

**PUBLIC SAFETY & JUSTICE  
COMMITTEE MEETING**

SAPULPA CITY HALL - 425 EAST DEWEY  
2<sup>nd</sup> FLOOR CONFERENCE ROOM  
MONDAY, SEPTEMBER 24, 2018- 5:30 P.M.

Notice is hereby given that the Public Safety and Justice Committee of the City of Sapulpa, Oklahoma will meet in regular session at 6:00 p.m. on the 24th day of September, 2018, in the 2<sup>nd</sup> floor Conference Room of the Sapulpa City Hall, located at 425 E Dewey Avenue in said city, with the agenda for said meeting as follows:

**AGENDA**

1. CALL TO ORDER.
2. ROLL CALL.
3. CONSIDER APPROVAL OF MINUTES OF THE PUBLIC SAFETY AND JUSTICE COMMITTEE MEETING OF DECEMBER 11, 2012.
4. ADMINISTRATION.
  - A. Discussion and possible recommendation regarding update to Animal Regulations, Part 4 of the City Code.
  - B. Discussion and possible recommendation regarding proposed guidelines for SUP marijuana uses.
5. NEW BUSINESS. (Items that were not know about at the time of posting the Agenda.)
7. ADJOURNMENT.

Posted this 20th day of September, 2018 at or before 5:00 o'clock p.m., at the Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

Name: *Amy Hoehner*

Title: *Legal Assistant*



**Public Safety & Justice Committee**

**3.**

**Meeting Date:** 09/24/2018

**Submitted By:** Amy Hoehner, Legal Assistant

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**SUBJECT:**

CONSIDER APPROVAL OF MINUTES OF THE PUBLIC SAFETY AND JUSTICE COMMITTEE MEETING OF DECEMBER 11, 2012.

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**Attachments**

Minutes

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**PUBLIC SAFETY & JUSTICE COMMITTEE**

**COMMITTEE MINUTES**

Meeting of December 11, 2012

The Public Safety and Justice Committee met December 11, 2012, at 6:00 o'clock P.M. in the City Hall Conference Room, 2nd Floor Conference Room, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Members Present: Alan Jones, Chairman  
John Anderson  
Theresa Jones

Members Absent: Reg Green

Staff Present: Mike Haefner, Assistant Police Chief  
David Widdoes, City Attorney  
John Waytula, Park Director  
Chad Tanner, Fire Marshall  
Dannie Whitehouse, Fire Chief  
Shelley Crayton, Acting Secretary

Guests: Kim Reeves, BKL, Inc. Architects & Engineers

Motion made by Councilor T. Jones to approve minutes, 2<sup>nd</sup> Councilor Anderson.  
Vote 3-0

**6. DISCUSS AND CONSIDER APPROVAL FOR IMPLEMENTING A PUBLIC IMPROVEMENT PROJECT AT THE ARMORY TO ADDRESS ANIMAL CONTROL NEEDS IN THE CITY, INCLUDING CONCEPTUAL DESIGN/ENGINEERING AND ALTERNATIVE FINANCING AND RELATED MATTERS.**

There have been many suggestions for the use of the Armory building; including Animal Shelter, Street Department or storage facility for street supplies (sand, gravel & signage). The current Street Department building is in poor shape; a conceptual study will be done in FY13/14 (estimated cost \$ 37,500) to address the needs of that department. The current Creek County facility (located on Lake Sahoma Rd) was looked at as a possible Street Department location but the cost was too high to purchase the property.

The remediation of the Armory has been completed by ODEQ. Kim Reeves with BKL Architects will formulate a plan on the best use of the Armory. Currently his recommended use would be for an animal shelter; he will have some budget

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estimates ready by January 2013. This item will be presented to two more committees for recommendations to be made to council. Some possible funding for the project may come in the way of bond funds. Currently the city is under consent order to address sewer needs on the east side of town; estimated repairs are roughly \$ 2.5million. Future meetings with a bond consultant will give an idea of what amounts are needed and what items should be added to a bond issue. Possible bond issue items are: converting Armory to Animal Shelter, addressing the consent order on the east side of town and a large Park Department Sports Complex Facility.

**1. DISCUSS AND CONSIDER ACTION TO RESOLVE PENDING ENCROACHMENT ON PUBLIC R-O-W AT 1000 SOUTH PARK AND RELATED MATTERS.**

The Daycare Center located on South Park has blocked the alley access and neighbors are upset because they can't access the back of their properties. The Fire Marshall would like the obstruction removed; it is a fire hazard not only for the Daycare but the surrounding residential structures. Motion made by Councilor Anderson to have all obstructions removed, 2nd by Councilor T. Jones. Vote 3-0

**2. DISCUSS AND CONSIDER ADOPTING AN ORDINANCE IMPLEMENTING THE YOUTH PREVENTION SMOKING ACT.**

The Youth Prevention Act is currently in our City Code. Specific language in our code needs to be addressed; ABLE Administration fines needs to be added so that the city can recoup some of the costs associated with ticketing underage smokers or merchants who sell to minors. Motion made by Councilor T. Jones to adopt Youth Prevention Act, 2<sup>nd</sup> by Councilor Anderson. Vote 3-0

**3. DISCUSS AND CONSIDER PROHIBITING SMOKING IN PUBLIC PARKS AND RECREATIONAL AREAS.**

A "no smoking" ordinance was presented to committee by the Parks Board. Currently smoking is prohibited at the Pool and the Big Build Park. Smoking is currently allowed at the Sports Complex (outside the fence). The Park Board is requesting "No Smoking" at all city facilities that have youth presence.

**4. CONSIDER UPDATE FROM CHIEF RUMSEY AND CHIEF WHITEHOUSE CONCERNING STATUS OF E-911 SYSTEM AND RECENT CHANGES.**

The City of Sapulpa currently answers 911 calls for the eastern half of Creek County. 911 equipment cost if based on population. According to the Police Chief revenues were down due to the fact there was a 5% land line loss; people are opting to own cell phones instead of land lines. Approximately \$110,000 –

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\$115,000 goes into the General Fund to pay for a portion of dispatcher salaries. Of the 911 receipts the County received an estimated \$35,000 - \$45,000 should have been remitted to the city. The City Attorney will meet with county officials to get a plan in place to begin repaying the city. No action required on this item.

**5. CONSIDER UPDATE FROM CHIEF WHITEHOUSE CONCERNING STATUS OF CITY FIRE RUN DISTRICT AND REQUESTS TO ALTER BOUNDARIES FROM KEIFER, KELLYVILLE AND RELATED MATTERS.**

There are two volunteer fire departments that want to take a portion of the city's fire run district. The Town of Keifer wants three sections and Kellyville wants four sections. The Sapulpa Fire Department does not want to release any of its district to Keifer. The Fire Department however, will agree to release the three sections around Schlumberger to Kellyville. The motion was made by Councilor T. Jones to give the Fire Chief the power to negotiate with both entities regarding sections in the current fire run district. 2<sup>nd</sup> by Councilor Anderson Vote 3-0.

**7. DISCUSS AND CONSIDER ADOPTING AN ORDINANCE ESTABLISHING PROCEDURES FOR REMEDIATION OF CONTAMINATED PROPERTY AFTER DISCOVERY OF METHANPHETAMINE OR OTHER NOXIOUS SUBSTANCES.**

The Police Department is requesting that an ordinance be drafted to address the concerns of property after a meth lab has been discovered. Currently the city doesn't have any ordinance in place that directs property owners on the clean-up or removal process when meth is found or procedures to bring the property back to a livable state. meth lab clean-up can cost anywhere from \$3,000 - \$10,000 depending the size of the lab. Councilor T. Jones made a motion to table this item until other further information can be researched from other cities on an appropriate ordinance. 2<sup>nd</sup> Councilor Anderson Vote 3-0

**ADJOURNMENT:**

There being no further business to consider, Councilor T. Jones made motion to adjourn with 2<sup>nd</sup> from Councilor Anderson. Vote 3-0