

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of April 6, 2020

The City Council of Sapulpa, Oklahoma, met in regular session Monday, April 6, 2020, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Louis Martin, Jr., Mayor Pro Tem
Marty Cummins, Vice-Mayor Pro Tem
John Anderson, Councilor
Vicki Beyer, Councilor
Bruce Bledsoe, Councilor
Wes Galloway, Councilor
Carla Gunn, Councilor
Craig Henderson, Councilor
Hugo Naifeh, Councilor
John Suggs, Councilor

Staff Present: City Manager Joan Riley; City Treasurer / Finance Director Pam Vann; City Attorney David Widdoes; City Clerk Shirley Burzio; Public Works Director Steve Hardt; Urban Development Director Nikki Howard

1. NOTICE OF TELECONFERENCE PARTICIPATION:

- A.** The following City Councilors remotely appeared and participated in the regular meeting by telephonic connection:

Vickie Beyer, Marty Cummins, Carla Gunn, John Suggs.

- B.** All Council members may choose to appear physically and participate in the meeting at the City Council chambers if desired.

- C.** The meeting was open and accessible to the public by telephonic connection at #1-346-248-7799; Meeting ID: 460 229 466. In addition, the meeting was open and accessible for public participation by on site appearance at the Sapulpa City Council Chamber, at 425 E Dewey Avenue, Sapulpa, Oklahoma.

2. INVOCATION.

The invocation was given by Rev. Mike Peters, Canyon Road Baptist Church.

3. PLEDGE OF ALLEGIANCE.

Mayor Louis Martin led the Pledge of Allegiance

4. MINUTES.

- A. Consider approval of minutes for the March 16, 2020, regular city council meeting.
- B. Consider approval of minutes for the March 23, 2020, special city council meeting.

Motion was made by Hugo Naifeh, second by Craig Henderson to approve the minutes of the March 16, 2020, regular city council meeting and the March 23, 2020, special city council meeting.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Vicki Beyer, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

10 - 0 MOTION CARRIED

5. APPOINTMENTS, AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

- A. Discuss and consider approving a proclamation proclaiming the week of April 12 through 18, 2020, as National Public Safety Telecommunications Week in the City of Sapulpa.
- B. Discuss and consider approving proclamation proclaiming week of April 12 through 18, 2020, to be National Animal Control Officers Appreciation Week in the City of Sapulpa.

Motion was made by Craig Henderson, second by Wes Galloway to approve proclamations proclaiming the week of April 12 through 18, 2020, as National Public Safety Telecommunications Week and the week of April 12 through 18, 2020, as National Animal Control Officers Appreciation Week in the City of Sapulpa.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Vicki Beyer, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

10 - 0 MOTION CARRIED

6. CONSENT ITEMS:

- A. Consider approving pre-paid claims in the amount of \$17,277.35
- B. Consider approving claims in the amount of \$170,650.15

Motion was made by John Anderson, second by Wes Galloway to approve pre-paid claims in the amount of \$17,277.35 and claims in the amount of \$170,650.15.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Vicki Beyer, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

10 - 0 MOTION CARRIED

7. PUBLIC HEARINGS.

- A. Consider conducting a public hearing to receive input and recommendations on community needs for the City of Sapulpa as a member of the Tulsa County Community Development Block Grant (CDBG) Urban County.

A public hearing was held. There were no written or oral comments made to the council.

8. ADMINISTRATION.

- A. Discussion and possible action regarding an ordinance of the City of Sapulpa, Oklahoma, amending Part 13, Public Safety, Chapter 4, Civil Emergency Management, by adding new Section 13-411, Violation and Penalties; providing for an effective date; repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing that if any part or parts of this ordinance are held invalid or ineffective, the remaining portions shall not be affected; and declaring an emergency. (Ordinance No. 2832)

Motion was made by Bruce Bledsoe, second by Hugo Naifeh to approve the adoption of said ordinance.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Vicki Beyer, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

10 - 0 MOTION CARRIED

Motion was made by Bruce Bledsoe, second by Craig Henderson to approve the adoption and passage of the emergency clause.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Vicki Beyer, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

10 - 0 MOTION CARRIED

- B.** Discussion and possible action regarding a resolution relating to \$13,000,000.00 General Obligation Bonds, Series 2020A; fixing the amount of bonds to mature each year, fixing the time and place the bonds are to be sold, and authorizing the Mayor to give notice of said sale as required by law. (Resolution No. 4620)

Motion was made by Hugo Naifeh, second by Bruce Bledsoe to approve the adoption of said resolution.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, Vicki Beyer, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

NAY: John Anderson

9 - 1 MOTION CARRIED

- C.** Discussion and possible action regarding a resolution relating to \$2,000,000.00 General Obligation Limited Tax Bonds, Taxable Series 2020; fixing the amount of bonds to mature each year, fixing the time and place the bonds are to be sold, and authorizing the Mayor to give notice of said sale as required by law. (Resolution No. 4621)

Motion was made by Hugo Naifeh, second by Bruce Bledsoe to approve the adoption of said resolution.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Vicki Beyer, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

10 - 0 MOTION CARRIED

- D.** Discussion and possible action regarding recommendation to award bid to Crossland Heavy Contractors, Inc., in the amount of \$3,759,464.00 for the Wastewater Treatment Plant Improvements Project, and authoring the Mayor Pro Tem to execute all contract documents related thereto. The budgeted amount for the project is \$3,817,650.00.

Motion was made by John Anderson, second by Wes Galloway to award the bid for the Wastewater Treatment Plant Improvements Project to Crossland Heavy Contractors, Inc., in the amount of \$3,759,464.00 and to authorize the Mayor Pro Tem to execute all contract documents related thereto.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Vicki Beyer, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

10 - 0 MOTION CARRIED

- E.** Discussion and possible action regarding recommendation to approve Change Order #1 in the amount of \$149,335.00 to the contract with Cherokee Pride Construction for the North Hickory Road Project.

Motion was made by Hugo Naifeh, second by John Anderson to approve Change Order #1, in the amount of \$149,335.00, to the contract with Cherokee Pride Construction for the North Hickory Road Project.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Vicki Beyer, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

10 - 0 MOTION CARRIED

- F.** Discussion and possible action to change, revise and/or amend the third proclamation of the City of Sapulpa, Oklahoma, further declaring state of emergency, dated April 2, 2020, from the COVID-19 public health crisis.

Motion was made by Bruce Bledsoe, second by Hugo Naifeh to maintain the current proclamation as is and with no changes.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Vicki Beyer, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh

NAY: John Suggs

9 - 1 MOTION CARRIED

9. PUBLIC COMMENTS.

Mr. Troy Bundy, owner of property located at 519 West Dewey Avenue, told the council the property had sustained tornado damage. The city abated the property, and ordered that the property be demolished. He requested a continuance, so he could deal with the insurance company.

Mr. Bundy was advised that the council could not take any action on his request.

10. ADJOURNMENT.

Motion was made by John Anderson, second by Wes Galloway to adjourn the meeting.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Vicki Beyer, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

10 - 0 MOTION CARRIED

Mayor

Attest:

City Clerk



AGENDA ITEM

City Council Regular

6. A.

Meeting Date: April 6, 2020

Submitted By: Shirley Burzio, City Clerk

Department: City Clerk

Presented By:

SUBJECT:

Consider approval of minutes for the March 16, 2020, regular city council meeting.

BACKGROUND:

RECOMMENDATION:

Attachments

[minutes.03-16-2020 city](#)

SAPULPA MUNICIPAL AUTHORITY
TRUST PROCEEDINGS
Meeting of March 16, 2020

The Board of Trustees of the Sapulpa Municipal Trust Authority met in regular session Monday, March 16, 2020, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Louis Martin, Jr., Chairman Pro Tem
Marty Cummins, Vice-Chairman Pro Tem
John Anderson, Trustee
Bruce Bledsoe, Trustee
Wes Galloway, Trustee
Carla Gunn, Trustee
Craig Henderson, Trustee
Hugo Naifeh, Trustee

Absent: Vickie Beyer, Trustee
John Suggs, Trustee

Staff Present: Trust Manager Joan Riley; Trust Treasurer Pam Vann;
Trust Attorney David Widdoes; Secretary Shirley Burzio

1. MINUTES AND CONSENT ITEMS.

- A.** Consider approving the minutes of the March 2, 2020, regular municipal authority meeting.
- B.** Consider approving claims in the amount of \$466,360.50.

Motion was made by Hugo Naifeh, seconded by Bruce Bledsoe to approve the minutes of the March 2, 2020, regular municipal authority meeting and claims in the amount of \$466,360.50.

ROLL CALL VOTE: AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh

8 - 0 MOTION CARRIED

2. CONSENT ITEMS:

- A.** Discuss and consider authorizing representatives to sign and submit pay requests to BancFirst for the Series 2014 Street Capital Improvement Revenue Bond Construction Fund.

Motion was made by Wes Galloway, seconded by Craig Henderson to authorize Pamela Vann, Shirley Burzio and Steve Hardt to sign and submit pay requests to BancFirst for the Series 2014 Street Capital Improvement Revenue Bond Construction Fund.

ROLL CALL VOTE: AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh

8 - 0 MOTION CARRIED

3. ADMINISTRATION.

- A.** Discussion and possible action regarding a Resolution Authorizing the Issuance of Not to Exceed \$80,000,000.00 Sapulpa Municipal Authority Utility System Revenue Bonds, Taxable Refunding Series 2020; Waiving Competitive Bidding on Said Bonds and Authorizing the Sale of the Bonds at a Discount; Authorizing a Bond Purchase Agreement, Bond Indenture, Sales Tax Agreement, Escrow Trust Agreement and Authorizing Such Other Documents and Agreements as May Be Necessary or Required; and Containing Other Provisions Relating Thereto. (Resolution No. 2618)

Motion was made by Bruce Bledsoe, seconded by Craig Henderson to approve the adoption of said resolution.

ROLL CALL VOTE: AYE: Louis Martin, Jr., Marty Cummins, John Anderson, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh

8 - 0 MOTION CARRIED

4. PUBLIC COMMENTS:

There were no comments made to the board.

5. **ADJOURNMENT.**

Motion was made by John Anderson, seconded by Bruce Bledsoe to adjourn the meeting. Motion carried unanimously.

Chairman

Attest:

Secretary



AGENDA ITEM

City Council Regular

6. B.

Meeting Date: April 6, 2020

Submitted By: Shirley Burzio, City Clerk

Department: City Clerk

Presented By:

SUBJECT:

Consider approval of minutes for the March 23, 2020, special city council meeting.

BACKGROUND:

RECOMMENDATION:

Attachments

[minutes.03-23-2020 city special](#)

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Special Meeting of March 23, 2020

The City Council of Sapulpa, Oklahoma, met in special session Monday, March 23, 2020, at 6:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Louis Martin, Jr., Mayor Pro Tem
Marty Cummins, Councilor
Vicki Beyer, Councilor
Bruce Bledsoe, Councilor
Wes Galloway, Councilor
Carla Gunn, Councilor
Craig Henderson, Councilor
Hugo Naifeh, Councilor
John Suggs, Councilor - Via Telephonic Connection

Absent: John Anderson, Councilor

Staff City Manager Joan Riley; City Treasurer / Finance

Present: Director Pam Vann; City Attorney David Widdoes; City Clerk Shirley Burzio

1. NOTICE OF TELECONFERENCE PARTICIPATION:

- A.** City Councilor John Suggs was physically present at 9222 Wispering Oak Drive, Midwest City, Oklahoma, and remotely appeared and participated in the March 23, 2020, special meeting by telephonic connection from telephone number 918-637-4765.
- B.** All other City Councilors, except for Councilor John Anderson, participated in said meeting were physically present at Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma. (25 O.S. Section 307.1(C) as amended by Section 1, Chapter 119, O.S.L. 2019, eff. 03/18/2020).

2. PLEDGE OF ALLEGIANCE.

Mayor Pro Tem Louis Martin led the Pledge of Allegiance.

3. ADMINISTRATION.

- A.** Discussion and possible action regarding a Resolution of the City of Sapulpa, Oklahoma, rescinding Resolution 4592, in part, due to emergency declared by the Oklahoma State Election Board and rescheduling General Election to elect City Councilors for the City of Sapulpa previously set for Tuesday April 7, 2020, to occur on June 30, 2020; and notice to Creek County Election Board. (Resolution No. 4619)

Motion was made by Hugo Naifeh, seconded by Carla Gunn to approve the adoption of said resolution.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, Vicki Beyer, Bruce Bledsoe, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

9 - 0 MOTION CARRIED

- B.** Discussion and possible action regarding amendment, revision, addition, and/or further provisions to the Emergency Proclamation Declaring a State of Emergency dated March 16, 2020.

A video was shown with the Director of the Tulsa County Health Department making statements about the severity of the COVID-19 (Coronavirus) and measures communities should be taking to protect the public.

The following individuals spoke to the council about the continued operation of their businesses:

Ed Slyman, Freddie's Restaurant; Joe Krout, owner of building 17 East Dewey Avenue (Pat's Place); David Mortizavi, Steak and Eggs Restaurant; Shawn Fisher, Access Fitness; Dena Engle, Dena & Company Salon & Spa; Michelle Smith, Big Chiefs Donuts & More.

Motion was made by Craig Henderson, seconded by John Suggs to approve the proclamation as written and with the expiration of date of April 6, 2020, 12:01 AM.

ROLL CALL VOTE - AYE: Vicki Beyer, Carla Gunn, Craig Henderson, John Suggs

NAY: Louis Martin, Jr., Marty Cummins, Bruce Bledsoe, Wes Galloway, Hugo Naifeh

4 - 5 MOTION FAILED

Motion was made by Bruce Bledsoe, seconded by Hugo Naifeh to approve the proclamation with the following amendments:

Section 2: Restaurants, food courts, cafes, coffeehouses, and other places of public accommodation offering food and beverage for dine-in customers and guests are prohibited unless dine-in services at such locations are limited to no more than four (4) individuals at each table and a minimum of six (6) feet of space and separation is maintained between tables and the location also offers curbside, drive-thru, takeout, and/or delivery services.

Section 3 (a): Bars, taverns, brew pubs, clubs, and other places of public accommodation offering alcoholic beverages for on-premises consumption, unless such location restricts services to no more than four (4) customers at each table and a minimum of six (6) feet of space and separation is maintained between tables.

Section 3 (c): Gymnasiums, fitness centers, recreation centers, indoor sports facilities, indoor exercise facilities, exercise studios, and spas. However, such facilities may operate with ten (10) or fewer total persons inside the facility at any time, by appointment only, provided such facilities are not open for walk-in business and each workout station is cleaned and sanitized between use by each customer.

Section 8: This proclamation shall become effective 11:00 P.M. Monday, March 23, 2020, and shall continue until 12:01 AM on April 6, 2020, unless terminated earlier by further proclamation.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, Bruce Bledsoe, Carla Gunn, Hugo Naifeh

NAY: Vicki Beyer, Wes Galloway, Craig Henderson, John Suggs

5 - 4 MOTION CARRIED

4. **ADJOURNMENT.**

Motion was made by Hugo Naifeh, seconded by Craig Henderson to adjourn the meeting. Motion carried unanimously.

Mayor

Attest:

City Clerk



AGENDA ITEM

Presentations & Proclamations 7. A.

City Council Regular

Meeting Date: April 6, 2020

Submitted By: Shirley Burzio, City Clerk

Department: Police Department

Presented By: Pete Sellers

SUBJECT:

Discuss and consider approving a proclamation proclaiming the week of April 12 through 18, 2020, as National Public Safety Telecommunications Week in the City of Sapulpa.

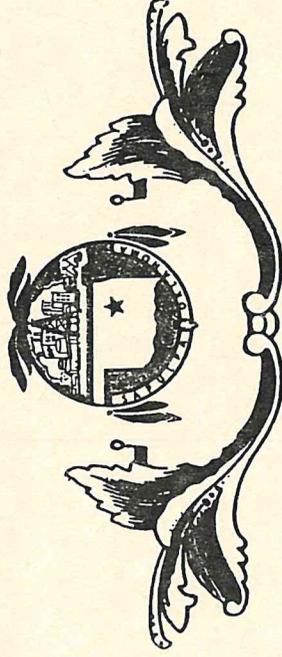
BACKGROUND:

RECOMMENDATION:

Attachments

proclamation

CITY OF SAPULPA



BOARD OF COUNCILORS

Proclamation

Whereas, emergencies can occur at any time that require police, fire or emergency medical services; and,

Whereas, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

Whereas, the safety of our police officers, firefighters and EMS personnel is dependent upon the quality and accuracy of information obtained from citizens who telephone the Sapulpa emergency communications center; and,

Whereas, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

Whereas, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and ensuring their safety; and,

Whereas, Public Safety Telecommunicators of the Sapulpa Police Department have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

Whereas, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

Now, therefore, be it resolved, that the Sapulpa City Council declares the week of April 12 through 18, 2020, to be National Public Safety Telecommunicators Week in Sapulpa in honor of the men and women whose diligence and professionalism keeps our city and citizens safe.

In Witness Whereof, I have hereunto set my hand and caused the Seal of Sapulpa of the State of Oklahoma to be affixed.

*Done at the City of Sapulpa this _____ day
of _____ in the Year of Our Lord
two thousand and _____.*

City Clerk

Mayor



AGENDA ITEM

Presentations & Proclamations 7. B.

City Council Regular

Meeting Date: April 6, 2020

Submitted By: Shirley Burzio, City Clerk

Department: Police Department

Presented By: Pete Sellers

SUBJECT:

Discuss and consider approving proclamation proclaiming week of April 12 through 18, 2020, to be National Animal Control Officers Appreciation Week in the City of Sapulpa.

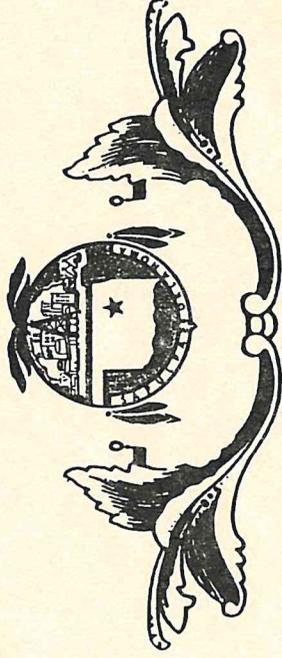
BACKGROUND:

RECOMMENDATION:

Attachments

proclamation

CITY OF SAPULPA



BOARD OF COUNCILORS

Proclamation

Whereas, the National Animal Control Association has designated the second week of April each year as National Animal Control Officers Appreciation Week; and,

Whereas, the various federal, state and local government officials throughout the country take this time to recognize, thank and commend all Animal Control Officers and staff for the dedicated service they provide to various public safety and public service agencies and departments across the country; and,

Whereas, the City of Sapulpa Animal Control Officers and staff provide outstanding service on a daily basis to the residence of the City; and,

Whereas, the City of Sapulpa recognizes our Animal Control Officers and staff for the many dedicated and long hours of service they perform in serving animals and residents of our community, and for fulfilling the City of Sapulpa's commitment to providing the highest and most efficient level of customer service; and,

Whereas, the service provided by the Animal Control Officers and their staff is in keeping with the long and distinguished tradition of the animal control profession.

Now, therefore, be it resolved that the Sapulpa City Council declares the week of April 12 through 18, 2020, to be National Animal Control Officers Appreciation Week to show our sincere appreciation for the service and dedication of our Animal Control employees.

In Witness Whereof, I have hereunto set my hand and caused the Seal of Sapulpa of the State of Oklahoma to be affixed.

*Done at the City of Sapulpa this _____ day
of _____ in the Year of Our Lord
two thousand and _____.*

City Clerk

Mayor



Consent Agenda 8. A.

City Council Regular

Meeting Date: April 6, 2020

Submitted For: Hailey Sharp, Accounts Payable Clerk

Submitted By: Amber Fisher, Accounts Payable Clerk

SUBJECT:

Consider approving pre-paid claims in the amount of \$17,277.35

Attachments

Pre-paid Claims 4/6/2020

Prepaid Claims for Agenda 04/6/2020
Submitted by: Hailey Sharp A/P

City:

AT&T – E-911 Charges- \$236.90

Verdigris Valley Electric- SWRCS - \$12.24

Wright Express- Fuel & Oil- \$15,440.36

Dex Media Inc. – Golf Course Advertising- \$33.46

AT&T – E-911 Services- \$782.43

AT&T – Internet for Lake - \$73.03

AT&T – Internet Services- \$698.93

SMA:

Total Amount \$ 17,277.35



Consent Agenda 8. B.

City Council Regular

Meeting Date: April 6, 2020

Submitted For: Hailey Sharp, Accounts Payable Clerk

Submitted By: Amber Fisher, Accounts Payable Clerk

SUBJECT:

Consider approving claims in the amount of \$170,650.15

Attachments

Claims List 4/6/2020

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
127451	99-10143	PERDUE, BRANDON, FIELDER,	CCOLLECTION SERVICES	3/2020	2/1-2/29/20 127451	10,186.64
129624	99-10152	LABXPRESS, LLC	RABIES EXAMINATION	3/2020	32649	35.00
129877	99-10159	LAWRENCE COUNTY NEWSPAPERS,	PUBLISH ORD #2831	4/2020	24207	162.05
129022	99-10160	MERRIFIELD OFFICE SOLUTIONS	JANITORIAL SUPPLIES	3/2020	190265-001	122.05
129073	99-10160	MERRIFIELD OFFICE SOLUTIONS	NAME PLATE/VICKY BEYER	3/2020	190207-001	9.99
129391	99-10160	MERRIFIELD OFFICE SOLUTIONS	PENS, PAPER, FOLDERS	3/2020	190413-001	4.99
129680	99-10160	MERRIFIELD OFFICE SOLUTIONS	STACKABLE FILES	3/2020	190713-001	42.38
130007	99-10160	MERRIFIELD OFFICE SOLUTIONS	RECEIPT BOOK	4/2020	191119-001	9.59
129388	99-10315	CINTAS CORPORATION NO.2	MED SUPPLIES/ALL STA'S	4/2020	5016261654	314.78
127637	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES	3/2020	2092005-1	249.19
128841	99-10488	ADMIRAL EXPRESS LLC	RUB BANDS/LEDGER PAPER	3/2020	2090333-0	55.57
128843	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES	3/2020	2091524-0	32.98
128912	99-10488	ADMIRAL EXPRESS LLC	REPORT FOLDER	3/2020	2090329-0	74.18
128913	99-10488	ADMIRAL EXPRESS LLC	GLOVES FOR FIRST AID KIT	3/2020	2090330-0	18.85
129072	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES/CITY CLK	3/2020	2090331-0	44.40
129219	99-10488	ADMIRAL EXPRESS LLC	TRASH BAGS/CAN LINERS	3/2020	2090921-0	36.34
129220	99-10488	ADMIRAL EXPRESS LLC	TP & PAPER TOWELS	3/2020	2091530-0	104.13
129557	99-10488	ADMIRAL EXPRESS LLC	TP/WIPES/SOAP/SANITIZER	4/2020	2093102-0	90.42
130009	99-10530	ADVANCED CARE VETERINARY	HOEMERG K-9 ILLNESS	4/2020	87026	132.34
127454	99-10547	BEASLEY TECHNOLOGY INC	IT SERVICES/ANTI VIRUS	4/2020	COR-116782	2,500.00
129258	99-10556	NOAH, JON	MEAL REIMB/JON NOAH	3/2020	1/30-1/31/20 12925	28.00
128885	99-10716	MASTERS, KYLE	MEAL REIMB/MASTERS	3/2020	2/12-2/13/2020	32.00
129372	99-10796	MOCK, DANIEL	MEAL REIMB/MOCK	3/2020	2/24-3/6/20 129372	140.00
129371	99-10797	MASON, AUSTIN	MEAL REIMB/MASON	3/2020	2/24-3/6/20 129371	140.00
128910	99-10820	RAMONA ENTERPRISES INC	STUDY SESSION MEAL	3/2020	10409604 3/16/20	106.25
129367	99-10861	PERALTA, DANIEL	MEAL REIMB/PERALTA	3/2020	2/24-3/6/20 129367	140.00
129368	99-10882	DAVIS, CHAD	MEAL REIMB/DAVIS	3/2020	2/24-3/6/20 129368	140.00
129369	99-10883	SCHMITT, MICHAEL	MEAL REIMB/SCHMITT	3/2020	2/24-3/6/20 129369	140.00
128900	99-10897	PRINT SHOP LLC	COATS/ANIMAL CONTROL	3/2020	2396	209.97
129373	99-10905	LAWLEY, TOMMY	MEAL REIMB/LAWLEY	3/2020	2/24-3/6/20 129373	140.00
129114	99-10908	NJ CRIMINAL INTERDICTION	LLSEMINAR FEE	4/2020	14302-205-2-70	747.00
129370	99-10930	DODGE, TANNER	MEAL REIMB/DODGE	3/2020	2/24-3/6/20 129370	140.00
129374	99-10932	SPARKS, HAYDEN	MEAL REIMB/SPARKS	3/2020	2/24-3/6/20 129374	140.00
128596	99-10933	BEST & SHARP INC	LEGAL SERVICES	3/2020	56926	1,510.40
129296	99-10944	MORENO, JOSH	MEAL REIMB/MORENO	3/2020	FEB 129296	308.00
129297	99-10945	VERNON, HAYDEN	MEAL REIMB/VERNON	3/2020	FEB 129297	308.00
129879	99-10951	BEYER VICKIE	TRNG REIMB/BEYER	4/2020	PARKING 3/7/2020	30.00
128842	99-136	PITNEY BOWES INC	POSTAGE MACHINE TAPE	3/2020	1015208800	89.24
129435	99-141	LOCKE SUPPLY CO.	BUILDING MAINTENANCE	4/2020	39757255-00	7.90
129612	99-1563	THE PEAVEY CORPORATION	FOUR METH KITS	3/2020	367327	123.50
128920	99-175	STANDARD DISTRIBUTING INC	SANITIZER FOR COVID-19	3/2020	400484	123.57
128920	99-175	STANDARD DISTRIBUTING INC	SANITIZER FOR COVID-19	4/2020	401687	196.59
129222	99-175	STANDARD DISTRIBUTING INC	TOILET PAPER	3/2020	399705	145.65
129076	99-191	FARMERS FEED, INC.	WATER BUCKET	3/2020	5422	37.00
129600	99-1992	JOHN DEERE FINANCIAL ACCT#5	FENCE STAKES	4/2020	I63710/2	31.90
129828	99-28	OG&E	MONTHLY ELECTRIC-MARCH	4/2020	80597 3/21/2020	4,517.01
127237	99-3286	MOTOROLA SOLUTIONS, INC	MAINT AGREE RADIOS	3/2020	8230257420	6,238.68
127571A	99-3633	PUBLIC SERVICE COMPANY OF	OMTHLY STORM SIREN/PD	4/2020	11704 3/26/2020	11.39
129575	99-3707	O'REILLY AUTOMOTIVE INC	PAINT GUN	4/2020	153-222456	179.98
129576	99-3707	O'REILLY AUTOMOTIVE INC	MISC. AUTO PARTS	4/2020	153-222576	123.41

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
127450	99-3822	TYLER TECHNOLOGIES, INC	WEBSITE/ONLINE PMTS	3/2020	025-290713	125.00
129827	99-3822	TYLER TECHNOLOGIES, INC	W2/1099 E-FILING CHARGES	4/2020	025-289775	4,434.06
129878	99-3842	BURZIO, SHIRLEY	DISINFECTANT SPRAYS	4/2020	3/11-3/15/2020	15.29
128811	99-39	WAL-MART	MISC. OFFICE SUPPLIES	3/2020	4159 3/4/2020	18.25
128898	99-39	WAL-MART	OFFICE SUPPLIES	3/2020	3791A 2/17/2020	14.33
128899	99-39	WAL-MART	JANITORIAL SUPPLIES	3/2020	3791C 2/17/2020	265.07
128914	99-39	WAL-MART	HAND SANITIZER	3/2020	3498 3/2/2020	41.97
129077	99-39	WAL-MART	BLEACH/CAT FOOD/LITTER	3/2020	3791B 2/17/2020	182.38
129080	99-39	WAL-MART	SHELVING	3/2020	3791 2/17/2020	21.74
129381	99-39	WAL-MART	CASCADE, DAWN, COMET	3/2020	9314 2/19/2020	130.67
129559	99-4022	OKLAHOMA STATE UNIVERSITY	BLS PROVIDER E-CARD	4/2020	2469	250.00
127457	99-4047	SHOW, INC.	TRASH PICK-UP	4/2020	21468	40.00
127845	99-4047	SHOW, INC.	CLEAN UP AROUND BLDG	4/2020	21469	20.00
129426	99-5046	GERALD L. PRICE	BATTERIES/ALL ENGINES	4/2020	16798	261.90
130008	99-6343	SELLERS, PETE	REIMB/ALCOHOL/SELLERS	4/2020	1562190	45.00
124448	99-6457	CRAWFORD & ASSOCIATES, PC	CONSULTING SRV FY 18/19	3/2020	13331	5,895.00
127011	99-6477	WEST PUBLISHING CORPORATION	INFO/DATABASE CHARGES	3/2020	841991995	13.23
126892	99-6575	STATE OF OKLAHOMA	MONTHLY OLETS FEE	3/2020	31-3001670	350.00
129440	99-6646	FASTENAL COMPANY INC	OIL & GREASE SORBENT	3/2020	OXSAP173715	286.80
129558	99-7044	SAPULPA DRIVE IN PHARMACY	ICAVICIDE DISINFECTANT	4/2020	146494	140.00
129676	99-7740	APCO INTERNATIONAL INC	GROUP MEMBERSHIP	3/2020	677023	339.00
129395	99-7868	WESTLAKE HARDWARE INC	GAS CANS/PAINT/STEP ST	3/2020	8143019	19.78
129221	99-8059	ACE AIR, INC.	A/C REPAIR/CT CLERK	3/2020	106307	92.28
129124	99-8074	SPECIAL OPS UNIFORMS, INC	UNIFORMS FOR NEW HIRES	3/2020	794046	876.97
129124	99-8074	SPECIAL OPS UNIFORMS, INC	UNIFORMS FOR NEW HIRES	4/2020	794234	206.99
129270	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	3/2020	9064810	66.00
129679	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	3/2020	9064878	66.00
129257	99-8381	NEWEGG.COM	VIDEO CARD FOR CAD SYS	3/2020	1302607334	59.99
129290	99-8381	NEWEGG.COM	COMPUTER FOR TRNG RM	3/2020	1302678380	659.98
129675	99-8381	NEWEGG.COM	COMPUTER FOR DISPATCH	3/2020	1201644588	659.98
129681	99-8381	NEWEGG.COM	MEMORY/HARD DR/2 COMP	3/2020	1207206413	309.96
126935	99-8469	SAPULPA RURAL WATER	WATER BILL/STATION 4	4/2020	48003 3/12/2020	82.00
129781	99-8539	CROW BURLNGAME COMPANY	VEH MAINT/ UNIT 0597	3/2020	106-33259	159.41
129782	99-8539	CROW BURLNGAME COMPANY	VEH MAINT/WTR PUMP	3/2020	106-33392	28.81
129783	99-8539	CROW BURLNGAME COMPANY	PADS/SWAY BAR/FILTER	3/2020	106-33416	147.58
129784	99-8539	CROW BURLNGAME COMPANY	BATTERIES/FILTERS	3/2020	106-33472	107.35
129786	99-8539	CROW BURLNGAME COMPANY	RADIATOR/FAN/HOSE	3/2020	106-33705	442.82
127420A	99-9222	RUSH TRUCK CENTER - TULSA	YEARLY MAINTENANCE	3/2020	25549285	2,535.16
126598	99-9382	OFFICE EXPRESS JANITORIAL	SJANITORIAL SUPPLIES	4/2020	0420CITY	1,317.50
127228	99-9382	OFFICE EXPRESS JANITORIAL	SCLEANING OF POLICE DEPT	4/2020	0420POLICE	897.00
126860	99-9393	AIRLINK INTERNET SVCS	MONTHLY INTERNET	3/2020	5697	2,566.47
129785	99-9569	O2 FOR U, INC	OXYGEN/CUTTING TORCH	3/2020	36432	40.00
129443	99-9666	OKLAHOMA KENWORTH dba MHC	KBRAKE PADS/ROTOR	3/2020	T00485600812673	1,150.25
129260	99-9691	BAYSINGER POLICE SUPPLY INC	2 VESTS/NEW HIRES	4/2020	1032956	1,580.00
126902	99-9859	VERIZON WIRELESS SERVICES	LMTHLY MOBILE BROADBAND	3/2020	9850121882	40.01
129803	99-9941	ANDREW G. FRITZ	PARK TRAILS SURVEY	3/2020	19301A	250.00
129430	99-9974	BOWERS OIL CO.	DIESEL FUEL	3/2020	T40694-IN	240.90
FUND TOTAL:						57,944.19

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
128037	99-10074	CONTROL SYSTEM SOLUTIONS	LLTRBLESHOOT/PLC/SCADA	4/2020	20009	517.50
129306	99-10154	HAWKINS, INC	SODIUM PERMANGANATE	4/2020	4687899	4,122.62
128539	99-10340	TERRY A & BARBARA MADDEN	SEAL SKYLIGHTS	3/2020	336	400.00
129629	99-1037	AMERICAN TEXTILE SCREENPRINDECALS/SEPTIC TRUCK		3/2020	36376	414.90
129636	99-10451	NCH CORPORATION	GEAR OIL	4/2020	3898056	157.50
129219	99-10488	ADMIRAL EXPRESS LLC	TRASH BAGS/CAN LINERS	3/2020	2090921-0	36.34
129220	99-10488	ADMIRAL EXPRESS LLC	TP & PAPER TOWELS	3/2020	2091530-0	104.13
129631	99-10488	ADMIRAL EXPRESS LLC	SAFETY WEAR	3/2020	2090328-1	66.96
127454	99-10547	BEASLEY TECHNOLOGY INC	IT SERVICES/ANTI VIRUS	4/2020	COR-116782	2,500.00
127289	99-10558	TECHNICAL PROGRAMMING SERVIYRLY PRNT/MAILING BILLS		3/2020	105872	1,555.40
127289	99-10558	TECHNICAL PROGRAMMING SERVIYRLY PRNT/MAILING BILLS		4/2020	105923	2,232.89
128296A	99-10747	TYCO FIRE & SECURITY (US) MFIRE ALARM/EXT INSPECT		3/2020	21519703	86.00
127370	99-10921	OKLAHOMA CHILLER CORPORATION	HVAC SRV AGREE/6 MTHS	4/2020	C003727	1,649.71
128842	99-136	PITNEY BOWES INC	POSTAGE MACHINE TAPE	3/2020	1015208800	89.23
129222	99-175	STANDARD DISTRIBUTING INC	TOILET PAPER	3/2020	399705	145.65
128770	99-1992	JOHN DEERE FINANCIAL ACCT#5MISC REPAIRS/WWTP		4/2020	I60559/2	167.57
129630	99-1992	JOHN DEERE FINANCIAL ACCT#5MOTOR OIL		4/2020	I67259/2	86.94
129634	99-1992	JOHN DEERE FINANCIAL ACCT#5LED LIGHTBULBS		4/2020	O14654/2	215.88
129828	99-28	OG&E	MONTHLY ELECTRIC-MARCH	4/2020	80597 3/21/2020	26,440.84
127432	99-3593	CITY OF TULSA	METER CONNECT/USE FEE	3/2020	01042 3/5/2020	683.96
127450	99-3822	TYLER TECHNOLOGIES, INC	WEBSITE/ONLINE PMTS	3/2020	025-290713	301.00
128930	99-39	WAL-MART	BATTERIES	3/2020	9644 2/20/2020	91.86
127457	99-4047	SHOW, INC.	TRASH PICK-UP	4/2020	21468	40.00
127204	99-4112	ACCURATE ENVIRONMENTAL INC.	DEQ TESTING	3/2020	CC10054	195.00
127204	99-4112	ACCURATE ENVIRONMENTAL INC.	DEQ TESTING	4/2020	CC20011	175.00
129313	99-4112	ACCURATE ENVIRONMENTAL INC.	OPEL FOR MARCH 2020	3/2020	CC05043	390.00
129313	99-4112	ACCURATE ENVIRONMENTAL INC.	OPEL FOR MARCH 2020	4/2020	CC19033	275.00
126874	99-4319	AT&T	PHONE LINE SKITOOK	3/2020	7063 3/15/2020	92.95
129324	99-4470	OCV CONTROL VALVES LLC	REPLACE PILOT VALVE	3/2020	229568	305.00
129633	99-4608	STEWART MARTIN INC	SKID STEER TRACKS	3/2020	16567S	2,124.70
129316	99-4839	GELLCO UNIFORMS & SHOES, INSAFETY BOOTS/GARDE		3/2020	252075	125.99
127339	99-5493	AQUARIUS ENTERPRISES INCORPWATER FOR LAB		3/2020	303730	13.00
126869	99-7216	US CELLULAR	MTHLY CELL PHONE	4/2020	360370191	235.85
127800	99-7821	CREEK COUNTY RURAL WATER #2	WATER BILL	4/2020	1586 2/20/2020	85.50
129221	99-8059	ACE AIR, INC.	A/C REPAIR/CT CLERK	3/2020	106307	92.27
123958R	99-9207	S2 ENGINEERING SERVICES, PLCHLARAMINATION SYS IMPRV		3/2020	06-802	4,325.00
127473	99-9207	S2 ENGINEERING SERVICES, PLIND PRETREATMENT SRVCS		3/2020	06-797	5,000.00
126598	99-9382	OFFICE EXPRESS JANITORIAL SJANITORIAL SUPPLIES		4/2020	0420CITY	1,317.50
125424	99-9393	AIRLINK INTERNET SVCS	CAMERA NETWORK FEES	3/2020	107288	599.80
122084	99-9710	PACE ANALYTICAL SERVICES, I2020	INDUSTRY TESTING	3/2020	206009631	2,446.25
129635	99-9757	CHARLES DEAN TOWNS	ANALYTICAL SCALE SRVC	3/2020	027030	375.00
FUND TOTAL:						60,280.69

FUND: 29 - STORMWATER MANAGEMENT

SUMMARY REPORT

127056	99-10160	MERRIFIELD OFFICE SOLUTIONS	JANITORIAL SUPPLIES	3/2020	190502-001	14.97
126232	99-10737	SCREENVISION DIRECT INC dba	EDUCATION COMMERCIAL	3/2020	LOC-000235165	140.00
127053	99-1992	JOHN DEERE FINANCIAL ACCT#5	OPERATING SUPPLIES	4/2020	I71945/2	23.92
129828	99-28	OG&E	MONTHLY ELECTRIC-MARCH	4/2020	80597 3/21/2020	127.18
129727	99-5120	T & W TIRE LLC	4 TIRES FOR LOADER	3/2020	1080031490	6,611.68

FUND: 29 - STORMWATER MANAGEMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126869	99-7216	US CELLULAR	MTHLY CELL PHONE	4/2020	360370191	106.61
127486	99-9683	GARVER, LLC	ENG SRVC/PARK & DEWEY	4/2020	18038013-2	9,100.00
FUND TOTAL:						16,124.36

FUND: 30 - STREET & ALLEY

SUMMARY REPORT

129730	99-10807	VAUGHN, CODY	CDL LIC TEST/VAUGHN	4/2020	1376 3/11/20	33.00
127186A	99-1992	JOHN DEERE FINANCIAL ACCT#5	OPERATING SUPPLIES	4/2020	I63057/2	19.99
129828	99-28	OG&E	MONTHLY ELECTRIC-MARCH	4/2020	80597 3/21/2020	422.33
127175	99-3707	O'REILLY AUTOMOTIVE INC	OIL, FILTERS, HOSES	3/2020	153-220216	45.16
128698	99-4368	DARO ENTERPRISES	PRESSURE WASHER FITTING	4/2020	67583	13.75
129729	99-9328	RENE BATES AUCTIONEERS, INC	COMM SALE OF TRUCK BED	3/2020	2020-0152	102.06
FUND TOTAL:						636.29

FUND: 31 - CEMETERY MAINTENANCE

SUMMARY REPORT

127113A	99-10252	CECIL COX ENTERPRISES	EQUIP MAINT/BLANKET	3/2020	3056936	187.85
129049	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES/SHOP	3/2020	2091526-0	127.61
129041	99-10879	SWARINGIM INC	PARTS & LABOR/GATOR	3/2020	15902SJ	414.00
129045	99-1992	JOHN DEERE FINANCIAL ACCT#5	SPRAY TIPS FOR SPRAY RIG	4/2020	O13494/2	62.97
129828	99-28	OG&E	MONTHLY ELECTRIC-MARCH	4/2020	80597 3/21/2020	447.03
128313	99-3707	O'REILLY AUTOMOTIVE INC	MISC. PARTS/EQUIPMENT	3/2020	153-220461	80.57
128316	99-3707	O'REILLY AUTOMOTIVE INC	MISC PARTS FOR VEHICLES	3/2020	153-220566	6.33
129904	99-3707	O'REILLY AUTOMOTIVE INC	MISC EQUIP MAINTENANCE	4/2020	153-221630	20.37
129039	99-5367	SOUTHSIDE MOWERS, INC.	BAR CHAINSAWS	3/2020	154961	131.61
129048	99-7011	LOWE'S HOME CENTERS, INC.	WASHER AND DRYER	3/2020	70805	756.20
127117	99-8372	SAWYER ENTERPRISES	MOWING	4/2020	300032620	1,600.00
129902	99-8374	TRIKNTRUX	BED COVER/COLORADO TRK	3/2020	#1 129902	900.00
129900	99-8539	CROW BURLLNGAME COMPANY	ROTTERS & BRAKE PADES	3/2020	106-33440	187.34
129901	99-9558	WINFIELD SOLUTIONS, LLC	BARRICADE WEED CONTROL	3/2020	63643331	221.00
129046	99-99	W W GRAINGER, INC	SOLENOID VALVE/COIL	3/2020	9462818890	194.63
FUND TOTAL:						5,337.51

FUND: 32 - HUNTING & FISHING

SUMMARY REPORT

126823	99-10516	HINSCH MARY	CARETAKER COMMISSION	3/2020	836704	46.50
126823	99-10516	HINSCH MARY	CARETAKER COMMISSION	4/2020	836705	123.50
129658	99-1992	JOHN DEERE FINANCIAL ACCT#5	FLAGS FOR POLE AT LAKE	4/2020	I64028/2	107.92
129828	99-28	OG&E	MONTHLY ELECTRIC-MARCH	4/2020	80597 3/21/2020	1,066.79
128405	99-5482	CRYSTAL LAKE FISHERIES, INC	1818 LBS OF TROUT	3/2020	18156	1,237.50
FUND TOTAL:						2,582.21

FUND: 33 - GOLF COURSE

SUMMARY REPORT

129467	99-10297	SITEONE LANDSCAPE SUPPLY	HO18 BAGS OF FERTILIZER	4/2020	980690034-001	828.00
128789	99-10813	JOHNSON GOLF COMPANY	RANGE BALLS	3/2020	12299	1,044.00
129469	99-10869	GOLF CARS OF TULSA LLC	OIL & AIR FILTERS	3/2020	3970	72.00
128792	99-175	STANDARD DISTRIBUTING INC	CONCESSION SUPPLIES	3/2020	398739	444.90
129828	99-28	OG&E	MONTHLY ELECTRIC-MARCH	4/2020	80597 3/21/2020	514.74
128012	99-3794	BOTTLING GROUP, LLC	POP/BOTTLES & FOUNTAIN	3/2020	8143207	365.92

FUND: 33 - GOLF COURSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
128798	99-39	WAL-MART	CONCESSION SUPPLIES	3/2020	6859 2/27/2020	183.09
128786	99-3999	OKLAHOMA GOLF ASSOCIATION,	OGA CLUB DUES	3/2020	01012020	100.00
128799	99-5267	ACUSHNET COMPANY	UMBRELLAS/SHS TEAM	3/2020	908799102	856.61
129460	99-5278	R & R PRODUCTS, INC.	BEDKNIVES/THROT CABLE	3/2020	CD2422425	413.70
129463	99-5367	SOUTHSIDE MOWERS, INC.	NEW WEEDEATER/REPAIR	3/2020	155458	426.81
129471	99-5367	SOUTHSIDE MOWERS, INC.	2 BACKPACK BLOWERS	3/2020	155762	1,159.90
126869	99-7216	US CELLULAR	MTHLY CELL PHONE	4/2020	360370191	144.64
128796	99-8442	SYSCO FOODS SERVICES OF OKL	FOOD FOR THE GRILL	3/2020	226156966	452.33
129465	99-8951	REGAL CHEMICAL COMPANY	NUTRIENTS FOR GREENS	4/2020	475737	995.00
129472	99-9199	RALPH E GORMAN JR	SAND/GREENS ARIFICATION	3/2020	102267	2,520.00
129464	99-9558	WINFIELD SOLUTIONS, LLC	INSECTICIDES FOR GREENS	3/2020	63646857	1,759.60
FUND TOTAL:						12,281.24

FUND: 34 - LIBRARY

SUMMARY REPORT

129712	99-10131	CENGAGE LEARNING INC	TESTING/EDUC MATERIALS	4/2020	69172358	2,036.08
129707	99-10488	ADMIRAL EXPRESS LLC	OFFICE/JANITORIAL SUPP	4/2020	2093015-0	241.41
129717	99-10650	READER, MELODIE	CRAFT SUPP REIM/READER	3/2020	T-4726	41.92
129713	99-10962	CREASON CAROL ANN	JEWELRY MAKING CLASS	4/2020	001 3/3/2020	187.49
129828	99-28	OG&E	MONTHLY ELECTRIC-MARCH	4/2020	80597 3/21/2020	911.23
127320	99-4047	SHOW, INC.	RECYCLING FOR LIBRARY	4/2020	21453	30.00
129709	99-8259	AIRCO SERVICE, INC.	A/C REPAIR	3/2020	59118105	265.95
128459	99-8889	GARDNER'S USED BOOKS & MUSI	DISCOUNT BOOKS	4/2020	3/16/2020	736.55
129706	99-9544	BIBLIONIX LLC	RENEWAL OF DATABASE	4/2020	6068	3,915.00
FUND TOTAL:						8,365.63

FUND: 35 - PARKS & RECREATION

SUMMARY REPORT

129666	99-10160	MERRIFIELD OFFICE SOLUTIONS	BUSINESS CARDS	3/2020	140441-001	25.00
129665	99-10488	ADMIRAL EXPRESS LLC	SOAP DISPENSERS/SUPPL	3/2020	2091523-0	303.01
129828	99-28	OG&E	MONTHLY ELECTRIC-MARCH	4/2020	80597 3/21/2020	4,088.27
129243	99-2805	SPORT SUPPLY GROUP, INC	SAND RAKE/VOLLEYBALL	3/2020	908503688	72.97
129651	99-39	WAL-MART	CONCESS SUPPLIES/BTW	3/2020	1194 2/27/2020	309.54
129653	99-39	WAL-MART	BATTERIES/BTW	3/2020	1192 2/27/2020	20.88
129655	99-39	WAL-MART	MATS FOR ENTRY DOORS	3/2020	6338 3/2/2020	39.64
127803	99-4269	CREEK COUNTY RURAL WTR #3	WATER BILL FOR RV PARK	4/2020	24027 3/23/20	95.50
128967	99-7011	LOWE'S HOME CENTERS, INC.	LUMBER/SCREWS/PAINT	3/2020	01915	122.23
126869	99-7216	US CELLULAR	MTHLY CELL PHONE	4/2020	360370191	204.53
FUND TOTAL:						5,281.57

FUND: 36 - SWIMMING POOL

SUMMARY REPORT

129657	99-10953	DELUXE SMALL BUSINESS SALES	200 CUPS W/PARK LOGO	3/2020	0901005861	201.21
129828	99-28	OG&E	MONTHLY ELECTRIC-MARCH	4/2020	80597 3/21/2020	339.13
129138	99-39	WAL-MART	BATTERIES FOR FLUSHERS	3/2020	4872 3/6/2020	54.12
127437	99-9370	OKLAHOMA STATE DEPARTMENT	OBATH/FOOD SRVC PERMITS	3/2020	9542 5/27/2020	75.00
FUND TOTAL:						669.46

FUND: 41 - POLICE CASH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
127534	99-10547	BEASLEY TECHNOLOGY INC	MONTHLY FEES/SERVER	4/2020	COR-116691	165.00
129274	99-8821	KPS	STRIPE 4 NEW UNITS	3/2020	I200316173	1,700.00
127227	99-9744	VISUAL FORCE INC.	EQUIP INSTALLATION	3/2020	5653	11,627.80
128505	99-9744	VISUAL FORCE INC.	EQUIP INSTALL/CHARGER	4/2020	5678	6,820.37
FUND TOTAL:						20,313.17

FUND: 44 - MAJOR THOROFARE

SUMMARY REPORT

126873A	99-2507	SIGNALTEK, INC	STREET SIGNAL REPAIRS	3/2020	17260	725.00
129828	99-28	OG&E	MONTHLY ELECTRIC-MARCH	4/2020	80597 3/21/2020	5,748.62
126691	99-3633	PUBLIC SERVICE COMPANY OF O	EXPRESSWAY LIGHTS	4/2020	94209 3/26/20	222.85
128699	99-727	BARCO MUNICIPAL PRODUCTS	IN6 NO PARKING SIGNS	3/2020	IN-236419	471.16
128693	99-8909	DUNHAM'S ASPHALT SERVICE,	IHOT/COLD MIX/PATCHING	3/2020	254545	435.11
128693	99-8909	DUNHAM'S ASPHALT SERVICE,	IHOT/COLD MIX/PATCHING	4/2020	254641	125.24
FUND TOTAL:						7,727.98

FUND: 45 - CAPITAL IMPROVEMENTS

SUMMARY REPORT

129206	99-10934	KINGDOM PAVING	PARKING LOT PAINTING	3/2020	1045	850.00
FUND TOTAL:						850.00

FUND: 46 - WATER & SEWER SALES TAX

SUMMARY REPORT

129505	99-10560	CORE & MAIN LP	METER CANS/FLAGS/MISC	3/2020	L993859	317.30
129512	99-10560	CORE & MAIN LP	DRESSERS/1400 BLK S MAIN	3/2020	M020381	1,865.18
129513	99-10560	CORE & MAIN LP	DRESSERS/PIPE/CLAMP	3/2020	M020875	2,353.18
129516	99-10560	CORE & MAIN LP	GREEN FLAGS	3/2020	M055688	80.00
129514	99-10897	PRINT SHOP LLC	ORANGE T'S AND HOODIE	3/2020	2463	56.25
129515	99-1992	JOHN DEERE FINANCIAL ACCT#52#	SPRAYER	4/2020	I69152/2	49.97
129828	99-28	OG&E	MONTHLY ELECTRIC-MARCH	4/2020	80597 3/21/2020	392.03
129851	99-2926	APAC CENTRAL, INC	TYPE A AGG/VAR JOBS	4/2020	7001362865	4,612.30
128356	99-3131	ROSE STATE COLLEGE	TUITION/WTR/SWR CLASS	4/2020	WFD1507	240.00
128370	99-7696	UTILITY SERVICES ASSOCIATES	SLEAK DETECTION SRVCS	3/2020	126192	3,151.00
129518	99-7868	WESTLAKE HARDWARE INC	DOOR KNOB FOR SHOP	3/2020	8143003	21.58
128372	99-9501	C & C CONSTRUCTION LLC	DRIVEWAY APPROACH REPL	3/2020	98 128372	1,200.00
128374	99-9501	C & C CONSTRUCTION LLC	ST REPAIR/1723 VALLEY RD	4/2020	99 3/25/2020	900.00
FUND TOTAL:						15,238.79

FUND: 47 - VAC/SPAY/NEUTR ESCRW FUND

SUMMARY REPORT

129677	99-8803	SPAY OKLAHOMA, INC	SPAY/NEUTER FEES	3/2020	FEB 2020 129677	850.00
FUND TOTAL:						850.00

FUND: 48 - WATER RESOURCE

SUMMARY REPORT

129202	99-4895	BADGER METER INC.	ME TRANSCEIVER/ENDPTS	3/2020	1352564	1,516.98
128381	99-5284	OKLAHOMA CONTRACTORS SUPPLY	BATTERIES/ANTENNA/ENDPTS	4/2020	0359405-IN	450.00
FUND TOTAL:						1,966.98

FUND: 57 - E-911 FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126895	99-133	INCOG	MONTHLY E-911 CHARGES	3/2020	E-001543	4,732.34
					FUND TOTAL:	4,732.34
FUND: 65 - STREET IMP.SALES TAX						SUMMARY REPORT
128684A	99-2926	APAC CENTRAL, INC	TYPE A & B ASPHALT	3/2020	7001355379	16,820.31
128684A	99-2926	APAC CENTRAL, INC	TYPE A & B ASPHALT	4/2020	7001355398	24,111.19
					FUND TOTAL:	40,931.50
FUND: 67 - SERIES 1998 CIP SALES TAX						SUMMARY REPORT
128367	99-7199	SAPULPA DIGGING, INC.	SEWER MAINLINE REPLCMT	4/2020	3/20/2020 128367	59,000.00
					FUND TOTAL:	59,000.00
FUND: 83 - G.O.BOND CONSTR FUND						SUMMARY REPORT
128679	99-2223	MAXWELL SUPPLY, INC.	SUPPLIES/SPORTS COMP	3/2020	510857	180.08
					FUND TOTAL:	180.08
					GRAND TOTAL:	321,293.99

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
3/2020	10	501-201	OFFICE SUPPLIES	9.99	
3/2020	10	501-301	TRAINING & TRAVEL	106.25	
3/2020	10	502-201	OFFICE SUPPLIES	32.98	
3/2020	10	503-201	OFFICE SUPPLIES	44.40	
3/2020	10	504-311	PROFESSIONAL SERVICES	1,510.40	
3/2020	10	504-323	SURVEY/TITLE RESEARCH	250.00	
3/2020	10	504-407	BOOKS	13.23	
3/2020	10	506-201	OFFICE SUPPLIES	74.18	
3/2020	10	506-241	SAFETY SUPPLIES	209.97	
3/2020	10	506-301E	EMPLOYEE TRAINING/RECOGNITION	142.42	
3/2020	10	508-214	OPERATIONAL SUPPLIES	40.00	
3/2020	10	509-311	PROFESSIONAL SERVICES	5,895.00	
3/2020	10	510-311	PROFESSIONAL SERVICES	10,186.64	
3/2020	10	510-351	MAINTENANCE-EQUIPMENT	125.00	
3/2020	10	511-201	OFFICE SUPPLIES	4.99	
3/2020	10	511-211	JANITORIAL SUPPLIES	252.72	
3/2020	10	511-221	FUEL AND OIL	240.90	
3/2020	10	511-241	SAFETY EQUIPMENT	286.80	
3/2020	10	511-301	TRAINING AND TRAVEL	1,120.00	
3/2020	10	511-352	MAINTENANCE-VEHICLES	3,685.41	
3/2020	10	511-353	MAINT-BUILDINGS & FIXTURE	19.78	
3/2020	10	512-214	OPERATIONAL SUPPLIES	225.87	
3/2020	10	512-260	MINOR EQUIPMENT & FURNISHINGS	1,629.92	
3/2020	10	512-301	TRAINING AND TRAVEL	676.00	
3/2020	10	512-302	DUES AND SUBSCRIPTIONS	339.00	
3/2020	10	512-314	UNIFORM CLEANING	876.97	
3/2020	10	512-321	PRISONER CARE	132.00	
3/2020	10	512-332	COMMUNICATIONS	40.01	
3/2020	10	512-351	MAINTENANCE-EQUIPMENT	6,588.68	
3/2020	10	512-352	MAINTENANCE-VEHICLES	885.97	
3/2020	10	513-201	OFFICE SUPPLIES	14.33	
3/2020	10	513-211	JANITORIAL SUPPLIES	302.07	
3/2020	10	513-214	OPERATIONAL SUPPLIES	182.38	
3/2020	10	513-260	MINOR EQUIPMENT & FURNISHINGS	21.74	
3/2020	10	513-311	PROFESSIONAL SERVICES	35.00	
3/2020	10	515-201	OFFICE SUPPLIES	249.19	
3/2020	10	518-201	OFFICE SUPPLIES	18.25	
3/2020	10	590-201	OFFICE SUPPLIES	144.81	
3/2020	10	590-211	JANITOR SUPPLIES	286.12	
3/2020	10	590-214	OPERATIONAL SUPPLIES	41.97	
3/2020	10	590-332	COMMUNICATIONS	2,566.47	
3/2020	10	590-353	MAINT-BUILDING & FIXTURES	92.28	39,600.09
3/2020	20	523-311	PROFESSIONAL SERVICES	1,555.40	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
3/2020	20	523-351	MAINTENANCE-EQUIPMENT	301.00	
3/2020	20	524-214	OPERATIONAL SUPPLIES	91.86	
3/2020	20	524-241	SAFETY SUPPLIES	125.99	
3/2020	20	524-311	PROFESSIONAL SERVICES	4,715.00	
3/2020	20	524-315B	FEES & OTHR CHGS-SKIATOOK	92.95	
3/2020	20	524-322	WATER PURCHASE	683.96	
3/2020	20	524-332	COMMUNICATIONS	599.80	
3/2020	20	524-341	RENTAL OF EQUIPMENT	13.00	
3/2020	20	524-354	MAINTENANCE-FACILITIES	705.00	
3/2020	20	525-241	SAFETY SUPPLIES	66.96	
3/2020	20	525-311	PROFESSIONAL SERVICES	375.00	
3/2020	20	525-311D	PROF SERVICES-TESTING	195.00	
3/2020	20	525-313	PRINTING	414.90	
3/2020	20	525-401	EQUIPMENT	2,124.70	
3/2020	20	528-141	CONTRACT LABOR	5,000.00	
3/2020	20	528-311E	PROF SERV - INDUSTRY TESTING	2,446.25	
3/2020	20	590-201	OFFICE SUPPLIES	89.23	
3/2020	20	590-211	JANITORIAL SUPPLIES	286.12	
3/2020	20	590-353	BUILDING MAINTENANCE	178.27	20,060.39
3/2020	29	529-211	JANITORIAL SUPPLIES	14.97	
3/2020	29	529-242	PUBLIC EDUCATION MATERIALS	140.00	
3/2020	29	529-351	MAINTENANCE-EQUIPMENT	6,611.68	6,766.65
3/2020	30	530-311	PROFESSIONAL SERVICES	102.06	
3/2020	30	530-351	MAINTENANCE-EQUIPMENT	45.16	147.22
3/2020	31	531-211	JANITORIAL SUPPLIES	127.61	
3/2020	31	531-212	CHEMICALS	221.00	
3/2020	31	531-214	OPERATING SUPPLIES	131.61	
3/2020	31	531-260	MINOR EQUIPMENT & FURNISHINGS	756.20	
3/2020	31	531-351	MAINTENANCE-EQUIPMENT	877.05	
3/2020	31	531-352	MAINTENANCE-VEHICLES	1,093.67	3,207.14
3/2020	32	532-142	PERMIT SALES COMMISSION	46.50	
3/2020	32	532-405A	FISH STOCKINGS	1,237.50	1,284.00
3/2020	33	533-212	CHEMICALS	1,759.60	
3/2020	33	533-213	CONCESSION SUPPLY	1,446.24	
3/2020	33	533-215	PRO SHOP SUPPLIES	1,900.61	
3/2020	33	533-231	MINOR TOOLS	1,159.90	
3/2020	33	533-302	DUES AND SUBSCRIPTIONS	100.00	
3/2020	33	533-351	MAINTENANCE-EQUIPMENT	912.51	
3/2020	33	533-354	MAINTENANCE-FACILITIES	2,520.00	9,798.86
3/2020	34	534-201	OFFICE SUPPLIES	41.92	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
3/2020	34	534-351	MAINTENANCE-EQUIPMENT	265.95	307.87
3/2020	35	535-211	JANITORIAL SUPPLIES	303.01	
3/2020	35	535-213	CONCESSION SUPPLIES	309.54	
3/2020	35	535-241	SAFETY SUPPLIES	39.64	
3/2020	35	535-243	RECREATIONAL SUPPLIES	93.85	
3/2020	35	535-313	PRINTING	25.00	
3/2020	35	535-354A	MAINTENANCE-FAC (HERITAGE)	122.23	893.27
3/2020	36	536-302	DUES & SUBSCRIPTIONS	75.00	
3/2020	36	536-312	ADVERTISING	201.21	
3/2020	36	536-351	MAINTENANCE-EQUIPMENT	54.12	330.33
3/2020	41	541-401	EQUIPMENT	13,327.80	13,327.80
3/2020	44	544-251	SIGN SUPPLIES	471.16	
3/2020	44	544-354	MAINTENANCE-FACILITIES	1,160.11	1,631.27
3/2020	45	590-405	FACILITIES	850.00	850.00
3/2020	46	1699	INVENTORY PURCHASED	3,994.16	
3/2020	46	546-314	UNIFORM CLEANING	56.25	
3/2020	46	546-353	MAINTENANCE-BUILDINGS	21.58	
3/2020	46	546-354	MAINTENANCE-FACILITIES	4,972.50	9,044.49
3/2020	47	547-315	OTHER SERVICES & CHARGES	850.00	850.00
3/2020	48	548-405	FACILITIES	1,516.98	1,516.98
3/2020	57	557-315-.01	FEES & OTHER CHARGES-WIRELESS	4,732.34	4,732.34
3/2020	65	565-405A	FACILITIES-IN HOUSE	16,820.31	16,820.31
3/2020	83	578-405A	FACILITIES-IN HOUSE	180.08	180.08
4/2020	10	501-301	TRAINING & TRAVEL	30.00	
4/2020	10	503-201	OFFICE SUPPLIES	15.29	
4/2020	10	506-301E	EMPLOYEE TRAINING/RECOGNITION	196.59	
4/2020	10	508-331	UTILITIES	214.98	
4/2020	10	509-311	PROFESSIONAL SERVICES	800.00	
4/2020	10	509-351	MAINTENANCE-EQUIPMENT	3,634.06	
4/2020	10	511-211	JANITORIAL SUPPLIES	90.42	
4/2020	10	511-214E	EMS SUPPLIES	454.78	
4/2020	10	511-231	MINOR TOOLS & EQUIPMENT	179.98	
4/2020	10	511-301	TRAINING AND TRAVEL	250.00	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
4/2020	10	511-331	UTILITIES	1,882.84	
4/2020	10	511-352	MAINTENANCE-VEHICLES	385.31	
4/2020	10	511-353	MAINT-BUILDINGS & FIXTURE	7.90	
4/2020	10	512-141	CONTRACT LABOR	897.00	
4/2020	10	512-214	OPERATIONAL SUPPLIES	229.24	
4/2020	10	512-301	TRAINING AND TRAVEL	747.00	
4/2020	10	512-314	UNIFORM CLEANING	1,786.99	
4/2020	10	512-331	UTILITIES	1,328.49	
4/2020	10	513-214	OPERATIONAL SUPPLIES	9.59	
4/2020	10	513-331	UTILITIES	336.32	
4/2020	10	514-331	UTILITIES	337.35	
4/2020	10	590-141	CONTRACT LABOR	3,857.50	
4/2020	10	590-312	ADVERTISING	162.05	
4/2020	10	590-331	UTILITIES	510.42	18,344.10
4/2020	20	523-311	PROFESSIONAL SERVICES	2,232.89	
4/2020	20	523-332	COMMUNICATIONS	220.25	
4/2020	20	524-212	CHEMICALS	4,122.62	
4/2020	20	524-311	PROFESSIONAL SERVICES	275.00	
4/2020	20	524-331	UTILITIES	7,863.21	
4/2020	20	524-354	MAINTENANCE-FACILITIES	1,649.71	
4/2020	20	525-311D	PROF SERVICES-TESTING	175.00	
4/2020	20	525-331	UTILITIES	18,152.71	
4/2020	20	525-332	COMMUNICATIONS	15.60	
4/2020	20	525-351	MAINTENANCE-EQUIPMENT	244.44	
4/2020	20	525-353	MAINT-BUILDING/FIXTURES	215.88	
4/2020	20	525-354	MAINTENANCE-FACILITIES	685.07	
4/2020	20	590-141	CONTRACT LABOR	3,857.50	
4/2020	20	590-331	UTILITIES	510.42	40,220.30
4/2020	29	529-214	OPERATING SUPPLIES	23.92	
4/2020	29	529-311	PROFESSIONAL SVCS-ENGINEERING	9,100.00	
4/2020	29	529-331	UTILITIES	127.18	
4/2020	29	529-332	COMMUNICATIONS	106.61	9,357.71
4/2020	30	530-214	OPERATING SUPPLIES	19.99	
4/2020	30	530-301	TRAINING AND TRAVEL	33.00	
4/2020	30	530-331	UTILITIES	422.33	
4/2020	30	530-351	MAINTENANCE-EQUIPMENT	13.75	489.07
4/2020	31	531-141	CONTRACT LABOR	1,600.00	
4/2020	31	531-331	UTILITIES	447.03	
4/2020	31	531-351	MAINTENANCE-EQUIPMENT	83.34	2,130.37
4/2020	32	532-142	PERMIT SALES COMMISSION	123.50	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
4/2020	32	532-331	UTILITIES	1,066.79	
4/2020	32	532-354	MAINTENANCE-FACILITIES	107.92	1,298.21
4/2020	33	533-212	CHEMICALS	1,823.00	
4/2020	33	533-331	UTILITIES	514.74	
4/2020	33	533-332	COMMUNICATIONS	144.64	2,482.38
4/2020	34	534-201	OFFICE SUPPLIES	183.43	
4/2020	34	534-211	JANITORIAL SUPPLIES	57.98	
4/2020	34	534-311	PROFESSIONAL SERVICES	187.49	
4/2020	34	534-331	UTILITIES	911.23	
4/2020	34	534-351	MAINTENANCE-EQUIPMENT	3,915.00	
4/2020	34	534-353	MAINT/BUILDINGS	30.00	
4/2020	34	534-407	BOOKS	2,772.63	8,057.76
4/2020	35	535-331	UTILITIES	4,183.77	
4/2020	35	535-332	COMMUNICATIONS	204.53	4,388.30
4/2020	36	536-331	UTILITIES	339.13	339.13
4/2020	41	541-401	EQUIPMENT	6,985.37	6,985.37
4/2020	44	544-331	UTILITIES	5,971.47	
4/2020	44	544-354	MAINTENANCE-FACILITIES	125.24	6,096.71
4/2020	46	546-231	MINOR TOOLS	49.97	
4/2020	46	546-301	TRAINING AND TRAVEL	240.00	
4/2020	46	546-331	UTILITIES	392.03	
4/2020	46	546-354	MAINTENANCE-FACILITIES	5,512.30	6,194.30
4/2020	48	548-405	FACILITIES	450.00	450.00
4/2020	65	565-405A	FACILITIES-IN HOUSE	24,111.19	24,111.19
4/2020	67	567-390	CONTINGENCY FOR ITEMS NOT BUDG	59,000.00	59,000.00
				GRAND TOTAL ESTIMATE:	0.00
				GRAND TOTAL ACTUAL:	321,293.99
				REPORT TOTAL:	321,293.99



Public Hearings 9. A.

City Council Regular

Meeting Date: April 6, 2020

Submitted By: Nikki Howard, Urban Development Director

SUBJECT:

Consider conducting a public hearing to receive input and recommendations on community needs for the City of Sapulpa as a member of the Tulsa County Community Development Block Grant (CDBG) Urban County.



AGENDA ITEM

Administration 11. A.

City Council Regular

Meeting Date: April 6, 2020

Submitted For: David Widdoes, City Attorney

Submitted By: Amy Hoehner, Legal Assistant

Department: Legal

Presented By: David Widdoes

SUBJECT:

Discussion and possible action regarding an Ordinance of the City of Sapulpa, Oklahoma, Amending Part 13, Public Safety, Chapter 4, Civil Emergency Management, By Adding New Section 13-411, Violation and Penalties; Providing for an Effective Date; Repealing All Ordinances or Parts of Ordinances in Conflict with this Ordinance; and Providing That If Any Part or Parts of this Ordinance Are Held Invalid or Ineffective, the Remaining Portions Shall Not Be Affected; and Declaring an Emergency.

BACKGROUND:

This item follows from the recent State issued declarations of emergency by Governor Stitt and the local declarations from the Mayor. Currently, such emergency orders are enforceable under the general penalty provision of the City Code, Section 1-108, by fine not to exceed Two Hundred Dollars (\$200.00). This amendment would clarify that a violation of such orders are enforceable under a specific penalty provision in the emergency management chapter of the public safety part of the Code by fine not to exceed Five Hundred Dollars (\$500.00) and utility cut-off for recidivist violators.

RECOMMENDATION:

Staff recommends approval and adoption of the Ordinance as stated.

Attachments

Ordinance

ORDINANCE NUMBER _____

AN ORDINANCE OF THE CITY OF SAPULPA, OKLAHOMA, AMENDING PART 13, PUBLIC SAFETY, ADDING SECTION 13-411, VIOLATION AND PENALTIES; PROVIDING FOR AN EFFECTIVE DATE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND PROVIDING THAT IF ANY PART OR PARTS OF THIS ORDINANCE ARE HELD INVALID OR INEFFECTIVE, THE REMAINING PORTIONS SHALL NOT BE AFFECTED; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL, CITY OF SAPULPA, OKLAHOMA:

Section 1. The Sapulpa City Code, Part 13, Public Safety, Chapter 4, Civil Emergency Management, by adding new Section 13-411, Violation and Penalties, to read in its entirety as follows:

SECTION 13-411 VIOLATION AND PENALTIES.

Any person violating any provisions of this Chapter, or violating the terms or restrictions contained in a proclamation declaring a state of emergency issued by the Mayor, or Governor of the State of Oklahoma, or other proper officer or agency of the City or State, shall be guilty of an offense, and upon conviction, shall be fined in a sum no to exceed Five Hundred Dollars (\$500.00), plus costs allowed by law. Each day's continuation of any said violation shall be deemed a separate offense, and multiple violations may subject the violator to termination and cut-off of City utility services."

Section 2. All ordinances, or parts of ordinances, in conflict with this ordinance are repealed to the extent of conflict only.

Section 3. If any part or parts of this ordinance are held invalid or ineffective, the remaining portion shall not be affected but remain in full force and effect.

Section 4. EMERGENCY. Being immediately necessary that the provisions of this ordinance be put into full force and effect for the preservation of the public peace, health and safety of the City of Sapulpa, Oklahoma, an emergency is hereby declared to exist and this ordinance shall be in full force and effect after its passage, approval and publication as required by law.

PASSED AND APPROVED in regular session this ____ day of _____ 2020, with emergency clause separately voted upon.

Louis Martin, Jr., Mayor Pro Tem

ATTEST:

APPROVED AS TO FORM

Shirley Burzio, City Clerk

David R. Widdoes, City Attorney



AGENDA ITEM

Administration 11. B.

City Council Regular

Meeting Date: April 6, 2020

Submitted For: David Widdoes, City Attorney

Submitted By: Amy Hoehner, Legal Assistant

Department: Legal

Presented By: David Widdoes

SUBJECT:

Discussion and possible action regarding a Resolution relating to \$13,000,000.00 General Obligation Bonds, Series 2020A; Fixing the Amount of Bonds to Mature Each Year, Fixing the Time and Place the Bonds Are to Be Sold, and Authorizing the Mayor to Give Notice of Said Sale as Required by Law.

BACKGROUND:

The issuance of these General Obligation Bonds by the City was duly authorized at the election held on January 14, 2020. The 2020 GO Bond Oversight and Advisory Board met on February 13, 2020, and recommended that the City Council take action to issue bonds in the amounts specified by this Resolution. On March 9, 2020, the Administration and Finance Committee of the Council considered the matter and recommended that the City Council take action to authorize issuance of said bonds in the amounts specified by the Resolution. This installment of bonds has been structured to maintain mil levy representations made to the electorate and provides funding for the specific projects delineated on the attached spreadsheet.

RECOMMENDATION:

Per Council discretion.

Attachments

Resolution

Project Detail

THE COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA, MET IN REGULAR SESSION IN THE COUNCIL CHAMBERS, CITY HALL, 425 E. DEWEY, SAPULPA, OKLAHOMA, IN SAID CITY ON THE 6TH DAY OF APRIL, 2020, AT 7:00 O'CLOCK P.M.

PRESENT:

ABSENT:

Written notice of the schedule of regular meetings of the Council of said City for calendar year 2020 was given in writing to the City Clerk of said City prior to December 15, 2019, and public notice and agenda of this meeting was posted in prominent public view at the City Hall, 425 E. Dewey in said City at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

(OTHER PROCEEDINGS)

THEREUPON, the Resolution was introduced and considered by sections. Upon motion of Councilor _____, seconded by Councilor _____, the Resolution was finally passed with the following vote:

AYE:

NAY:

The Resolution was thereupon signed by the Mayor of the City, and attested and sealed with the seal of the City by the City Clerk and is as follows:

RESOLUTION NO.

A RESOLUTION RELATING TO \$13,000,000.00 GENERAL OBLIGATION BONDS, SERIES 2020A; FIXING THE AMOUNT OF BONDS TO MATURE EACH YEAR, FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD, AND AUTHORIZING THE MAYOR TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW.

WHEREAS, the issuance of \$10,640,000.00 of General Obligation Bonds by the City of Sapulpa, Oklahoma, for the purpose of acquiring, constructing, reconstructing, extending, enlarging, improving and repairing streets and bridges within said City, has been duly authorized at an election held on January 14, 2020 for that purpose; and

WHEREAS, the issuance of \$5,785,000.00 of General Obligation Bonds by the City of Sapulpa, Oklahoma, for the purpose of acquiring, constructing, reconstructing, improving, remodeling, and repairing public safety buildings and facilities and acquiring necessary lands therefor and purchasing and installing public safety equipment to be owned exclusively by said City, has been duly authorized at an election held on January 14, 2020 for that purpose; and

WHEREAS, the issuance of \$3,090,000.00 of General Obligation Bonds by the City of Sapulpa, Oklahoma, for the purpose of purchasing, constructing, equipping, improving, extending and beautifying public parks and park lands and recreational facilities to be owned exclusively by said City, has been duly authorized at an election held on January 14, 2020 for that purpose; and

WHEREAS, the issuance of \$8,500,000.00 of General Obligation Bonds by the City of Sapulpa, Oklahoma, for the purpose of constructing, equipping, replacing and improving the Booker T. Washington Recreation Center, including road access improvements and acquiring necessary property and lands therefor to be owned exclusively by said City, has been duly authorized at an election held on January 14, 2020 for that purpose; and

WHEREAS, the issuance of \$8,220,000.00 of General Obligation Bonds by the City of Sapulpa, Oklahoma, for the purpose of constructing, equipping and improving the Sapulpa Youth Sports Complex, recreation and park facilities and acquire necessary property and lands therefor to be owned exclusively by said City, has been duly authorized at an election held on January 14, 2020 for that purpose; and

WHEREAS, the Council of the City of Sapulpa, Oklahoma, pursuant to Title 62, Oklahoma Statutes 2011, Section 354, desires to sell at this time \$13,000,000.00 in General Obligation Bonds consisting of a combined issue of \$3,680,000.00 of bonds for the purpose of acquiring, constructing, reconstructing, extending, enlarging, improving and repairing streets and bridges within said City; \$5,065,000.00 of bonds for the purpose of acquiring, constructing, reconstructing, improving, remodeling, and repairing public safety buildings and facilities and acquiring necessary lands therefor and purchasing and installing public safety equipment to be owned exclusively by said City; \$1,800,000.00 of bonds for the purpose of purchasing, constructing, equipping, improving, extending and beautifying public parks and park lands and recreational facilities to be owned exclusively by said City; \$100,000.00 of bonds for the purpose of constructing, equipping, replacing and improving the Booker T. Washington Recreation Center, including road access improvements and acquiring necessary property and lands therefor to be owned exclusively by said City; and \$2,355,000.00 of bonds for the purpose of constructing, equipping and improving the Sapulpa Youth Sports Complex, recreation and park facilities and acquire necessary property and lands therefor to be owned exclusively by said City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA:

Section 1. That the \$13,000,000.00 General Obligation Bonds of the City of Sapulpa, Oklahoma, voted on the 14th day of January, 2020, shall be offered for sale in the City Council Chambers, City Hall, 425 E. Dewey, Sapulpa, Oklahoma, on 4th day of May, 2020, at 11:30 o'clock

a.m., by receipt of sealed bids and electronic bids as set forth in the Notice of Sale and Instructions to Bidders to be used in connection with the sale of the Bonds and that said Bonds shall become due \$540,000.00 in two years from their date and \$540,000.00 annually each year thereafter until paid, except the last installment which shall be \$580,000.00.

Section 2. That Municipal Finance Services, Inc. is hereby designated Financial Advisor to the City for the issuance of the Bonds, Hilborne & Weidman are designated as Bond Counsel to the City for the issuance of the Bonds and BOKF, National Association, Tulsa, Oklahoma is hereby designated as Registrar/Paying Agent for said Bonds and the Mayor of the City is authorized to execute such agreements as may be necessary for such services.

Section 3. The Mayor of the City and the staff of the City are hereby authorized to prepare and review a Preliminary Official Statement for the sale and delivery of the Bonds and the Financial Advisor is hereby authorized to distribute the Preliminary Official Statement in connection with the sale of the Bonds. The Mayor is authorized to declare the Preliminary Official Statement to be near final in accordance with the requirements of 15c 2-12 of the Securities and Exchange Commission promulgated pursuant to the Securities Exchange Act of 1934 and to execute such certificates as may be necessary.

Section 4. That the City Clerk of said City is hereby ordered and directed to cause notice of the sale of said Bonds to be given as required by law.

ADOPTED this 6th day of April, 2020.

ATTEST:

Mayor, City of Sapulpa, Oklahoma

**City Clerk,
City of Sapulpa, Oklahoma**

(SEAL)

STATE OF OKLAHOMA)
) ss.
COUNTY OF CREEK)

I, the undersigned, the duly qualified and acting City Clerk of the City of Sapulpa, Oklahoma, do hereby certify the foregoing is a true and correct and complete copy of the proceedings of the governing body of said City relating to the adoption of a Resolution relating to fixing the amount of bonds to mature and authorizing the sale and notice thereof, as the same appears of record in my office.

I further certify that attached hereto as Exhibit "A" is a true and complete copy of the public notice for all regularly scheduled meetings of the governing body of said City for calendar year 2020 as filed in my office.

I further certify that attached hereto as Exhibit "B" is a true and complete copy of the notice and agenda which was posted in prominent public view at the City Hall, 425 E. Dewey, in said City at least twenty-four (24) hours prior to the date of the meeting therein described, excluding Saturdays, Sundays and legal holidays.

WITNESS my hand and seal this 6th day of April, 2020.

City Clerk, City of Sapulpa, Oklahoma

(SEAL)



AGENDA ITEM

Administration 11. C.

City Council Regular

Meeting Date: April 6, 2020

Submitted For: David Widdoes, City Attorney

Submitted By: Amy Hoehner, Legal Assistant

Department: Legal

Presented By: David Widdoes

SUBJECT:

Discussion and possible action regarding a Resolution relating to \$2,000,000.00 General Obligation Limited Tax Bonds, Taxable Series 2020; Fixing the Amount of Bonds to Mature Each Year, Fixing the Time and Place the Bonds Are to Be Sold, and Authorizing the Mayor to Give Notice of Said Sale as Required by Law.

BACKGROUND:

The issuance of these General Obligation Bonds by the City for economic development purposes was duly authorized at the election held on January 14, 2020. The 2020 GO Bond Oversight and Advisory Board met on February 13, 2020, and recommended that the City Council take action to issue bonds in the amount specified in the Resolution. On March 9, 2020, the Administration and Finance Committee of the Council considered the matter and has recommended that the City Council take action to authorize issuance of said bonds in the same amount. This installment of bonds has been structured in coordination with the other issues to maintain mil levy representations made to the electorate. The funding provided by these bonds will be available for economic development projects that are determined appropriate and approved by the City Council.

RECOMMENDATION:

Per Council discretion.

Attachments

Resolution

THE COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA, MET IN REGULAR SESSION IN THE COUNCIL CHAMBERS, CITY HALL, 425 E. DEWEY, SAPULPA, OKLAHOMA, IN SAID CITY ON THE 6TH DAY OF APRIL, 2020, AT 7:00 O'CLOCK P.M.

PRESENT:

ABSENT:

Written notice of the schedule of regular meetings of the Council of said City for calendar year 2020 was given in writing to the City Clerk of said City prior to December 15, 2019, and public notice and agenda of this meeting was posted in prominent public view at the City Hall, 425 E. Dewey in said City at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

(OTHER PROCEEDINGS)

THEREUPON, the Resolution was introduced and considered by sections. Upon motion of Councilor _____, seconded by Councilor _____, the Resolution was finally passed with the following vote:

AYE:

NAY:

The Resolution was thereupon signed by the Mayor of the City, and attested and sealed with the seal of the City by the City Clerk and is as follows:

RESOLUTION NO.

A RESOLUTION RELATING TO \$2,000,000.00 GENERAL OBLIGATION LIMITED TAX BONDS, TAXABLE SERIES 2020; FIXING THE AMOUNT OF BONDS TO MATURE EACH YEAR, FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD, AND AUTHORIZING THE MAYOR TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW.

WHEREAS, the issuance of \$4,000,000.00 of General Obligation Limited Tax Bonds by the City of Sapulpa, Oklahoma, for economic development or community development purposes within or near the City and acquiring necessary property and lands therefor, has been duly authorized at an election held on January 14, 2020 for that purpose; and

WHEREAS, the Council of the City of Sapulpa, Oklahoma, pursuant to Title 62, Oklahoma Statutes 2011, Section 354, desires to sell at this time \$2,000,000.00 in General Obligation Limited Tax Bonds for economic development or community development purposes within or near the City and acquiring necessary property and lands therefor.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA:

Section 1. That the \$2,000,000.00 General Obligation Limited Tax Bonds of the City of Sapulpa, Oklahoma, voted on the 14th day of January, 2020, shall be offered for sale in the City Council Chambers, City Hall, 425 E. Dewey, Sapulpa, Oklahoma, on 4th day of May, 2020, at 11:30 o'clock a.m., by receipt of sealed bids and electronic bids as set forth in the Notice of Sale and Instructions to Bidders to be used in connection with the sale of the Bonds and that said Bonds shall become due \$80,000.00 in two years from their date and \$80,000.00 annually each year thereafter until paid, except that the last installment shall be for \$160,000.00.

Section 2. That Municipal Finance Services, Inc. is hereby designated Financial Advisor to the City for the issuance of the Bonds, Hilborne & Weidman are designated as Bond Counsel to the City for the issuance of the Bonds and BOKF, National Association is hereby designated as Registrar/Paying Agent for said Bonds and the Mayor of the City is authorized to execute such agreements as may be necessary for such services.

Section 3. The Mayor of the City and the staff of the City are hereby authorized to prepare and review a Preliminary Official Statement for the sale and delivery of the Bonds and the Financial Advisor is hereby authorized to distribute the Preliminary Official Statement in connection with the sale of the Bonds. The Mayor is authorized to declare the Preliminary Official Statement to be near final in accordance with the requirements of 15c 2-12 of the Securities and Exchange Commission promulgated pursuant to the Securities Exchange Act of 1934 and to execute such certificates as may be necessary.

Section 4. That the City Clerk of said City is hereby ordered and directed to cause notice of the sale of said Bonds to be given as required by law.

ADOPTED this 6th day of April, 2020.

ATTEST:

Mayor, City of Sapulpa, Oklahoma

**City Clerk,
City of Sapulpa, Oklahoma**

(SEAL)

STATE OF OKLAHOMA)
) ss.
COUNTY OF CREEK)

I, the undersigned, the duly qualified and acting City Clerk of the City of Sapulpa, Oklahoma, do hereby certify the foregoing is a true and correct and complete copy of the proceedings of the governing body of said City relating to the adoption of a Resolution relating to fixing the amount of bonds to mature and authorizing the sale and notice thereof, as the same appears of record in my office.

I further certify that attached hereto as Exhibit "A" is a true and complete copy of the public notice for all regularly scheduled meetings of the governing body of said City for calendar year 2020 as filed in my office.

I further certify that attached hereto as Exhibit "B" is a true and complete copy of the notice and agenda which was posted in prominent public view at the City Hall, 425 E. Dewey, in said City at least twenty-four (24) hours prior to the date of the meeting therein described, excluding Saturdays, Sundays and legal holidays.

WITNESS my hand and seal this 6th day of May, 2020.

City Clerk, City of Sapulpa, Oklahoma

(SEAL)



AGENDA ITEM

Administration 11. D.

City Council Regular

Meeting Date: April 6, 2020

Submitted For: Steve Hardt, Public Works Director

Submitted By: Shirley Burzio, City Clerk

Department: Public Works

Presented By: Steve Hardt

SUBJECT:

Discussion and possible action regarding recommendation to award bid to Crossland Heavy Contractors, Inc., in the amount of \$3,759,464.00 for the Wastewater Treatment Plant Improvements Project, and authoring the Mayor Pro Tem to execute all contract documents related thereto. The budgeted amount for the project is \$3,817,650.00.

BACKGROUND:

There were five bidders with bids ranging from \$2,759,217.00 to \$3,850,176.00 for the total base bid. Tetra Tech recommends the contract be awarded to the lowest bidder Crossland Heavy Contractors, Inc., for \$3,759,464.00. This is the total of the bid prices for all base bid items plus the owner select base bid items, which is \$3,469,092.00, plus the amount bid for additive alternate bid Items #1A thru #4A and Items #7A thru #8A, which is \$290,372.00.

RECOMMENDATION:

Staff recommends approval.

Fiscal Impact

Amount: \$3,759,646.00

To be paid from: OWRB Loan

Account number: 49-525-405B

Attachments

Tetra Tech Bid Recommendation



March 23, 2020

Mr. Steve Hardt
Public Works Director
City of Sapulpa
425 E. Dewey
Sapulpa, OK 74067

**RE: OWRB LOAN NO. ORF-18-0020-CW
REGIONAL WASTEWATER TREATMENT PLANT IMPROVEMENTS
RECOMMENDATION OF AWARD**

Dear Mr. Hardt:

Submitted for your information and review is the Bid Tabulation for the above-referenced project. The bids were opened on March 10, 2020. There were five bidders with bids ranging from \$2,759,217.00 to \$3,850,176.00 for the total Base Bid. The Engineer's estimate for the Base Bid is \$2,920,547.00.

Crossland Heavy Contractors, Inc., submitted the lowest bid, which after discussion with the both the City and the contractor has been deemed regular in every respect. The total of all Owner Select Base Bid Items is \$709,875.00 and the total of all Additive Alternate Bid Items is \$391,372.00 for a total of \$3,860,464.00. The low bid is below the Engineer's Estimate of \$4,833,554.00 for the total of these items respectively.

Tetra Tech recommends the contract be awarded to the lowest bidder Crossland Heavy Contractors, Inc., for \$3,759,464.00. This is the total of the bid prices for all Base Bid Items plus the Owner Select Base Bid items, which is \$3,469,092.00, plus the amount bid for Additive Alternate Bid Items #1A thru #4A and Items #7A thru #8A, which is \$290,372.00.

Alternate Bid Items #5A – Coating of UV Basin Wet Well, Item #6A – 304SS Rollers for 2.0 Meter Belt Press, and Item #9A – Additional Spare Submersible Sludge Pump are also part of the Owner Select additive alternatives. Tetra Tech reviewed these items with City staff and the conclusion was that these items are not critical to the overall project. Therefore, Tetra Tech does not recommend selection of these items in the award. The award amount recommend in the earlier paragraph does not include these items. In addition, Tetra Tech recommends against awarding any of the Deductive Alternates as the recommended bid award mentioned above is within available funding.

Sincerely,
Tetra Tech, Inc.

A handwritten signature in blue ink, appearing to read 'Joshua Paz'.

Joshua Paz, P.E., Project Manager
JP/LAV-Enclosures



AGENDA ITEM

Administration 11. E.

City Council Regular

Meeting Date: April 6, 2020

Submitted For: Steve Hardt, Public Works Director

Submitted By: Shirley Burzio, City Clerk

Department: Public Works

Presented By: Steve Hardt

SUBJECT:

Discussion and possible action regarding recommendation to approve Change Order #1 in the amount of \$149,335.00 to the contract with Cherokee Pride Construction for the North Hickory Road Project.

BACKGROUND:

The bid documents prepared by Professional Engineering Consultants (PEC) had item Aggregate Base (Type A) quantity as 2,197 square yards which should have instead been 5,118 cubicyards. There is also an increase of \$36,000.00 for Type Salvaged Topsoil that was not in the bid package. The change order includes a credit of \$7,500.00 for a field office that is not required. It also includes a time extension of 43 days.

RECOMMENDATION:

Staff recommends approval.

Fiscal Impact

Amount: \$149,335.00

To be paid from: Street Improvement Sales Tax Fund

Account number: 65-565-405B

Attachments

Cherokee Pride Change Order #1

Date of Issuance: _____

Project Name: Hickory St. (Line Ave. - Muskogee Ave.)	Owner: City of Sapulpa	Owner's Project Number: 14K57-001
Engineer's Project Number (if applicable): 14K57-001	Date of Contract: 1/6/2020	
Contractor: Cherokee Pride Construction, Inc.	Funding Agency Project Number (if applicable): N/A	

The following changes are hereby made to the CONTRACT DOCUMENTS:

Adjust pay item #6 to change units from SY to CY. Remove pay item #59, Field Office. Add pay item #63,
Justification: Type A-Salvaged Topsoil at lump sum unit

Change to CONTRACT PRICE

Original CONTRACT PRICE: \$ 771,697.00
 Current CONTRACT PRICE (as adjusted by previous CHANGE ORDERS): \$ 771,697.00
 Increase in CONTRACT PRICE as of this Change Order: \$ 149,335.00
 The new CONTRACT PRICE incorporating this CHANGE ORDER: \$ 921,032.00

Change to CONTRACT TIME:

Original Contract Times: Working Days Calendar Days

Substantial completion Day : 160

Final completion Day : 180

The CONTRACT TIME (as adjusted by previous CHANGE ORDERS):

Substantial completion Day : 160

Final completion Day : 180

Increase in CONTRACT TIME as of this Change Order:

Substantial completion Day : 43

Final completion Day : 43

CONTRACT TIMES with all approved CHANGE ORDERS:

Substantial completion Day : 203

Final completion Day : 223

REQUESTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 3/31/20
Approved by Funding Agency (if applicable):

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 3/31/2020

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

Date: _____



Cherokee Pride Construction

3/24/20

As requested by the engineer, Cherokee Pride Construction proposes price addition and charges as follows:

- | | |
|--|-------------|
| 1. Additional Type A salvaged topsoil | \$36,000 |
| 2. Change of pay item unit from SY to CY | \$80 per CY |
| 3. Deletion of field office pay item. | \$7,500 |
| 4. Add 43 days | |

Harlan E. Yocham II

4. BIDDER shall complete the Work for the following price(s):

HICKORY STREET FROM WEST LINE AVENUE TO WEST MUSKOGEE AVENUE

Item No.	Spec No.	Item	Approximate Quantity	Unit	Unit Price in Figures	Amount in Figures
1	201(A)	CLEARING AND GRUBBING	1	LSUM	\$ <u>40,000.00</u>	\$ <u>40,000.00</u>
2	202(A)	UNCLASSIFIED EXCAVATION	6,541	CY	\$ <u>8.00</u>	\$ <u>52,328.00</u>
3	221(C)	TEMPORARY SILT FENCE	4,012	LF	\$ <u>2.00</u>	\$ <u>8,024.00</u>
4	222(C)	TEMPORARY SEDIMENT FILTER	10	EA	\$ <u>100.00</u>	\$ <u>1,000.00</u>
5	230(A)	SOLID SLAB SODDING	5,369	SY	\$ <u>3.00</u>	\$ <u>16,107.00</u>
6	303(A)	AGGREGATE BASE TYPE A	2,197	SY	\$ <u>25.00</u>	\$ <u>54,925.00</u>
7	310(B)	SUBGRADE METHOD B	8,763	SY	\$ <u>1.00</u>	\$ <u>8,763.00</u>
8	325	SEPARATOR FABRIC	10,764	SY	\$ <u>1.00</u>	\$ <u>10,764.00</u>
9	407(B)	TACK COAT	691	GAL	\$ <u>3.00</u>	\$ <u>2,073.00</u>
10	411(B)	SUPERPAVE, TYPE S3 (PG 64-22 OK)	1,031	TON	\$ <u>79.00</u>	\$ <u>81,449.00</u>
11	411(C)	SUPERPAVE, TYPE S4 (PG 64-22 OK)	516	TON	\$ <u>98.00</u>	\$ <u>50,568.00</u>
12	414(A)	P.C. CONCRETE PAVEMENT (PLACEMENT)	1,509	SY	\$ <u>22.00</u>	\$ <u>33,198.00</u>
13	414(G)	P.C. CONCRETE FOR PAVEMENT	384	CY	\$ <u>110.00</u>	\$ <u>42,240.00</u>
14	501(A)	STRUCTURAL EXCAVATION UNCLASSIFIED	47	CY	\$ <u>30.00</u>	\$ <u>1,410.00</u>
15	509(A)	CLASS AA CONCRETE	101	CY	\$ <u>300.00</u>	\$ <u>30,300.00</u>
16	509(B)	CLASS A CONCRETE	2	CY	\$ <u>500.00</u>	\$ <u>1,000.00</u>
17	510(A)	RETAINING WALL	30	SY	\$ <u>60.00</u>	\$ <u>1,800.00</u>
18	511(A)	REINFORCING STEEL	11,143	LB	\$ <u>2.00</u>	\$ <u>22,286.00</u>
19	511(B)	EPOXY COATED REINFORCING STEEL	1,105	LB	\$ <u>5.00</u>	\$ <u>5,525.00</u>
20	609(A)	CONCRETE CURB (6" BARRIER-INTEGRAL)	706	LF	\$ <u>15.00</u>	\$ <u>10,590.00</u>
21	609(A)	COMBINED CURB & GUTTER (6" BARRIER)	3,150	LF	\$ <u>15.00</u>	\$ <u>47,250.00</u>
22	610(B)	6" CONCRETE DRI VEWAY (H.E.S.)	395	SY	\$ <u>60.00</u>	\$ <u>23,700.00</u>
23	611(G)	INLET CI DES. 3 (STD)	1	EA	\$ <u>1,800.00</u>	\$ <u>1,800.00</u>

Steve Hardt

From: Jason Dickman, PE <jason.dickman@pec1.com>
Sent: Tuesday, March 31, 2020 1:43 PM
To: Steve Hardt (shardt@cityofsapulpa.net); Zishka, Mark
Cc: Vargo, Lisa; Jimmie Sitz
Subject: 14K57-002 Hickory Creek Project Change order
Attachments: 14K57-FORM - Change Order - 1-2.pdf

Steve/Mark:

I have attached the change order with contractor signature and recommended approval for City review. Also, I will look for the transmittal and send you another link to download plan revision sheets.

Thanks,

Jason P. Dickman, PE

Pittsburg Office Lead – Municipal Transportation Division
620-235-0195 x6003 Direct 620-238-3952 Mobile
Jason.Dickman@pec1.com



Professional Engineering Consultants

104 S Pine, Pittsburg, KS 66762
620-235-0195 www.pec1.com

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Steve Hardt

From: Jason Dickman, PE <jason.dickman@pec1.com>
Sent: Tuesday, March 31, 2020 1:48 PM
To: 'Zishka, Mark'; Cassie Eubank
Cc: Vargo, Lisa; Merriman, Brian; Steve Hardt (shardt@cityofsapulpa.net); Jimmie Sitz; Cassie Eubank
Subject: RE: Change Order No. 1, Hickory Street, City of Sapulpa (Project No. 14K57-001)
Attachments: 14K57-C-SummaryOfQuantities (Roadway) 3-17-20.pdf

Mark/Cassie:

I have attached the revised plan sheet for your use.

Jason P. Dickman, PE

Pittsburg Office Lead – Municipal Transportation Division
620-235-0195 x6003 Direct 620-238-3952 Mobile
Jason.Dickman@pec1.com



Professional Engineering Consultants
104 S Pine, Pittsburg, KS 66762
620-235-0195 www.pec1.com

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From: Jimmie Sitz <Jimmie.Sitz@pec1.com>
Sent: Tuesday, March 17, 2020 4:18 PM
To: Cassie Eubank <tiffanycherokeepride@yahoo.com>
Cc: Jason Dickman, PE <jason.dickman@pec1.com>; Vargo, Lisa <lisa.vargo@tetrattech.com>; Merriman, Brian <Brian.Merriman@tetrattech.com>; Steve Hardt (shardt@cityofsapulpa.net) <shardt@cityofsapulpa.net>; 'Zishka, Mark' <Mark.Zishka@tetrattech.com>
Subject: Change Order No. 1, Hickory Street, City of Sapulpa (Project No. 14K57-001)

Dear Mr. Yocham,

Per our meeting yesterday, as outlined below, attached is a revised Pay Quantity Sheet for the subject project and a fillable Change Order form for your use. Your Change Order request needs to include:

1. The addition of Type A-Salvaged Topsoil Pay Item.
2. The revision of Aggregate Base Type A Pay Item Unit from S.Y. to C.Y.
3. The deletion of the Field Office Pay Item.

Please email your completed Change Order request form to Mr. Steve Hardt, City of Sapulpa Public Works Director, and copy those copied on this email by noon Monday, March 23, 2020 so we'll have time to review/discuss as needed and get it included on the agenda for the next City Council Meeting on April 6, 2020.

Thanks,

Jimmie

Jimmie A. Sitz, P.E., PTOE, PTP

Transportation Division
918-664-5400, Ext. 4023 Direct 918-720-7625 Mobile
Jimmie.Sitz@pec1.com



1924 S. Utica Ave., Suite 1400
Tulsa, OK 74104
www.pec1.com
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From: Zishka, Mark <Mark.Zishka@tetrattech.com>
Sent: Tuesday, March 17, 2020 10:16 AM
To: Steve Hardt (shardt@cityofsapulpa.net) <shardt@cityofsapulpa.net>
Cc: Jimmie Sitz <Jimmie.Sitz@pec1.com>; Jason Dickman, PE <jason.dickman@pec1.com>; Vargo, Lisa <lisa.vargo@tetrattech.com>; Merriman, Brian <Brian.Merriman@tetrattech.com>; Cassie Eubank <tiffanycherokeepride@yahoo.com>
Subject: Hickory Creek Project Meeting - 3/16/20

On March 16, 2020 the following attended a meeting:

Steve Hardt	City of Sapulpa
Harlan Yocham	Cherokee Pride Const.
Jimmie Sitz	PEC
Jason Dickman	PEC
Mark Zishka	Tetra Tech
Brian Merriman	Tetra Tech

The following items were discussed.

1. Plans will be revised to change the pay item 303(A) Aggregate Base Type A from payment of Square Yards (SY) to Cubic Yards. The Bid Price of \$25 per SY will be revised to an equivalent CY Price.
2. Plans will be revised to add a Lump Sum pay item for Type A Salvaged Topsoil Price. The Contractor will submit a price for this item.
3. Both of these items will require approval at the next city counsel meeting.
4. Tetra Tech stated that item 640(A) Field Office will not be needed and can be removed by plan revision. This will have a savings of \$7500 per project.
5. It was requested by Tetra Tech that pay item 202(F) Embankment be revised to at Pay Quantity note (6) to pay it at Plan Quantity. This is on the Canyon Road Project.
6. It was noted that the pay item 202(E) Select Borrow will not be needed on the Canyon Road Project. This will provide a saving to the project in the amount of \$18,750. Plans will be revised to reflect this.

These items will need to be addressed by Change Order for each Project.

Mark J. Zishka, P.E.
Senior Project Manager
Tetra Tech
7645 E. 63rd St. Suite 301
Tulsa, OK 74133
O: 918-249-3909
C: 918-510-5672

Steve Hardt

From: Jason Dickman, PE <jason.dickman@pec1.com>
Sent: Tuesday, March 31, 2020 1:48 PM
To: 'Zishka, Mark'; Cassie Eubank
Cc: Vargo, Lisa; Merriman, Brian; Steve Hardt (shardt@cityofsapulpa.net); Jimmie Sitz
Subject: RE: Change Order No. 1, Canyon Road, City of Sapulpa (Project No. 14K58-001)
Attachments: 14K58-C-SummaryOfQuantities (Roadway)03-17-20.pdf

Mark/Cassie:

I have attached the revised plan sheet for your use.

Jason P. Dickman, PE

Pittsburg Office Lead – Municipal Transportation Division
620-235-0195 x6003 Direct 620-238-3952 Mobile
Jason.Dickman@pec1.com



Professional Engineering Consultants
104 S Pine, Pittsburg, KS 66762
620-235-0195 www.pec1.com

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From: Jimmie Sitz <Jimmie.Sitz@pec1.com>
Sent: Tuesday, March 17, 2020 4:27 PM
To: Cassie Eubank <tiffanycherokeepride@yahoo.com>
Cc: Jason Dickman, PE <jason.dickman@pec1.com>; Vargo, Lisa <lisa.vargo@tetrattech.com>; Merriman, Brian <Brian.Merriman@tetrattech.com>; Steve Hardt (shardt@cityofsapulpa.net) <shardt@cityofsapulpa.net>; 'Zishka, Mark' <Mark.Zishka@tetrattech.com>
Subject: Change Order No. 1, Canyon Road, City of Sapulpa (Project No. 14K58-001)

Dear Mr. Yocham,

Per our meeting yesterday, as outlined below, attached is a revised Pay Quantity Sheet for the subject project and a fillable Change Order form for your use. Your Change Order request needs to include:

1. The deletion of the Select Borrow Pay Item.
2. The revision of the Embankments Pay Item to be paid based on plan quantity.
3. The deletion of the Field Office Pay Item.

Please email your completed Change Order request form to Mr. Steve Hardt, City of Sapulpa Public Works Director, and copy those copied on this email by noon Monday, March 23, 2020 so we'll have time to review/discuss as needed and get it included on the agenda for the next City Council Meeting on April 6, 2020.

Thanks,

Jimmie

Jimmie A. Sitz, P.E., PTOE, PTP

Transportation Division
918-664-5400, Ext. 4023 Direct 918-720-7625 Mobile
Jimmie.Sitz@pec1.com



1924 S. Utica Ave., Suite 1400
Tulsa, OK 74104
www.pec1.com
[Facebook](#) | [Twitter](#) | [LinkedIn](#)

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From: Zishka, Mark <Mark.Zishka@tetrattech.com>
Sent: Tuesday, March 17, 2020 10:16 AM
To: Steve Hardt (<shardt@cityofsapulpa.net> <shardt@cityofsapulpa.net>
Cc: Jimmie Sitz <Jimmie.Sitz@pec1.com>; Jason Dickman, PE <jason.dickman@pec1.com>; Vargo, Lisa <lisa.vargo@tetrattech.com>; Merriman, Brian <Brian.Merriman@tetrattech.com>; Cassie Eubank <tiffanycherokeepride@yahoo.com>
Subject: Hickory Creek Project Meeting - 3/16/20

On March 16, 2020 the following attended a meeting:

Steve Hardt	City of Sapulpa
Harlan Yocham	Cherokee Pride Const.
Jimmie Sitz	PEC
Jason Dickman	PEC
Mark Zishka	Tetra Tech
Brian Merriman	Tetra Tech

The following items were discussed.

1. Plans will be revised to change the pay item 303(A) Aggregate Base Type A from payment of Square Yards (SY) to Cubic Yards. The Bid Price of \$25 per SY will be revised to an equivalent CY Price.
2. Plans will be revised to add a Lump Sum pay item for Type A Salvaged Topsoil Price. The Contractor will submit a price for this item.
3. Both of these items will require approval at the next city counsel meeting.
4. Tetra Tech stated that item 640(A) Field Office will not be needed and can be removed by plan revision. This will have a savings of \$7500 per project.
5. It was requested by Tetra Tech that pay item 202(F) Embankment be revised to at Pay Quantity note (6) to pay it at Plan Quantity. This is on the Canyon Road Project.
6. It was noted that the pay item 202(E) Select Borrow will not be needed on the Canyon Road Project. This will provide a saving to the project in the amount of \$18,750. Plans will be revised to reflect this.

These items will need to be addressed by Change Order for each Project.

Mark J. Zishka, P.E.

Senior Project Manager
Tetra Tech
7645 E. 63rd St. Suite 301
Tulsa, OK 74133
O: 918-249-3909
C: 918-510-5672

SUMMARY OF PAY QUANTITIES

0100 ROADWAY		432-14K57-5785		
ITEM NO.		DESCRIPTION	UNIT	QUANTITY
201(A)	0102	CLEARING AND GRUBBING	(15) LSUM	1
202(A)	0183	UNCLASSIFIED EXCAVATION	(10) CY	6541
205(A)	4230	TYPE A-SALVAGED TOPSOIL	(17) LSUM	1
221(C)	2801	TEMPORARY SILT FENCE	(10)(12) LF	4012
222(C)	2803	TEMPORARY SEDIMENT FILTER	(10)(12) EA	10
230(A)	2806	SOLID SLAB SODDING	(9)(10) SY	5369
303(A)	2100	AGGREGATE BASE TYPE A	(16) CY	2197
310(B)	0149	SUBGRADE METHOD B	SY	8763
325	5271	SEPARATOR FABRIC	SY	10764
407(B)	0250	TACK COAT	(2) GAL	691
411(B)	5945	SUPERPAVE, TYPE S3 (PG 64-22 OK)	(1) TON	1031
411(C)	5960	SUPERPAVE, TYPE S4 (PG 64-22 OK)	(1) TON	516
414(A)	0210	P.C. CONCRETE PAVEMENT (PLACEMENT)	SY	1509
414(G)	5275	P.C. CONCRETE FOR PAVEMENT	(13) CY	384
501(A)	0313	STRUCTURAL EXCAVATION UNCLASSIFIED	CY	47
509(A)	1326	CLASS AA CONCRETE	CY	101
509(B)	1328	CLASS A CONCRETE	(5) CY	2
510(A)	6333	RETAINING WALL	(8) SY	30
511(A)	0332	REINFORCING STEEL	LB	11143
511(B)	4269	EPOXY COATED REINFORCING STEEL	LB	1105
609(A)	0300	CONCRETE CURB (6" BARRIER-INTEGRAL)	LF	706
609(A)	0383	COMBINED CURB & GUTTER (6" BARRIER)	LF	3150
610(B)	0604	6" CONCRETE DRI VEWAY (H.E.S.)	SY	395
611(G)	5120	INLET CI DES. 3 (STD)	(7) EA	1
611(G)	5984	INLET W/ SMALL JCT. BOX, CI, DES. 3 (D)	(7) EA	3
611(G)	5112	INLET CI DES. 2 (STD)	(7) EA	2
611(G)	5122	INLET CI DES. 3 (D)	(7) EA	4
611(G)	6000	INLET (SMD-TYPE 1)	(7) EA	1
611(H)	5330	ADDL DEPTH IN INLET CI DES. 3	(7) VF	9
611(L)	0487	JUNCTION BOXES	CF	169
611(M)	4488	REPLACEMENT OF CAST IRON HOOD	EA	1
612(E)	0647	VALVE BOXES ADJUST TO GRADE	(4) EA	11
612(F)	0648	METER BOXES ADJUST TO GRADE	(4) EA	8
613(A)	0491	18" R.C. PIPE CLASS III	(6) LF	216
613(A)	0492	24" R.C. PIPE CLASS III	(6) LF	315
613(A)	4505	24" X 38" R.C. PIPE ELLIPTICAL CLASS HE-III	(6) LF	26
613(B)	4506	29" X 45" R.C. PIPE ELLIPTICAL CLASS HE-III	(6) LF	32
613(J)	5915	EDGE DRAIN CONDUIT-PERFORATED	(6) LF	1214
613(L)	5726	18" PREFAB. CULVERT END SECTION, ROUND	EA	1
613(L)	5730	24" PREFAB. CULVERT END SECTION, ROUND	EA	1
616(A)	5122	8" DUCTILE IRON PIPE	(6) LF	134
619(A)	0920	REMOVAL OF STRUCTURES & OBSTRUCTIONS	(3)(11) LSUM	1
619(B)	4725	REMOVAL OF FENCE	LF	370
619(B)	4726	REMOVAL OF CURB AND GUTTER	(3) LF	269
619(B)	4727	REMOVAL OF CONCRETE PAVEMENT	(3) SY	35
619(B)	4728	REMOVAL OF ASPHALT PAVEMENT	(3) SY	4246
619(B)	4766	REMOVAL OF CONCRETE DRIVEWAY	(3) SY	162
619(B)	4767	REMOVAL OF ASPHALT DRIVEWAY	(3) SY	73
619(C)	0924	SAWING PAVEMENT	LF	197
629(E)	5048	(PL)REMOVE AND RESET MAILBOX	EA	6
805(D)	8744	(PL)REMOVE & RESET LIGHT POLE	EA	1

SUMMARY OF PAY QUANTITIES

0300 TRAFFIC		432-14K57-5785		
ITEM NO.		DESCRIPTION	UNIT	QUANTITY
805(A)	8724	(PL)REMOVAL OF EXISTING SIGNS	(14) EA	1
805(D)	8756	(PL) REMOVE & RESET EXISTING SIGNS	EA	10
850(A)	8110	SHEET ALUMINUM SIGNS	SF	13
851(B)	3217	2 1/2"@5.79 GALV. STEEL PIPE POST	LF	20
856(A)	8555	TRAFFIC STRIPE (MULTI-POLY.) (24" WIDE)	LF	206
856(B)	8525	TRAFFIC STRIPE (MULTI-POLYMER) (SYMBOLS, WORDS, ETC.)	EA	2
880(J)	8905	CONSTRUCTION TRAFFIC CONTROL	LSUM	1

SUMMARY OF PAY QUANTITIES

0640 CONSTRUCTION		432-14K57-5785		
ITEM NO.		DESCRIPTION	UNIT	QUANTITY
220	2800	SWPPP DOCUMENTATION AND MANAGEMENT	LSUM	1
640(A)	1426	FIELD OFFICE	EA	1
641	1552	MOBILIZATION	LSUM	1
642(B)	0095	CONSTRUCTION STAKING LEVEL II	LSUM	1
643	0087	(SP)CONTRACTORS QUALITY CONTROL	LSUM	1

PAY ITEM NOTES

- ESTIMATED AT 112 LBS. PER SQ. YD. PER 1" THICK
- ESTIMATED AT 0.15 GAL. PER SQ.YD. PRIOR TO DILUTION.
- TO BECOME THE PROPERTY OF THE CONTRACTOR AND BE DISPOSED OF BY THE CONTRACTOR IN A MANNER APPROVED BY THE ENGINEER.
- UNIT PRICE BID SHALL INCLUDE ALL NECESSARY MATERIALS, LABOR, AND INCIDENTALS REQUIRED TO ADJUST THE ITEM TO MATCH FINISHED GRADE.
- QUANTITY OF CONCRETE TO CONSTRUCT STEPS AT STA. 129+92.20 LT. COST TO INCLUDE ALL LABOR, MATERIALS AND INCIDENTALS NECESSARY TO CONSTRUCT STEPS AS SHOWN ON THE PLANS.
- PRICE BID SHALL INCLUDE ALL EXCAVATION, BEDDING, BACKFILL, REMOVAL AND REPLACEMENT OF ASPHALT, LABOR AND INCIDENTALS REQUIRED TO INSTALL PIPE AS SHOWN ON THE PLANS IN ACCORDANCE WITH ODOT SPECIFICATIONS.
- PRICE BID SHALL INCLUDE COST OF EXCAVATION, BACKFILL, GRATE, CURB HOOD AND ANY OTHER ITEMS NECESSARY TO CONSTRUCT THE INLET AS SHOWN ON THE PLANS.
- SEE DETAIL ON SHEET NO. 24. COST TO INCLUDE ALL LABOR, MATERIALS AND INCIDENTALS NECESSARY TO CONSTRUCT THE RETAINING WALL AS SHOWN ON THE PLANS.
- LUMP SUM BID SHALL INCLUDE ALL NECESSARY MATERIALS, LABOR, AND INCIDENTALS, INCLUDING BUT NOT LIMITED TO, SODDING, FERTILIZER, AND WATERING. AN ESTIMATED QUANTITY OF 5,369 SY OF SODDING WAS DETERMINED FROM CURB TO CONSTRUCTION LIMITS. ALL DISTURBED AREAS WILL BE SODDED.
- PAYMENT FOR THIS ITEM WILL BE BASED ON PLAN QUANTITY ONLY. SEE SECTION 109.01B OF THE STANDARD SPECIFICATIONS.
- INCLUDES REMOVAL OF ALL EXISTING ROADWAY DRAINAGE STRUCTURES, HEADWALLS (UNLESS OTHERWISE SPECIFIED), INLETS, AND OTHER STRUCTURES WITHIN THE RIGHT OF WAY.
- PRICE BID TO INCLUDE COST OF TEMPORARY SEDIMENT REMOVAL.
- QUANTITY INCLUDES AN ESTIMATED 6 C.Y. TO BE USED AS DIRECTED BY THE ENGINEER.
- "REMOVAL OF EXISTING SIGNS" SHALL INCLUDE THE REMOVAL OF A COMPLETE SIGN ASSEMBLY WHICH MAY INCLUDE MULTIPLE SIGNS, POSTS, FOOTINGS AND ANY FOOTINGS ADJACENT TO THE SIGN ASSEMBLY. WHEN APPROVED BY THE ENGINEER, FOOTINGS MAY BE OBLITERATED TO A POINT BELOW GROUND LEVEL IN LIEU OF BEING COMPLETELY REMOVED
- QUANTITY INCLUDES REMOVAL OF TREES. ANY TREES THAT ARE TO BE REMOVED SHALL BE INCLUDED IN PRICE BID FOR "CLEARING AND GRUBBING". NO TREES SHALL BE REMOVED WITHOUT APPROVAL OF THE ENGINEER.
- QUANTITY INCLUDES AN ESTIMATED 750 C.Y. FOR UNDERCUTTING OF UNSUITABLE SUBGRADE MATERIAL THAT IS ENCOUNTERED. TO BE USED AS DIRECTED BY THE ENGINEER.
- AN ESTIMATED QUANTITY OF 907 C.Y. TOPSOIL TO BE RESERVED FOR REPLACEMENT OF APPROXIMATELY 6" ON COMPLETED FORESLOPES, DITCHES, AND BACKSLOPES. THIS QUANTITY IS INCLUDED IN THE EARTHWORK BALANCE. ANY ADDITIONAL EXCAVATION REQUIRED IN CUT SECTIONS TO ALLOW FOR PLACEMENT OF TOPSOIL TO FINAL GRADE, SHALL BE INCLUDED IN THE PRICE BID.

No.	Revision	By	Date
△	Revised Pay Item		03/17/2020

CITY OF SAPULPA
CREEK COUNTY, OKLAHOMA

SUMMARY OF QUANTITIES

HICKORY STREET PROPOSED IMPROVEMENTS FROM DEWEY AVE. TO MUSKOGEE AVE.

PEC PROFESSIONAL ENGINEERING CONSULTANTS, P.A.
CHEROKEE BUILDING 4150 S. 100TH E. AVE., SUITE 401
TULSA, OK 74146 918-664-5400 www.pec1.com

Designed by JPM Drawn by PEC Job No. 432-14K57-5785 Sheet No. 8



AGENDA ITEM

Administration 11. F.

City Council Regular

Meeting Date: April 6, 2020

Submitted By: Amy Hoehner, Legal Assistant

Department: Legal

Presented By: David Widdoes

SUBJECT:

Discussion and possible action to change, revise and/or amend the Third Proclamation of the City of Sapulpa, Oklahoma, further Declaring State of Emergency, dated April 2, 2020, from the COVID-19 public health crisis.

BACKGROUND:

An emergency meeting of the City Council was held on April 2, 2020, due to increasing public health threat from COVID:19 virus. In response, the Mayor's third proclamation declaring state of emergency in the City was entered and approved. Due to the rapidly changing events surrounding this emergency event, this item has been placed on the regular meeting agenda to the extent any changes in the City's response need to be considered or discussed at that time.

RECOMMENDATION:

Per Council discretion.

Attachments

Proclamation

THIRD PROCLAMATION OF THE CITY OF SAPULPA, OKLAHOMA,
FURTHER DECLARING STATE OF EMERGENCY

WHEREAS, on March 15, 2020, and pursuant to the Title 21 of the Oklahoma Statutes, Oklahoma Riot Control and Prevention Act, Section 1321.4, J. Kevin Stitt, Governor of the State of Oklahoma, by Executive Order No. 2020-07, as amended, declared a state of emergency caused by the impending threat of COVID-19 to the people of all 77 counties of the State of Oklahoma and the public's peace, health, and safety; and

WHEREAS, on March 16, 2020, and pursuant to Part 13 Chapter 4, Sapulpa City Code Section 13-408-409, Louis Martin Jr, Mayor of the City of Sapulpa (City"), issued a proclamation declaring a state of emergency in the City of Sapulpa by virtue of the COVID-19 pandemic to limit public gatherings under CDC guidance ("First Proclamation"); and

WHEREAS, on March 23, 2020, by virtue of the continuing spread of the COVID-19 virus and rising threat to public safety, the Mayor issued an additional proclamation limiting the capacity of certain businesses and imposing spacing requirements ("Second Proclamation"); and

WHEREAS, both Mayoral Proclamations were approved by the Sapulpa City Council and strongly encouraged implementation of CDC guidelines on social distancing and imposed restrictions and limits on business operation to limit social contact and protect the public from additional exposure, illness and death presented by the COVID:19 pandemic; and

WHEREAS, on March 24, 2020, the Governor amended Executive Order 2020-07 requiring vulnerable individuals to stay home except for essential errands, closing non-essential businesses in counties with confirmed cases of COVID-19, suspending certain elective and minor medical procedures, prohibiting gatherings of 10 or more individuals and restricting visitation at nursing homes; and

WHEREAS, on March 31, 2020, the City of Sapulpa administratively closed all owned (or leased) sport courts, sports fields, playgrounds, dog park, and golf course, and further prohibited use of any fitness equipment, playground equipment, or shelters within all City parks even if not locked, gated, or fenced; and

WHEREAS, the COVID:19 virus has continued to spread in multiple locations throughout the United States and the State of Oklahoma, resulting in additional protective measures imposed by Federal, State and local governments; and

WHEREAS, on April 2, 2020, and pursuant to Section 2, Article VI of the Oklahoma Constitution, and Title 63 of the Oklahoma Statutes, Sections 6101 et. seq., the Governor, by Executive Order 2020-12, declared a catastrophic health emergency to exist over all political subdivisions of the State and activated the provisions of the Catastrophic Health Emergency Powers Act for 30 days from filing said Executive Order; and

WHEREAS, it is the duty of the City of Sapulpa to protect the health and safety of the City and its inhabitants, to preserve the peace, and to provide civil defense and emergency functions; and

WHEREAS, the declared catastrophic emergency for the State of Oklahoma and City of Sapulpa is continuing and projected to peak over the course of the next 30 days; and

WHEREAS, additional restrictions and direction to local residents and businesses operating in Sapulpa will assist in having an appropriate response to this continuing threat; and

WHEREAS, the Sapulpa City Code, Part 13, Public Safety, Chapter 4, Civil Emergency Management, gives the Mayor the authority to enact and enforce such rules, orders and regulations as deemed necessary for the protection of public health and to prevent the introduction or spread of contagious disease in the City of Sapulpa.

NOW, THEREFORE, BY VIRTUE OF THE AUTHORITY VESTED IN ME BY THE STATE OF OKLAHOMA AND THE SAPULPA CITY CODE, I, LOUIS MARTIN, JR, MAYOR PRO TEM OF THE CITY OF SAPULPA, DO HEREBY PROCLAIM AND DECLARE:

SECTION ONE: The declared state of emergency, as identified in the First and Second Mayoral Proclamations is continuing in the City of Sapulpa and constitutes a catastrophic health emergency as declared by the Governor.

SECTION TWO: This proclamation is and shall be effective 11:59 P.M April 2, 2020, and shall continue until the date and time of termination of the Governor's declared state of emergency from the COVID-19 pandemic, or until 7:00 P.M. May 4, 2020, whichever occurs later; provided further that this proclamation may be repealed or extended prior to said date and time if assessment of the pandemic so warrants.

SECTION THREE: All citizens living in the City of Sapulpa are ordered to shelter at their place of residence. For the purposes of this ordinance, residences include houses, apartments, condominiums, hotels, motels, shared rentals, and similar facilities and accommodations. To the extent individuals are using shared or outdoor spaces, they must at all times reasonably possible maintain social distancing of at least six feet from any other person when they are outside their residence. All persons may leave their residences only for Essential Activities as defined herein, or to provide or perform Essential Governmental Functions as defined by the government performing the function, or to operate Essential Businesses as defined by the Governor of the State of Oklahoma, or his designee.

For purposes of this order, individuals may leave their residence only to perform any of the following "Essential Activities":

- A. To engage in activities, perform tasks, or obtain supplies essential to their health and safety, or to the health and safety of their family or household members or pets (for example, obtaining medical supplies or medication, visiting a health care professional, food and beverage, obtaining products necessary to maintain the safety, sanitation, and essential operation of residences or obtaining supplies need to work from home or for property maintenance).
- B. To engage in outdoor activity, provided the individuals, except for those from the same household, comply with social distancing requirements of six feet (for example, walking, biking, hiking, or running).
- C. To perform work at an Essential Business.
- D. To care for a family member or pet in another household.
- E. To move to another residence.
- F. To engage in an on-site faith based service conducted in open space in compliance with all city codes and provided that all participants remain enclosed in their motor vehicle during such service and the vehicles maintain distancing of at least 6 feet from other motor vehicles when at such service.

"Essential Businesses" shall mean those businesses identified by the Governor of the State of Oklahoma, or his designee, as critical infrastructure sectors including critical government workers as defined by the government employer; and for the purposes of this order, non-residents of the City of Sapulpa may be outside of a residence within the City limits only to engage in those activities for which a Sapulpa resident may leave their residence as stated in this order.

SECTION FOUR: All businesses operating within the City of Sapulpa, except Essential Businesses, are required to cease all activities at facilities located within the City:

- A.. Provided that any business may continue to perform functions with employees or contractors as necessary to maintain the value of the business' inventory, preserve the condition of the business' physical plant and equipment, ensure security, process payroll and employee benefits and related functions; and
- B.. For clarity, non-essential businesses may continue operations consisting exclusively of employees or contractors performing activities remotely (i.e. working from home).

SECTION FIVE: To the greatest extent possible, all businesses shall comply with social distancing requirements, including but not limited to maintaining six feet social distancing for both employees and the general public, off-setting shift hours and/or days, and requiring employees to conduct work remotely where feasible.

SECTION SIX: All public or private social events or gatherings, defined as more than one person outside of a single household or living unit, in the City of Sapulpa are hereby prohibited, provided that nothing in this ordinance prohibits the gathering of members of a household or living unit. When engaging in activity outside the household or living unit (for example, walking, biking, hiking, or running), individuals must comply with social distancing requirements of six feet from any individuals from outside of their household.

SECTION SEVEN: The following City of Sapulpa facilities shall remain closed to public use and all programming and events at said locations shall be postponed and/or canceled until the expiration of this emergency declaration:

Sapulpa Bartlett-Public Library
Sapulpa Senior Citizen Community Center
Booker T. Washington Recreation Center
Sapulpa Golf Course

In addition, all City owned (or leased) sport courts, sports fields, playgrounds, pavilions, dog park, are closed and the use of any fitness equipment, playground equipment, or shelters within all City parks even if not locked, gated, or fenced, is prohibited. The City parks, lakes, trails, and other open spaces remain open for individual access so long as a minimum of six (6) feet of separation is maintained by individuals accessing said properties.

SECTION EIGHT: This third Proclamation supersedes and repeals the First and Second Mayoral Proclamations to the extent of conflict only, otherwise said prior proclamations remain in force and effect during the term of this Proclamation.

SECTION NINE: Any person violating the orders or restrictions contained in this Proclamation, or violating or causing a business, commercial establishment, or other place of public accommodation to violate this Proclamation, shall be subject to the penalties set forth in the Sapulpa City Code and other applicable state law.

PROCLAIMED AND ORDERED THIS 2nd DAY OF APRIL, 2020.

IN WITNESS WHEREOF, we have hereunto set our hand and caused the Seal of Sapulpa of the State of Oklahoma to be affixed this 2nd day of April, 2020.


Louis Martin, Jr., Mayor Pro Tem

Approved as to form:

David R. Widdoes

Attest:


Shirley Barzjo, City Clerk

