

CITY OF SAPULPA, OKLAHOMA
PUBLIC WORKS AND TRANSPORTATION COMMITTEE MINUTES
Meeting of May 2, 2019

The Public Works and Transportation Committee of Sapulpa, Oklahoma, met in regular session May 2, 2019, at 5:30 o'clock P.M. in the 2nd Floor Conference Room, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Louis Martin, Chairman; John Anderson, Member; Bruce Bledsoe, Member; Marty Cummins, Member

Staff Joan Riley, City Manager; Pam Vann, City Treasurer / Finance Director;

Present: David Widdoes, City Attorney; Shirley Burzio, City Clerk; Jody Baker, Park and Recreation Director; Suzanne Shirey, Sapulpa Chamber of Commerce Director; Mark Stephens, Building Inspector; Steve Hardt, Public Works Director/Economic Development Director

1. CALL TO ORDER.

Chairman Louis Martin called the meeting to order.

2. MINUTES.

Motion was made by Chairman Louis Martin, seconded by Mr. John Anderson, to approve the minutes of the February 25, 2019, Public Works and Transportation Committee minutes.

AYE: Chairman Louis Martin, Member John Anderson, Member Bruce Bledsoe, Member Marty Cummins

MOTION CARRIED

3. ADMINISTRATION.

- A. City Manager Joan Riley reported the dog kennels have been ordered for the new animal shelter, but not yet shipped. The shelter will open as soon as possible.

The Canyon Road bid documents have been received. Staff is waiting for the Hickory Street bid documents, so both projects will be bid at the same time.

The eastside sewer project is scheduled to be completed in June with cost savings.

The Youth Sports Complex road is being constructed. The project is on tract.

- B. City Manager Joan Riley reported that ODOT has agreed the intersection at 49th West Avenue and State Highway 117 does warrant a traffic signal. Additional right-of-way will need to be obtained by both the city and Creek County. A meeting will need to be held with Creek County and ODOT to work out specifics.

- C. A list of potential General Bond projects was presented for discussion. The categories with estimates are as follows: Public Safety - \$5,000,000; Street, Bridges, Route 66 and Downtown Revitalization - \$6,900,000.00; Community - \$8,500,000.00; Economic Development - \$2,750,000.00; Parks and Recreation - \$9,488,731.00; Other capital considerations - \$750,000.00. An 18 mill levy would be required for the financing.

An election could be held in the month of October 2019 or December 2019.

No action was taken by the committee.

4. ADJOURNMENT.

There being no further business to consider, motion was made by Mr. Bruce Bledsoe, seconded by Mr. John Anderson, to adjourn the meeting. Motion carried unanimously.



AGENDA ITEM

Public Works & Transportation Committee

3.

Meeting Date: 05/02/2019

Submitted By: Mikaila Stepp, Administrative Assistant

Department: City Manager

Attachments

Minutes from Feb. 2019 PWT

CITY OF SAPULPA, OKLAHOMA
PUBLIC WORKS AND TRANSPORTATION COMMITTEE MINUTES
Meeting of February 25, 2019

The Public Works and Transportation Committee of Sapulpa, Oklahoma, met in regular session February 25, 2019, at 5:30 P.M. in the 2nd Floor Conference Room, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Chairman Louis Martin; Member John Anderson; Member Bruce Bledsoe; Member Marty Cummins

Staff Present: Joan Riley, City Manager; Pam Vann, City Treasurer / Finance Director; David Widdoes, City Attorney; Shirley Burzio, City Clerk; Jody Baker, Park and Recreation Director; Nikki Howard, Urban Development Director; Steve Hardt, Public Works Director; Amy Hoehner, Legal Assistant; David Norris, Utility Maintenance Foreman; Mike Haefner, Police Chief; Craig Henderson, City Councilor

Attendees: Mylam Ache, Suzanne Shirey, Jeff Sparks, David Mortazavi

1. **MINUTES.**

- A. Motion was made by Mr. Bruce Bledsoe, seconded by Mr. John Anderson, to approve the minutes of the Public Works and Transportation Committee meeting of February 8, 2018.

AYE: Chairman Louis Martin, Member John Anderson, Member Bruce Bledsoe, Member Marty Cummins

MOTION CARRIED

2. **ADMINISTRATION.**

- A. Both Mr. David Mortazavi and Mr. Mylam Ache spoke to the committee about how dangerous the intersection at 49th West Avenue and State Highway 117 has become. Drivers are having difficulty getting onto the highway safely, and there has been multiple wrecks at the intersection. Vehicular traffic has increased in the residential neighborhoods because drivers want to avoid the intersection. Mr. Mortazavi and Mr. Ache requested something be done to improve the intersection such as the installation of traffic control signals.

According to City Manager Joan Riley, the highway is controlled by the state, and ODOT decides where traffic control devices are to be installed. She has spoken with Christine Spence, Oklahoma Department of Transportation representative, and they

will consider doing a signal warrant study. There are large utility transmission lines located in the highway right-of-way, which also need to be taken into consideration.

Police Chief Mike Haefner reported the Sapulpa Police Department has investigated seven vehicular accidents at the intersection in the last five years. The hill needs to be cut down so site at the intersection can be improved.

Acting Public Works Director Steve Hardt will check on the status of the flashing stop signs for the intersection.

- B. Chairman Louis Martin asked if a study could be done for traffic signals located at Main Street and Hobson Avenue, Main Street and Lee Avenue, Mission Street and Lincoln Avenue, Mission Street and Bryan Avenue, and stop signs located at various intersections within the city.

City Manager Joan Riley will contact the Oklahoma Department of Transportation in regard to the traffic signals. Acting Public Works Director Steve Hardt will contact an engineering company to obtain an estimate for a traffic study. He will also contact the state to get a list of oversized load permits.

- C. Acting Public Works Director Steve Hardt reported on the following projects: City Animal Shelter will be completed at the end of April 2019; Lake Sahoma Bridge is scheduled to open Tuesday, February 26, 2019; Canyon Road Improvement bids will go out March 2019; Hickory Street Improvements have been designed; Eastside Sewer Basin Project is underway; Youth Sports Complex has been delayed due to rain but Phase I should be completed by June 2019. In order to allow for the growth of grass at the complex, sports cannot be played until the spring of 2020.

Park and Recreation Director Jody Baker reported the bridge donated by Creek County will be ready for pedestrian use next month (March) at Kelly Lane Park.

City Manager Joan Riley advised the committee that the city is responsible for mowing 236 acres of highway right-of-way located inside the city limits. She will decide on the use contractors or city employees for the mowing.

3. **ADJOURNMENT.**

There being no further business to consider, motion was made by Marty Cummins, seconded by John Anderson, to adjourn the meeting. Motion carried unanimously.