

SAPULPA CITY COUNCIL MEETING

CITY HALL - 425 EAST DEWEY AVENUE

COUNCIL CHAMBERS, 2ND FLOOR

7:00 P.M., MONDAY, MARCH 2, 2020

Notice is hereby given that the Mayor and City Council of the City of Sapulpa, Oklahoma, will meet in regular session at 7:00 p.m. on the 2nd day of March, 2020, in the Council Chambers, Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma, with the agenda for said meeting as follows:

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting. A **Sign in Sheet** is located at the back of the room. Those wishing to address the City Council are to sign in prior to the start of the meeting and identify the item(s) they wish to address. Comments concerning items scheduled on the Agenda will be heard immediately following the presentation by staff or petitioner. Comments concerning items not scheduled on the Agenda will only be heard under the Public Comments section. The City Council will not act on any matter discussed in the Public Comments section and will act on the Item on the Agenda after all comments have been heard.

Please come to the podium when the Mayor calls your name.

- AGENDA -

1. **CALL TO ORDER.**
2. **INVOCATION.**
3. **PLEDGE OF ALLEGIANCE.**
4. **ROLL CALL.**
5. **MINUTES.**
 - A. Consider approval of minutes the minutes of the February 17, 2020, regular city council meeting.
6. **APPOINTMENTS, AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**
 - A. A Resolution Commending Captain Jamie Noe and Showing Appreciation for Twenty-Four Years of Service to the City of Sapulpa.
 - B. A Resolution Commending Lieutenant Roger Norris and Showing Appreciation for Twenty Years of Service to the City of Sapulpa.

- C. Consider confirming the following Mayoral appointment, Elizabeth Berry Thompson to the Sapulpa Board of Adjustment.
7. **CONSENT ITEMS:** All matters under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.
- A. Consider approving claims in the amount of \$134,209.00
 - B. Consider approving prepaid claims in the amount of \$446,179.83
8. **PUBLIC HEARINGS.**
9. **COMMUNITY DEVELOPMENT.**
- A. Discussion and possible action regarding the application by The Way Church for a Specific Use Permit, SUP-054, to allow Church use.
10. **ADMINISTRATION.**
- A. Discussion and possible action regarding an agreement with Jennifer Livesay, D.V.M for veterinary services at the City's Animal Shelter at a cost of \$55.00 per dog and \$45.00 per cat for spay/neuter services and \$5.00 for each rabies vaccination administered.
 - B. Discuss and consider a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2019-2020 Federal Seizure and Forfeiture Fund annual budget by increasing revenue in the amount of \$206,714.00 to recognize revenue received and by increasing appropriations in the amount of \$40,000.00 for the purpose of providing funds to purchase new uniforms.
 - C. Discussion and possible action regarding award of bid to Cherokee Pride Construction, Inc., as the lowest, most responsible bidder, in the amount of \$1,488,261.00 for the construction of the Frankoma Road Sanitary Sewer Improvements, project number ORF-18-0020-CW, and authorize the Mayor/Chairman to execute all contract documents related thereto. This amount includes the base bid of \$1,383,261.00 and the Add Alternate No.1 of \$65,000. Four (4) bids were received ranging from the award amount to \$2,500,653.00.
11. **NEW BUSINESS.** (Items that were not known about at the time of posting the agenda.)
12. **INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY.**

13. **PUBLIC COMMENTS.** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

Please come to the podium when the Mayor calls your name and keep your comments as brief as possible.

14. **EXECUTIVE SESSION.**

15. **ADJOURNMENT.**

Posted this 28th day of February, 2020 at or before 5:30 p.m., at the Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Name: *Mikaila Stepp*

Title: *Administrative Assistant*



AGENDA ITEM

City Council Regular

5. A.

Meeting Date: March 2, 2020

Submitted By: Shirley Burzio, City Clerk

Department: City Clerk

Presented By:

SUBJECT:

Consider approval of minutes the minutes of the February 17,2020, regular city council meeting.

BACKGROUND:

RECOMMENDATION:

Attachments

minutes.02-17-2020 city

DRAFT

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of February 17, 2020

The City Council of Sapulpa, Oklahoma, met in regular session Monday, February 17, 2020, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Louis Martin, Jr., Mayor Pro Tem
Marty Cummins, Vice-Mayor Pro Tem
Vickie Beyer, Councilor
Bruce Bledsoe, Councilor
Carla Gunn, Councilor
Craig Henderson, Councilor
Hugo Naifeh, Councilor
John Suggs, Councilor

Absent: John Anderson, Councilor
Wes Galloway, Councilor

Staff Present: City Manager Joan Riley; City Treasurer / Finance Director Pam Vann; City Attorney David Widdoes; City Clerk Shirley Burzio; Public Works Director Steve Hardt; Interim Police Chief Pete Sellers; Urban Development Director Nikki Howard

1. INVOCATION.

The invocation was given by Dr. Allen Ranney with the Jew and Gentile Ministries.

2. PLEDGE OF ALLEGIANCE.

Mayor Pro Tem Louis Martin led the Pledge of Allegiance.

3. MINUTES.

- A.** Consider approving minutes of the February 3, 2020, regular city council meeting.

Motion was made by Craig Henderson, seconded by Hugo Naifeh to approve the minutes.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Bruce Bledsoe, Marty Cummins, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

7 - 0 MOTION CARRIED

4. APPOINTMENTS, AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

- A.** Consider nomination of Vickie Beyer to serve as Ward 4 Seat 2 City Councilor.

Motion was made by Craig Henderson, seconded by Hugo Naifeh that Vickie Beyer be nominated and approved to serve as Ward 4 Seat 2 City Councilor.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Bruce Bledsoe, Marty Cummins, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

7 - 0 MOTION CARRIED

- B.** A resolution commending Chief Mike Haefner and showing appreciation for thirty-one years of service to the City of Sapulpa. (Resolution No. 4609)

Motion was made by Craig Henderson, seconded by Vickie Beyer to approve the adoption of said resolution.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, Vickie Beyer, Bruce Bledsoe, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

8 - 0 MOTION CARRIED

- C. A resolution commending Brett Henson, Captain, and showing appreciation for twenty-nine years of service to the City of Sapulpa. (Resolution No. 4610)

Motion was made by Craig Henderson, seconded by Hugo Naifeh to approve the adoption of said resolution.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, Vickie Beyer, Bruce Bledsoe, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

8 - 0 MOTION CARRIED

- D. Discuss and consider approval of a proclamation proclaiming full support of and participation in Census 2020 through the formation of Complete Census County Committee

Motion was made by Craig Henderson, seconded by Vickie Beyer to approve said proclamation.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, Vickie Beyer, Bruce Bledsoe, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

8 - 0 MOTION CARRIED

5. CONSENT ITEMS:

- A. Consider approving claims in the amount of \$341,473.42
- B. Consider approving Prepaid claims in the amount of \$46,476.52

Motion was made by Craig Henderson, seconded by Marty Cummins to approve claims in the amount of \$341,473.42 and prepaid claims in the amount of \$46,476.52.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, Vickie Beyer, Bruce Bledsoe, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

8 - 0 MOTION CARRIED

6. ADMINISTRATION.

- A.** Discussion and possible action regarding a resolution of the City Council of the City of Sapulpa, Oklahoma, appointing a certified floodplain manager to the position of floodplain administrator for the City of Sapulpa. (Resolution No. 2611)

Motion was made by Craig Henderson, seconded by Marty Cummins to approve the adoption of said resolution.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, Vickie Beyer, Bruce Bledsoe, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

8 - 0 MOTION CARRIED

- B.** Discussion and possible action regarding close-out of the Basin No. 2 & No. 4 Sanitary Sewer Improvements Project with MSB Construction, Inc., including approval of payment of final pay request of \$193,981.55, approval of close out documents, and establishing the applicable warranty date through January 27, 2021.

Motion was made by Hugo Naifeh, seconded by Carla Gunn to approve the close-out of the Basin No. 2 and No. 4 Sanitary Sewer Improvements Project with MSB Construction, Inc., including approval of payment of final pay request in the amount of \$193,981.55, approval of close-out documents, and establishing the applicable warranty date through January 27, 2021.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, Vickie Beyer, Bruce Bledsoe, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

8 - 0 MOTION CARRIED

- C.** Discussion and possible action regarding close-out of the Canyon Road Improvements Design with PEC, including approval of payment of final pay request of \$14,458.59.

Motion was made by Marty Cummins, seconded by Hugo Naifeh to approve close-out of the Canyon Road Improvements Design with Professional Engineering Consultants, P. A., (PEC), including approval of payment of final pay request in the amount of \$14,458.59.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, Vickie Beyer, Bruce Bledsoe, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

8 - 0 MOTION CARRIED

- D. Consider approving the Stormwater Management Services Agreement with J. Brooke Kononchuck as Environmental Administrator for the City of Sapulpa from a monthly contract rate of \$4,614.00, to an hourly rate of \$75.00 per hour, with zero net change to the budget.

Motion was made by Hugo Naifeh, seconded by Carla Gunn to approve the stormwater management services agreement with J. Brooke Kononchuck as Environmental Administrator for the City of Sapulpa from a monthly contract rate of \$4,614.00 to an hourly rate of \$75.00 per hour.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, Vickie Beyer, Bruce Bledsoe, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

8 - 0 MOTION CARRIED

7. PUBLIC COMMENTS.

There were no comments made to the council.

8. ADJOURNMENT.

Motion was made by Craig Henderson, seconded by Bruce Bledsoe to adjourn the meeting.

ROLL CALL VOTE - AYE: Louis Martin, Jr., Marty Cummins, Vickie Beyer, Bruce Bledsoe, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

8 - 0 MOTION CARRIED

Mayor

Attest:

City Clerk



AGENDA ITEM

Presentations & Proclamations 6. A.

City Council Regular

Meeting Date: March 2, 2020

Submitted By: Becky McGinnis, HR Director

Department: Human Resources

Presented By: Becky McGinnis

SUBJECT:

A Resolution Commending Captain Jamie Noe and Showing Appreciation for Twenty-Four Years of Service to the City of Sapulpa.

BACKGROUND:

After twenty-four years of service to the City of Sapulpa, Officer Noe had submitted his request to retire from the City. The City of Sapulpa would like to recognize Officer Noe for his dedicated service.

RECOMMENDATION:

Staff recommends Council approve this Resolution and authorize the Mayor to execute same.

Attachments

Resolution Noe

RESOLUTION NUMBER _____

**A RESOLUTION COMMENDING CAPTAIN JAMIE NOE AND SHOWING
APPRECIATION FOR TWENTY-FOUR YEARS OF SERVICE TO THE CITY OF
SAPULPA**

WHEREAS,

The City of Sapulpa, a Municipal Corporation, a Charter City, is one of the great cities in Oklahoma and acknowledging the greatness of a City must be attributed in part to the staff and employees; and,

WHEREAS,

It is the pleasure and responsibility of the City of Sapulpa to recognize its employees for outstanding service and commitment; and,

WHEREAS,

Jamie Noe has worked faithfully for the City of Sapulpa starting in the Police Department in November 1995. In May of 2017 he was promoted to Captain and served with dedication for his entire career. Officer Noe received a Medal of Valor as well as three Commendations from the Police Department which are just a few of his many achievements during his tenure with the City.

NOW, THEREFORE, BE IT RESOLVED:

That the City Council of the City of Sapulpa, Oklahoma, hereby extends its greatest appreciation, praise and admiration to a Highly Regarded Officer, Jamie Noe, for Twenty-four years of service to the City; and,

BE IT FURTHER RESOLVED:

That a copy of this Resolution will be a permanent part of the official records of the City of Sapulpa and that a copy will be suitably prepared and presented to him.

PASSED and APPROVED in Regular Session this 2nd day of March 2020.

Mayor

ATTEST:

City Clerk



AGENDA ITEM

Presentations & Proclamations 6. B.

City Council Regular

Meeting Date: March 2, 2020

Submitted By: Becky McGinnis, HR Director

Department: Human Resources

Presented By: Becky McGinnis

SUBJECT:

A Resolution Commending Lieutenant Roger Norris and Showing Appreciation for Twenty Years of Service to the City of Sapulpa.

BACKGROUND:

After twenty years of service to the City of Sapulpa, Roger Norris had submitted his request to retire from the City. The City of Sapulpa would like to recognize Roger Norris for his dedicated service.

RECOMMENDATION:

Staff recommends Council approve this Resolution and authorize the Mayor to execute same.

Attachments

Resolution - Norris

RESOLUTION NUMBER 4613

A RESOLUTION COMMENDING LIETENANT ROGER NORRIS AND SHOWING APPRECIATION FOR TWENTY YEARS OF SERVICE TO THE CITY OF SAPULPA

WHEREAS,

The City of Sapulpa, a Municipal Corporation, a Charter City, is one of the great cities in Oklahoma and acknowledging the greatness of a City must be attributed in part to the staff and employees; and,

WHEREAS,

It is the pleasure and responsibility of the City of Sapulpa to recognize its employees for outstanding service and commitment; and,

WHEREAS,

The City of Sapulpa deeply appreciates the important contributions Roger Norris has made to our city government and to the progress of our community;

NOW, THEREFORD, BE IT RESOLVED:

The City Council and the Mayor of the City of Sapulpa extends their congratulations and best wishes are hereby extended to Roger Norris for continued success in his life's pursuits; and,

BE IT FURTHER RESOLVED:

That a copy of this Resolution will be a permanent part of the official records of the City of Sapulpa and that a copy will be suitably prepared and presented to him.

PASSED and APPROVED in Regular Session this 2nd day of March 2020.

Mayor

ATTEST:

City Clerk



AGENDA ITEM

Presentations & Proclamations 6. C.

City Council Regular

Meeting Date: March 2, 2020

Submitted By: Nikki Howard, Urban Development Director

Department: Planning & Development

Presented By: Nikki Howard

SUBJECT:

Consider confirming the following Mayoral appointment, Elizabeth Berry Thompson to the Sapulpa Board of Adjustment.

BACKGROUND:

Ms. Thompson has indicated her willingness to serve on the Sapulpa Board of Adjustment.

RECOMMENDATION:

Staff recommends Council confirm this Mayoral appointment.



Consent Agenda 7. A.

City Council Regular

Meeting Date: March 2, 2020

Submitted For: Hailey Sharp, Accounts Payable Clerk

Submitted By: Amber Fisher, Accounts Payable Clerk

SUBJECT:

Consider approving claims in the amount of \$134,209.00

Attachments

Claims List 3/2/2020

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126899	99-10152	LABXPRESS, LLC	COURIER SERVICE	2/2020	32466	25.00
129284	99-10159	LAWRENCE COUNTY NEWSPAPERS,	PUBLISH HVAC SYSTEM	2/2020	23928	74.75
128807	99-10160	MERRIFIELD OFFICE SOLUTIONS	BUSINESS CARDS/MILLER	2/2020	185889-001	25.00
128838	99-10160	MERRIFIELD OFFICE SOLUTIONS	12 TWO INCH BINDERS	2/2020	188448-001	33.60
129021	99-10160	MERRIFIELD OFFICE SOLUTIONS	JANITORIAL SUPPLIES	2/2020	188669-001	305.59
129391	99-10160	MERRIFIELD OFFICE SOLUTIONS	PENS, PAPER, FOLDERS	2/2020	189149-001A	20.97
129275	99-10252	CECIL COX ENTERPRISES	8 TIRES	2/2020	3055557	993.28
128839	99-10343	RILEY, JOAN	MEAL REIMB/JOAN RILEY	2/2020	247926	23.49
129483	99-10451	NCH CORPORATION	5 GALLONS OIL	2/2020	3846008	325.50
129059	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES	2/2020	2086555-0	185.80
129268	99-10547	BEASLEY TECHNOLOGY INC	RENEWAL/MICRO OFFICE	2/2020	COR-115415	498.00
128829	99-10612	COVELL PARTNERS IN DEVELOP	LODGING/CMAO/J RILEY	2/2020	3175126795	323.28
128906	99-10655	LORI'S SWEET SINSATIONS	STUDY SESSION MEAL	2/2020	124	75.00
129282	99-10809	MOBILEDEMAND LC	WIRING ADAPTOR	2/2020	SI67632	181.41
129486	99-10849	J.A.M DISTRIBUTING COMPANY	100 GALLONS MOTOR OIL	2/2020	JAM20-340707	592.10
128297	99-10906	VITAL RECORDS HOLDINGS, LLC	8 MONTHS OF SHREDDING	2/2020	1456617	30.20
128878	99-10908	NJ CRIMINAL INTERDICTION	LLSEM/LOWRY/WELSH/MAST	2/2020	12807-205-1	747.00
129298	99-10941	BEAR COMMUNICATIONS INC	STORM SIREN MAINTENANC	2/2020	4974522	588.00
128809	99-1112	WASTE MANAGEMENT OF OKLAHO	MROLLOFF FOR ABATEMENT	2/2020	2249888-1006-1	545.60
129396	99-141	LOCKE SUPPLY CO.	BULBS/FILTERS/BALLESTS	2/2020	39487497	198.50
125371	99-1479	P-F UNLIMITED INC	2019 TAX FORMS	2/2020	646946	428.33
129010	99-175	STANDARD DISTRIBUTING INC	84 CASES OF WATER	2/2020	396278	255.00
128872	99-28	OG&E	OG&E BILL FEBUARY	2/2020	80597 2/21/20	4,515.22
128725	99-3707	O'REILLY AUTOMOTIVE INC	OIL/BATTERIES/LAMPS	2/2020	153-215818	79.99
129020	99-3707	O'REILLY AUTOMOTIVE INC	OIL/BATTERIES/LAMPS	2/2020	153-216676	347.05
129493	99-3707	O'REILLY AUTOMOTIVE INC	THERMOSTAT/UNIT 9407	2/2020	153-215613	18.14
129495	99-3707	O'REILLY AUTOMOTIVE INC	VEHICLE MAINT/UNIT 0599	2/2020	153-216320	383.46
127450	99-3822	TYLER TECHNOLOGIES, INC	WEBSITE/ONLINE PMTS	2/2020	025-288119	125.00
128871	99-3822	TYLER TECHNOLOGIES, INC	SERVICE ORDER MANAG.	2/2020	025-287650	2,325.63
128337	99-39	WAL-MART	PRINTER INK, CABLES	2/2020	6252 1/27/2020	10.96-
128837	99-39	WAL-MART	SIX TABLE CLOTHS	2/2020	4699 2/13/2020	52.80
128981	99-39	WAL-MART	JANITORIAL SUPPLIES	2/2020	1384 1/21/2020	109.59
129009	99-39	WAL-MART	ARMOR ALL, DUCT TAPE	2/2020	6252B 1/27//2020	83.99
129362	99-39	WAL-MART	OFFICE SUPPLIES	2/2020	6252A 1/27/2020	104.74
129387	99-39	WAL-MART	NEW COOKWARE/STA 2	2/2020	9298 2/12/2020	44.84
127457	99-4047	SHOW, INC.	TRASH PICK-UP	2/2020	21383	40.00
127845	99-4047	SHOW, INC.	CLEAN UP AROUND BLDG	2/2020	21381	20.00
129107	99-4463	INTEGRIS HEALTH INC dba	INTPRE-EMPLOY PHYSICALS	2/2020	2020-26346	1,100.00
128995	99-5388	OFFICE DEPOT 25022426	OFFICE SUPPLIES	2/2020	439612877001	133.78
129283	99-6024	GLOCK PROFESSIONAL, INC.	SEMINAR FEE/PATTON	2/2020	TRP/100135607	250.00
129272	99-6344	BOB BARKER CO. INC.	PRISONER CARE	2/2020	WEB653733	1,074.47
124448	99-6457	CRAWFORD & ASSOCIATES, PC	CONSULTING SRV FY 18/19	2/2020	13254	6,075.00
127011	99-6477	WEST PUBLISHING CORPORATION	INFO/DATABASE CHARGES	2/2020	841829180	13.23
126869	99-7216	US CELLULAR	MTHLY CELL PHONE	2/2020	0355100325	27.32
129271	99-7558	WALKER STAMP & SEAL	NOTARY/TANNER	2/2020	84622	88.00
128909	99-7612	SUBWAY, INC	STUDY SESSION MEAL	2/2020	1112	50.00
129394	99-7868	WESTLAKE HARDWARE INC	EQUIPMENT MAINTENANCE	2/2020	8142707	50.36
129393	99-7957	OKLAHOMA WHOLESALE OVERHEAD	BAY DOOR REPAIR/CTRL	2/2020	70000	947.07
129429	99-8016	NORTHERN SAFETY COMPANY	INASSY REG HOSE & REPAIR	2/2020	903821603	521.00
129270	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	2/2020	9064528	66.00

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
129492	99-8539	CROW BURLINGAME COMPANY	BATTER FOR UNIT 3873	2/2020	106-32223	178.50
129496	99-8539	CROW BURLINGAME COMPANY	BRAKE PADS/UNIT 0599	2/2020	106-32558	46.55
129384	99-8556	R.A.W. ENTERPRISES	PARTS/GENISIS TOOLS	2/2020	2348	1,260.00
129067	99-86	CITY CLERK'S PETTY CASH	PETTY CSH REIMBUSEMENT	2/2020	2-20-2020 129067	320.00
129071	99-86	CITY CLERK'S PETTY CASH	REIMBURSE PETTY CASH	2/2020	2-20-2020 129071	316.18
129428	99-8720	ASSOCIATED PARTS & SUPPLY	IOVEN CONTROL BOARD	2/2020	54487	245.22
127488	99-8762	AT&T	MTHLY INTERNET SERVICE	2/2020	1088 2-11-2020	698.93
128863	99-8762	AT&T	6 MTHS E-911 SERVICES	2/2020	2444 2/11/2020	782.87
128908	99-8916	SOCIETY FOR HUMAN RESOURCE	ANNUAL MEMBERSHIP	2/2020	2020 128908	219.00
128425	99-9569	O2 FOR U, INC	RENTAL/GAS & OXYGEN	2/2020	34742	180.00
129382	99-9702	HAHN APPLIANCE CENTER, INC.	DISHWASHER	2/2020	1548493	526.95
129494	99-9756	BOB MOORE OF TULSA, LLC	SEAT BELT LATCH/#4495	2/2020	96620T	62.66
128978	99-9974	BOWERS OIL CO.	DIESEL FOR GENERATORS	2/2020	T40444-IN	135.24
FUND TOTAL:						30,083.22

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

127295	99-10143	PERDUE, BRANDON, FIELDER, CBAD	DEBT COLLECTION	2/2020	12/1-12/31 127295	238.02
127512	99-10159	LAWRENCE COUNTY NEWSPAPERS,	YEARLY SUBSCRIPTION	2/2020	6432 12/19	84.00
129215	99-10160	MERRIFIELD OFFICE SOLUTIONS	BLUE COPY PAPER	2/2020	189245-001	5.84
128926	99-10175	MIDWEST TECHNOLOGY, INC	TRBL SHT CAMERA/W PUMP	2/2020	5961	200.00
127338A	99-10302	LAMPTON WELDING SUPPLY CO,	HELIUM & TANK RENTAL	2/2020	4935144	255.06
129626	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	2/2020	2086806-0	279.36
127289	99-10558	TECHNICAL PROGRAMMING	SERVIYRLY PRNT/MAILING BILLS	2/2020	105651	3,380.98
127478	99-10729	OWRB	INTEREST PMT OWRB LOAN	2/2020	20CW 3/13/19	9,904.84
129315	99-10732	BOOT BARN HOLDINGS INC	SAFETY BOOTS/MUNSON	2/2020	27230 2/14/20	85.49
129486	99-10849	J.A.M DISTRIBUTING COMPANY	100 GALLONS MOTOR OIL	2/2020	JAM20-340707	60.45
128297	99-10906	VITAL RECORDS HOLDINGS, LLC	8 MONTHS OF SHREDDING	2/2020	1456617	30.20
127374	99-10923	SHOAF, GREG	MEAL REIMB/SHOAF	2/2020	2/18-2/20/2020	42.00
127280	99-1112	WASTE MANAGEMENT OF OKLAHOMA	YEARLY REFUSE COLL	2/2020	2247466/2247986	963.97
129329	99-2181	AMERICAN WATER WORKS ASSC	AWWA MEMBERSHIP	2/2020	4/1-3/31/2021	2,203.00
128872	99-28	OG&E	OG&E BILL FEBUARY	2/2020	80597 2/21/20	24,634.46
129328	99-3265	OKLAHOMA WATER RESOURCES	BOWATER RIGHTS FEES	2/2020	14101/2933	150.00
127432	99-3593	CITY OF TULSA	METER CONNECT/USE FEE	2/2020	01042 2/14/2020	701.46
127450	99-3822	TYLER TECHNOLOGIES, INC	WEBSITE/ONLINE PMTS	2/2020	025-288119	301.00
128871	99-3822	TYLER TECHNOLOGIES, INC	SERVICE ORDER MANAG.	2/2020	025-287650	5,395.50
128837	99-39	WAL-MART	SIX TABLE CLOTHS	2/2020	4699 2/13/2020	52.80
128907	99-39	WAL-MART	WATER FILTER/REFRIG	2/2020	3482 2/3/2020	47.84
127457	99-4047	SHOW, INC.	TRASH PICK-UP	2/2020	21383	40.00
129327	99-4104	ODEQ	STATE LAB FEES	2/2020	19122680021	1,556.14
127202	99-4112	ACCURATE ENVIRONMENTAL INC.	IN-HOUSE TESTING SUPPLIES	2/2020	SU31479	267.08
127204	99-4112	ACCURATE ENVIRONMENTAL INC.	DEQ TESTING	2/2020	CB07007	315.00
129311	99-4112	ACCURATE ENVIRONMENTAL INC.	OPED FOR FEB 2020	2/2020	CB06062	365.00
129330	99-4253	US ARMY CORPS OF ENGINEERS	SKIATOOK FEES	2/2020	8770 2/13/2020	30,491.63
127514	99-5388	OFFICE DEPOT 25022426	OFFICE SUPPLIES	2/2020	441765743001	16.62
127339	99-5493	AQUARIUS ENTERPRISES INCORP	WATER FOR LAB	2/2020	301534	26.00
129310	99-7001	PCI PARTNERS LLC	DIAPHRAM FOR CI PUMP	2/2020	407307	98.74
127775	99-7011	LOWE'S HOME CENTERS, INC.	MISC PLUMBING PARTS	2/2020	10340	37.99
126869	99-7216	US CELLULAR	MTHLY CELL PHONE	2/2020	0355100325	154.72
127800	99-7821	CREEK COUNTY RURAL WATER	#2WATER BILL	2/2020	1586 1/22/2020	85.50

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
128773	99-7868	WESTLAKE HARDWARE INC	MASTER LOCK/PADLOCKS	2/2020	8142718	151.09
128774	99-8373	IDEXX DISTRIBUTION, INC.	E COLI TESTING UPPLIES	2/2020	3060378311	896.16
129071	99-86	CITY CLERK'S PETTY CASH	REIMBURSE PETTY CASH	2/2020	2-20-2020 129071	142.50
128769	99-8710	INTERSTATE ELECTRIC CORP.	SUBMERSIBLE PUMP	2/2020	176837	2,031.00
127473	99-9207	S2 ENGINEERING SERVICES, PLIND	PRETREATMENT SRVCS	2/2020	06-790	5,000.00
125424	99-9393	AIRLINK INTERNET SVCS	CAMERA NETWORK FEES	2/2020	105464	599.80
FUND TOTAL:						91,291.24

FUND: 29 - STORMWATER MANAGEMENT

SUMMARY REPORT

127056	99-10160	MERRIFIELD OFFICE SOLUTIONS	JANITORIAL SUPPLIES	2/2020	188911-001	3.59
126232	99-10737	SCREENVISION DIRECT INC dba	EDUCATION COMMERCIAL	2/2020	LOC-000232990	140.00
129486	99-10849	J.A.M DISTRIBUTING COMPANY	100 GALLONS MOTOR OIL	2/2020	JAM20-340707	29.25
128872	99-28	OG&E	OG&E BILL FEBUARY	2/2020	80597 2/21/20	123.21
128632	99-7114	MAC'S HYDRAULIC JACK SERVICHYDRAULICS	MINI SKID	2/2020	40061	390.58
126869	99-7216	US CELLULAR	MTHLY CELL PHONE	2/2020	0355100325	85.43
FUND TOTAL:						772.06

FUND: 30 - STREET & ALLEY

SUMMARY REPORT

128695	99-10354	MAXWELL OIL CORP	MOTOR/HYDRAULIC OIL	2/2020	103767	364.90
129486	99-10849	J.A.M DISTRIBUTING COMPANY	100 GALLONS MOTOR OIL	2/2020	JAM20-340707	29.25
127176	99-191	FARMERS FEED, INC.	PROPANE FOR PATCHING	2/2020	2/24/20 127176	22.22
128872	99-28	OG&E	OG&E BILL FEBUARY	2/2020	80597 2/21/20	434.58
128698	99-4368	DARO ENTERPRISES	PRESSURE WASHER FITTING	2/2020	67356	24.29
126869	99-7216	US CELLULAR	MTHLY CELL PHONE	2/2020	0355100325	27.32
129725	99-8059	ACE AIR, INC.	THURMEL COUPPLE	2/2020	106079	150.45
129491	99-8539	CROW BURLINGAME COMPANY	FUEL FILTER/2014 FRT LNR	2/2020	106-32237	54.45
129071	99-86	CITY CLERK'S PETTY CASH	REIMBURSE PETTY CASH	2/2020	2-20-2020 129071	47.50
128697	99-8947	DICKEY, SHAWN	CDL RENEWAL/DICKEY	2/2020	80857940	56.50
FUND TOTAL:						1,211.46

FUND: 31 - CEMETERY MAINTENANCE

SUMMARY REPORT

129038	99-10856	DALE SORRELL dba ADVANTAGE	HEATER REPAIR IN OFFICE	2/2020	61923	132.50
128872	99-28	OG&E	OG&E BILL FEBUARY	2/2020	80597 2/21/20	418.42
129035	99-2959	DAVIDSON AND DAVIDSON ENTERS	SPRAY RIG	2/2020	154374-IN	38.00
128313	99-3707	O'REILLY AUTOMOTIVE INC	MISC. PARTS/EQUIPMENT	2/2020	153-217380	176.77
128316	99-3707	O'REILLY AUTOMOTIVE INC	MISC PARTS FOR VEHICLES	2/2020	153-215467	99.90
129032	99-39	WAL-MART	SHEET PROTECTORS	2/2020	3363 1/29/2020	9.98
129040	99-8999	KEIGLEY, SCOTT	CNG RENEWAL/KEIGLEY	2/2020	881117	50.00
129037	99-99	W W GRAINGER, INC	SOLENOID VALVE/COIL	2/2020	9447454241	187.53
FUND TOTAL:						1,113.10

FUND: 32 - HUNTING & FISHING

SUMMARY REPORT

126823	99-10516	HINSCH MARY	CARETAKER COMMISSION	2/2020	832900	25.00
128872	99-28	OG&E	OG&E BILL FEBUARY	2/2020	80597 2/21/20	1,220.21
FUND TOTAL:						1,245.21

FUND: 33 - GOLF COURSE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
128124	99-10133	HARRELL'S LLC	SPRING PRE-EMERGENTS	2/2020	INV01337683	7,362.00
128791	99-10488	ADMIRAL EXPRESS LLC	SOAP/DISPENSER/MISC	2/2020	2084482-0	12.38
128795	99-10745	YAMAHA GOLF-CAR COMPANY	REPAIRED DAMAGED CART	2/2020	523638	1,221.73
128794	99-2025	UNITED STATES GOLF ASSOCIAT	YEARLY FEES	2/2020	43769793 2020	150.00
128872	99-28	OG&E	OG&E BILL FEBUARY	2/2020	80597 2/21/20	555.32
128116	99-286	EWING IRRIGATION PRODUCTS	IPART/IRRIGATION REPAIR	2/2020	11018375	463.07
128009	99-39	WAL-MART	TV'S & MOUNTS FOR GRILL	2/2020	0832 1/23/20	303.86
128015	99-39	WAL-MART	CONCESSION SUPPLIES	2/2020	2385 1/23/2020	33.58
128122	99-39	WAL-MART	FOUR TRUCK TIRES	2/2020	9963 1/15/2020	463.60
128121A	99-7011	LOWE'S HOME CENTERS, INC.	BLDG SUPPLIES PUMP HOUSE	2/2020	14686	33.81
128108	99-7098	YOCHAM TRUCKING INC.	TOPDRESSING SAND	2/2020	253030	1,356.61
126869	99-7216	US CELLULAR	MTHLY CELL PHONE	2/2020	0355100325	33.43
129456	99-779	INTERNATIONAL SAFETY, LLC	BOOTS, GLOVES, GLASSES	2/2020	465376	184.30
128780	99-8442	SYSCO FOODS SERVICES OF OKL	GRILL FOOD	2/2020	226131650	731.80
128010	99-8443	AM PLAYER, INC dba MONTEREY	SHIRTS/OUTERWEAR	2/2020	608226	1,147.70
129071	99-86	CITY CLERK'S PETTY CASH	REIMBURSE PETTY CASH	2/2020	2-20-2020 129071	12.00
129457	99-9047	SHOE SHOW, INC	SAFETY BOOTS/NICHOLSON	2/2020	1219 2/18/20	54.97
129454	99-9577	TRACTOR SUPPLY COMPANY	LIVE ANIMAL TRAPS	2/2020	1380 2/14/2020	169.99
FUND TOTAL:						14,290.15

FUND: 34 - LIBRARY

SUMMARY REPORT

127049	99-10095	RICOH USA, INC	WARRANTY RENEWAL	2/2020	5058673590	186.68
129151	99-10190	LIBRARICA LLC	COMP SUPPORT/UPDATE	2/2020	203486-105R	550.95
129703	99-10412	BH MEDIA GROUP INC	SUBSCRIPTION RENEWAL	2/2020	14659292 3/5/2020	232.75
129169	99-10488	ADMIRAL EXPRESS LLC	OFFICE/JANITORIAL SUPPLI	2/2020	2086554-0	524.54
129170	99-2145	OTIS ELEVATOR COMPANY	ELEVATOR MAIN/CONTRACT	2/2020	101000550196	86.22
128872	99-28	OG&E	OG&E BILL FEBUARY	2/2020	80597 2/21/20	918.53
129150	99-39	WAL-MART	STORY TIME CRAFTS	2/2020	6173 2/10/2020	225.84
127320	99-4047	SHOW, INC.	RECYCLING FOR LIBRARY	2/2020	21364	30.00
128451	99-7276	BARNES & NOBLE BOOKSELLERS	BOOKS/CHILDREN/ADULTS	2/2020	3969889	748.77
128461	99-7276	BARNES & NOBLE BOOKSELLERS	BOOKS	2/2020	3969868	311.03
129167	99-8872	MID-AMERICAN SUPPLY COMPANY	ACTIVITY BOOKS	2/2020	IVC0095239	526.75
128468	99-8987	KENNETH RAY FIREY	SPEAKER REPAIRS	2/2020	85482	82.69
FUND TOTAL:						4,424.75

FUND: 35 - PARKS & RECREATION

SUMMARY REPORT

129249	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES	2/2020	2086808-0	68.30
128968	99-10662	BRANDON OUTLAW dba COMMERC	REFURB ELIPTICAL/BTW	2/2020	17794A	2,495.00
128969	99-10662	BRANDON OUTLAW dba COMMERC	CABLE ACCESSORIES/BTW	2/2020	17794	155.00
129486	99-10849	J.A.M DISTRIBUTING COMPANY	100 GALLONS MOTOR OIL	2/2020	JAM20-340707	40.95
129246	99-10943	BARKER RINKER SEACAT ARCHIT	REC CAMP TRNG/BAKER	2/2020	6/9-6/12/20 129246	476.00
128872	99-28	OG&E	OG&E BILL FEBUARY	2/2020	80597 2/21/20	4,226.42
129231	99-39	WAL-MART	REC SUPPLIES/DANCE	2/2020	3323 1/28/2020	110.41
129232	99-39	WAL-MART	UPHOLSTERY CLEANER	2/2020	6781 1/30/2020	108.94
129235	99-39	WAL-MART	TOOL BOXES FOR TRUCKS	2/2020	5265 1/23/2020	154.28
129239	99-39	WAL-MART	CONCESSION SUPPLIES/BTW	2/2020	4646 2/3/2020	285.06
129245	99-39	WAL-MART	COFFEE/HOT DRINKS	2/2020	1335 2/11/2020	81.62
127620	99-5348	PLANNING DESIGN GROUP	MASTER TRAIL/ROCK CREEK	2/2020	4907	2,813.00

FUND: 35 - PARKS & RECREATION

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
129230	99-7070	MO' PIZZA RESTAURANTS, LLC	PIZZA/DAD-DAUGHT DANCE	2/2020	28201	60.00
126869	99-7216	US CELLULAR	MTHLY CELL PHONE	2/2020	0355100325	17.73
129244	99-8659	PEAK BATTERIES OF OKLAHOMA	TWO 12 VOLT BATTERIES	2/2020	P24223034	43.90
129043	99-9558	WINFIELD SOLUTIONS, LLC	CHEMICALS/PARKS & LAKE	2/2020	63606558	2,491.45
FUND TOTAL:						13,628.06

FUND: 36 - SWIMMING POOL

SUMMARY REPORT

128872	99-28	OG&E	OG&E BILL FEBUARY	2/2020	80597 2/21/20	326.90
FUND TOTAL:						326.90

FUND: 37 - RESID CONST PARK/REC FUND

SUMMARY REPORT

127621	99-5348	PLANNING DESIGN GROUP	AARON'S ANGEL IMP PLAN	2/2020	4908	1,125.00
FUND TOTAL:						1,125.00

FUND: 40 - FIRE CASH

SUMMARY REPORT

128983	99-10547	BEASLEY TECHNOLOGY INC	RACK SHELF/INSTALLATION	2/2020	COR-114342	494.00
128730	99-10941	BEAR COMMUNICATIONS INC	BATTERIES FOR RADIOS	2/2020	4979831	2,008.81
FUND TOTAL:						2,502.81

FUND: 42 - FED.SIEZED & FORFIETURE

SUMMARY REPORT

128888	99-9744	VISUAL FORCE INC.	COMPUTER MTS W/KEYBRD	2/2020	5629	9,685.00
FUND TOTAL:						9,685.00

FUND: 44 - MAJOR THOROFARE

SUMMARY REPORT

126873A	99-2507	SIGNALTEK, INC	STREET SIGNAL REPAIRS	2/2020	17159	725.00
127177	99-2507	SIGNALTEK, INC	TRAFFIC LIGHT CALLOUTS	2/2020	17204	300.00
128872	99-28	OG&E	OG&E BILL FEBUARY	2/2020	80597 2/21/20	4,987.08
128693	99-8909	DUNHAM'S ASPHALT SERVICE,	IHOT/COLD MIX/PATCHING	2/2020	254241	211.86
FUND TOTAL:						6,223.94

FUND: 46 - WATER & SEWER SALES TAX

SUMMARY REPORT

129506	99-10252	CECIL COX ENTERPRISES	BACKHOE TIRE	2/2020	3055599	811.00
128368	99-10670	MANUEL OCTAVIO SALDIVAR	CONCRETE REPAIR	2/2020	415 2/17/2020	850.00
128199	99-10834	MOSS SEAT COVER MFG & SALES	BUCKET SEAT REPAIR	2/2020	25503	225.00
128701	99-10834	MOSS SEAT COVER MFG & SALES	DRIVER SEAT REPAIRS	2/2020	25699	1,375.00
129486	99-10849	J.A.M DISTRIBUTING COMPANY	100 GALLONS MOTOR OIL	2/2020	JAM20-340707	29.25
128872	99-28	OG&E	OG&E BILL FEBUARY	2/2020	80597 2/21/20	409.29
129501	99-39	WAL-MART	AIR SPRAY. MOUSE TRAPS	2/2020	4899 2/7/2020	28.11
126869	99-7216	US CELLULAR	MTHLY CELL PHONE	2/2020	0355100325	68.62
129497	99-8539	CROW BURLNGAME COMPANY	VEH. MAINT/2013 CHEVY	2/2020	106-32672	339.10
FUND TOTAL:						4,135.37

FUND: 48 - WATER RESOURCE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
128363	99-4895	BADGER METER INC.	6" COMPOUND METER	2/2020	1347434	4,348.07
129202	99-4895	BADGER METER INC.	ME TRANSCEIVER/ENDPTS	2/2020	1346911	2,361.98
FUND TOTAL:						6,710.05
FUND: 57 - E-911 FUND						SUMMARY REPORT
126895	99-133	INCOG	MONTHLY E-911 CHARGES	2/2020	E-001531	4,734.89
FUND TOTAL:						4,734.89
FUND: 81 - G.O. BOND SINKING FUND						SUMMARY REPORT
126698	99-9620	UMB, CORPORATE TRUST DEPT.	DEBT SERVICE PAYMENTS	2/2020	Q645 1/31/2020	34,267.50
FUND TOTAL:						34,267.50
FUND: 83 - G.O.BOND CONSTR FUND						SUMMARY REPORT
128679	99-2223	MAXWELL SUPPLY, INC.	SUPPLIES/SPORTS COMP	2/2020	509203	36.96
114688C	99-5348	PLANNING DESIGN GROUP	SPORTS COMPLEX	2/2020	4909	2,600.00
FUND TOTAL:						2,636.96
GRAND TOTAL:						230,407.67

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
2/2020	10	501-301	TRAINING & TRAVEL	125.00	
2/2020	10	502-201	OFFICE SUPPLIES	33.60	
2/2020	10	502-301	TRAINING AND TRAVEL	346.77	
2/2020	10	503-315	FEES & OTHER CHARGES	400.16	
2/2020	10	503-351	MAINTENANCE-EQUIPMENT	245.63	
2/2020	10	504-407	BOOKS	13.23	
2/2020	10	506-302	DUES AND SUBSCRIPTIONS	219.00	
2/2020	10	508-214	OPERATIONAL SUPPLIES	325.50	
2/2020	10	508-331	UTILITIES	223.96	
2/2020	10	508-341	RENTAL OF EQUIPMENT	180.00	
2/2020	10	509-311	PROFESSIONAL SERVICES	6,075.00	
2/2020	10	509-313	PRINTING	428.33	
2/2020	10	510-201	OFFICE SUPPLIES	185.80	
2/2020	10	510-351	MAINTENANCE-EQUIPMENT	125.00	
2/2020	10	511-201	OFFICE SUPPLIES	248.53	
2/2020	10	511-211	JANITORIAL SUPPLIES	415.18	
2/2020	10	511-214	OPERATIONAL SUPPLIES	255.00	
2/2020	10	511-221	FUEL AND OIL	135.24	
2/2020	10	511-260	MINOR EQUIPMENT & FURNISHINGS	571.79	
2/2020	10	511-331	UTILITIES	1,680.77	
2/2020	10	511-351	MAINTENANCE-EQUIPMENT	2,160.57	
2/2020	10	511-352	MAINTENANCE-VEHICLES	427.04	
2/2020	10	511-353	MAINT-BUILDINGS & FIXTURE	1,145.57	
2/2020	10	512-202	POSTAGE	44.00	
2/2020	10	512-214	OPERATIONAL SUPPLIES	112.92	
2/2020	10	512-221	FUEL AND OIL	578.45	
2/2020	10	512-260	MINOR EQUIPMENT & FURNISHINGS	679.41	
2/2020	10	512-301	TRAINING AND TRAVEL	997.00	
2/2020	10	512-311	PROFESSIONAL SERVICES	1,174.75	
2/2020	10	512-321	PRISONER CARE	1,140.47	
2/2020	10	512-331	UTILITIES	1,393.35	
2/2020	10	512-352	MAINTENANCE-VEHICLES	1,869.69	
2/2020	10	513-214	OPERATIONAL SUPPLIES	25.00	
2/2020	10	513-331	UTILITIES	338.82	
2/2020	10	513-332	COMMUNICATIONS	27.32	
2/2020	10	514-331	UTILITIES	337.35	
2/2020	10	514-351	MAINTENANCE-EQUIPMENT	588.00	
2/2020	10	515-313	PRINTING	25.00	
2/2020	10	517-221	FUEL AND OIL	13.65	
2/2020	10	518-317	ABATEMENT DEMOLITION	545.60	
2/2020	10	590-141	CONTRACT LABOR	40.00	
2/2020	10	590-201	OFFICE SUPPLIES	52.80	
2/2020	10	590-315	FEES & OTHER CHARGES	30.20	
2/2020	10	590-331	UTILITIES	540.97	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
2/2020	10	590-332	COMMUNICATIONS	1,481.80	
2/2020	10	590-351	MAINTENANCE-EQUIPMENT	2,080.00	30,083.22
2/2020	20	522-201	OFFICE SUPPLIES	16.62	
2/2020	20	522-302	DUES AND SUBSCRIPTIONS	84.00	
2/2020	20	523-201	OFFICE SUPPLIES	12.84	
2/2020	20	523-311	PROFESSIONAL SERVICES	3,619.00	
2/2020	20	523-332	COMMUNICATIONS	126.93	
2/2020	20	523-351	MAINTENANCE-EQUIPMENT	3,616.50	
2/2020	20	523-352	MAINTENANCE-VEHICLES	88.00	
2/2020	20	524-214	OPERATIONAL SUPPLIES	255.06	
2/2020	20	524-221	FUEL & OIL	15.60	
2/2020	20	524-241	SAFETY SUPPLIES	85.49	
2/2020	20	524-301	TRAINING AND TRAVEL	42.00	
2/2020	20	524-302	DUES AND SUBSCRIPTIONS	2,203.00	
2/2020	20	524-311	PROFESSIONAL SERVICES	1,921.14	
2/2020	20	524-315A	FEES & OTHER CHG-ODEQ/STA	150.00	
2/2020	20	524-322	WATER PURCHASE	701.46	
2/2020	20	524-331	UTILITIES	8,320.76	
2/2020	20	524-332	COMMUNICATIONS	599.80	
2/2020	20	524-341	RENTAL OF EQUIPMENT	26.00	
2/2020	20	524-352	MAINTENANCE-VEHICLE	47.50	
2/2020	20	524-354	MAINTENANCE-FACILITIES	336.73	
2/2020	20	524-504	DEBT SERVICE - WATER RIGHTS	30,491.63	
2/2020	20	525-211	JANITORIAL SUPPLIES	279.36	
2/2020	20	525-214-.01	OPERATING SUPPLIES-LAB	1,163.24	
2/2020	20	525-221	FUEL & OIL	44.85	
2/2020	20	525-260	MINOR EQUIPMENT & FURNISHINGS	151.09	
2/2020	20	525-311D	PROF SERVICES-TESTING	315.00	
2/2020	20	525-331	UTILITIES	15,858.23	
2/2020	20	525-332	COMMUNICATIONS	27.79	
2/2020	20	525-351	MAINTENANCE-EQUIPMENT	2,031.00	
2/2020	20	527-141	CONTRACT LABOR	963.97	
2/2020	20	528-141	CONTRACT LABOR	5,000.00	
2/2020	20	590-141	CONTRACT LABOR	40.00	
2/2020	20	590-201	OFFICE SUPPLIES	52.80	
2/2020	20	590-315	OTHER FEES & CHARGES	30.20	
2/2020	20	590-331	UTILITIES	540.97	
2/2020	20	590-351	EQUIPMENT MAINTENANCE	2,080.00	
2/2020	20	590-353	BUILDING MAINTENANCE	47.84	
2/2020	20	590-503	NOTE PAYMENTS	9,904.84	91,291.24
2/2020	29	529-211	JANITORIAL SUPPLIES	3.59	
2/2020	29	529-221	FUEL & OIL	29.25	
2/2020	29	529-242	PUBLIC EDUCATION MATERIALS	140.00	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
2/2020	29	529-331	UTILITIES	123.21	
2/2020	29	529-332	COMMUNICATIONS	85.43	
2/2020	29	529-351	MAINTENANCE-EQUIPMENT	390.58	772.06
2/2020	30	530-221	FUEL & OIL	416.37	
2/2020	30	530-301	TRAINING AND TRAVEL	56.50	
2/2020	30	530-331	UTILITIES	434.58	
2/2020	30	530-332	COMMUNICATIONS	27.32	
2/2020	30	530-351	MAINTENANCE-EQUIPMENT	78.74	
2/2020	30	530-352	MAINTENANCE-VEHICLES	47.50	
2/2020	30	530-353	MAINT-BUILDINGS	150.45	1,211.46
2/2020	31	531-201	OFFICE SUPPLIES	9.98	
2/2020	31	531-302	DUES & SUBSCRIPTIONS	50.00	
2/2020	31	531-331	UTILITIES	418.42	
2/2020	31	531-351	MAINTENANCE-EQUIPMENT	402.30	
2/2020	31	531-352	MAINTENANCE-VEHICLES	99.90	
2/2020	31	531-354	MAINTENANCE-FACILITIES	132.50	1,113.10
2/2020	32	532-142	PERMIT SALES COMMISSION	25.00	
2/2020	32	532-331	UTILITIES	1,220.21	1,245.21
2/2020	33	533-211	JANITORIAL SUPPLIES	12.38	
2/2020	33	533-212	CHEMICALS	7,362.00	
2/2020	33	533-213	CONCESSION SUPPLY	765.38	
2/2020	33	533-215	PRO SHOP SUPPLIES	1,147.70	
2/2020	33	533-241	SAFETY SUPPLIES	239.27	
2/2020	33	533-260	MINOR EQUIPMENT & FURNISHINGS	303.86	
2/2020	33	533-302	DUES AND SUBSCRIPTIONS	150.00	
2/2020	33	533-331	UTILITIES	555.32	
2/2020	33	533-332	COMMUNICATIONS	33.43	
2/2020	33	533-351	MAINTENANCE-EQUIPMENT	1,685.33	
2/2020	33	533-352	MAINTENANCE-VEHICLE	12.00	
2/2020	33	533-353	MAINTENANCE-BUILDINGS	33.81	
2/2020	33	533-354	MAINTENANCE-FACILITIES	1,989.67	14,290.15
2/2020	34	534-201	OFFICE SUPPLIES	460.97	
2/2020	34	534-211	JANITORIAL SUPPLIES	289.41	
2/2020	34	534-290	GRANT EXPENSE-OTHER	1,059.80	
2/2020	34	534-302	DUES AND SUBSCRIPTIONS	419.43	
2/2020	34	534-331	UTILITIES	918.53	
2/2020	34	534-351	MAINTENANCE-EQUIPMENT	86.22	
2/2020	34	534-353	MAINT/BUILDINGS	663.64	
2/2020	34	534-407	BOOKS	526.75	4,424.75
2/2020	35	535-201	OFFICE SUPPLIES	68.30	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
2/2020	35	535-212	CHEMICALS	2,491.45	
2/2020	35	535-213	CONCESSION SUPPLIES	285.06	
2/2020	35	535-221	FUEL AND OIL	40.95	
2/2020	35	535-231	MINOR TOOLS	154.28	
2/2020	35	535-243	RECREATIONAL SUPPLIES	407.03	
2/2020	35	535-260	MINOR EQUIPMENT & FURNISHINGS	108.94	
2/2020	35	535-301	TRAINING AND TRAVEL	476.00	
2/2020	35	535-311	PROFESSIONAL SERVICES	2,813.00	
2/2020	35	535-331	UTILITIES	4,226.42	
2/2020	35	535-332	COMMUNICATIONS	17.73	
2/2020	35	535-353	MAINT-BUILDINGS/FIXTURES	43.90	
2/2020	35	535-401	EQUIPMENT	2,495.00	13,628.06
2/2020	36	536-331	UTILITIES	326.90	326.90
2/2020	37	537-405	FACILITIES	1,125.00	1,125.00
2/2020	40	540-401	EQUIPMENT	2,502.81	2,502.81
2/2020	42	542-401	EQUIPMENT	9,685.00	9,685.00
2/2020	44	544-331	UTILITIES	4,987.08	
2/2020	44	544-354	MAINTENANCE-FACILITIES	1,236.86	6,223.94
2/2020	46	546-211	JANITORIAL SUPPLEIS	28.11	
2/2020	46	546-221	FUEL AND OIL	29.25	
2/2020	46	546-331	UTILITIES	409.29	
2/2020	46	546-332	COMMUNICATIONS	68.62	
2/2020	46	546-351	MAINTENANCE-EQUIPMENT	811.00	
2/2020	46	546-352	MAINTENANCE-VEHICLES	1,939.10	
2/2020	46	546-354	MAINTENANCE-FACILITIES	850.00	4,135.37
2/2020	48	548-405	FACILITIES	6,710.05	6,710.05
2/2020	57	557-315-.01	FEES & OTHER CHARGES-WIRELESS	4,734.89	4,734.89
2/2020	81	581-501I	G.O. BOND INTEREST	34,267.50	34,267.50
2/2020	83	578-311B	PROF SVCS-ENG (CA & INSP)	2,600.00	
2/2020	83	578-405A	FACILITIES-IN HOUSE	36.96	2,636.96

GRAND TOTAL ESTIMATE: 0.00

GRAND TOTAL ACTUAL: 230,407.67

REPORT TOTAL: 230,407.67



Consent Agenda 7. B.

City Council Regular

Meeting Date: March 2, 2020

Submitted For: Hailey Sharp, Accounts Payable Clerk

Submitted By: Amber Fisher, Accounts Payable Clerk

SUBJECT:

Consider approving prepaid claims in the amount of \$446,179.83

Attachments

Pre-paid Claims 3/2/2020

Prepaid Claims for Agenda 03/02/2020
Submitted by: Hailey Sharp A/P

City:

HUB International- December 2019- \$232,289.92

MSB Construction LLC – Final Payment- \$193,981.55

Wright Express- Fuel & Oil February- \$18,562.60

Verdigris Valley Electric- SWRCS- \$12.24

AT&T- February Bill for City- \$1,260.49

AT&T- Internet for Lake- \$73.03

SMA:

Total Amount \$ 446,179.83



AGENDA ITEM

Community Development 9. A.

City Council Regular

Meeting Date: March 2, 2020

Submitted By: Nikki Howard, Urban Development Director

Department: Planning & Development

Presented By: Nikki Howard

SUBJECT:

Discussion and possible action regarding the application by The Way Church for a Specific Use Permit, SUP-054, to allow Church use.

BACKGROUND:

The subject property was originally constructed as a church. However, it sat vacant for many years. The approval of the Specific Use Permit will bring the property into compliance and allow for an expansion. The property is located within a flood zone. The applicant is aware that the expansion will require a Floodplain Development Permit.

RECOMMENDATION:

The Sapulpa Planning Commission met on February 24, 2020, and voted unanimously to recommend approval of the application to City Staff. Staff concurs with the recommendation.

Attachments

SPC staff report

maps and submittals



SAPULPA PLANNING COMMISSION
February 25, 2020
STAFF REPORT

FILE: SUP-054 | Specific Use Permit

APPLICANT: The Way Church

ADDRESS: 811 West Taft Avenue

PARCEL: 1999-34-018-011-0-240-00
1999-34-018-011-0-230-00
1999-34-018-011-0-250-00

STR: Section 34, Township 18 North, Range 11 East

LEGAL: That part of the West Half of the East Half of the Southwest Quarter of Section Thirty-four (34), Township Eighteen (18) North, Range Eleven (11) East of the Indian Base and Meridian, lying South of the South line of Garfield Avenue, said Garfield Avenue being in the City of Sapulpa, Creek County, State of Oklahoma, according to the U.S. Government Survey thereof. AND A certain tract of land described as follows: Beginning at a point in the Southeast corner of the West Half of the Southwest Quarter of the Southeast Quarter of Section Thirty-four (34), Township Eighteen (18) North, Range Eleven (11) East of the Indian Base and Meridian, Creek County, State of Oklahoma; Thence North 425 feet to the center of Garfield Street; Thence West to Riverside Drive street, as shown on the plat of Parkhill Addition to the City of Sapulpa; Thence South, Southwest along the East side of Riverside Drive street to the intersection of said Riverside Drive and Taft Blvd, said point being the South line of said w/2 SW/4 SE/4 of Section 34; Thence East to the Southeast corner of said W/2 SW/4 SE/4 of the above described Section, Township, and Range, LESS AND EXCEPT a tract described as beginning at the Southeast corner of the W/2 SW/4 SE/4 of Section 34, Township 18 North, Range 11 East of the Indian Base and Meridian, Creek County, State of Oklahoma, according to the U.S. Government Survey thereof; Thence North 425 feet, to the center of Garfield Street; Thence West 120 feet; thence South 425 feet; Thence East 120 feet to the Point of Beginning, and LESS AND EXCEPT a strip, piece, or parcel of land lying in part of the W/2 SW/4 SE/4 of Section 34, Township 18 North, Range 11 East, Creek County, State of Oklahoma, according to the U.S. Government Survey thereof, said parcel of land being described by metes and bounds as follows: Beginning at the point where the present East Right of Way line of Hawthorne Street intersects the

South line of said W/2 SW/4 SE/4 a distance of 285.18 feet East of the Southwest corner of said W/2 SW/4 SE/4; Thence Northeasterly along said Right of Way line a distance of 427.68 feet to a point 425.00 feet North of the South line of said W/2 SW/4 SE/4; Thence parallel to said South line a distance of 28.11 feet; Thence S06°03'59"W a distance of 105.36 feet; thence S05°04'38"E a distance of 257.88 feet; Thence S89°24'33"E a distance of 178.17 feet; Thence South a distance of 58.31 feet, to appoint on the South line of said w/2 SW/4 SE/4; Thence West along said South line a distance of 256.45 feet to the Point of Beginning . AND ALSO INCLUDING: Beginning at the Southeast corner of the West Half of the Southwest Quarter of the Southeast Quarter (W/2 SW/4 SE/4) of Section Thirty-four (34), Township Eighteen (18) North, Range Eleven (11) East of the Indian Base and Meridian, Creek County, State of Oklahoma, according to the U.S. Government Survey thereof; Thence North 425 feet to center of Garfield Street; thence West 120 feet; Thence South 425 feet; Thence East 120 feet to the Point of Beginning.

LOT SIZE: 5 acres more or less

ZONING: AG/RS-3 Agriculture/Residential Single Family

EXISTING USE: Church

OWNER: Way Church Oklahoma Inc.

CC WARD: Ward #2 Mr. John Anderson and Ms. Carla Gunn

PREPARED BY: Nikki Howard – Urban Development Director

REQUEST:

The applicant requests a Specific Use Permit to allow expansion of a Church.

APPLICABLE STATE AND MUNICIPAL CODE SECTIONS:

As provided in O.S. § 11-43-113, the utilization of the SUP process is designed to address uses which are specialized in nature. The Specific Use list are so clarified because of the size of the land they require or the specialized nature of the use, or they may more intensely dominate the area in which they are located, or their effects on the general public are broader in scope than other types of uses permitted in the district.

BACKGROUND:

The subject property was originally constructed as a church. However, it was vacant for many years. The approval of the Specific Use Permit will bring the property into compliance to allow for expansion.

SURROUNDING LAND USE AND ZONING:

North:	RS-3 Residential Single Family
East:	RS-3 Residential Single Family
South:	State Highway 117 Right of Way
West:	Golf Course

Comprehensive Plan:

The subject property is designated Office/Commercial and Residential on the Future Land Use Map (FLUM).

Flood Zone:

The subject property is located within a flood zone. The applicant is aware that the expansion will require a floodplain development permit.

PUBLIC COMMENTS: As of writing this report, staff has not received any public comment.

STAFF RECOMMENDATION:

Recommended motion for SPC:

Staff is recommending **APPROVAL** of the application.

CITY OF SAPULPA
MAP PRODUCTS

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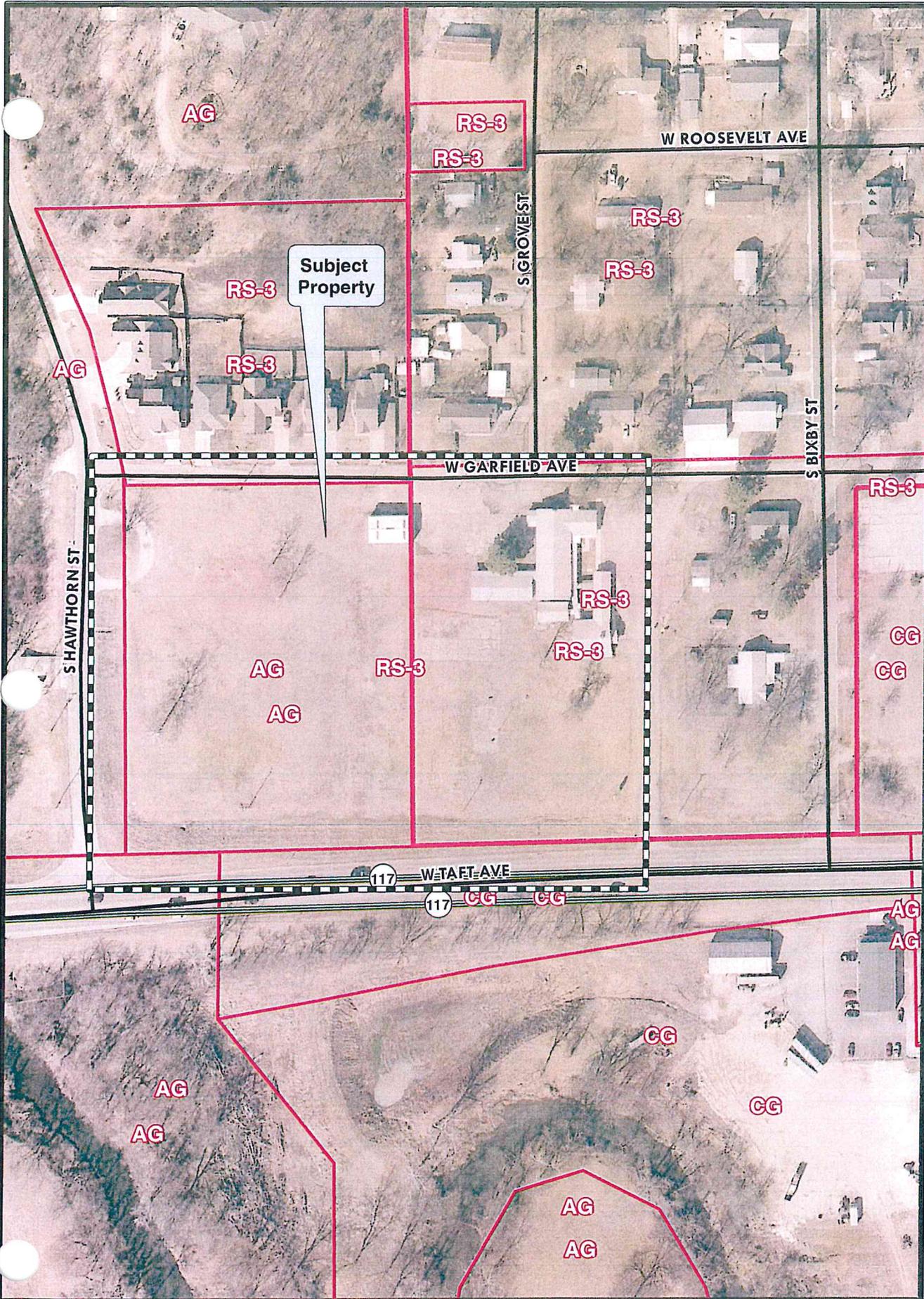
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Legend

-  Zoning
-  Subject Property
-  City Limits
-  Parcels
-  Highways
-  Roads & Streets
-  Railroads

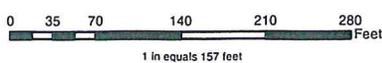


Property Description

Property located in Sec. 34-T18N-R11E
Sapulpa, Creek County, Oklahoma
See case file for full legal description

Map Prepared by:
City of Sapulpa
Date: 12/31/2019

Source Data:
Creek County Assessors
City of Sapulpa, Incoo



SUP-054

Aaron Hal
Design, PLLC
PO Box 15567
Del City, OK 73155

CITY OF SAPULPA
MAP PRODUCTS

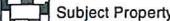
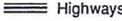
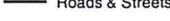
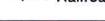
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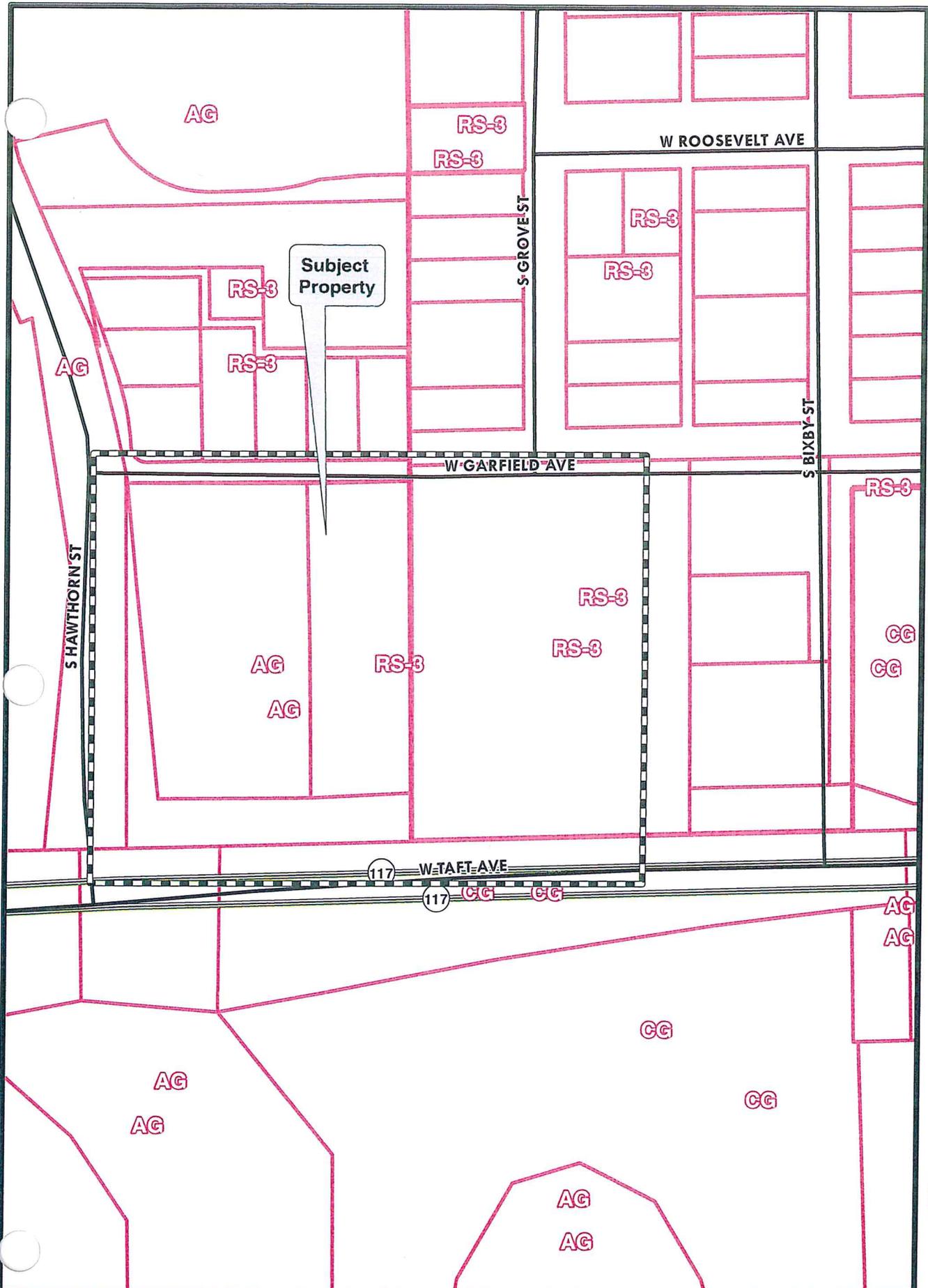
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Legend

-  Zoning
-  Subject Property
-  City Limits
-  Parcels
-  Highways
-  Roads & Streets
-  Railroads



Subject Property

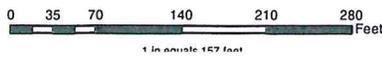


Property Description

Property located in Sec. 34-T18N-R11E
Sapulpa, Creek County, Oklahoma
See case file for full legal description

Map Prepared by:
City of Sapulpa
Date: 12/31/2019

Source Data:
Creek County Assessors
City of Sapulpa, Inc.



1999-34-018-011-0-240-00

230
250

Ward #2
Comm &
Res.



City of Sapulpa, Oklahoma
Urban Development Department
Specific Use Permit Application
(SUP)

Sapulpa Planning Commission (SPC)

For Office Use
Date Application Submitted 12/30/2019 Received by B.B. Complete? Yes or No
Date of Public Hearing 2/25/2020 Case Number SUP-054 Approved? Yes or No

Applicant: The Way Church (Johnny Merrell) **Phone:** (918) 224-5064

Billing Address: 811 W. Taft Avenue, Sapulpa, OK 74066

Owner: *(if different**)* _____ **Phone:** _____

Address: _____ **Zoning:** S.U.P. **S-T-R:** 34-18-11

Lot: See Legal on attached survey **Block:** Ditto **Subdivision:** Ditto

Does the Applicant have permission from the Owner to request a Specific Use Permit? **Yes

=====

The following items must be submitted as part of the application packet for a Specific Use Permit (SUP):

- Site Plan – A site plan shall consist of drawing(s) containing:
 - A north arrow;
 - Proposed location of structures, off-street parking, and open space;
 - Dimensions of buildings and other structures;
 - Distances between existing and proposed structures, as well as setback dimensions;
 - Proposed location of buffer areas, screening, and landscaping; and
 - Sufficient surrounding area to demonstrate the relationship to adjoining uses.
- Filed Deed of ownership with the Book & Page stamp from the County Clerk
- A signed and sealed 300' property ownership list from a Certified Abstract company (3 sets of labels)
- Any additional information required by staff to aid the Sapulpa Planning Commission (SPC) in making a recommendation to the Sapulpa City Council (CC) – renderings, photos, color swatches, etc.
- A check payable to the City of Sapulpa (no cash or money orders) at the time of application
- The completed and signed*** copy of this application

=====

A. Subject Property

1. Size in Acres or Square Feet: 5.78 acres 2. Current Use: Church

3. Frontage Road (Street): Taft Avenue/SH 177

4. Identify structures and improvements on the property: 5 existing structures on the site, proposed to remove a small building and add a worship center with parking as displayed on the attached site plan. A 6-inch water main will be extended along Garfield Ave. for fire protection.

5. City Water: Yes No 6. City Sewer: Yes No 7. Basin (if applicable): _____

B. Adjoining Property

1. Provide approximate distances from structures on adjacent lots to the property lines: 230-feet to closest north residential unit, and 215 feet to closest residential unit east of proposed building

2. Identify adjacent and surrounding land uses: Residential North and East. Open Space West and South

C. Specific Use Permit Request

As provided by O.S. §11-43-113, the utilization of the Specific Use Permit process is designed to address land uses, which because of the specialized nature of the use, may dominate the area in which such uses are proposed to be located.

1. Describe the proposed Specific Use as it pertains to your property: Church / Faith-based uses.

2. Describe any benefits to the adjacent properties or to the City: Place to worship, clean and well-kept area adjacent to property

3. Explain how the subject property is well suited for proposed Specific Use. (e.g. advantages such as topography, soil, drainage, access, proximity to populated commercial/residential areas, etc.): Property is already used for Church related activities. The property the space available for the proposed building without overbearing the neighboring properties or appearing too close to properties

4. Explain how the proposed Specific Use may affect the road system serving your area: There is no anticipated additional effect on the existing roadway system serving the proposed area.

5. Provide the number of additional daily traffic counts the Specific Use may produce: This depends on the grow of the church. Initially, there is no additional traffic estimated, but additional traffic could increase over several years and will be evaluated for affects when traffic is using all of the parking spaces.

City of Sapulpa, Oklahoma
300' or 1320' MAILING LIST

SUP Application
\$6.74 for each name on list (postage – certified mail with return)

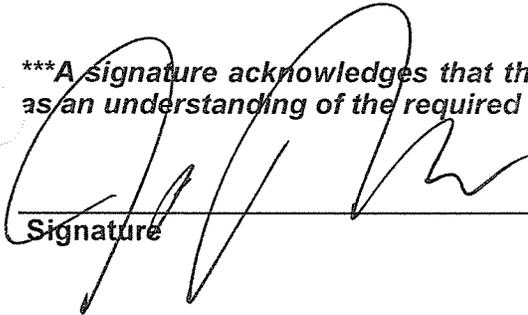
NEWSPAPER PUBLICATION*

*Sapulpa Legal News will bill the applicant directly

For Office Use

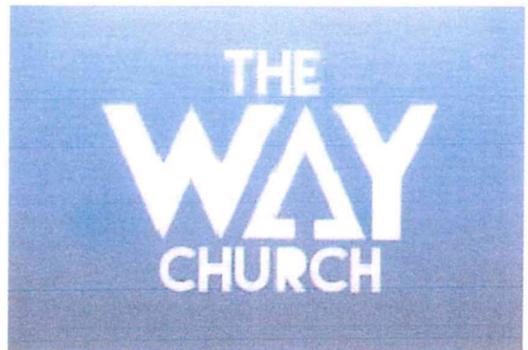
Application Fees	Totals
Base Application Fee	\$170.00
Notice Preparation	\$30.00
Property Owners Mailing & Postage \$6.74 x _33_____	\$213.51
Total Amount Due	\$413.51 _____
	Date Paid
	Check No.

*****A signature acknowledges that the information provided on the application is accurate and as well as an understanding of the required documentation for processing a Specific Use Permit application.**



Signature

12-30-19
Date

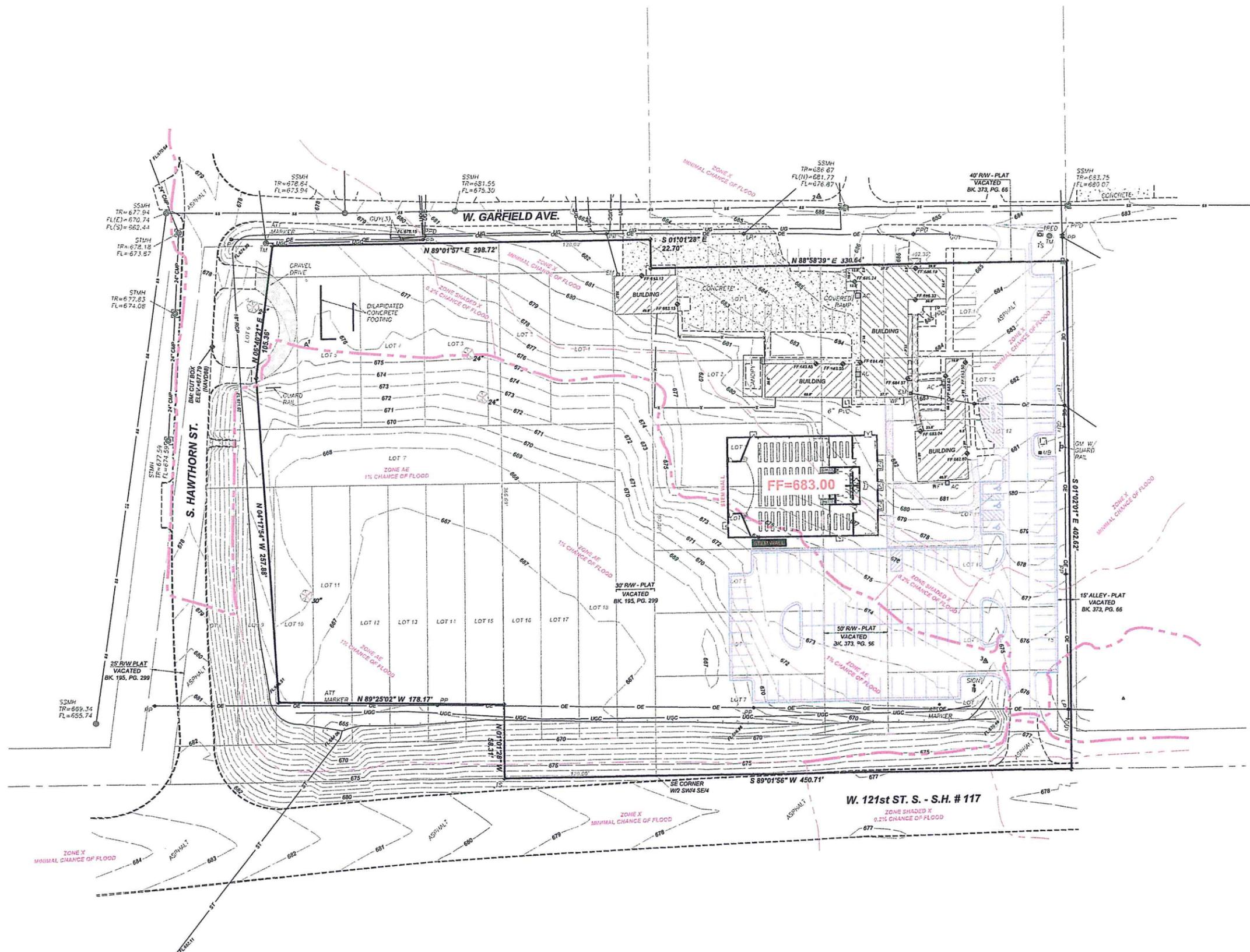


Site Concept A

Sapulpa, Oklahoma



Scale: 1" = 40'



Parking Summary

Use Unit 5 - Community Services

TOTAL BUILDING AREA:	6,160 SF
REQUIRED PARKING SPACES (1 PER 40 SF OF SANCTUARY)	154
STANDARD PARKING SPACES PROVIDED:	149
HANDICAP PARKING SPACES PROVIDED:	5
TOTAL PARKING SPACES PROVIDED:	154

**ENGINEERED BY
DESIGN**
Engineered by Design, PLLC
P.O. Box 15507 Dal City, OK 73155
Ph: 405-234-9188

**Select
design**
DEVELOPMENT ANALYSIS
PROJECT MANAGEMENT
DRAFTING & DESIGN
20 East Dawes Avenue
Bixby, Oklahoma 74008
Phone: (918) 738-8356



AGENDA ITEM

Administration 10. A.

City Council Regular

Meeting Date: March 2, 2020

Submitted By: Amy Hoehner, Legal Assistant

Department: Police Department

Presented By: Pete Sellers

SUBJECT:

Discussion and possible action regarding an agreement with Jennifer Livesay, D.V.M for veterinary services at the City's Animal Shelter at a cost of \$55.00 per dog and \$45.00 per cat for spay/neuter services and \$5.00 for each rabies vaccination administered.

BACKGROUND:

This agreement with Dr. Jennifer Livesay provides for care of animals housed at the City's Animal Shelter. Dr. Livesay will check each animal's overall health before spay/neuter surgery, perform the surgery, and provide all controlled drugs, antibiotics, and pain medications necessary for each animal. Additionally, she will administer rabies vaccines, and be available during and after normal working hours for emergency calls on animals that require follow-up care after spay/neuter surgery.

RECOMMENDATION:

Staff recommends Council approve agreement with Dr. Jennifer Livesay.

Attachments

Agreement

**PROFESSIONAL SERVICES AGREEMENT BETWEEN JENNIFER LIVESAY, D.V.M.
AND THE CITY OF SAPULPA, OKLAHOMA**

The City of Sapulpa (City) and Jennifer Livesay, D.V.M (hereinafter Dr. Jennifer Livesay") hereby enter into the following agreement:

WHEREAS, the City needs a licensed veterinarian for spay/neuter and rabies vaccination services at the City's Animal Shelter; and

WHEREAS, the City desires to further public education with regard to spaying and neutering of dogs and cats; and

NOW THEREFORE, in furtherance of these objectives, the City and Dr. Jennifer Livesay, agree as follows:

JENNIFER LIVESAY, D.V.M DUTIES

1. Check overall health of the animal before the Spay or Neuter.
2. Perform spay/neuter surgeries on the animals using the surgical procedure room located at the Sapulpa Animal Shelter.
3. Provide all controlled drugs, antibiotics, and pain medications.
4. Help answer any and all questions after surgery is completed by the new owner of the animal.
5. Administer the rabies vaccine shot and furnish the rabies tag to the new owner of the animal.
6. Be available after hours to provide health care needed to animals that went through spay/neuter surgery.
7. Be available during and after normal working hours for emergency calls on the animals that require immediate follow up care after spay/neuter surgery.

CITY'S DUTIES

1. City will provide Dr. Jennifer Livesay with access to the surgical procedure room located at the Sapulpa Animal Shelter; and
2. City will pay Dr. Jennifer Livesay \$55.00 per dog and \$45.00 per cat for spay/neuter services.
3. City will provide all necessary supplies other than controlled drugs, antibiotics, and pain medications.
4. City will pay Dr. Jennifer Livesay \$5.00 for each rabies vaccination administered.

NOW, THEREFORE, City and Dr. Jennifer Livesay hereby enter into an Agreement on this _____ day _____ of, 2020.

TERM

The term of this Agreement shall be from the ____ day of _____, 2020, through the ____ day of _____, 2021. Either party may terminate this Agreement by giving the other party 30 days' written notice.

NOTICE

All notices to the City shall be mailed to:

Shirley Burzio
City Clerk
PO Box 1130
Sapulpa, OK 74067

and all notices to Dr. Jennifer Livesay shall be mailed to:

Dr. Jennifer Livesay
503 S Muskogee Ave
Okmulgee, OK 74447

CITY OF SAPULPA, OKLAHOMA

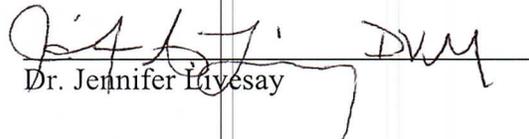
Louis Martin, Jr., Mayor Pro Tem

ATTEST:

APPROVED AS TO FORM:

Shirley Burzio, City Clerk

David R. Widdoes, City Attorney



Dr. Jennifer Livesay



AGENDA ITEM

Administration 10. B.

City Council Regular

Meeting Date: March 2, 2020

Submitted By: Pam Vann, Finance Director

Department: Finance

Presented By: Pam Vann

SUBJECT:

Discuss and consider a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2019-2020 Federal Seizure and Forfeiture Fund annual budget by increasing revenue in the amount of \$206,714.00 to recognize revenue received and by increasing appropriations in the amount of \$40,000.00 for the purpose of providing funds to purchase new uniforms.

BACKGROUND:

The City has received seized and forfeiture revenue in the amount of \$206,714.00 during the current fiscal year which has not been recognized. The police department is requesting to utilize \$40,000.00 for the purchase of new uniforms for officers. This is order to change the color of the uniforms worn.

RECOMMENDATION:

Staff recommends approval of the resolution.

Attachments

Federal Seizure & Forfeiture Fund Resolution

Federal Seizure & Forfeiture Budget Adjustment

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA AMENDING THE FY 2019-2020 FEDERAL SEIZURE AND FORFEITURE FUND ANNUAL BUDGET BY INCREASING REVENUE IN THE AMOUNT OF \$206,714.00 TO RECOGNIZE REVENUE RECEIVED AND BY INCREASING APPROPRIATIONS IN THE AMOUNT OF \$40,000.00 FOR THE PURPOSE OF PROVIDING FUNDS TO PURCHASE NEW UNIFORMS.

WHEREAS, The City has received \$206,714 in Federal Seized and Forfeiture revenue during the year which has been recognized; and

WHEREAS, the Police department is requesting to utilize \$40,000.00 of these funds for the purchase of new uniforms,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Sapulpa, Oklahoma, that the following budget amendment be made:

FEDERAL SEIZURE AND FORFEITURE FUND

(Increase)	42-4035 IRS-Fed Seized & Forfeiture Revenue	<u>\$206,714.00</u>
	Total Revenue Increase:	\$206,714.00
(Increase)	42-542-401 Equipment	<u>\$40,000.00</u>
	Total Appropriations Increase:	\$40,000.00

PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA, OKLAHOMA and signed by the Mayor this 3rd day of March 2020.

Louis Martin Jr., Mayor

ATTEST:

Shirley Burzio, City Clerk

David Widdoes, City Attorney



AGENDA ITEM

Administration 10. C.

City Council Regular

Meeting Date: March 2, 2020

Submitted For: Steve Hardt, Public Works Director

Submitted By: Mikaila Stepp, Administrative Assistant

Department: Public Works

Presented By: Steve Hardt

SUBJECT:

Discussion and possible action regarding award of bid to Cherokee Pride Construction, Inc., as the lowest, most responsible bidder, in the amount of \$1,488,261.00 for the construction of the Frankoma Road Sanitary Sewer Improvements, project number ORF-18-0020-CW, and authorize the Mayor/Chairman to execute all contract documents related thereto. This amount includes the base bid of \$1,383,261.00 and the Add Alternate No.1 of \$65,000. Four (4) bids were received ranging from the award amount to \$2,500,653.00.

BACKGROUND:

Bids were recently received and reviewed by Tetra Tech Engineering for necessary improvements for the Frankoma Road Sanitary Sewer improvements project. A total of four (4) bids were received and Cherokee Pride Construction, Inc. was determined to be the lowest responsible bidder in the amount of \$1,448,261.00. For further information, please see attachments.

RECOMMENDATION:

Staff and Tetra Tech recommend awarding bid as stated to Cherokee Pride Construction, Inc., in the amount of \$1,488,261.00.

Fiscal Impact

Amount: \$1,448,261.00

To be paid from: Sewer Extension and Development Fund

Account number: 49-546-405B

Attachments

Tetra Tech Bid Recommendation

Notice of Award Agreement

Bid Details and Tabulations



TETRA TECH

February 14, 2020

Mr. Steve Hardt
City of Sapulpa
425 E Dewey
Sapulpa, Oklahoma 74067

**RE: AWARD RECOMMENDATION
FRANKOMA ROAD – SANITARY SEWER IMPROVEMENTS
PROJECT NUMBER. ORF-18-0020-CW
SAPULPA, OKLAHOMA**

Dear Mr. Hardt:

Attached is a copy of the Tabulation of Bids for the above-referenced project. We have reviewed the four bids received ranging from \$1,383,261.00 to \$2,500,653.00. We recommend that the project be awarded to the apparent low bidder, Cherokee Pride Construction, Inc., of Sapulpa, Oklahoma, in the amount of \$1,383,261.00 which is the amount for the total base bid. At the discretion of the Owner, Add Alternate No. 1 in the amount of \$65,000.00 could be awarded for a total of \$1,448,261.00.

We have enclosed seven copies of the Notice of Award for execution if you concur with our recommendation. Please sign all copies and return to our office. We will then prepare and forward the contract documents to the contractor.

If you have any questions, please contact the undersigned.

Sincerely,

Tetra Tech

Ryan Mittasch, P.E.
Project Manager



Seal

Date

RM/lv
Enclosures

cc: Cherokee Pride Construction, Inc.

file: Award Recommendation-Cherokee Pride_original.doc

ACCEPTANCE OF NOTICE:

Receipt of the above **NOTICE OF AWARD** is hereby acknowledged by

_____ Cherokee Pride Construction, Inc. _____
(Contractor)

this the _____ day of _____, 20__.

By: _____
(Signature)

Title: _____
(Print or Type)

TETRA TECH
7645 E. 63rd Street, #301
Tulsa, OK 74133

PROJECT NAME: FRANKOMA ROAD SANITARY
SEWER IMPROVEMENTS
OWNER: CITY OF SAPULPA

Job. No. 200-11386-18002
Date: 02/03/2020

Item No.	Description	Specifications	Pay Item Note	Unit	Estimated Quantity	ENGINEERS ESTIMATE TETRA TECH 7645 E. 63RD STREET, #301 Tulsa, OK 74133		CHEROKEE PRIDE CONSTRUCTION P.O. BOX 28 SAPULPA, OK 74067 918.706.1630		SAPULPA DIGGING, INC. P.O. BOX 1105 SAPULPA, OK 74067 918.671.5170		MCGUIRE BROTHERS CONSTRUCTION, INC. 8415 S. REGENCY DR. TULSA, OK 74131 918.224.2764		MSB CONSTRUCTION, LLC 9505 S. 4090 RD. Oologah, OK 74053 918.261.6475	
						U.PRICE	TOTAL COST	U.PRICE	TOTAL COST	U.PRICE	TOTAL COST	U.PRICE	TOTAL COST	U.PRICE	TOTAL COST
LIFT STATION PAY ITEMS															
1	Site Work, Complete In Place	Special	1	LS	1	\$50,000	\$50,000.00	\$30,000	\$30,000.00	\$50,000	\$50,000.00	\$8,000	\$8,000.00	\$150,000	\$150,000.00
2	6' Privacy Fence, with Double 10' Gate	Special		LF	276	\$35	\$9,660.00	\$40	\$11,040.00	\$100	\$27,600.00	\$50	\$13,800.00	\$50	\$13,800.00
3	Lift Station (Wet Well, Valve Vault, Meter vault), Complete In Place	Special	2	LS	1	\$450,000	\$450,000.00	\$219,000	\$219,000.00	\$250,000	\$250,000.00	\$480,000	\$480,000.00	\$551,000	\$551,000.00
4	Generator and Pad, Complete In Place	Special	3	LS	1	\$40,000	\$40,000.00	\$30,000	\$30,000.00	\$50,000	\$50,000.00	\$61,000	\$61,000.00	\$100,000	\$100,000.00
5	Electrical Work, Complete In Place	Special	4	LS	1	\$80,000	\$80,000.00	\$190,000	\$190,000.00	\$170,000	\$170,000.00	\$175,000	\$175,000.00	\$217,000	\$217,000.00
WATER LINE															
6	Right-of-Way Clearing and Restoring	2110	5	LF	50	\$5	\$250.00	\$10	\$500.00	\$30	\$1,500.00	\$2	\$100.00	\$10	\$500.00
7	Excavation and Backfill, Unclassified	2221	6,7,8,9	CY	20	\$15	\$300.00	\$25	\$500.00	\$15	\$300.00	\$5	\$100.00	\$10	\$200.00
8	1" Water Meter Connection	Special	10,11,12,13,15	EA	1	\$1,500	\$1,500.00	\$2,000	\$2,000.00	\$1,500	\$1,500.00	\$1,200	\$1,200.00	\$1,000	\$1,000.00
9	2" Service Line	2622	10,11,12,13,15	LF	50	\$30	\$1,500.00	\$25	\$1,250.00	\$6	\$300.00	\$30	\$1,500.00	\$100	\$5,000.00
10	Sodding	2487	22	SY	15	\$5	\$75.00	\$10	\$100.00	\$4	\$60.00	\$3	\$45.00	\$10	\$150.00
GRAVITY SEWER															
11	Right-of-Way Clearing and Restoring	2110	5	LF	661	\$5	\$3,305.00	\$2	\$1,322.00	\$30	\$19,830.00	\$2	\$1,322.00	\$10	\$6,610.00
12	Excavation and Backfill, Unclassified	2221	6,7,8,9	CY	623	\$20	\$12,460.00	\$10	\$6,230.00	\$25	\$15,575.00	\$10	\$6,230.00	\$5	\$3,115.00
13	30" Steel Casing w/ 3/8" min Wall Thickness, Jack & Bore In-Place	2320		LF	110	\$450	\$49,500.00	\$580	\$63,800.00	\$700	\$77,000.00	\$850	\$93,500.00	\$950	\$104,500.00
14	30" Steel Casing w/ 5/8" min Wall Thickness, Jack & Bore In-Place	2320		LF	254	\$500	\$127,000.00	\$750	\$190,500.00	\$700	\$177,800.00	\$850	\$215,900.00	\$950	\$241,300.00
15	15" PVC Pipe, ASTM D3034, SDR 26	2622	7,9,16	LF	1025	\$250	\$256,250.00	\$115	\$117,875.00	\$160	\$164,000.00	\$165	\$169,125.00	\$275	\$281,875.00
16	5' Dia. Precast Manhole, Complete In Place	2601	17	EA	3	\$5,000	\$15,000.00	\$5,000	\$15,000.00	\$7,500	\$22,500.00	\$2,500	\$7,500.00	\$8,000	\$24,000.00
17	5' Dia. Precast Manhole, Additional Depth over 6' depth	2601	17	VF	13	\$200	\$2,600.00	\$200	\$2,600.00	\$900	\$11,700.00	\$300	\$3,900.00	\$500	\$6,500.00
18	5' Dia. Precast Drop Manhole, Complete In Place	2601	17	EA	2	\$6,000	\$12,000.00	\$6,000	\$12,000.00	\$8,500	\$17,000.00	\$3,000	\$6,000.00	\$12,000	\$24,000.00
19	5' Dia. Precast Drop Manhole, Additional Depth over 6' depth	2601	17	VF	14	\$200	\$2,800.00	\$200	\$2,800.00	\$1,000	\$14,000.00	\$300	\$4,200.00	\$1,000	\$14,000.00
20	Sodding	2487	22	SY	695	\$6	\$4,170.00	\$3	\$2,085.00	\$12	\$8,340.00	\$3	\$2,085.00	\$5	\$3,475.00
21	4" PVC Service Line	2622		LF	350	\$50	\$17,500.00	\$25	\$8,750.00	\$30	\$10,500.00	\$30	\$10,500.00	\$100	\$35,000.00
22	4" PVC Service Connection	2653		EA	1	\$60	\$60.00	\$1,500	\$1,500.00	\$850	\$850.00	\$1,000	\$1,000.00	\$1,000	\$1,000.00
23	Temporary Silt Fence	Special	20	LF	400	\$4	\$1,600.00	\$2	\$800.00	\$10	\$4,000.00	\$3	\$1,200.00	\$5	\$2,000.00
24	15" Water Table Cradle	Special	7	LF	100	\$75	\$7,500.00	\$100	\$10,000.00	\$45	\$4,500.00	\$30	\$3,000.00	\$100	\$10,000.00
25	Sealed Manhole Lid	Special	21	EA	3	\$350	\$1,050.00	\$500	\$1,500.00	\$1,000	\$3,000.00	\$1,500	\$4,500.00	\$800	\$2,400.00
FORCE MAIN SEWER															
26	Right-of-Way Clearing and Restoring	2110	5	LF	7575	\$4	\$30,300.00	\$2	\$15,150.00	\$9	\$68,175.00	\$2	\$15,150.00	\$2	\$15,150.00
27	Excavation and Backfill, Unclassified	2221	6,7,8,9	CY	3669	\$12	\$44,028.00	\$5	\$18,345.00	\$10	\$36,690.00	\$4	\$14,676.00	\$2	\$7,338.00
28	6" PVC Pipe, AWWA C900, DR 14	2622	7,9,16,18	LF	7575	\$100	\$757,500.00	\$300	\$2,272,500.00	\$450	\$3,408,750.00	\$360	\$2,727,000.00	\$50	\$454,500.00
29	2" Combination Air Release Valve	11500	24	EA	2	\$6,000	\$12,000.00	\$2,500	\$5,000.00	\$2,500	\$5,000.00	\$2,000	\$4,000.00	\$2,500	\$5,000.00
30	5' Dia. Precast ARV Manhole, Complete In Place	2601	25,30	EA	2	\$6,000	\$12,000.00	\$2,000	\$4,000.00	\$7,500	\$15,000.00	\$2,500	\$5,000.00	\$2,000	\$4,000.00
31	6" x 45" Bend, DIP	2622	16	EA	12	\$750	\$9,000.00	\$250	\$3,000.00	\$750	\$9,000.00	\$270	\$3,240.00	\$1,000	\$12,000.00
32	6" x 22 1/2" Bend, DIP	2622	16	EA	3	\$750	\$2,250.00	\$250	\$750.00	\$750	\$2,250.00	\$270	\$810.00	\$1,000	\$3,000.00
33	6" x 11 1/4" Bend, DIP	2622	16	EA	4	\$750	\$3,000.00	\$250	\$1,000.00	\$750	\$3,000.00	\$270	\$1,080.00	\$1,000	\$4,000.00
34	Remove & Replace Asphalt Pavement	2513		SY	132	\$100	\$13,200.00	\$60	\$7,920.00	\$125	\$16,500.00	\$100	\$13,200.00	\$200	\$26,400.00
35	Remove & Replace Concrete Pavement	2515		SY	58	\$100	\$5,800.00	\$80	\$4,640.00	\$125	\$7,250.00	\$100	\$5,800.00	\$200	\$11,600.00
36	Remove & Replace Concrete Curb	2528		LF	10	\$50	\$500.00	\$20	\$200.00	\$50	\$500.00	\$50	\$500.00	\$40	\$400.00
37	Sodding	2487	22	SY	7768	\$6	\$46,608.00	\$3	\$23,304.00	\$4	\$31,072.00	\$3	\$23,304.00	\$5	\$38,840.00
38	Connection to Existing Sewer	2651	19	EA	1	\$3,000	\$3,000.00	\$1,000	\$1,000.00	\$1,200	\$1,200.00	\$1,500	\$1,500.00	\$5,000	\$5,000.00
39	Temporary Silt Fence	Special	20	LF	2000	\$4	\$8,000.00	\$1	\$2,000.00	\$10	\$20,000.00	\$3	\$6,000.00	\$3	\$6,000.00
40	6" Water Table Cradle	Special	7	LF	300	\$60	\$18,000.00	\$30	\$9,000.00	\$30	\$9,000.00	\$5	\$1,500.00	\$50	\$15,000.00
41	Type 1A Plain Rip Rap	ODOT 601(A)	23	Ton	35	\$100	\$3,500.00	\$100	\$3,500.00	\$100	\$3,500.00	\$45	\$1,575.00	\$100	\$3,500.00
OTHER PAY ITEMS															
42	Mobilization	Special		LS	1	\$150,000	\$150,000.00	\$75,000	\$75,000.00	\$25,000	\$25,000.00	\$50,000	\$50,000.00	\$20,000	\$20,000.00
43	Construction Staking	Special		LS	1	\$20,000	\$20,000.00	\$5,000	\$5,000.00	\$12,000	\$12,000.00	\$3,000	\$3,000.00	\$10,000	\$10,000.00
44	Photographic Documentation	Special		LS	1	\$2,500	\$2,500.00	\$1,000	\$1,000.00	\$4,000	\$4,000.00	\$1,000	\$1,000.00	\$1,000	\$1,000.00
45	Owners Allowance	Special	26	ALLOW	1	\$50,000	\$50,000.00	\$50,000	\$50,000.00	\$50,000	\$50,000.00	\$50,000	\$50,000.00	\$50,000	\$50,000.00
46	Unclassified Borrow	ODOT 202(D)	14	CY	20	\$12	\$240.00	\$25	\$500.00	\$100	\$2,000.00	\$35	\$700.00	\$100	\$2,000.00
47	Traffic Control	ODOT 808(J)	27	LS	1	\$15,000	\$15,000.00	\$4,500	\$4,500.00	\$20,000	\$20,000.00	\$12,000	\$12,000.00	\$7,500	\$7,500.00
TOTAL BASE BID							\$2,352,506.00		\$1,383,261.00		\$1,783,867.00		\$1,784,442.00		\$2,500,653.00
ADD ALTERNATE PAY ITEMS															
101	Add Alternate - Submersible Sewage Grinder, Complete In Place	Special	28	LS	1	\$50,000	\$50,000.00	\$65,000	\$65,000.00	\$45,000	\$45,000.00	\$50,000	\$50,000.00	\$100,000	\$100,000.00
ADD ALTERNATES							\$50,000.00		\$65,000.00		\$45,000.00		\$50,000.00		\$100,000.00
TOTAL BASE BID PLUS ADD ALTERNATES							\$2,402,506.00		\$1,448,261.00		\$1,828,867.00		\$1,834,442.00		\$2,600,653.00

* Addition error on the total base bid plus the add alternate.

I, the undersigned, do hereby state that all Bids on this Tabulation of Bids were received in sealed envelopes and opened in the presence of Steve Hardt, City of Sapulpa. I further state the Bid opening was conducted in accordance with normally accepted procedures and provisions of the Contract.

By: 

Date:

