$10	\$150.00
GRAVITY SEWER															
11	Right-of-Way Clearing and Restoring	2110	5	LF	661	\$5	\$3,305.00	\$2	\$1,322.00	\$30	\$19,830.00	\$2	\$1,322.00	\$10	\$6,610.00
12	Excavation and Backfill, Unclassified	2221	6,7,8,9	CY	623	\$20	\$12,460.00	\$10	\$6,230.00	\$25	\$15,575.00	\$10	\$6,230.00	\$5	\$3,115.00
13	30" Steel Casing w/ 3/8" min Wall Thickness, Jack & Bore In-Place	2320		LF	110	\$450	\$49,500.00	\$580	\$63,800.00	\$700	\$77,000.00	\$850	\$93,500.00	\$950	\$104,500.00
14	30" Steel Casing w/ 5/8" min Wall Thickness, Jack & Bore In-Place	2320		LF	254	\$500	\$127,000.00	\$750	\$190,500.00	\$700	\$177,800.00	\$850	\$215,900.00	\$950	\$241,300.00
15	15" PVC Pipe, ASTM D3034, SDR 26	2622	7,9,16	LF	1025	\$250	\$256,250.00	\$115	\$117,875.00	\$160	\$164,000.00	\$165	\$169,125.00	\$275	\$281,875.00
16	5' Dia. Precast Manhole, Complete in Place	2601	17	EA	3	\$5,000	\$15,000.00	\$5,000	\$15,000.00	\$7,500	\$22,500.00	\$2,500	\$7,500.00	\$8,000	\$24,000.00
17	5' Dia. Precast Manhole, Additional Depth over 6' depth	2601	17	VF	13	\$200	\$2,600.00	\$200	\$2,600.00	\$900	\$11,700.00	\$300	\$3,900.00	\$500	\$6,500.00
18	5' Dia. Precast Drop Manhole, Complete in Place	2601	17	EA	2	\$6,000	\$12,000.00	\$6,000	\$12,000.00	\$8,500	\$17,000.00	\$3,000	\$6,000.00	\$12,000	\$24,000.00
19	5' Dia. Precast Drop Manhole, Additional Depth over 6' depth	2601	17	VF	14	\$200	\$2,800.00	\$200	\$2,800.00	\$1,000	\$14,000.00	\$300	\$4,200.00	\$1,000	\$14,000.00
20	Sodding	2487	22	SY	695	\$6	\$4,170.00	\$3	\$2,085.00	\$12	\$8,340.00	\$3	\$2,085.00	\$5	\$3,475.00
21	4" PVC Service Line	2622		LF	350	\$50	\$17,500.00	\$25	\$8,750.00	\$30	\$10,500.00	\$30	\$10,500.00	\$100	\$35,000.00
22	4" PVC Service Connection	2653		EA	1	\$60	\$60.00	\$1,500	\$1,500.00	\$850	\$850.00	\$1,000	\$1,000.00	\$1,000	\$1,000.00
23	Temporary Silt Fence	Special	20	LF	400	\$4	\$1,600.00	\$2	\$800.00	\$10	\$4,000.00	\$3	\$1,200.00	\$5	\$2,000.00
24	15" Water Table Cradle	Special	7	LF	100	\$75	\$7,500.00	\$100	\$10,000.00	\$45	\$4,500.00	\$30	\$3,000.00	\$100	\$10,000.00
25	Sealed Manhole Lid	Special	21	EA	3	\$350	\$1,050.00	\$500	\$1,500.00	\$1,000	\$3,000.00	\$1,500	\$4,500.00	\$800	\$2,400.00
FORCE MAIN SEWER															
26	Right-of-Way Clearing and Restoring	2110	5	LF	7575	\$4	\$30,300.00	\$2	\$15,150.00	\$9	\$68,175.00	\$2	\$15,150.00	\$2	\$15,150.00
27	Excavation and Backfill, Unclassified	2221	6,7,8,9	CY	3669	\$12	\$44,028.00	\$5	\$18,345.00	\$10	\$36,690.00	\$4	\$14,676.00	\$2	\$7,338.00
28	6" PVC Pipe, AWWA C900, DR 14	2622	7,9,16,18	LF	7575	\$100	\$757,500.00	\$300	\$2,272,500.00	\$450	\$3,408,750.00	\$360	\$2,727,000.00	\$50	\$454,500.00
29	2" Combination Air Release Valve	11500	24	EA	2	\$6,000	\$12,000.00	\$2,500	\$5,000.00	\$2,500	\$5,000.00	\$2,000	\$4,000.00	\$2,500	\$5,000.00
30	5' Dia. Precast ARV Manhole, Complete in Place	2601	25,30	EA	2	\$6,000	\$12,000.00	\$2,000	\$4,000.00	\$7,500	\$15,000.00	\$2,500	\$5,000.00	\$2,000	\$4,000.00
31	6" x 45" Bend, DIP	2622	16	EA	12	\$750	\$9,000.00	\$250	\$3,000.00	\$750	\$9,000.00	\$270	\$3,240.00	\$1,000	\$12,000.00
32	6" x 22 1/2" Bend, DIP	2622	16	EA	3	\$750	\$2,250.00	\$250	\$750.00	\$750	\$2,250.00	\$270	\$810.00	\$1,000	\$3,000.00
33	6" x 11 1/4" Bend, DIP	2622	16	EA	4	\$750	\$3,000.00	\$250	\$1,000.00	\$750	\$3,000.00	\$270	\$1,080.00	\$1,000	\$4,000.00
34	Remove & Replace Asphalt Pavement	2513		SY	132	\$100	\$13,200.00	\$60	\$7,920.00	\$125	\$16,500.00	\$100	\$13,200.00	\$200	\$26,400.00
35	Remove & Replace Concrete Pavement	2515		SY	58	\$100	\$5,800.00	\$80	\$4,640.00	\$125	\$7,250.00	\$100	\$5,800.00	\$200	\$11,600.00
36	Remove & Replace Concrete Curb	2528		LF	10	\$50	\$500.00	\$20	\$200.00	\$50	\$500.00	\$50	\$500.00	\$40	\$400.00
37	Sodding	2487	22	SY	7768	\$6	\$46,608.00	\$3	\$23,304.00	\$4	\$31,072.00	\$3	\$23,304.00	\$5	\$38,840.00
38	Connection to Existing Sewer	2651	19	EA	1	\$3,000	\$3,000.00	\$1,000	\$1,000.00	\$1,200	\$1,200.00	\$1,500	\$1,500.00	\$5,000	\$5,000.00
39	Temporary Silt Fence	Special	20	LF	2000	\$4	\$8,000.00	\$1	\$2,000.00	\$10	\$20,000.00	\$3	\$6,000.00	\$3	\$6,000.00
40	6" Water Table Cradle	Special	7	LF	300	\$60	\$18,000.00	\$30	\$9,000.00	\$30	\$9,000.00	\$5	\$1,500.00	\$50	\$15,000.00
41	Type 1A Plain Rip Rap	ODOT 601(A)	23	Ton	35	\$100	\$3,500.00	\$100	\$3,500.00	\$100	\$3,500.00	\$45	\$1,575.00	\$100	\$3,500.00
OTHER PAY ITEMS															
42	Mobilization	Special		LS	1	\$150,000	\$150,000.00	\$75,000	\$75,000.00	\$25,000	\$25,000.00	\$50,000	\$50,000.00	\$20,000	\$20,000.00
43	Construction Staking	Special		LS	1	\$20,000	\$20,000.00	\$5,000	\$5,000.00	\$12,000	\$12,000.00	\$3,000	\$3,000.00	\$10,000	\$10,000.00
44	Photographic Documentation	Special		LS	1	\$2,500	\$2,500.00	\$1,000	\$1,000.00	\$4,000	\$4,000.00	\$1,000	\$1,000.00	\$1,000	\$1,000.00
45	Owners Allowance	Special	26	ALLOW	1	\$50,000	\$50,000.00	\$50,000	\$50,000.00	\$50,000	\$50,000.00	\$50,000	\$50,000.00	\$50,000	\$50,000.00
46	Unclassified Borrow	ODOT 202(D)	14	CY	20	\$12	\$240.00	\$25	\$500.00	\$100	\$2,000.00	\$35	\$700.00	\$100	\$2,000.00
47	Traffic Control	ODOT 808(J)	27	LS	1	\$15,000	\$15,000.00	\$4,500	\$4,500.00	\$20,000	\$20,000.00	\$12,000	\$12,000.00	\$7,500	\$7,500.00
TOTAL BASE BID							\$2,352,506.00		\$1,383,261.00		\$1,783,867.00		\$1,784,442.00		\$2,500,653.00
ADD ALTERNATE PAY ITEMS															
101	Add Alternate - Submersible Sewage Grinder, Complete In Place	Special	28	LS	1	\$50,000	\$50,000.00	\$65,000	\$65,000.00	\$45,000	\$45,000.00	\$50,000	\$50,000.00	\$100,000	\$100,000.00
ADD ALTERNATES							\$50,000.00		\$65,000.00		\$45,000.00		\$50,000.00		\$100,000.00
TOTAL BASE BID PLUS ADD ALTERNATES							\$2,402,506.00		\$1,448,261.00		\$1,828,867.00		\$1,834,442.00		\$2,600,653.00

* Addition error on the total base bid plus the add alternate.

I, the undersigned, do hereby state that all Bids on this Tabulation of Bids were received in sealed envelopes and opened in the presence of Steve Hardt, City of Sapulpa. I further state the Bid opening was conducted in accordance with normally accepted procedures and provisions of the Contract.

By: 

Date:

