

CITY OF SAPULPA
ANNUAL OPERATING BUDGET
FOR THE FISCAL YEAR
JULY 1, 2012 – JUNE 30, 2013

HONORABLE REG GREEN, MAYOR
HONORABLE LOUIS MARTIN, JR, VICE-MAYOR

COUNCIL:

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THERESA JONES
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MARTY CUMMINS
ALAN H. JONES
CARLOS HERNANDEZ

Tom M. DeArman, City Manager
David E. Gilliland, Assistant City Manager
Shirley Burzio, City Clerk
Pam Vann, Finance Director

CITY OF SAPULPA

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MANAGER'S MESSAGE



Oklahoma's Most Connected City

425 EAST DEWEY AVENUE
P.O. BOX 1130 • SAPULPA, OK 74067

MEMO

TO: Honorable Mayor and City Councilors/Chairman and Trustees of the Sapulpa Municipal Authority

FROM: Tom M. DeArman, City Manager/Trust Manager
Pamela Vann, Finance Director

DATE: May 31, 2011

SUBJECT: Consolidated FY 2012/2013 Budgets of the City of Sapulpa, Sapulpa Municipal Authority, and related funds.

In accordance with the provisions of Article IV, Section 5(j) of the Sapulpa City Charter and the Oklahoma Municipal Budget Act, 11 O.S. Supp. 1997, § 17-201 *et seq.*, as amended by the legislature, herein provided for your consideration, are the combined FY 12/13 budgets for the City of Sapulpa, Sapulpa Municipal Authority, and related funds.

FORMAT GUIDELINES

Legal Level of Control

The Municipal Budget Act requires that the budget adoption include a Budget Summary of all funds by revenue and expenditure object code totals, individual fund summaries by revenue and expenditure totals, departmental revenues and expenditures by object code totals and that all funds be identified by purpose. Other requirements, not enumerated in this narrative, are also complied with as presented herein.

The Council and Trust Authority establish the legal level of control, which governs staff in their ability to make transfers. Budget amendments are also required by statute for the supplemental and decrease of revenues and expenditures.

To comply with the current legal level of control established by the Council and Trust, the budget adoption is by object code totals for all funds rather than at a line item level.

The Resolutions limiting staff's ability to transfer within a department in the same fund but requiring Council/Trustee approval beyond that point have not been changed and should not ever be changed, in my opinion, to assure fiduciary control of the City's and Authority's finances.

SEGREGATION OF FUNDS

The General Fund and Sapulpa Municipal Authority Fund each contain a Summary of Revenues and Appropriations and the individual appropriations are depicted by department as required by the Municipal Budget Act. All other funds are grouped according to their purpose. The fund groupings and an explanation of each category of funds are explained below.

Dedicated Sales Tax Funds

Sales tax collections are distributed pursuant to Ordinance No's. 1205, 2229, 2427, and 2475. Ordinance No. 1205 directs that a sales tax of one percent shall be used for General Fund purposes. Ordinance No. 2475 directs that a two percent sales tax (2nd and 3rd penny) be distributed as follows:

General Fund.....	40.0%
Cemetery Maintenance Fund.....	2.5%
Public Library Fund.....	2.5%
Parks and Leisure Services Fund.....	5.0%
Fire Sales Tax Fund.....	2.5%
Police Sales Tax Fund.....	2.5%
Major Thoroughfare Fund.....	5.0%
Capital Improvements Fund.....	10.0%
Water and Sewer Improvement Fund.....	10.0%
Water Resources Fund.....	20.0%

Ordinance No. 2427 directs that a one-half cent Sales Tax be distributed to a dedicated Street Improvement Sales Tax Fund to improve streets, roads and bridges of the City of Sapulpa and to pay debt service connected with such improvements. Ordinance No. 2229 directs that a one-half cent sales tax be distributed to make capital improvements to the sanitary sewer treatment, collection, and disposal system, and to retire the debt service incurred for such purpose.

Except for the General Fund, I have grouped all of the dedicated funds into a separate section of the budget for easier tracking. In doing so, a person can easily "tie-

back” to the dedicated sales tax collection line items on the General Fund revenue side with the transfers to these funds through the General Fund Non-Departmental accounts.

The Capital Improvements Fund includes items/projects that are \$7,500 or greater in value and have an expected life span of three years or longer. This requirement is not required by ordinance, but was established in order to use this fund for more significant capital items and projects. The same requirement could not be placed on other dedicated sales tax funds because of (1) their lower percentage sales tax allocations; (2) the purpose of these funds as individually described by ordinance; and (3) the limited ability to list capital outlay items in the General Fund and Sapulpa Municipal Authority department budgets. Capital Outlay items, which are items less than \$7,500 but more than \$2,000 in value, have been listed in certain General Fund and SMA departmental accounts and are accompanied by Capital Outlay detail forms.

Statutory/Special Funds

Statutory/Special Funds contain all other funds that are either specifically required by statute or have been previously established by ordinance or resolution.

By enacting Resolution No. 2334, it was made possible that the interest accumulated in the General Obligation Bond Sinking Fund may be transferred, by budget resolution if not appropriated during the budget process, to the General Fund, the Sinking Fund, the Building Fund or the fund from which the investment was made, as is determined by the Manager to be in the best interest of the City, and in accordance with 62 O. S. § 348.1.

G.O. Bond Construction Funds

This section contains construction funds that have been established to complete capital projects as voted by the people and have activity showing from FY 09/10 onward and/or still contain a fund balance, and therefore, have not been closed out.

General Obligation construction proceeds are invested and held in trust at financial institutions for the stated bond issue purposes. Payment of G.O. Bond monies differs from Revenue Bond Construction Funds in the fact that the City pays G.O. Bond project vendors direct from the construction fund for work completed after being approved by staff and Council.

BASIS FOR PREPARING BUDGET

The budget for all funds has been prepared on a cash basis (modified accrual basis). The Municipal Budget Act requires that all non-proprietary funds be prepared on a cash basis, but enterprise fund budgeting can be performed on either a modified accrual, or accrual basis.

The budget has been prepared on a modified accrual basis to more adequately reflect each year's cash receipts and expenditures. The annual audit, however, shows each fund on both a modified and accrual basis to reflect the overall economic resources and condition of all governmental and proprietary funds.

The Budget Calendar and resolutions governing budget transfers, budget amendments, and financial policies including operating reserve goals are all contained in the Reader's Guide section of the Budget Manual.

ANALYSIS OF FY 11/12 AND FY 12/13 REVENUE AND EXPENDITURES

The following narrative is intended to highlight significant budget variances in FY 11/12, as well as explain the correlation between FY 11/12 estimated expenditures and proposed FY 12/13 budget. For purposes of this narrative, only variances of significance will be discussed.

Changes were made in all funds containing Personnel Services category. A non-uniform salary and related cost adjustment in the approximate amount of \$346,000 was budgeted. This adjustment was based on a market survey of each position compared to current pay of the position. Results showed 51 employees were being paid 87% or less of the current average market rate, an additional 78 employees were being paid 88% to 99% of market rate, and only 3 employees were paid 100% or more of the market rate. Salary adjustments were budgeted to increase all personnel with a rate of 87% or less of the market to 90% of market. Those making 88% or above were adjusted 3 percentage points. For example, a person currently making 88% of the market rate would be increased to 91% of the market rate.

The FY 12/13 budget includes a decrease of approximately \$330,000 in insurance costs. In May 2012 the City went from self-funding the employee insurance to a fully insured system with insurance coverage provided by Community Care. Departmental insurance expense includes funding for payment of premiums to Community Care and an additional amount of approximately \$421,000 for payment of run-out claims. These are claims incurred prior to May 1, 2012 which will be the responsibility of the City.

Line item variances in the Personnel category of individual departments and funds will not be explained further except in the case of a department which may have an extraordinary personnel related expense that requires additional explanation.

No transfers for capital expenditures to other funds are budgeted in FY 12/13 to conform to the new Governmental Accounting Standards Board (GASB) Statement #54. The object of this statement is to enhance the usefulness of fund balance information. In order to more adequately identify fund balance components of a fund, all designated or restricted revenues remain in the fund and are appropriated for project expenditures within the fund.

GENERAL FUND (FUND 10)

Revenues

Total General Fund Revenues for FY 12/13, excluding transfers-in, are projected to be \$14,602,124 which is \$740,798 less than the FY 11/12 estimate of \$15,342,922 and \$276,477 more than the FY 11/12 budget of \$14,325,647.

FY 12/13 Sales Tax, the major source of General Fund revenues is budgeted at \$11,351,760 which is \$371,721, or 3.17%, less than the FY 11/12 estimated revenue of \$11,723,481. The FY 12/13 Sales Tax budget is \$250,394, or 2.26%, more than the \$11,101,366 budgeted in FY 11/12.

FY 11/12 estimated sales tax revenue is \$622,115, or 5.6%, more than the FY 11/12 budget of \$11,101,366 and \$443,809, or 3.9%, more than FY 10/11 actual collections of \$11,279,672.

Special Notation on FY 11/12 Sales Tax Projection and FY 12/13 Sales Tax Budget

The assumptions used for projecting the FY 11/12 sales tax collections as well as the basis used for arriving at the FY 12/13 sales tax budget are shown on the Sales Tax Spreadsheets referred to as Appendix A-1 through A-4 and located at the end of this budget message.

FY 11/12 sales tax collections are based on year to date actuals through the period of May receipts for March collections and are estimated for the remainder of the budget year at 103% of the monthly budget amount. While sales tax is estimated to have recovered to 2.8% above the prior year's average collections (FY 07/08 through FY 10/11), sales tax is estimated to be only \$96,639, or .8%, below peak sales tax collections of \$11,820,120 encountered in FY 07/08.

The FY 12/13 sales tax budget is based on 99% of average actual sales tax collections for four (4) years (FY 07/08 through FY 10/11) and one (1) year of actual and estimated collections (FY 11/12).

Notable Changes in the General Fund Revenues

Other Taxes

FY 11/12 Franchise Tax is projected to exceed budget by \$61,149. The overage is likely due to excessive heat experienced in the summer of 2011 resulting in increased revenue for OG&E with whom we have the franchise agreement.

FY 11/12 Use Tax is projected to be \$252,192 over budget. We believe this is a result in part of a one-time payment on construction materials for an industry that had a major expansion during the year. Also contributing to the improvement in Use Tax

Collections in FY 11/12 is the economic recovery being experienced. Thus, the FY 12/13 Use Tax budget has been adjusted upward by \$35,000 to reflect the current trend.

In summary, the "Other Taxes" category is projected to be over budget by \$339,004 in FY 11/12. The FY 12/13 budget in the amount of \$1,560,000 is \$260,004 less than the FY 11/12 estimate but \$79,000 more than the FY 11/12 budget.

Licenses and Permits

Revenue from Licenses and Permits is projected to be \$21,089 more than FY 11/12 budget due to an increase in building permits of \$11,725. This again shows recovery in the local economy. Fiscal Year 12/13 budget reflects this current trend in building permits by an increase over FY 11/12 budget of \$9,500.

Fines and Forfeitures

Court fine revenue is estimated to be below budget by \$210,909. This is due mostly to over budgeting for FY 11/12 which was based on an exceeding high year of over \$1,000,000. The reduction in the FY 12/13 budget to \$850,000 represents a more conservative but attainable revenue goal.

Charges for Services

FY 11/12 Outside Fire Run revenue is projected to be over budget by \$50,486. The overage is due to increase in customers resulting from notification of the legal requirement to have an outside fire run contract as a condition of insurance.

FY 12/13 Outside Fire Run revenue is budgeted \$48,000 more than in FY 11/12 to properly account for current customers yet still allow for some loss in revenue.

Miscellaneous

The Miscellaneous category is projected to exceed budget by \$181,343 in FY 11/12 which is a \$63,558 reimbursement from the Oklahoma Municipal Assurance Group for Workers Compensation refund, \$16,308 from sale of fixed assets, \$25,034 for reimbursement of wages from Workers Compensation funds, \$53,737 from property damage reimbursements or other property related reimbursements, and other line item variances.

Transfers-In

The FY 11/12 and the FY 12/13 transfer-in from the Sapulpa Municipal Authority (SMA) represents the level of subsidy required in each fiscal year to fund General operations. This transfer is budgeted for FY 12/13 at only a 78%, or \$19,000, increase from the FY 11/12 budget.

Please note the FY 12/13 budgeted transfer-in from the E-911 Fund is \$135,000 compared to the \$110,000 budgeted in FY 11/12, a difference of \$25,000. The higher transfer is due to the increase in estimated E-911 revenue for FY 11/12 and increased revenue budgeted for FY 12/13.

Also please note a transfer of \$10,000 from the Juvenile Justice Fund is budgeted for FY 12/13. This transfer is to offset a portion of the School Resource Officers salary.

Appropriations

Budgeted General Fund expenditures for FY 12/13, excluding transfers-out, have increased by 3.1%, or \$364,232, over FY 11/12 estimated expenditures and \$147,569, or 1.22%, over FY 11/12 budget.

Notable Changes in the General Fund Expenditures

Personnel expenditures are budgeted at \$188,866 over FY 11/12 estimates. This is the net result of 1) the 7.41%, or \$138,720, decrease in insurance costs, 2) \$252,496 increase in the salary and other employee pay line items including taxes, and 3) \$78,334 increase in retirement expense.

Materials and supplies are budgeted to be \$53,179 more than the FY 11/12 estimate due to an increase of \$24,325 in fuel and oil costs. Additional increases for various supplies, tools, and equipment are mostly contributed to the reduced spending in prior years. Due to the economic condition of the City during the past couple of years purchases have been kept to a minimum or deferred; however, at this time some items cannot be deferred any longer.

Other Services and Charges are budgeted to increase by \$140,408 when compared to FY 11/12 estimates and to increase \$148,740 when compared to FY 11/12 original budget. The increase is 1) a \$35,037 increase in maintenance costs including equipment, vehicles, and buildings, 2) \$81,466 increase in communication costs, 3) \$36,000 increase in property and liability insurance costs, 4) \$17,940 increase in training costs, and 5) \$40,363 increase in the contingency line item. These increases are offset by 1) \$48,780 decrease in professional services and 2) \$15,000 decrease in election expense.

SAPULPA MUNICIPAL AUTHORITY FUND (FUND 20)

Revenues

Total Trust Authority revenues in FY 12/13, excluding transfers-in and loan proceeds, are budgeted at \$9,315,213 or \$1,617 less than the FY 11/12 estimated revenue of \$9,316,830 and \$187,396 more than the FY 11/12 budget.

Notable Changes in Sapulpa Municipal Revenue

Charges for Services

FY 11/12 Water Revenue is projected to exceed budget by \$240,805, or 7.1%, due to the excessive heat and drought during the year. FY 12/13 Water Revenue is budgeted \$154,674 lower than the FY 11/12 estimate but \$86,131 higher than the FY 11/12 budget based on the assumption of another dry but cooler summer which results in lawn and garden watering.

FY 11/12 Water Master Meter revenue is estimated to be \$59,473 less than budgeted. The loss in revenue is due to decreased sales because of a tank being down for approximately 2 months. FY 12/13 revenue is budgeted at \$152,473 above FY 11/12 estimate due to increase in sales to Sapulpa Rural Water of approximately 270,000 gallons per day starting in October 2012.

FY 12/13 Refuse Collection revenues show a \$54,268 increase over the FY 11/12 estimate and a \$67,782 increase over the FY 11/12 budget. The increase reflects a 4% rate adjustment from Waste Management to be effective July 1, 2012.

FY 12/13 Sewer revenue is budgeted relatively flat with only an increase of \$1,546 from estimated FY 11/12 and an increase of \$17,683 from FY 11/12 budget.

FY 11/12 Taneha Sewer revenue is estimated to be \$80,577 lower than budget due to less rainfall this fiscal year and manhole repairs that were made which reduced infiltration of ground water to the system. The FY 12/13 budget has been lowered \$13,873 to reflect the continuing effect of the repairs and the assumption of another dry year.

In summary, FY 11/12 revenue in the Charges for Services category is estimated to be \$130,392 over budget. The FY 12/13 revenue from this category is expected to increase by \$26,354 when compared to the FY 11/12 estimate and by \$156,746 when compared budget to budget.

Miscellaneous Revenues

FY 11/12 Miscellaneous revenue category is estimated to be \$70,342 above the budget of \$269,250. This is a result of a \$20,179 receipt for a settlement relating to prior bond issues and a \$45,075 increase in collection revenue. Please note that the increase in collection revenue will be offset by expenditures for collection services partially in the current year and partially in future years when bad debt is collected. The FY 12/13 budget for this category is \$20,650 above the FY 11/12 budget. The main contributing factor is \$15,900 in E-commerce processing fees which were not assessed until after FY 11/12 budget was prepared.

Transfers-In

FY 11/12 is estimated to be \$124,423 above budget which is the result of the increase from the General Fund of the Sales Tax. FY 12/13 budget is \$149,612 lower than the FY 11/12 budget. All transfers excluding the Sales Tax transfer is for debt service payments. Transfers from Park related funds increased by \$7,100 due to increased revenue in the various funds. An additional transfer from the Sewer System Development & Extension Fund in the amount of \$162,000 for sewer related debt was available due to the revenue provided in that fund from the City of Tulsa. Increases in transfers from the General Fund and the Water Resources Fund totaling \$60,079 is due to increased sales tax revenue recorded in the related funds. The transfer from the Capital Improvement was reduced \$267,500 to provide funding for capital projects as explained in the narrative for that fund. The transfer from the 98 Capital Improvement Sales Tax Fund is \$111,707 less than FY 11/12 budget. This transfer is basically the cash basis transfer of sales tax and interest accumulated in this fund. The FY 11/12 budget included a reduction of fund balance of \$169,923.

Notable Changes in Sapulpa Municipal Authority Expenditures

Total budgeted FY 12/13 expenditures for the Trust Authority, excluding transfers-out, reflect a 4.4% increase over the FY 11/12 estimate, or \$407,414, and a \$136,556, or 1.42%, over FY 11/12 budget.

Personnel costs show an increase of 6.3%, or \$211,873. This is the net result of 1) the \$133,483, or 14.32%, in the salary and other employee pay lines items including taxes, 2) a \$10,880 increase in retirement, 3) a \$12,320 increase in insurance and 4) a \$51,210, or 4.16%, increase in contract labor.

The FY 12/13 Materials and Supplies show an increase of \$127,389, or 28.43%. The most significant increases in this category is an increase of \$6,000 in postage, an increase of \$93,834 in chemical costs, an increase of \$8,944 in fuel costs, and an increase of \$14,583 in operating supplies including lab supplies.

Other Services and Charges show an increase of \$79,089, or 5.27%. This is the net result of an increase in professional services of \$70,828, a \$22,039 increase in fees and charges for the Skiatook System, an increase of \$29,025 in utility costs, a \$14,134 increase in maintenance costs, and a decrease of \$67,440 for sludge disposal.

Capital Outlay shows an increase of \$127,580 due primarily to projects planned at the water treatment plant.

The FY 12/13 budget shows a decrease of \$138,517, or 3.21%, in the Debt Service category. This decrease is due to planned bond refundings in June 2012 and April 2013.

DEDICATED SALES TAX FUNDS

CEMETERY MAINTENANCE (FUND 31)

Revenues

The FY 12/13 revenue for Charges for Service is \$13,225, or 17.35%, lower than FY 11/12 estimate. This is due to a very conservative approach taken when budgeting for this revenue. When compared to FY 10/11 actual there is only a \$3,700 increase.

The operating transfer in from the SMA has been decreased \$70,000 which is a result of increased sales tax during FY 11/12 and projected for in FY 12/13 and making use of accumulated fund balance.

Appropriations

(Narrative is not provided as there are no significant variances)

LIBRARY (FUND 34)

Revenues

No narrative provided

Appropriations

(Narrative is not provided as there are no significant variances)

PARKS & RECREATION (FUND 35)

Revenues

Charges for Services category show an increase of \$10,020, or 53.75%. This is due to the new concession services provided at BTW during the basketball league and during the school breaks.

Miscellaneous revenue decreased by \$12,876 from the FY11/12 estimate which included one-time donations in the amount of \$11,716.

Appropriations

The Materials & Supplies category increased 24.36%, or \$8,535, due to chemical cost increase and the cost of concession supplies sold.

FIRE SALES TAX (FUND 40)

Revenues

No narrative provided

Appropriations

(Narrative is not provided as there are no significant variances)

POLICE SALES TAX (FUND 41)

Revenues

No narrative provided

Appropriations

(Narrative is not provided as there are no significant variances)

MAJOR THOROUGHFARE (FUND 44)

Revenues

Miscellaneous

The FY 11/12 Reimbursement Revenue of \$8,382 represents a reimbursement of \$6,710 from Paragon Industries for the City's annual provision of a traffic control device during the Christmas season. The remaining \$1,672 is a reimbursement from the Oklahoma Department of Transportation (ODOT) for the States 12 ½% share for previous disaster assistance which was pro-rated among various departments.

Transfers In

Please note that a FY 11/12 Transfer In of \$64,520 is shown from the Stormwater Management Fund despite no original budget. A budget resolution was approved earlier in the year for stormwater related improvements on Grayson Avenue (Mission to Division). Actually, only \$14,975 of the \$64,520 will be expended in FY 11/12 to replace a portion of the stormwater system on Grayson that collapsed and could not be deferred to another fiscal year. The remaining stormwater improvements are being deferred to another fiscal year. However, instead of returning the remaining \$49,545 to the Stormwater Management Fund, \$48,356 of the \$49,545 can be used to offset the Major Thoroughfare Fund's transfer-out to the Grants and Aid Fund to assist with stormwater related improvements on the Phase 4 Cleveland Rehabilitation Project (Mission to Adams). The remaining \$1,189 will assist with the projected overage in the

Maintenance to Facilities Account, a portion of which are related stormwater outlays. These actions will strengthen the financial condition of the Major Thoroughfare Fund.

Appropriations

Materials and Supplies

FY 11/12 Sign Supply expenditures are estimated to exceed budget by \$4,600 due to the focused effort of the Street Department to replace street signage that is missing or faded throughout the city.

The FY 12/13 Sign Supplies line item budget is remaining at \$20,000 despite this year's projected overage because certain start-up supplies that were purchased this year to enable us to make our own signs rather than purchase signage skewed the FY 11/12 estimate.

Other Services and Charges

Narrative is not provided as there are no significant variances.

Capital Outlay

Please note that the Capital Outlay – Equipment line item reflects \$2,200 in estimated expenditures despite no original budget. This variance was due to the purchase of a propane operated hydraulic street sign post driver to reduce the potential for back injuries in this department.

FY 11/12 expenditures for the Facilities – In House line item are estimated to be \$161,238 compared to the original budget of \$144,959, a difference of \$16,279. Most of the difference (\$14,975) is to repair the collapsed stormsewer on Grayson Avenue near the Youth Services Center and reconstruct an outlet structure to the receiving creek. The remainder is due to a slight overage (\$1,304) associated with the In-House Street Rehabilitation Program.

The FY 12/13 Facilities In House line item is budgeted \$176,030 and consists of the following street segment:

Facilities-In House (In House Street Overlay Program)

- Base repair and overlay Muskogee (N. Johannes to 13th Street) \$ 15,730
3 Blocks – Ward 2

- Reconstruct 57 th Street (Skelly Drive to 45 th West Avenue) 3 Blocks – Ward 5	61,250
- Reconstruct Summit Drive (Gary to Canyon Road) 5 Blocks – Ward 5	99,050
	<hr/>
Total Capital Outlay	\$176,030

CAPITAL IMPROVEMENT FUND (FUND 45)

Revenues

Miscellaneous

The FY 12/13 Miscellaneous Revenues line item is budgeted in the amount of \$184,000. \$4,000 of the \$184,000 in Miscellaneous Revenues is a reimbursement of 25% of the estimated \$16,000 cost to construct a 50' x 130' parking lot for use by Booker T. Washington Recreation Center and Mount Olive Church patrons. The other \$180,000 represents loan proceeds for purchase of a new asphalt paver (\$164,000) and portable tack oil tank (\$16,000).

Transfers-In

FY 11/12 transfers-in are estimated to be \$957,587 compared to the original budget of \$926,480.

The \$957,587 estimated transfers-in are comprised of the following:

- \$586,174 estimated sales tax
- \$371,413 budgeted street improvement sales tax transfer, which was used to purchase a Street Department Gradall (\$272,857), skid steer loader (\$46,062), angle boom attachment (\$6,422), and payoff existing remaining debt on an excavator (\$52,396).

While all the amounts above exceed the total transfer by \$6,324 other funds were used to purchase an extended warranty on the Gradall. All of the purchases tied to this transfer were essential equipment needed to perform the ongoing In-House Street Rehabilitation Program.

FY 12/13 transfers-in are significantly lower than in FY 11/12 due to the new GASB statement mentioned previously as well as the use of loan proceeds to pay for the asphalt paver and tack oil tank.

Appropriations

Other Services and Charges:

The FY 11/12 Professional Services-Engineering (Design and Bid) line item shows \$16,973 in estimated expenditures yet no original budget. The \$16,973 expenditure is a roll forward appropriation for remaining expenses associated with a Sanitary Sewer Evaluation Study (SSES) on Sewer Basins NO 2 and NO 4 located east and south of Meadowbrook sub-division. No Professional Services are budgeted in FY 12/13.

Capital Outlay

FY 11/12 estimated Capital Outlay expenditures are \$695,247 compared to the FY 11/12 original budget of \$442,837, a difference of \$252,410. The difference is attributed to the net between expenditures on the sewer vac-truck and other roll forward expenditures and savings on other capital items.

FY 12/13 Capital Outlay is listed on the appropriations summary by both department and category for your review and is budgeted \$805,546. I would like to point out that a major priority of this fund in FY 12/13 pertains to three (3) primary areas.

The first priority concerns providing the Street Department the equipment it needs to perform in-house street base repair and over-lay activities.

The second priority concerns the purchase of five (5) alternative fuel vehicles (CNG and/or hybrid) and three (3) alternative fuel mowers. The city is using local match funds in the amount of \$16,367 to obtain \$36,430 in federal funds to pay the \$52,797 cost of the mowers. The city has already been informed that it has been awarded this grant for FY 12/13.

The third priority is to extend 49th West Avenue to provide for access to the Polson Industrial Park and the public due to the closure of an existing railroad crossing.

The main road is approximately 2,500' in length and includes a 550' access road from the main road to the Tulsa Industrial Park which will relate to the addition of four hundred (400) new jobs to the area.

The City of Sapulpa Street Department will construct the road base at an approximate cost of \$116,460 in materials and use state sponsored Industrial Access Road Funds to fund the estimated \$198,000 in asphalt material costs.

Tulsa County in cooperation with the City of Sapulpa will construct the new railroad crossing.

The Industrial Park has significant short and long term benefits to the City of Sapulpa in time of expanding our industrial and employment base.

Debt Service

FY 11/12 Note Payments are estimated to be \$288,582 compared to the original budget of \$280,849. The reason Note Payments in FY 11/12 are high compared to FY 10/11 (\$88,865) and FY 12/13 (\$88,769) pertains to the early payoff of the Street Department excavator and Cemetery Maintenance backhoe as well as the reduction of 50% of the outstanding loan principle in the Utility Maintenance Vacuum Truck. The \$7,733 overage is due to the delayed delivery of the vacuum truck which increased the city's overall costs.

FY 12/13 Note Payments consist of a \$29,925 payment for a Wastewater Treatment Plant Roll-Off Sludge Truck which is due to mature in June, 2015; a payment of \$36,784 on a sewer vac-truck with payments due to mature in March, 2015, and three (3) quarterly payments totaling \$22,060 on a new Asphalt Paver and Portable Tack Oil Tank due to mature in July, 2019.

Non-Operating Expense

The FY 11/12 Transfer Out: SMA in the amount of \$333,000 is to help the Trust Authority with its debt service. The transfer required from this fund for the above stated purpose in FY 12/13 has been reduced to \$65,500.

WATER & SEWER IMPROVEMENT FUND (FUND 46)

Revenues

Transfers-In

The operating transfer from the SMA has increased over FY 11/12 by \$90,000. The amount budgeted \$160,000 more closely reflects prior experience than the FY 11/12 amount of \$70,000. The lower transfer amount in FY 11/12 was made possible by an accounting change made during the FY 11/12 budget process which resulted in additional fund balance which offset the transfer amount.

Appropriations

Material and Supplies

This category increased 52.07%, or \$21,169, over FY 11/12 estimate. The increase includes \$5,700 increase in chemical costs, \$6,162 increase in fuel costs, and \$8,898 increase in other supplies and equipment costs.

WATER RESOURCES FUND (FUND 48)

Revenues

No narrative provided.

Appropriations

Other Services and Charges

No narrative is provided as there are no significant variances.

Capital Outlay

The FY 12/13 Facilities line item is budgeted \$17,500 compared to a budget of \$50,000 in FY 11/12. The \$32,500 variance is due to 1) not needing to replace meters in excess of ten (10) years next fiscal year due to exceeding our replacement goal this fiscal year and 2) lowering our regular meter replacements due to adequate current and projected inventory stock.

The FY 12/13 Facilities Contract line item is budgeted \$165,000 and comprises the following project contributions:

- \$60,000 of the estimated \$160,000 (Sapulpa 40% Cost Share) to sandblast and recoat one (1) – 2 MG Water Storage tank and one (1) Surge Tank at Skiatook Lake with Sapulpa's remaining \$100,000 obligation budgeted in Fund 83
- \$90,000 of the estimated \$325,000 cost to make improvements to the Lake Sahoma Spillway with the remaining funds budgeted in Fund 83 (\$140,850) and Fund 45 (\$94,150)
- \$15,000 of the estimated \$30,000 cost to install a 16" Insta-Valve at Highway 166 and Frankhoma to allow the Utility Maintenance Department to isolate a section of the city's water system for repairing leaks with the remaining funds budgeted in Fund 45 (\$15,000)

The above costs do not include engineering costs such as permitting, design, construction administration, testing and inspection. The engineering related costs are budgeted in the Sapulpa Municipal Authority, Water Treatment Plant departmental budget.

Non-Operating Expense

No narrative is provided as there are no significant variances.

STREET IMPROVEMENT SALES TAX FUND (FUND 65)

Revenues

Miscellaneous

FY 11/12 Reimbursements reflect \$86,624 in estimated receipts compared to a budget of \$338,400, a difference of \$251,776. The difference is due to 1) the delay on the 49th West Avenue (I-44 – 61st) and Line and Mission Surface Transportation Project which affected the timing of reimbursement requests to the Oklahoma Department of Transportation (ODOT) as compared to expenditures and 2) the delay in actually receiving our 80% reimbursement on eligible project costs from ODOT.

FY 12/13 budgeted reimbursements in the amount of \$212,725 represents the remaining 80% reimbursement on eligible expenses. When FY 11/12 estimated (\$86,624) and FY 12/13 budgeted (\$212,725) Reimbursements Revenue are combined a total of \$299,349 in reimbursements are expected compared to the original FY 11/12 budget of \$338,400, a difference of \$39,051. The lower amount of expected reimbursement revenue is primarily due to utility relocation costs being much lower than originally expected.

Transfer-In:

Total FY 11/12 estimated Transfers-In to this fund from other funds shows no significant variance from budget because of the net effect between higher than budget sales tax receipts and lower than budget stormwater receipts. However, an explanation of the lower transfer-in from the Stormwater Management Fund (\$179,808) compared to budget (\$245,000) requires explanation.

The \$65,192 reduction in the Stormwater Management Fund transfer is due to lower actual stormwater related costs (stormsewer collection pipes, inlets and curb and gutter) on the Phase 7 Street Rehabilitation Project.

No transfer-in from the Stormwater Management Fund is budgeted in FY 12/13 due to the new GASB statement. The estimated stormwater related costs on the Phase 8 Street Rehabilitation Program are being cost allocated directly to the Stormwater Management Fund rather than through a transfer.

Appropriations

Other Services and Charges

Total FY 11/12 estimated expenditures for the Other Services and Charges Object Code Category are \$448,142 compared to a budget of \$249,720, a difference of \$198,422.

The FY 11/12 estimated expenditures for the Professional Services (Design and Bid) line item are \$218,887 compared to an original budget of \$146,150, a difference of \$72,737. The overage is almost entirely due to roll-forward appropriations on engineering related to Bryan Avenue (\$8,764), Main Street Signal Coordination (\$27,000), 49th West Avenue (I-44 to 61st Street/\$17,838), and the Phase 7 Street Rehabilitation (\$24,628) projects less savings on the design of the Phase 7 project compared to budget.

The FY 12/13 Professional Services (Design and Bid) line item is budgeted \$85,000 or \$61,150 less than in FY 11/12. The reason is two-fold. First, the overall number of street projects requiring design is fewer this fiscal year and second, less design effort is needed on the Phase 9 Street Rehabilitation Program due to certain segments having already been surveyed and/or designed for construction.

FY 11/12 Professional Services (C.A. and R.P.R.) expenditures are projected to be \$147,190 compared to a budget of \$88,570, a difference of \$58,620. The exceedance is due primarily to a roll-forward appropriation associated with inspection on the Phase 6 Street Rehabilitation and Phase 3 Cleveland projects (\$56,250).

FY 12/13 Professional Services (C.A. and R.P.R.) expenditures are budgeted \$86,000 and consist of \$78,000 for Phase 8 Street Rehabilitation inspection and \$8,000 for Phase 9 Construction Administration.

The FY 11/12 Professional Services (Easement Procurement), Professional Service (Utility /Relocation Coordination), Professional Services (Business Displacement) and Professional Services (Remediation Consultant) line items all show estimated expenditures despite no budget. This is due to the delay in both the 49th West Avenue (I-44 to 61st) and Line and Mission Intersection and Signalization projects. These same line items are not budgeted in FY 12/13 because the right-of-way and utilities should be clear on both projects thus enabling the ODOT to let them for bid.

Capital Outlay

FY 11/12 Capital Outlay expenditures are estimated to be \$1,354,794 compared to a budget of \$1,258,332, a difference of \$96,462. The primary reason for the above variance is due to the delayed timing on the purchase of right-of-way on the 49th West Avenue and Line and Mission projects on the purchase in the combined amount of \$212,982 as well as the lower than expected expenditures to relocate utilities in the amount of \$59,253 compared to a budget of \$175,000, a difference of \$115,747.

The FY 12/13 Capital Outlay budget in the amount of \$1,012,089 consists of various projects which include:

- Half (½) of the cost of the 49th West Avenue road base to provide access to Polson Industrial Park \$58,230

and for use by general public due to closing of railroad crossing.
 Note: Other half (½) cost of \$116,460 funded in Fund 45

- Line and Mission Intersection and Signalization 20% Local Grant Match	\$87,252
- 49 th West Avenue (I-44 to 61 st) 20% Local Grant Match	\$207,913
- Partial funding of the Phase 5 Cleveland Street Rehab project (paving portion from Adams to Boyd) Note: Other funding for \$344,019 estimated paving cost identified in Fund 45 and Fund 60	\$159,131
- Phase 8 Street Rehab project (Paving portion only)	
• Apple Street (Taft to Cleveland) 4.5 Blocks – Ward 1	\$276,922
• Thompson Avenue (Mayfield to Moccasin Lane) 2 Blocks – Ward 4	\$222,591

Total Capital Outlay	\$1,012,089

Non-Operating

No narrative is provided as there are no significant variances.

SERIES 1998 CAPITAL IMPROVEMENT SALES TAX (FUND 67)

This fund is essentially a “pass through fund.” The ½ cent sewer sales tax is collected and then transferred to the SMA to be applied toward debt service. Any excess fund balance is due to accumulated interest earnings or higher than projected sales tax. The additional amount of transfer out above the transfer in represents use of fund balance accumulated.

STATUTORY SPECIAL FUND

STORMWATER MANAGEMENT (FUND 29)

Revenues:

No narrative is provided as there are no significant variances.

Appropriations

Other Services and Charges

The Other Services and Charges Object Code Category is budgeted in FY 12/13 \$44,178 less than in FY 11/12 estimated expenditures. The most significant component of this decrease is in the professional services.

STREET & ALLEY (FUND 30)

Revenues

No narrative provided

Appropriations

(Narrative is not provided as there are no significant variances)

HUNTING & FISHING (FUND 32)

Revenues

Transfers-In

The operating transfer from the SMA has been eliminated for FY 12/13. Due to overall economic conditions during the prior 2 years a transfer of \$22,100 was needed for FY 11/12; however, as conditions improved revenue has increased as so this fund is self-sustaining once again.

Appropriations

(Narrative is not provided as there are no significant variances)

GOLF COURSE (FUND 33)

Revenues

Charges for Services

FY 11/12 estimates are \$148,181 below budget. This is due to the loss of greens during the extreme heat in the summer of 2011. This resulted in the closure of multiple greens for an extended period of time. As this problem has now been corrected the FY 12/13 budget has been increased back to a more reasonable amount of \$369,680 which is slightly less than the FY 10/11 actual of \$378,104.

Transfers-In

As discussed above due to decrease in revenue the operating transfer from the SMA had to be increased \$80,000 during FY 11/12. The transfer is budgeted at \$351,500 for FY 12/13, \$51,500 higher than FY 10/11 actual and \$85,000 higher than FY 11/12 budget. The higher transfer is needed to offset declining revenue and increased operational costs.

Appropriations

Other Services and Charges

This category has increased \$38,044 over estimated FY 11/12. This increase is attributable to an appropriation of \$27,980 for design services for a low water dam on Rock Creek. The remaining increase is in the maintenance line items including equipment, buildings, and facilities.

SWIMMING POOL (FUND 36)

Revenues

The variance in total revenues from the FY 11/12 estimate to FY 12/13 budget of \$39,434 is mostly due to the receipt of the final grant and donations relating to the completed construction costs.

Appropriations

(Narrative is not provided as there are no significant variances)

PARK & RECREATION CAPITAL (FUND 37)

Revenues

No narrative provided

Appropriations

Capital Outlay

The budget for capital outlay for FY 12/13 is \$14,321 despite no expenditures in FY 10/11 or FY 11/12. No narrative will be provided here as a detail of project expenditures is included in the fund summaries.

PARK DEVELOPMENT (FUND 38)

Revenues

No narrative provided

Appropriations

(Narrative is not provided as there are no significant variances)

FEDERAL SEIZED & FORFEITURE (FUND 42)

Revenues

No narrative provided

Appropriations

(Narrative is not provided as there are no significant variances)

CEMETERY PERPETUAL (FUND 43)

Revenues

No narrative provided

Appropriations

Capital Outlay

The budget for capital outlay for FY 12/13 is \$37,480 despite expenditures in FY 10/11 of only \$3,070 and FY 11/12 of only \$3,159. The \$34,280 of additional

expenditure is for materials for a roadway at the new cemetery. (Note: services will be provided by Street Department)

SPAY & NEUTER (FUND 47)

Revenues

No narrative provided

Appropriations

(Narrative is not provided as there are no significant variances)

SEWER DEVELOPMENT & EXTENTION (FUND 49)

Revenues

Charges for Services

The FY 12/13 budget includes \$79,143 of System Development Fees and \$195,473 in System Extension Fees due from the City of Tulsa based on an agreement to redirect sanitary sewer from Page Belcher West Highland through the Sapulpa Municipal Authority's Nichol Creek Lift Station. This line is to be complete in January 2013 and the fees are due at that time.

Appropriations

Transfers-Out

Per ordinance #2333 relating to the creation of this fund and related fees, the system extension fees can be used to meet the debt service requirements of any bond issue generating capital for extension of the sewer system or expansion of the sewage treatment capacity. The FY 12/13 budget includes a transfer of \$162,000 to the SMA to be utilized for this purpose.

EMPLOYEE INSURANCE (FUND 55)

This fund is used to account for revenues and expenditures for providing insurance to employees. An explanation of changes to this fund has been previously outlined and will not be stated here.

E-911 (FUND 57)

Revenues

No narrative provided

Appropriations

(Narrative is not provided as there are no significant variances)

JUVENILE JUSTICE (FUND 58)

Revenues

No narrative provided

Appropriations

(Narrative is not provided as there are no significant variances)

HOTEL/MOTEL TAX (FUND 59)

Revenues

No narrative provided

Appropriations

(Narrative is not provided as there are no significant variances)

GRANTS & AID (FUND 60)

(Narrative is not provided as details can be found in the fund section)

GO BOND SINKING (FUND 81)

The General Obligation Bond Sinking Fund is established to account for ad valorem tax levies and to pay debt services on General Obligation bond issues and legal judgments.

GO BOND CONSTRUCTIONS FUNDS

GENERAL OBLIGATION BOND CONSTRUCTION FUND (Fund 83)

Revenues

No narrative is provided.

Appropriations

Special Note on Use of Residual Bond Proceeds:

The sewer portion of the FY 11/12 estimated ending Reserved Fund Balance of \$1,679,622 is \$1,579,622 and will be used for sewer related purposes as required by law.

The water portion of the above noted reserve is \$100,000 and will be used to assist with the cost of sandblasting and recoating of the Skiatook Water Storage Tanks.

Sanitary Sewer Improvements to Basins NO 2 and NO 4 (FY 12/13: \$603,950)

The City of Sapulpa is under a Consent Order from Oklahoma Department of Environmental Quality (ODEQ) to make improvements in two (2) sewer basins bounded generally on the west by Watchorn, north by James, east by Moccasin, and south by Lincoln. The Consent Order requires the city to eliminate sanitary sewer over flows in these two (2) basins by conducting sanitary sewer rehabilitation in FY 12/13, performing post-flow monitoring in FY 13/14, designing lift station, force main and interceptor improvements in FY 14/15, and constructing the actual improvements in FY 15/16. General Obligation or Revenue Bonds will need to be issued in FY 14/15 in order to award a construction contract no later than August, 2015. FY 12/13 budgeted expenditures for this project includes preliminary and final design of sanitary sewer rehab (\$50,300), Construction Administration and Inspection associated with the rehab work (\$71,400) advertising the project (\$250) and constructing the sanitary rehab in both basins (\$482,000).

Wastewater Treatment Plant and Pump Station Improvements (FY 12/13: \$436,022)

The Lonestar Lift Station must be replaced due to its badly deteriorated condition. A study was completed by our engineering firm which compared the cost of reconstruction of the lift station to the cost of demolishing the lift station and installing a gravity bypass line from the site of the Lonestar Lift Station to the lift station located on South Hickory Street. The estimated cost of installing a gravity bypass line and decommissioning the Lonestar Lift Station is a more cost effective approach and is budgeted at \$327,907.

The remaining budget expenditures are for parts and equipment for the Wastewater Treatment Plant to maintain regulatory compliance (\$58,115); the other \$50,000 represents a contingency for unanticipated Wastewater Treatment Plant needs.

Sandblast and Recoat one 2 MG Water Storage Tank and one Surge Tank at Skiatook Lake (FY 12/13: \$100,000)

Sapulpa's 40% share of the estimated cost to sandblast and recoat one 2 MG Water Storage Tank and one Surge Tank at Skiatook Lake is \$160,000. This fund is

contributing \$100,000 of the budgeted cost while the Water Resources Fund is paying the other \$60,000.

The above estimates do not include any engineering related costs such as Construction Administration or Inspection costs as these costs are budgeted in the SMA Water Treatment Department budget.

Replacement of Waterlines (FY 12/13: \$58,125)

Approximately 2,000 feet of 6" water line is scheduled to be replaced on Wells Boulevard (Main Street to east dead-in) in FY 12/13 at an estimated cost of \$58,125. The water line is being replaced prior to the scheduled overlay of this street in FY 13/14.

Sahoma Lake Spillway (FY 12/13: \$140,850)

The Phase 1 Sahoma Lake Dam Spillway improvements are currently underway and consist of repairing/replacing a leaking intake pipe, sealing spillway construction joints, replacing select concrete spillway panels and installing an underdrain in certain areas of the earthen dam embankment.

The Phase 2 Sahoma Lake Dam Spillway improvements scheduled for FY 12/13 consist of replacing more concrete spillway panels at an estimated cost of \$325,000. This fund is paying \$140,850 of the cost while the Capital Improvement Fund (Fund 45) is contributing \$94,150 and the Water Resources Fund (Fund 48) is assisting with \$90,000.

Conclusion and Forward Looking Management Concerns

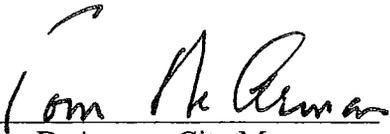
In closing, the City continues to recover from the economic recession but has not yet recovered revenue levels prior to the downturn. Despite improvement in revenues, this year's budget was still a challenge to prepare. While several goals were accomplished including non-uniform salary adjustments, changes in insurance, and some major capital outlay purchases and projects, some items still remain a concern to staff.

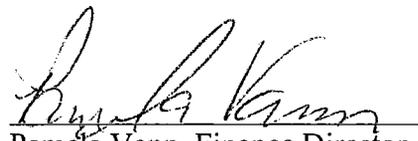
One main concern was the drop in Ending Fund Balances from five percent (5%) to three and one-half percent (3 ½%). Also, departments are still operating with lower budgets and lower staffing levels which present a major concern. Other concerns were the increases in chemical and fuel costs, and certain future capital outlays needed.

Despite the continuing budget challenges, staff and the City workforce will continue to serve you and the citizens of this great community with dedication.

Thank you for the opportunity to serve you.

Respectfully submitted,


Tom DeArman, City Manager


Pamela Vann, Finance Director

Sales Tax Allocations

All Pennies		September for July	October for August	November for September	December for October	January for November	February for December	March for January	April for February	May for March	June for April	July for May	August for June	Total
FY 11/12 Actual		\$ 1,003,400	\$ 976,612	\$ 940,167	\$ 963,148	\$ 1,011,002	\$ 1,045,979	\$ 952,506	\$ 988,565	\$ 1,010,995	\$ 944,226	\$ 930,707	\$ 946,174	\$ 11,723,481
FY 11/12 Estimated														
Fund Allocations														
1st Penny														
10 General Fund		250,850	244,153	235,042	240,787	252,751	261,495	238,127	249,641	252,749	236,057	232,677	236,544	2,930,869
Fund Allocations														
2nd & 3rd Penny														
10 General Fund		200,680	195,322	188,033	192,630	202,200	209,196	190,501	199,713	202,199	188,845	186,141	189,235	2,344,696
31 Cemetery		12,543	12,208	11,752	12,039	12,638	13,075	11,806	12,482	12,637	11,803	11,634	11,827	146,544
34 Library		12,543	12,208	11,752	12,039	12,638	13,075	11,806	12,482	12,637	11,803	11,634	11,827	146,544
35 Parks & Rec.		25,085	24,415	23,504	24,079	25,275	26,149	23,813	24,964	25,275	23,606	23,268	23,654	293,087
40 Fire Cash		12,543	12,208	11,752	12,039	12,638	13,075	11,806	12,482	12,637	11,803	11,634	11,827	146,544
41 Police Cash		12,543	12,208	11,752	12,039	12,638	13,075	11,806	12,482	12,637	11,803	11,634	11,827	146,544
44 Major Thoroughfare		25,085	24,415	23,504	24,079	25,275	26,149	23,813	24,964	25,275	23,606	23,268	23,654	293,087
45 Capital Imprv.		50,170	48,831	47,008	48,157	50,550	52,299	47,625	49,928	50,550	47,211	46,585	47,309	586,174
46 Water & Swr Imprv.		50,170	48,831	47,008	48,157	50,550	52,299	47,625	49,928	50,550	47,211	46,585	47,309	586,174
48 Water Resources		100,340	97,661	94,017	96,315	101,100	104,598	95,251	99,857	101,099	94,423	93,071	94,617	1,172,348
Fund Allocations														
4th Penny														
65 Street Improvement		125,425	122,077	117,521	120,394	126,375	130,747	119,063	124,821	126,374	118,028	116,338	118,272	1,465,435
67 Sewer Sales Tax		125,425	122,077	117,521	120,394	126,375	130,747	119,063	124,821	126,374	118,028	116,338	118,272	1,465,435
Totals:		\$ 1,003,400	\$ 976,612	\$ 940,167	\$ 963,148	\$ 1,011,002	\$ 1,045,979	\$ 952,506	\$ 988,565	\$ 1,010,995	\$ 944,226	\$ 930,707	\$ 946,174	\$ 11,723,481

FY 12/13
Sales Tax Budget

FY 2012/2013 Budgeted Sales Tax	September for July	October for August	November for September	December for October	January for November	February for December	March for January	April for February	May for March	June for April	July for May	August for June	Totals
1st Penny	\$ 242,370	\$ 238,109	\$ 222,891	\$ 231,356	\$ 244,417	\$ 255,339	\$ 231,516	\$ 229,096	\$ 241,147	\$ 232,156	\$ 232,904	\$ 236,638	\$ 2,837,940
2nd & 3rd Penny	484,741	476,218	445,782	462,712	488,834	510,679	463,033	458,192	482,293	464,312	465,808	473,276	5,675,680
1/2 Penny	121,185	119,054	111,446	115,678	122,208	127,670	115,758	114,548	120,573	116,078	116,452	118,319	1,418,970
1/2 Penny	121,185	119,054	111,446	115,678	122,208	127,670	115,758	114,548	120,573	116,078	116,452	118,319	1,418,970
5 Year Average x 99%	\$ 969,481	\$ 952,435	\$ 891,564	\$ 925,423	\$ 977,668	\$ 1,021,357	\$ 926,066	\$ 916,385	\$ 964,587	\$ 928,625	\$ 931,617	\$ 946,552	\$ 11,351,760
11/12 Actual/Estimated	\$ 1,003,400	\$ 976,612	\$ 940,167	\$ 963,148	\$ 1,011,002	\$ 1,045,979	\$ 952,506	\$ 998,565	\$ 1,010,995	\$ 944,226	\$ 930,707	\$ 946,174	\$ 11,723,481
10/11 Actual	938,121	933,802	899,215	886,804	982,310	990,256	886,009	922,895	973,504	948,849	921,790	1,015,182	11,308,737
09/10 Actual	925,010	920,011	831,549	896,173	856,334	1,003,489	864,957	846,826	944,249	929,731	893,450	957,052	10,868,861
08/09 Actual	1,050,782	961,343	911,301	993,115	1,024,108	1,038,696	971,168	907,896	918,172	914,159	970,803	949,387	11,610,930
07/08 Actual	979,057	1,018,514	920,620	934,615	1,053,963	1,079,951	1,002,430	952,025	1,024,729	953,060	988,386	912,770	11,820,120
Five Year Average	\$ 4,896,370	\$ 4,810,282	\$ 4,502,852	\$ 4,673,855	\$ 4,937,717	\$ 5,158,371	\$ 4,677,100	\$ 4,628,207	\$ 4,871,649	\$ 4,680,025	\$ 4,705,136	\$ 4,780,565	\$ 57,332,129
	\$ 979,274	\$ 962,056	\$ 900,570	\$ 934,771	\$ 987,543	\$ 1,031,674	\$ 935,420	\$ 925,641	\$ 974,330	\$ 938,005	\$ 941,027	\$ 956,113	\$ 11,466,424

estimated

FY 12/13
Sales Tax Allocations

All Pennies	September for July	October for August	November for September	December for October	January for November	February for December	March for January	April for February	May for March	June for April	July for May	August for June	Total
FY 12/13 Budget @ 99% of Five Year Average	\$ 969,481	\$ 952,435	\$ 891,564	\$ 925,423	\$ 977,668	\$ 1,021,357	\$ 926,066	\$ 916,385	\$ 964,587	\$ 928,625	\$ 931,617	\$ 946,552	\$ 11,351,760
Fund Allocations													
1st Penny	Percentage												
10 General Fund	242,370	238,109	222,891	231,356	244,417	255,339	231,517	229,096	241,147	232,156	232,904	236,638	2,837,940
2nd & 3rd Penny													
10 General Fund	183,896	190,487	178,313	185,085	195,534	204,271	185,213	183,277	192,917	185,725	186,323	189,310	2,270,352
31 Cemetery	12,119	11,905	11,145	11,568	12,221	12,767	11,576	11,455	12,057	11,608	11,645	11,832	141,897
34 Library	12,119	11,905	11,145	11,568	12,221	12,767	11,576	11,455	12,057	11,608	11,645	11,832	141,897
35 Parks & Rec.	24,237	23,811	22,289	23,136	24,442	25,534	23,152	22,910	24,115	23,216	23,290	23,664	283,794
40 Fire Cash	12,119	11,905	11,145	11,568	12,221	12,767	11,576	11,455	12,057	11,608	11,645	11,832	141,897
41 Police Cash	12,119	11,905	11,145	11,568	12,221	12,767	11,576	11,455	12,057	11,608	11,645	11,832	141,897
44 Major Thoroughfare	24,237	23,811	22,289	23,136	24,442	25,534	23,152	22,910	24,115	23,216	23,290	23,664	283,794
45 Capital Imprv.	48,474	47,622	44,578	46,271	48,883	51,068	46,303	45,819	48,229	46,431	46,581	47,328	567,588
46 Water & Swr Imprv.	48,474	47,622	44,578	46,271	48,883	51,068	46,303	45,819	48,229	46,431	46,581	47,328	567,588
48 Water Resources	96,948	95,244	89,156	92,542	97,767	102,136	92,607	91,639	96,459	92,863	93,162	94,855	1,135,176
Fund Allocations													
4th Penny													
65 Street Improvement	121,185	119,054	111,446	115,678	122,209	127,670	115,758	114,548	120,573	116,078	116,452	118,319	1,418,970
67 Sewer Sales Tax	121,185	119,054	111,446	115,678	122,209	127,670	115,758	114,548	120,573	116,078	116,452	118,319	1,418,970
Totals:	\$ 969,481	\$ 952,435	\$ 891,564	\$ 925,423	\$ 977,668	\$ 1,021,357	\$ 926,066	\$ 916,385	\$ 964,587	\$ 928,625	\$ 931,617	\$ 946,552	\$ 11,351,760

**NOTICE OF
PUBLIC HEARING**

NOTICE OF PUBLIC HEARING

The City Councilors and Trustees of the Sapulpa Municipal Authority and for the City of Sapulpa, Oklahoma, will hold a public hearing at 7:00 P. M. on Monday June 4, 2012, in the Council Room, Sapulpa City Hall, 425 East Dewey. The purpose of the hearing is to receive written or oral comments on the City's and Trust Authority's 2012/2013 Annual Operating Budget. The proposed FY 2012/2013 Annual Operating Budget is available for public inspection at the Sapulpa City Hall during regular business hours. Once adopted, the adopted FY 2012/2013 Annual Operating Budget will also be available for public inspection.

The following is a summary of the proposed budget.

**BUDGET
SUMMARY**

**CITY OF SAPULPA
CONSOLIDATED BUDGET SUMMARY
FY 12-13 BUDGET**

FUNDS GENERAL FUND	R E V E N U E S										A P P R O P R I A T I O N S										ENDING FUND BALANCE
	BEGINNING BALANCE	TAXES	LICENSES	INTER-GOVERN MENTAL	FINES AND FORFEITURES	CHARGES FOR SERVICES	INTEREST EARNED	MISC.	TRANSFERS IN	TOTAL REVENUES	TOTAL FUNDS AVAILABLE FOR APPROPRIATIONS	PERSONNEL SERVICES	MATERIALS AND SUPPLIES	SERVICES AND CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS OUT	TOTAL PROVISIONS	APPRO		
REVENUES:	\$1,556,831	\$12,911,760	\$90,000	\$99,000	\$857,500	\$525,750	\$6,090	\$112,024	\$4,888,387	\$19,490,511	\$21,047,342										
APPROPRIATIONS:																					
City Council	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$66,000	\$0	\$0	\$0	\$0	\$66,200			
City Manager	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$215,700	\$650	\$2,496	\$0	\$0	\$0	\$0	\$218,846			
City Clerk	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$180,060	\$2,175	\$7,270	\$3,500	\$0	\$0	\$0	\$193,005			
City Attorney	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$179,210	\$1,205	\$35,458	\$25,000	\$0	\$0	\$0	\$240,873			
City Treasurer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,320	\$0	\$465	\$0	\$0	\$0	\$0	\$28,785			
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$96,443	\$2,470	\$18,431	\$0	\$0	\$0	\$0	\$117,344			
Warehouse	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,207	\$5,159	\$7,956	\$2,500	\$0	\$0	\$0	\$95,822			
Central Garage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$117,196	\$4,785	\$12,550	\$22,032	\$0	\$0	\$0	\$156,563			
Finance Department	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$272,140	\$5,200	\$112,691	\$0	\$0	\$0	\$0	\$390,031			
Municipal Court	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$41,187	\$700	\$51,890	\$0	\$0	\$0	\$0	\$93,777			
Fire Department	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,420,226	\$114,920	\$167,060	\$0	\$0	\$0	\$0	\$4,702,206			
Police Department	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,184,023	\$147,200	\$179,000	\$1,500	\$0	\$0	\$0	\$4,511,723			
Animal Control	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$92,850	\$12,050	\$16,490	\$2,200	\$0	\$0	\$0	\$123,590			
Emergency Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,290	\$0	\$48,093	\$0	\$0	\$0	\$0	\$61,383			
Urban Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$222,090	\$7,700	\$54,095	\$0	\$0	\$0	\$0	\$283,885			
Central Purchasing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$64,184	\$200	\$3,342	\$0	\$0	\$0	\$0	\$67,726			
Building Inspections	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$111,467	\$4,240	\$6,540	\$0	\$0	\$0	\$0	\$122,247			
Non-Departmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,100	\$22,925	\$524,867	\$31,244	\$40,572	\$8,518,820	\$9,164,528				
Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$115,363	\$0	\$0	\$0	\$0	\$115,363			
TOTAL GENERAL FUND:	\$1,556,831	\$12,911,760	\$90,000	\$99,000	\$857,500	\$525,750	\$6,090	\$112,024	\$4,888,387	\$19,490,511	\$21,047,342	\$10,344,693	\$331,779	\$1,430,057	\$87,976	\$40,572	\$8,518,820	\$20,753,897			
																			\$293,445		

**CITY OF SAPULPA
CONSOLIDATED BUDGET SUMMARY
FY 12-13 BUDGET**

FUNDS	R E V E N U E S										A P P R O P R I A T I O N S										TOTAL APPROPRIATIONS	ENDING FUND BALANCE
	BEGINNING BALANCE	TAXES	LICENSES	INTER-GOVERN MENTAL	FINES AND FORTUITIES	CHARGES FOR SERVICES	INTEREST EARNED	MISC.	TRANSFERS IN	TOTAL REVENUES	TOTAL FUNDS AVAILABLE FOR APPROPRIATIONS	PERSONNEL SERVICES	MATERIALS AND SUPPLIES	OTHER SERVICES AND CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS OUT					
MUNICIPAL AUTHORITY	\$1,002,956	\$0	\$0	\$0	\$0	\$8,994,813	\$30,500	\$289,900	\$5,784,921	\$15,100,134	\$16,103,090	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
REVENUES:																						
APPROPRIATIONS:																						
Trust Attorney	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,140	\$0	\$0	\$0	\$0	\$0	\$0					
Board of Trustees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$155,386	\$635	\$15,210	\$0	\$0	\$0	\$0					
Utility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$223,040	\$60,962	\$71,217	\$0	\$5,016	\$0	\$360,235					
Collection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$456,790	\$450,995	\$759,202	\$443,660	\$393,000	\$0	\$2,502,647					
Water Treatment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$649,340	\$55,166	\$514,736	\$0	\$0	\$0	\$1,219,242					
Wastewater Treatment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,198,080	\$0	\$39,421	\$0	\$0	\$0	\$1,237,501					
Refuse	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$57,240	\$350	\$15,200	\$0	\$0	\$0	\$72,790					
Industrial Pretreatment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,100	\$7,425	\$64,645	\$31,244	\$3,774,912	\$6,184,102	\$10,088,428					
Departmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000					
Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
TOTAL S.M.A.	\$1,002,956	\$0	\$0	\$0	\$0	\$8,994,813	\$30,500	\$289,900	\$5,784,921	\$15,100,134	\$16,103,090	\$575,533	\$1,578,631	\$474,904	\$4,172,928	\$6,184,102	\$15,777,214					
FUND:																						

FUNDS	R E V E N U E S										A P P R O P R I A T I O N S										TOTAL APPROPRIATIONS	ENDING FUND BALANCE
	BEGINNING BALANCE	TAXES	LICENSES	INTER-GOVERN MENTAL	FINES AND FORTUITIES	CHARGES FOR SERVICES	INTEREST EARNED	MISC.	TRANSFERS IN	TOTAL REVENUES	TOTAL FUNDS AVAILABLE FOR APPROPRIATIONS	PERSONNEL SERVICES	MATERIALS AND SUPPLIES	OTHER SERVICES AND CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS OUT					
SALES TAX FUNDS	\$122,959	\$0	\$0	\$0	\$0	\$63,000	\$450	\$0	\$215,897	\$279,347	\$402,306	\$326,926	\$28,550	\$31,830	\$0	\$0	\$7,813					
Maintenance	\$20,688	\$0	\$0	\$0	\$3,000	\$120	\$150	\$3,700	\$354,647	\$361,617	\$382,305	\$258,060	\$11,400	\$73,550	\$34,079	\$0	\$0					
Public Library	\$107,339	\$0	\$0	\$0	\$0	\$28,663	\$1,000	\$0	\$542,294	\$571,957	\$679,296	\$485,990	\$42,644	\$106,314	\$13,790	\$0	\$0					
Park/Recreation Services	\$202,814	\$0	\$0	\$0	\$0	\$0	\$1,700	\$0	\$141,897	\$143,597	\$346,411	\$0	\$0	\$6,000	\$97,500	\$0	\$174,247					
Police	\$51,203	\$0	\$0	\$0	\$0	\$0	\$500	\$0	\$141,897	\$142,397	\$193,600	\$0	\$0	\$0	\$185,150	\$0	\$185,150					
Tax Major	\$115,360	\$0	\$0	\$0	\$0	\$0	\$500	\$6,800	\$283,794	\$291,094	\$406,454	\$200,150	\$200,150	\$176,030	\$0	\$0	\$396,180					
Thoroughfare	\$234,389	\$0	\$0	\$0	\$0	\$0	\$775	\$184,000	\$567,588	\$752,363	\$986,752	\$0	\$0	\$805,546	\$88,769	\$65,500	\$959,815					
Capital Improvement	\$162,543	\$0	\$0	\$0	\$0	\$0	\$1,565	\$0	\$727,588	\$729,153	\$891,696	\$534,240	\$61,820	\$203,279	\$72,422	\$0	\$871,761					
Water	\$229,575	\$0	\$0	\$0	\$0	\$0	\$1,000	\$0	\$1,135,176	\$1,136,176	\$1,365,751	\$0	\$0	\$182,500	\$0	\$1,160,000	\$1,342,500					
Resources	\$163,574	\$0	\$0	\$0	\$0	\$0	\$3,000	\$212,725	\$1,418,970	\$1,634,695	\$1,798,269	\$0	\$0	\$1,012,089	\$0	\$560,969	\$1,749,558					
Improvements	\$125,056	\$0	\$0	\$0	\$0	\$0	\$1,000	\$0	\$1,418,970	\$1,419,970	\$1,545,026	\$0	\$0	\$0	\$0	\$1,525,000	\$1,525,000					
Sales Tax DEDICATED	\$1,835,500	\$0	\$0	\$0	\$3,000	\$91,783	\$11,540	\$407,225	\$6,948,718	\$7,462,366	\$8,997,866	\$1,605,216	\$164,414	\$797,623	\$2,579,106	\$159,516	\$3,319,282	\$8,625,157				
FUND:																						

**CITY OF SAPULPA
CONSOLIDATED BUDGET SUMMARY
FY 12-13 BUDGET**

FUNDS STATUTORY/ SPECIAL FUNDS	R E V E N U E S										A P P R O P R I A T I O N S									
	BEGINNING BALANCE	TAXES	LICENSES	INTER-GOVERN MENTAL	FINES AND FORFEITURES	CHARGES FOR SERVICES	INTEREST EARNED	MISC.	TRANSFERS IN	TOTAL REVENUES	TOTAL FUNDS APPROPRIATION	PERSONNEL SERVICES	MATERIALS AND SUPPLIES	OTHER SERVICES AND CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS OUT	TOTAL PRIORITIES	ENDING FUND BALANCE	
Stormwater	\$84,226	\$0	\$0	\$100,000	\$0	\$813,768	\$1,000	\$16,800	\$0	\$931,568	\$1,015,794	\$159,829	\$27,611	\$131,365	\$345,786	\$62,033	\$0	\$726,624	\$289,170	
Streets and Management	\$141,707	\$177,000	\$0	\$0	\$0	\$0	\$750	\$0	\$383,000	\$560,750	\$702,457	\$535,280	\$71,400	\$62,301	\$27,205	\$0	\$0	\$696,186	\$6,271	
Hunting and Fishing	\$16,738	\$0	\$27,250	\$0	\$0	\$11,000	\$50	\$0	\$0	\$38,300	\$55,038	\$15,000	\$1,600	\$19,515	\$17,550	\$0	\$0	\$53,665	\$1,373	
Golf Course	\$9,444	\$0	\$0	\$0	\$0	\$389,680	\$100	\$39,568	\$351,500	\$760,848	\$770,292	\$464,290	\$139,830	\$89,010	\$9,100	\$39,129	\$0	\$741,359	\$28,933	
Swimming Pool	\$17,380	\$0	\$0	\$0	\$0	\$123,030	\$50	\$45,000	\$0	\$168,080	\$185,460	\$106,693	\$35,855	\$16,210	\$0	\$0	\$0	\$158,758	\$26,702	
Park and Recreation	\$24,064	\$0	\$0	\$0	\$0	\$0	\$100	\$0	\$5,000	\$5,100	\$29,164	\$0	\$0	\$0	\$14,321	\$0	\$5,600	\$19,921	\$9,243	
Parks Development Fund	\$1,907	\$0	\$0	\$0	\$0	\$0	\$50	\$0	\$35,625	\$35,675	\$37,582	\$0	\$0	\$0	\$0	\$0	\$35,500	\$35,500	\$2,082	
Fed Seized & Forfeitures	\$52,667	\$0	\$0	\$0	\$0	\$0	\$260	\$0	\$0	\$260	\$52,927	\$0	\$0	\$0	\$20,658	\$0	\$0	\$20,658	\$32,269	
Cemetery	\$46,021	\$0	\$0	\$0	\$0	\$0	\$150	\$0	\$7,813	\$7,963	\$53,984	\$0	\$0	\$0	\$37,480	\$0	\$0	\$37,480	\$16,504	
Perpetual Care Vaccination/ Spay/Neuter Fund	\$13,782	\$0	\$0	\$0	\$0	\$5,000	\$70	\$0	\$0	\$5,070	\$16,852	\$0	\$0	\$5,000	\$0	\$0	\$0	\$5,000	\$13,852	
Sewer Dev & Extension Fee	\$10,839	\$0	\$0	\$0	\$0	\$274,616	\$0	\$0	\$0	\$274,616	\$285,455	\$0	\$0	\$0	\$0	\$0	\$162,000	\$162,000	\$123,455	
Employee Insurance	\$264,597	\$0	\$0	\$0	\$0	\$2,783,676	\$500	\$0	\$0	\$2,784,176	\$3,048,773	\$0	\$0	\$2,868,820	\$0	\$0	\$0	\$2,868,820	\$179,953	
E-011	\$56,615	\$0	\$0	\$0	\$0	\$191,500	\$370	\$0	\$0	\$191,870	\$248,485	\$15,960	\$0	\$77,300	\$0	\$0	\$135,000	\$228,260	\$20,225	
Juvenile Justice Fund	\$20,391	\$0	\$0	\$0	\$33,500	\$0	\$100	\$0	\$0	\$33,600	\$53,991	\$22,020	\$500	\$15,800	\$0	\$0	\$10,000	\$48,320	\$5,671	
Hotel/Motel Fund	\$30,594	\$190,000	\$0	\$0	\$0	\$0	\$100	\$0	\$9,000	\$199,100	\$229,694	\$127,514	\$300	\$58,895	\$0	\$0	\$35,625	\$222,334	\$7,360	
Grants and Aid & O. Bond	\$54,458	\$0	\$0	\$418,051	\$0	\$0	\$300	\$10,000	\$0	\$428,351	\$482,809	\$13,384	\$0	\$0	\$421,917	\$0	\$0	\$435,301	\$47,508	
Shikho STATUTORY/S PECIAL	\$924,733	\$1,872,333	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	\$1,882,333	\$2,807,066	\$0	\$0	\$0	\$0	\$1,872,333	\$8,035	\$1,880,368	\$926,698	
FUNDS:	\$1,770,163	\$2,239,333	\$27,250	\$578,051	\$33,500	\$4,572,270	\$13,950	\$111,368	\$791,938	\$8,307,660	\$10,077,823	\$1,459,970	\$277,096	\$3,344,216	\$894,017	\$1,973,495	\$391,760	\$8,340,554	\$1,737,269	
G.O. BOND CONSTRUCTI ON FUNDS																				
Construction																				
Bond	\$1,887,358	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0	\$15,000	\$1,882,358	\$0	\$0	\$232,800	\$0	\$0	\$1,338,947	\$543,411		
TOTAL G.O. BOND FUNDS:	\$1,887,358	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0	\$15,000	\$1,882,358	\$0	\$0	\$232,800	\$0	\$0	\$1,338,947	\$543,411		
TOTAL ALL FUNDS:	\$7,732,808	\$15,151,093	\$117,250	\$617,051	\$894,000	\$14,184,616	\$77,180	\$920,517	\$18,413,964	\$60,375,671	\$88,108,479	\$16,200,995	\$1,348,822	\$7,383,427	\$5,142,050	\$6,346,511	\$18,413,964	\$54,835,769	\$3,272,710	

**ADOPTION
RESOLUTIONS**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA, ADOPTING AND APPENDING A BUDGET FOR THE CITY OF SAPULPA, OKLAHOMA, RATIFYING AND THEREBY ADOPTING THE SAPULPA MUNICIPAL AUTHORITY BUDGET AND ADOPTING ALL OTHER FUNDS AS REQUIRED BY STATUTE OR ORDINANCE FOR THE YEAR BEGINNING JULY 1, 2012, AND ENDING JUNE 30, 2013.

WHEREAS, a budget for the fiscal year beginning July 1, 2012, and ending June 30, 2013, has been prepared by the City Manager; and

WHEREAS, said budget has been presented by the City Manager in compliance with the Sapulpa City Charter and Oklahoma Municipal Budget Act (the Act); and

WHEREAS, a public notice of a public hearing upon this budget has been duly and legally published as provided for in the City Charter and pursuant to the Oklahoma Municipal Budget Act; and

WHEREAS, this proposed budget has been filed with the City Clerk and the budget, upon adoption, will be filed with the State Auditor and Inspector and the Sinking Fund Estimate of Needs will be filed with the County Excise Board; and

WHEREAS, the provisions of the Municipal Budget Act (Section 17-201 through 17-216 of Title 11) of the Oklahoma Statutes have previously been adopted by resolution; and

WHEREAS, Section 17-209 A of the Act requires the Annual Budget to be adopted by the governing body no later than seven (7) days prior to the beginning of the fiscal year; and

WHEREAS, the accompanying Annual Budget documents set forth the estimated revenues and appropriations for each fund of the City of Sapulpa and Sapulpa Municipal Authority including all related funds and the revenues and expenditures of each fund and any departments contained therein are classified by object code source of revenues and expenditures as required by Section 17-213 of the Act; and

WHEREAS, the budget complies with Section 17-206 of the Act by including the following:

- Budget Message

- Actual revenues and expenditures for the immediate prior fiscal year
- Revenues and expenditures for the current fiscal year as shown by the budget for the current year as adopted or amended
- Estimate of revenues and expenditures for the budget year; and

WHEREAS, in accordance with Section 17-215 B of the Act, the City of Sapulpa Councilors has determined that expenditures and encumbrances may not be authorized that exceed the legal level of control by account category and that the transfer authority vested with the City Manager is limited as prescribed in (A) below.

- A. **Department within Fund**: The City Manager may transfer any unexpended and unencumbered appropriation or any portion thereof from one account to another within the same department except that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimums required. Said budget transfer amendments are allowed provided the sufficient justification is submitted, and the City Manager has approved.
- B. **Department to Department with Fund**: Transfers from one department to another department within the same fund, except debt service or other appropriations required by law, may be recommended by the City Manager but must be approved by the City Council prior to implementation.
- C. Amendments involving interfund transfers, supplemental amendments to account for unanticipated revenues and corresponding increases in appropriations, and amendments to decrease appropriations and corresponding revenues may be recommended by the City Manager but must be approved by the City Council prior to implementation.

All budget transfers and amendments shall be processed through the Finance Department and approved in accordance with the criteria as specified in Items A, B and C above.

In the case of all budget amendments requiring City Council approval, all such budget amendments shall be approved by Resolution, and

WHEREAS, for purpose of the FY 2012/2013 budget, the City Council has established a minimum estimated ending fund balance requirement of three and one-half percent (3.5%) for all funds except internal service funds and for those dedicated sales tax funds which are limited to expenditures for Capital Outlay and Debt Service only; and

WHEREAS, the discretion to lower the three and one-half percent (3.5%) minimum fund balance requirement rests solely with the City Council; and

WHEREAS, after full and final consideration, the public hearing as required by Section 17-208 of the Act has been held on said budget and it is in the opinion of the Mayor and City Council that this budget, as filed, is balanced and does Meet the requirements of the City of Sapulpa for the proper and sustained operations of the City, Authority and related funds, and should be approved as presented.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA, THAT:

Section 1. The Budget Summary, Fund Summaries and departmental expenditures as shown by the object code classifications totals be adopted as the FY 12/13 Operating Budget of the City of Sapulpa and, further that the City, as beneficiary of the Sapulpa Municipal Authority, ratifies and thereby adopts the Trust Budget for all Enterprise Funds.

Section 2. That the City Treasurer is authorized to invest any funds not needed for current use, whether operating funds or bond funds, in United State treasury bills and/or notes, savings accounts or Certificates of Deposit. All investments shall be made in accordance with law.

Section 3. All appropriations shall lapse at the end of the fiscal year.

Section 4. The minimum estimated ending fund balance requirement for all funds is hereby established at three and one-half percent (3.5%) for FY 2012/2013 with the exception of internal service funds and those dedicated sales tax funds which are limited to Capital Outlay and Debt Service expenditures only pursuant to Ordinance No. 2475.

Further, the discretion to lower the three and one-half percent (3.5%) minimum fund balance requirements rests solely with the City Council.

For purposes of achieving the three and one-half percent (3.5%) estimated ending fund balance, the calculation is applied only to recurring revenues and the transfer of dedicated sales tax with the exception of the General Fund which excludes the portion of the sales tax dedicated to other funds.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE
CITY OF SAPULPA, OKLAHOMA, BY A VOTE OF _____ TO
_____ ON THIS _____ DAY OF _____,
2012.

APPROVED:

ATTEST:

Reg Green, Mayor

Shirley Burzio, City Clerk

APPROVED AS TO FORM:

David Widdoes, City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
SAPULPA MUNICIPAL AUTHORITY, SAPULPA, OKLAHOMA,
ADOPTING AND APPENDING A BUDGET FOR THE SAPULPA
MUNICIPAL AUTHORITY, SAPULPA, OKLAHOMA, FOR THE
YEAR BEGINNING JULY 1, 2012, AND ENDING JUNE 30, 2013.**

WHEREAS, a budget for the fiscal year beginning July 1, 2012, and ending June 30, 2013, has been prepared by the General Manager; and

WHEREAS, said budget has been presented by the Trust Manager to the City, as beneficiary, for their approval in compliance with Title 60 of the Oklahoma Statutes and is hereby submitted to the Trustees for their approval as required by Article VIII of the Trust Indenture; and

WHEREAS, this proposed budget has been filed with the Trust Secretary and will be filed with the State Auditor and Inspector and County Excise Board after a public hearing has been held and the budget duly adopted by the Trustees; and

WHEREAS, the legal level of control established by the Council by Resolution regarding budget adoption, transfers, budget amendments and financial policies shall also apply to the Trust Authority operations; and

WHEREAS, the minimum estimated ending fund balance requirement governing the FY 2012/2013 budget as adopted by the City Council, including all conditions and exceptions related thereto, shall also apply to the Trust Authority; and

WHEREAS, the provisions of the Oklahoma Municipal Budget Act, as adopted by the City Council also apply to the Trust with the exception that all powers conferred to Title 60 Public Trusts under the applicable state statues and all provisions contained in the Sapulpa Municipal Authority indenture are hereby recognized and not abridged thereby; and

WHEREAS, after full and final consideration, the public hearing has been held on said budget and it is in the opinion of the Chairman and Board of Trustees that this budget, as filed, is balanced and does meet the requirements of the Sapulpa Municipal Authority for the proper and sustained operation of the services of the Authority; and should be approved as presented.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE SAPULPA MUNICIPAL AUTHORITY, SAPULPA, OKLAHOMA, THAT:

Section 1. The Budget Summary, Fund Summaries and departmental expenditures as shown by object code classification totals for all Trust Authority

Enterprise Fund operations be adopted as the FY 12/13 Operating Budget of the Sapulpa Municipal Authority.

Section 2. That the City Treasurer is authorized to invest any funds not needed for current use, whether operating funds or bond funds, in United States Treasury bills and/or notes, savings accounts or Certificates of Deposit. All investments shall be in accordance with law.

Section 3. All appropriations shall lapse at the end of the fiscal year.

Section 4. The minimum estimated ending fund balance requirement of three and one-half percent (3.5%) established by the City Council to govern the FY 2012/2013 budget, including all conditions and exceptions related thereto, are hereby also adopted by the Trustees of the Sapulpa Municipal Authority and incorporated herein.

DULY PASSED AND APPROVED BY THE BOARD OF TRUSTEES OF THE SAPULPA MUNICIPAL AUTHORITY, SAPULPA, OKLAHOMA, BY A VOTE _____ TO _____ ON THIS _____ OF _____, 2012.

APPROVED:

Reg Green, Chairman

ATTEST:

Shirley Burzio, Secretary

APPROVED AS TO FORM:

David Widdoes, Trust Attorney

READERS GUIDE

CITY OF SAPULPA
BUDGET CALENDAR
FISCAL YEAR 2012-13

ACTIVITY	TARGET DATES	DAY OF WEEK	APPOINTMENT TIME	FUND NO.	RESPONSIBLE PARTIES
BUDGET DOCUMENTS AND INFORMATION TO DEPARTMENT HEADS	March 1, 2012	Thursday			
DEADLINE FOR CAPITAL REQUESTS	March 9, 2012	Friday			
DEADLINE FOR BUDGET WORKSHEETS	March 16, 2012	Friday			
CITY MANAGER & FINANCE DIRECTOR WILL MEET AND REVIEW WITH DEPT. HEADS TO DISCUSS INDIVIDUAL BUDGETS AS SCHEDULED.	March 28, 2012 Thru April 29, 2012				
HOTEL/MOTEL TAX FUND	26-Mar-12	Monday	10:00 AM - 12:30 AM	59	Ted Fisher
ANIMAL CONTROL/VAC/SPAY/NEUTER E-911	27-Mar-12	Tuesday	8:30 AM - 10:00 AM	10-13,47	Rick Rumsey
MUNICIPAL COURT/JUVENILE JUSTICE	27-Mar-12	Tuesday	10:00 AM - 12:30 AM	57	Rick Rumsey
FEDERAL SEIZURES & FORFEITURES	28-Mar-12	Wednesday	2:00 PM - 3:30 PM	10-10,58	Shirley Burzio
PERSONNEL	28-Mar-12	Thursday	8:30 AM - 10:00 AM	42	Rick Rumsey
CITY CLERK	29-Mar-12	Thursday	10:00 AM - 12:30 AM	10-06	Becky McGinnis
CENTRAL PURCHASING	29-Mar-12	Thursday	2:00 PM - 3:30 PM	10-03	Shirley Burzio
CITY COMMISSION	30-Mar-12	Friday	8:30 AM - 10:00 AM	10-16	Shelly Crayton
URBAN DEVELOPMENT	02-Apr-12	Monday	10:00 AM - 12:00 AM	10-01	Shirley Burzio
FINANCE/CITY TREASURER	02-Apr-12	Monday	2:00 PM - 3:30 PM	10-15	Rachel Clyne
BUILDING INSPECTIONS	03-Apr-12	Tuesday	8:30 AM - 10:00 AM	10-09,10-05	Pam Vann
CITY MANAGER	04-Apr-12	Wednesday	8:30 AM - 10:00 AM	10-17	Farley Fisher
CENTRAL GARAGE	04-Apr-12	Wednesday	10:00 AM - 12:30 AM	10-02	Tom DeArman
WAREHOUSE	04-Apr-12	Wednesday	2:00 PM - 3:30 PM	10-08	Cy Lance
EMERGENCY MANAGEMENT	05-Apr-12	Thursday	8:30 AM - 10:00 AM	10-07	Martha Bunny
FIRE DEPARTMENT	05-Apr-12	Thursday	10:00 AM - 12:30 AM	10-14	Rick Rumsey/Danny Whitehouse
POLICE DEPARTMENT	05-Apr-12	Thursday	2:00 PM - 4:00 PM	10-11	Danny Whitehouse
CITY ATTORNEY	09-Apr-12	Monday	8:30 AM - 12:00 AM	10-12	Rick Rumsey
SMA ADMINISTRATION	09-Apr-12	Monday	2:00 PM - 3:30 PM	10-04,20-04	David Widdoes
NON-DEPARTMENTAL	10-Apr-12	Tuesday	8:30 AM - 10:00 AM	20-22,20-21	David Gilliland
WATER TREATMENT	10-Apr-12	Tuesday	1:30 PM - 2:30 PM	10-90,20-90	Shirley Burzio
LIBRARY	11-Apr-12	Wednesday	8:30 AM - 11:30 AM	10-24	Bobby Pettit
WASTEWATER TREATMENT	11-Apr-12	Wednesday	2:00 PM - 4:00 PM	34	Martha Thomas-Stalker
INDUSTRIAL PRETREATMENT	12-Apr-12	Thursday	8:30 AM - 12:30 AM	20-25	Ken Martin
STORMWATER MANAGEMENT	12-Apr-12	Thursday	2:00 PM - 3:30 PM	20-28	Sirini/Tom
UTILITY COLLECTIONS	13-Apr-12	Friday	8:30 AM - 12:00 AM	29	David Gilliland/Brook Lawrence
SOLID WASTE	16-Apr-12	Monday	8:30 AM - 10:00 AM	20-23	David Neeley
CEMETERY MAINT, CEMETERY PERPETUAL CARE	16-Apr-12	Monday	10:00 AM - 12:30 AM	20-27	David Neeley
PARKS & LEISURE/PARKS & REC	16-Apr-12	Monday	2:00 PM - 3:30 PM	31,43	Scott Keigley
HUNTING & FISHING	17-Apr-12	Tuesday	8:30 AM - 10:00 AM	35,37	John Waytula
GOLF COURSE	17-Apr-12	Tuesday	10:00 AM - 12:30 AM	32	John Waytula
ACQUATICS CENTER	17-Apr-12	Tuesday	2:00 PM - 4:00 PM	33	Dale Moss/Randy Smith
WATER & SEWER IMPROV FUND/UTILITY MAINT	18-Apr-12	Wednesday	8:30 AM - 10:00 AM	36	John Waytula
STREET & ALLEY	18-Apr-12	Wednesday	2:00 PM - 4:00 PM	46	Bobby Pettit, David Norris
MAJOR THOROUGHFARE	19-Apr-12	Thursday	8:30 AM - 12:30 AM	30	Johnny Walker
G.O. BOND SINKING FUND	19-Apr-12	Thursday	8:30 AM - 12:30 AM	44	Johnny Walker
EMPLOYEE INSURANCE				81	Pam Vann
				55	Pam Vann

**CITY OF SAPULPA
BUDGET CALENDAR
FISCAL YEAR 2012-13**

ACTIVITY	TARGET DATES	DAY OF WEEK	APPOINTMENT TIME	FUND NO.	RESPONSIBLE PARTIES
Tom will schedule meeting times regarding these funds after all capital requests have been reviewed					
FIRE SALES TAX				40	
POLICE SALES TAX				41	
SEWER SYSTEM DEV AND EXT FEE				49	
STREET IMPROVEMENT SALES TAX				65	
CAPITAL IMPROVEMENT FUND				45	
GRANTS - POLICE, PARKS, URBAN DEVELOPMENT				60	
94 G.O. BOND CONSTRUCTION				83	
WATER RESOURCES				48	
SERIES 98 CAPITAL IMPROVE SALES TAX FUND				67	
INITIAL DRAFT OF PROPOSED BUDGET	07-May-12				
SUBMIT PROPOSED BUDGET TO CITY COUNCIL (LEGAL DEADLINE 6/1)	21-May-12				
ADMINISTRATIVE AND FINANCE COMMITTEE MEETINGS WITH CITY MANAGER, FINANCE DIRECTOR/CITY TREASURER FOR REVIEW OF BUDGETS	07-May-12 04-Jun-12	Thru			
PUBLISH PROPOSED BUDGET SUMMARY AND NOTICE OF PUBLIC HEARING ON THE PROPOSED BUDGET (PUBLISHED NOT LESS THAN 5 DAYS OF HEARING)	11-Jun-12				
PUBLIC HEARING AND ADOPTION OF PROPOSED BUDGET (LEGAL DEADLINE 6/22)	18-Jun-12				
BUDGET FILED WITH STATE AUDITOR AND COUNTY EXCISE BOARD	30-Jun-12				
BEGIN NEW FISCAL YEAR	01-Jul-12				

NOTE: PLEASE RESCHEDULE WITH THE FINANCE DIRECTOR AS EARLY AS POSSIBLE IF YOU ARE UNABLE TO KEEP YOUR APPOINTMENT.

RESOLUTION NO. 2106

**A RESOLUTION ESTABLISHING FINANCIAL POLICIES AND
SETTING FORTH BASIC TENETS FOR OVERALL FISCAL
MANAGEMENT OF THE CITY.**

WHEREAS, the City Commission for the City of Sapulpa, Oklahoma, is vitally concerned with the fiscal policy of the City; and

WHEREAS, the Administration and Finance Committee has set forth to develop financial policies for the overall fiscal management of the City; and

WHEREAS, these financial policies, operating independently of changing circumstances and conditions, provide a framework for the decision-making process of the City and the Administration; and

WHEREAS, these financial policies provide guidelines for evaluating both current activities and proposals for future programs; and

WHEREAS, these financial policies are as follows:

I. OPERATING BUDGET POLICIES:

- A. The budget of each fund shall be prepared so that available funds meet or exceed budget expenditures.
- B. The budget will provide for adequate maintenance of capital plant and equipment and for their orderly replacement.
- C. The budget will provide for adequate funding for all retirement systems.
- D. The City will maintain a budgetary control system to identify deviations from the budget on a timely basis.
- E. The City Administration will prepare monthly reports comparing actual revenues and expenditures to budgeted and prior year amounts.
- F. Each utility of the City, including water and sewer, will maintain revenues which support the full cost of the utility.

- G. The City Manager, with the cooperation of all City departments, shall prepare a budget and submit it to the City Commission at least forty-five (45) days prior to the beginning of each fiscal year. The City Commission shall direct the budget to the Administration and Finance Committee for review and comment. Thereafter, the City Commission shall fix the time and place for a public hearing on the budget but no later than fifteen (15) days prior to the beginning of the budget year. Upon completion of the public hearing and at least seven (7) days prior to the beginning of the budget year, the City Commission shall adopt the budget by Resolution.
- H. The City budget may be amended and appropriations altered, when determined to be a case of public necessity. Budget adjustments, which are changes with appropriated amounts, are done during the fiscal year in accordance with the policy as established by the Budget Adoption Resolution and/or as otherwise required by law.

II. CAPITAL IMPROVEMENT BUDGET POLICIES:

- A. The City will attempt to make capital improvements in accordance with an adopted capital improvements plan.
- B. The City will develop a five (5) year plan for capital improvements and update it annually.
- C. The City will enact an annual capital budget based on a five (5) year capital improvement plan. Future capital expenditures necessitated by changes in population, changes in real estate development, or changes in economic base will be calculated and included in capital budget projections.
- D. The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvement will be projected along with total acquisition costs of each capital improvement and included in operating budget forecasts.

- E. The City will use intergovernmental assistance to finance those capital improvements that are consistent with the capital improvement plan and City priorities, and whose operating and maintenance costs have been included in the operating budget forecasts.c
- F. The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
- G. The City Administration will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to the City Commission for approval.
- H. The City will determine the least costly financing method for all new projects.
- I. The five (5) year plan for capital improvements, upon completion by staff and INCOG, shall be made available to the City Commission and to the public prior to discussions concerning the proposed program. A public hearing shall be held each year to allow any citizen to be heard--that is, for or against any project or the amount of any project. The five (5) year plan for capital improvements shall be adopted annually, within the context of the budget, by a present majority vote of the City Commission. Once the City has approved the capital improvement plan, substantial or material changes to the program shall be reviewed and approved by the City Commission.

III. DEBT POLICIES:

- A. The City will confine long-term borrowing to capital improvements or projects that can not be financed from current revenues.
- B. When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.
- C. Where possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.

- D. The City will not use long-term debt for current operations.
- E. The City will maintain good communications with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus.

IV. REVENUE POLICIES:

- A. A primary objective of the City will be to maintain a diversified and stable revenue system to shelter it from short-run fluctuation in any one revenue source.
- B. The City will estimate its annual revenues by an objective, analytical process.
- C. The City will project revenues for the next three (3) years and will update this projection annually. Each existing and potential revenue source will be re-examined.
- D. The City will attempt to establish user charges and fees at a level related to the cost of providing the services.
- E. Each year, the City will recalculate the full costs of activities supported by user fees to identify the impact of inflation and other cost increases.
- F. The City will automatically revise user fees with approval of the City Commission to adjust for effects of inflation.
- G. The City will set fees and user charges for each enterprise fund such as water or sewer at a level that fully supports the total cost of the activity.

V. RESERVE POLICIES:

- A. The City and its public trusts included in the annual operating budget shall strive to eliminate the use of fund balance or other non-receiving revenues to balance the operating budget. The City and its public trusts will not borrow from any external source to fund on-going operations, except as provided by state law.

In order to meet unexpected needs and to minimize the disruption caused by decreases in revenues and or increases in expenditures from year to year, certain funds shall maintain operating reserves. These fund types and their desired minimum reserve levels are as follows:

FUND TYPE	MINIMUM DESIRED RESERVE FUND
General Fund	10% of Prior Fiscal Year recurring revenues
Enterprise Fund	10% of Prior Fiscal Year recurring revenues

The actual desired reserve levels may fluctuate annually depending upon the actual overall financial condition of the City and included public trust, but should not drop below the above noted minimum desired levels.

VI. INVESTMENT POLICIES:

- A. The City will make a cash-flow analysis of all funds on a regular basis. Disbursements, collections, and deposit of all funds will be scheduled to insure maximum cash availability.
- B. The City will analyze market conditions and investment securities regularly to determine what yield can be obtained.
- C. The City will obtain the best possible return on all cash investments which are allowable by Oklahoma law.
- D. The accounting system will provide regular information concerning cash position and investment performance.
- E. The City will make only investments authorized under Oklahoma law.
- F. The City Treasurer is delegated with responsibility for the investment program of the City.

VII. ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES:

- A. Budgetary Basis of Accounting - For budget preparation purposes, the City and included public trusts will prepare each fund's budget on the modified accrual basis to more adequately reflect each years current financial resources.
- B. Auditing Policies - The annual audit will show all funds on a modified accrual and accrual basis to reflect current financial resources as well as to reflect the overall economic resources of each fund and to conform to accounting standards for general government and proprietary funds.
- C. Financial Reporting Policies:
 1. The City will establish and maintain a high degree of accounting practices. Accounting systems will conform to accepted principles and standards of the Municipal Finance Officers Association and the National Committee on Governmental Accounting.
 2. An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official annual financial statement.
 3. Regular monthly and annual financial reports will compare the prior year with the current year budget including any revisions.
 4. Purchases shall be made in accordance with the City's purchasing policies and applicable state laws.
 5. The City shall make arrangements for prompt payment, upon receipt of a proper invoice, when due.
 6. The City will use proper and timely collection methods for all monies owed to it.

Resolution # 2106

NOW, THEREFORE, BE IT RESOLVED by the City Commission for the City of Sapulpa, Oklahoma, that it hereby approves the financial policies as described above.

PASSED and APPROVED in Regular Session this 5th day of June, 1995.

Benjamin Benjamin
Mayor

ATTEST:

Shirley Burzio
Shirley Burzio, City Clerk

APPROVED AS TO FORM:

Robert D. Priest
Robert DuPriest, City Attorney

RESOLUTION NO. 2334

A RESOLUTION OF THE CITY OF SAPULPA, SAPULPA, OKLAHOMA ESTABLISHING THE RIGHT TO TRANSFER, BY BUDGET RESOLUTION IF NOT APPROPRIATED DURING THE BUDGET PROCESS, THE INTEREST FROM THE GENERAL OBLIGATION SINKING FUND TO THE GENERAL FUND, THE SINKING FUND, THE BUILDING FUND OR THE FUND FROM WHICH THE INVESTMENT WAS MADE, AS THE CITY MANAGER DETERMINES TO BE IN THE BEST INTEREST OF THE CITY AND IN ACCORDANCE WITH 62 O.S. §348.1.

WHEREAS, the City of Sapulpa, Sapulpa, Oklahoma, has a General Obligation Bond Sinking Fund which receives interest from the investment of the General Obligation bond monies; and

WHEREAS, title 62, section 348.1 of the Oklahoma State statutes allows the City Treasurer of a local government to transfer the interest made off of the General Obligation Bond Sinking Fund to the General Fund, the Sinking Fund, the Building Fund or the fund from which the investment was made when it is authorized by the City Council by a written investment policy, ordinance or resolution; and

WHEREAS, the City of Sapulpa has accumulated interest in its General Obligation Bond Sinking Fund.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Sapulpa, Sapulpa, Oklahoma, that the interest accumulated in the General Obligation Bond Sinking Fund may be transferred, by budget resolution if not appropriated during the budget process, to the General Fund, the Sinking Fund, the Building Fund or the fund from which the investment was made as is determined by the City Manager to be in the best interest of the City and in accordance with 62 O.S. §348.1

PASSED by the City Council of the City of Sapulpa, Sapulpa, Oklahoma and signed by the Mayor this 15th day of February, 1999.



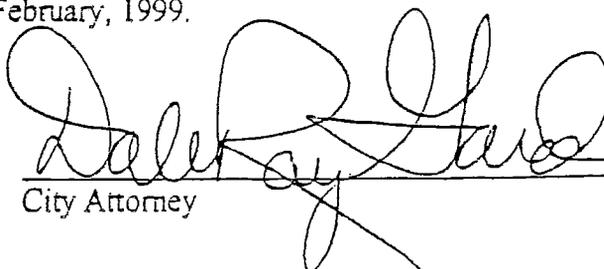
Mayor Brian Bingman

ATTEST:



City Clerk

Approved as to form and legality this 15th day of February, 1999.



City Attorney

GLOSSARY OF TERMS

Accrual Accounting – Basis of accounting where transactions are recognized in the financial statements when they occur, regardless of when cash is actually received or spent.

Accrued Expenses – Expenses incurred but not due until a later date.

Activity – The part of a division charged with a specific provision of a City service.

Actual – Denotes final audited revenue and expenditure results of operations for the fiscal year indicated.

Administrative Services – Administrative service charges are allocated to the Utility Enterprise Fund for indirect management and administrative support given by General Fund departments.

Adopted – Denotes City Commission approved revenue and expenditure estimates for the fiscal year indicated.

Ad Valorem Tax – Tax computed from the taxable valuation of land and improvements.

Appraised Value – To make an estimate of value for the purpose of taxation.

Appropriation – An authorization by the City commission, which allows officials to incur obligations and to make payments for specified purposes. Appropriations are limited in amount and to the time when they be expended.

Appropriation Ordinance – Official enactment by the legislative body establishing the legal authority for officials to obligate and expend funds.

Assessed Valuation – The total valuation of land and improvements less all property exempt from tax. It is used by the government as a basis for levying taxes.

Assets – Any item of economic value owned by the City; vehicles, land, etc.

Audit – An examination of the books and records of a City to determine financial status and results of operations (excess and loss).

Balance Sheet – A financial statement that presents the assets, liabilities, reserves and balances of a specific governmental fund as of a specified date.

Bond- A written promise to pay two things:

1. A principle amount on a specified date;
2. A series of interest payments, usually semi-annually during its life.

Budget – An itemized schedule of estimated government revenues and expenditures covering the fiscal year, prepared in advance as a guide for government expenditures.

Budget Message – The opening section of the budget which provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Budgetary Control – Control of management of the organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

Budgeted Funds – Funds that are planned for certain uses that have been formally or legally appropriated by the City Commission.

Callable – That which must be paid upon demand, as a loan.

Capital Budget – A proposed plan for financing long term work projects that lead to the physical development of the city; usually based on the Capital Improvement Program.

Capital Improvement Program – A plan to finance major infrastructure development and improvement funded through General Obligation Bonds and Revenue Bonds.

Capital Outlay – Expenditure which results in the acquisition of or addition to fixed assets.

Cash Accounting – A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

Certificates of Obligation – Method of issuing short-term debt.

City Charter – A document of a home rule city similar to a constitution. The City Charter establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

Cost – Amount of money or other consideration exchanged for property or services (expenses).

Covenant – A binding agreement or contract.

Debt Service Fund – This fund accounts for the accumulation of financial resources needed to meet the requirements of general obligation debt services and debt service reserves.

Delinquent Taxes – Taxes remaining unpaid on and after the date on which a penalty for non-payment is attached.

Department – An administrative division of the city, which indicates overall management responsibility for an operation or a group of related operations within a function area. An example would be the Urban Development Department.

Depreciation – The portion of the cost of a capital asset, within the proprietary fund types, which is charged as an expense during a particular period.

Disbursement – Payment for goods and services in cash or by check.

Division – An organizational level within a Department. An example would be the Janitorial Services division within the City Clerk Department.

Encumbrance – The commitment of appropriated funds to purchase an item or service.

Enterprise Fund – Set up similar to a private business fund. The city recovers the cost of providing a service through user charges. Also known as a proprietary fund. An example of this type of fund would be the Utility Fund.

Estimated Revenue – The amount of projected revenues to be collected during the fiscal year.

Exempt – Personnel not eligible to receive overtime pay and who are expected to put in whatever hours are necessary to complete their job assignments. Compensatory time off, as partial compensation for overtime hours worked may be allowed by the respective department head.

Expenditures – Non-enterprise funds paid or to be paid for an asset obtained or goods/services received.

Expenses – Outflow of enterprise funds paid or to be paid for an asset obtained or goods/services received.

Fiduciary Fund – The funds that account for assets held by the city in a trustee or agency capacity.

Fiscal Fee – Fee made to financial (or other) institutions for finance related services.

Fiscal Policy – Reflects a set of principals for the planning and programming of government budgets. Changes in the level of taxes, the rate of government expenditures or the budget deficit are all possible instruments of fiscal policy.

Fiscal Year – Any yearly accounting period without regard to its calendar year. The City of Sapulpa has specified July 1 through June 30 its fiscal year.

Fixed Assets – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Forfeitures and Fines – Payment as a penalty for non-compliance.

Franchise Fee – Fee levied by the City Commission on businesses, which use City property or right-of-ways.

Full Faith and Credit – A pledge of the general taxing power of a government to repay debt obligations. This term is usually used in reference to General Obligation Bonds.

Full Funding – Term used to designate full year payment for personnel or other budget items.

Fund – Established for segregating revenues and other resources into independent entities, for the purpose of carrying on specific activities. An example of a fund is the Street and Alley Fund.

Fund Balance – The excess of a fund's current assets over its current liabilities; sometimes called working capital in enterprise funds.

General Fund – The main operating fund of the City.

General Ledger – A file that contains the accounts needed to reflect the financial position and the results of operations of the City.

General Obligation Bonds – Bonds sold and guaranteed by the government entity, which issues the bonds; they are backed by the government's full faith and credit to the repayment of the bonds it issues.

General Obligation Debt – Monies owed on interest and principal to holders of the City's General Obligation bonds. Supported by revenue provided from real property, which is assessed through the taxation power of the local government unit.

Grant – A contribution by the government or other organization to support a particular function. Typically, these contributions are made to local governments from state or federal governments.

Income – A Term used in proprietary fund type accounting to represent 1) revenues or 2) the excess of revenues over expenses.

Indirect Costs – Costs not directly attributable to providing a product or service. Usually these are support costs.

Inflation – A persistent rise in the general price level that results in a decline in the purchasing power of money.

Infrastructure – That portion of a City's assets located at or below ground level; including the water system, sewer system, and streets

Interest and Sinking Revenues – Accounts for the portion of taxes assessed for the Debt Service Fund to retire the City's debt.

Interest Earning – Earnings from available monies invested during the year.

Interest Judgments – Represents tax suits filed for unpaid real and personal property taxes.

Interfund Transfers – Amounts transferred from one fund to another.

Intergovernmental Revenue – Received from another government for a specified purpose.

Investments – Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

Liabilities – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Modified Accrual Basis – This method of accounting is a combination of cast and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

Municipal – Pertains to a city or government.

Non-departmental Expense – Expenditures for professional services and other general government functions, which cannot be allocated to individual departments, are assigned to miscellaneous/non-departmental expenses.

Operating Budget – Plans of current expenditures and the proposed means of financing them. It is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled.

Operating Fund – A set of self-balancing accounts used to pay current, on-going expenditures.

Operation and Maintenance Revenues – Accounts for the portion of taxes assessed for the Maintenance and Operation of General Fund Services.

Ordinance – A direction or command of an authoritative nature. The term is used for the laws adopted by a municipality.

Penalty and Interest Personal Property Tax – Imposed for taxes that remain unpaid.

Performance Measurements – Specific quantitative and qualitative measures of work performed. An example would be response time for the Police or Fire Department.

Program Analysis – A summation of major program changes.

Proprietary Fund – Funds that establish revenue-based fees and charges based on recouping the cost of services provided. Also called an Enterprise Fund.

Property Tax – Taxes levied on both real and personal property according to the property's valuation and the tax rate.

Pro-Rata Charge – Fee charged on the cost of an installed water line pro-rated based on front footage of the property line. This is a one-time fee.

Reserve/Contingency Account – A budgetary reserve set aside for unforeseen events occurring during the fiscal year.

Resolution – A formal statement of opinion or determination adopted by an assembly or other formal group.

Resources – Total dollars available for appropriations, including estimated revenues, fund transfers, and beginning fund balances.

Revenue – Funds that the City receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Revenue Bonds – Bonds secured only by revenue from particular projects built or maintained by local governments. An example would be the Water and Sewer system.

Sales Tax – Levied on all persons and businesses selling merchandise in the city limits on a retail basis. Monies collected under authorization of this tax are for the use and benefit of the City.

Special Assessments – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund – Fund such as the Parks and Recreation Fund. These funds are set up to keep track of segregated revenue activities.

Tax Levy – Imposing or collecting a tax.

Tax Rate – The percentage applied to all taxable property value for purposes of raising municipal revenue. It is derived by dividing the total tax levy by the taxable net property valuation.

Tax Rate Limit – The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of governments, or to all governments operating in a particular area, overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Tax Roll – Official list showing the amount of taxes levied against each taxpayer or property.

Taxes – Sums imposed by a government for services performed for the common benefit of the people.

Taxes Current – Taxes levied that are due within one year.

Taxes Prior Years – Taxes which remain unpaid after the date on which a penalty for non-payment is attached.

Transfer-In – Funds expended in one fund and received in another.

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered; the amount of money still available for further purchases.

CITY OF SAPULPA

CHART OF ACCOUNTS

100 PERSONNEL SERVICES

- 101 **Salaries:** Includes compensation to full and part-time employees.
- 102 **Overtime:** Includes overtime wages to be paid in connection with exceeding allowable work periods.
- 103 **Holiday Pay:** Includes compensation to be paid to full-time shift workers for holidays worked.
- 104 **Specialty Pay:** Includes compensation to be paid for special duties assigned to an employee's job.
- 105 **Severance Pay:** Includes that portion of pay attributable to benefits earned but not compensated for prior to retirement.
- 106 **Sick Leave Incentive Pay:** Includes a benefit to be paid to an employee when the maximum sick leave allowable has been accrued.
- 107 **Longevity Pay:** Includes a benefit to be paid to an employee for continued service. This benefit is available only to the Police employees at a rate of 2% of their base salary multiplied by the number of years worked, with a maximum of 20 years.
- 108 **Call Back Pay:** Includes overtime to be paid to an employee who is called back to work during normal scheduled time off. This benefit is available to only Fire and Police employees. All other overtime will be included under account number "102".
- 109 **Foul Weather Pay:** Includes compensation to be paid to employees who have to be outside in below zero weather.
- 110 **Insurance Pay:** Includes a benefit to be paid to both the Fire and Police employees. Fire employees receive compensation for the total amount of insurance premiums. Police employees who do not have dependant coverage receive compensation in lieu of dependant coverage premiums.
- 121 **Car Allowances:** Includes an allowance to be paid to individual employees for the reimbursement of personal automobile usage, on the job.

- 122 **Clothing Allowance:** Includes compensation to be paid to individuals for reimbursement of required clothing to be worn on the job.
- 123 **Uniform Cleaning Allowance:** Includes compensation to be paid to individuals for the reimbursement of cleaning expenses of required clothing to be worn on the job.
- 124 **Tool/Equipment Allowance:** Includes compensation to be paid to individuals for the reimbursement of specialized tools to be used on the job and also cellular telephones as required.
- 125 **Car Wash Allowance:** Includes compensation to be paid to the Police employees for the reimbursement of washing their assigned automobile.
- 131 **FICA Tax:** Includes the City's portion of Social Security, which is 6.2% of each individual's annual salary, up to a maximum of \$61,200.00.
- 132 **Medicare Tax:** Includes the City's portion for Medicare benefits, which is 1.45% of each individual's annual gross salary. This tax does not apply to certain Fire and Police employees.
- 133 **Employee Insurance:** Includes the cost of providing Life and Health insurance for each individual employee.
- 134 **Workers' Compensation:** Includes the cost of providing for insurance relating to on-the-job injuries.
- 135 **Unemployment Compensation:** Includes the cost of providing for unemployment claims through the Oklahoma Employment Security Commission.
- 136 **Retirement:** Includes the City's portion in various employee retirement systems.
- 137 **Disability Insurance:** Includes the City's cost to provide for disability insurance premiums. This benefit is available only for Police employees.
- 138 **Union Dues:** Includes the City's participation for union dues. This benefit is available only to the Fire employees on a probationary status.
- 141 **Contract Labor:** Includes the cost of services by an individual or company where he/she is not subject to direct supervision, the ability of management to set working hours, or the City provide supplies or tools necessary to perform the service.

- 142 **Commission:** Includes the payment to an individual or company for a percentage of certain revenues received by that individual or company contract with the City.

200 MATERIALS & SUPPLIES

- 201 **Office Supplies:** Includes consumable supplies necessary for use in the office such as paper, pads, pencils, pens, paper clips, staples, etc.
- 202 **Postage:** Includes costs of shipping items by freight carrier (truck, bus, etc.) or by courier, or by U. S. Post Office.
- 203 **Films & Processing:** Includes all photographic supplies.
- 211 **Janitorial Supplies:** Includes soap. Deodorants, disinfectants, cleaning preparations, waxes, mops, brooms, and other consumable supplies.
- 212 **Chemicals:** Includes fire fighting chemicals, chlorine, laboratory testing chemicals, treatment chemicals, insecticides, and other chemical supplies not associated with janitorial supplies.
- 213 **Coffee Supplies:** Includes purchase of coffee and related supplies necessary for City sponsored meetings.
- 214 **Operating Supplies:** Includes consumable supplies used for operations of facilities.
- 221 **Fuel & Oil:** Includes gasoline, diesel, other fuels, oil, grease, and other items associated with the operation of equipment.
- 231 **Minor Tools:** Includes instruments, tools, and utensils which are liable to loss, theft, and rapid depreciation such as calipers, measuring chains, compasses, drafting instruments, gages, lenses, augers, axes, bits, braces, crowbars, shovels, hoes, rakes, jacks, handcuffs, water hoses, shears, baskets, barrels, cans, cups, dishes, etc.
- 241 **Safety Supplies:** Includes supplies used to secure a safe working environment.
- 242 **Public Education Material:** Includes rental of films and supplies for programs presented as public information.
- 243 **Recreation Supplies:** Includes all articles for use such as softballs, dust for marking athletic fields, tennis balls, basketball nets, etc.

244 **Employee Motivation Supplies:** Includes supplies used to promote a positive influence on the City employees.

251 **Signs:** Includes the material for maintaining the City dedicated sidewalks, trails, steps, curbs, gutters, and screening walls, as well as the parts, materials and construction of street signage.

300 OTHER SERVICES & CHARGES

301 **Training & Travel:** Includes expenses for external training costs, including travel, tuition, and registration fees.

302 **Dues & Subscriptions:** Includes all costs for dues and fees for memberships associated with professional organizations or certification maintenance (i.e. The Met, radio user fees, etc.). Also, includes all costs in conjunction with audiovisual materials subscribed to for furtherance of information and techniques used in city operations.

311 **Professional Services:** Includes services associated with consulting firms, engineering firms, legal establishments, auditors, etc.

312 **Advertising:** Includes legal advertising in newspapers and journals associated with municipal needs, operations, and notices.

313 **Printing:** Includes charges associated with the printing of forms, ballots, reports, etc.

314 **Uniform Cleaning:** Includes costs associated with uniforms, linens, and rags, etc.

315 **Fees & Other Charges:** Includes charges associated with administering certain employee programs, such as 125 Plan, Pension, and the State of Oklahoma Solid Waste Program, etc.

316 **E-911 Fees:** Includes all costs incurred for payment on the E-911 program.

317 **Abatement Demolition:** Includes costs incurred for demolition of abated structures including debris removal.

318 **Nuisance Abatement:** Includes costs incurred for debris removal abated properties.

320 **Election Expense:** Includes all costs involved with the voting process, associated with city elections, etc.

- 321 Prisoner Care:** Includes all costs in conjunction with prisoner care.
- 322 Water Purchase:** Includes payment for the purchase of outside water.
Example: City of Tulsa
- 323 Survey & Title Research:** Includes the cost of special research, surveys, or outside consulting fees.
- 324 Payback Contracts:** Includes payments for revenue collected by the City less any costs for administration, as per contracts.
- 331 Utilities:** Includes all charges incurred for electrical and gas utilities.
- 332 Communications:** Includes telephone, telegraph, cable, messenger services, and lease lines, radio loops.
- 341 Rental of Equipment:** Includes rental of equipment such as automobiles, beepers, pagers, trucks, and specialized equipment.
- 345 Disposal of Sludge:** Includes costs associated with the gathering and removal of sludge.
- 351 Equipment Maintenance:** Includes the maintenance and repair of furniture and fixtures, implements, apparatus, sewer cleaning machines, typewriters, copiers, radios, water system pumps, motors, and window air conditioners, etc.
- 352 Vehicle Maintenance:** Includes the maintenance and repair of all motorized vehicles, cars, trucks, backhoes, etc.
- 353 Building Maintenance:** Includes the maintenance and repair of buildings, central heating, and cooling systems, sewage disposal plants, swimming pools, fences, etc.
- 354 Facilities Maintenance:** Includes the maintenance and repair of bridges, sidewalks, curbs, gutters, storm sewers, streets, parking lots, athletic playing fields, sanitary sewers, water meters, fire hydrants, etc.
- 361 Deposit Refunds:** Includes refunds of deposits to utility customers for credit balances remaining after an account has been closed or after five years from date or original service has been reached
- 362 Insurance Claims:** Includes payments for the insured portion on medical expenses incurred by employee and/or employee's dependents who are enrolled in the City's health insurance program.

- 365 **Arbitration Settlements:** Includes costs resulting from any arbitration settlements. (Example: Interest due FLSA)
- 370 **Hospital Insurance Claims-Fire:** Includes costs associated with actual claims turned in by the Fire Department employees and their dependents.
- 371 **Life Insurance Premium-Fire:** Includes costs associated with life insurance coverage of the Fire Department employees.
- 372 **Fees & Other Charges-Fire:** Includes costs associated with administering the hospital and life insurance plan, stop-loss premiums, pre-certification fees, associated with the Fire Department employees.
- 373 **Hospital Insurance Claims-Fire Retirees:** Includes costs associated with actual claims turned in by the Fire Department retirees and their dependents.
- 374 **Life Insurance Premium-Fire Retirees:** Includes costs associated with life insurance coverage of the Fire Department retirees.
- 375 **Fees & Other Charges-Fire Retirees:** Includes costs associated with administering the hospital and life insurance plan, stop-loss premiums, pre-certification fees, associated with the Fire Department retirees.
- 380 **Hospital Insurance Claims-Police:** Includes costs associated with actual claims turned in by the Police Department employees and their dependents.
- 381 **Life Insurance Premium-Police:** Includes costs associated with life insurance coverage of the Police Department employees and their dependents.
- 382 **Fees & Other Charges-Police:** Includes costs associated with administering the hospital and life insurance plan, stop-loss premiums, and pre-certification fees associated with the Police Department employees.
- 383 **Hospital Insurance Claims-Police Retirees:** Includes costs associated with actual claims turned in by the Police Department retirees and their dependents.
- 384 **Life Insurance Premium-Police:** Includes costs associated with life insurance coverage of the Police Department retirees and their dependents.
- 385 **Fees & Other Charges-Police:** Includes costs associated with administering the hospital and life insurance plan, stop-loss premiums, pre-certification fees, associated with the Police Department retirees.

- 390 **Hospital Insurance Claims-Others:** Includes costs associated with actual claims turned in by the Non-uniformed employees and their dependents.
- 391 **Life Insurance Premium-Others:** Includes costs associated with life insurance coverage of the Non-uniformed employees and their dependents.
- 392 **Fees & Other Charges-Others:** Includes costs associated with administering the hospital and life insurance plan, stop-loss premiums, pre-certification fees, associated with the Non-uniformed employees.

400 CAPITAL OUTLAY

- 401 **Equipment:** Includes all expenditures to cover original cost and installment (not maintenance) for such items as typewriters, adding machines, calculators, mobile radio units, radar equipment, etc.
- 402 **Furniture:** Includes all expenditures to cover original cost and installation (not maintenance) for such items as filing cabinets, chairs, desks, tables, shelves, etc.
- 403 **Vehicles:** Includes all expenditures to cover original cost and installation (not maintenance) for such items as cars, trucks, and heavy equipment such as backhoes, tractors, street sweepers, etc.
- 404 **Building & Fixtures:** Includes all expenditures to cover original cost and installation (not maintenance) for new construction and enhancement of buildings.
- 405 **Facilities:** Includes all expenditures to cover original cost and installation (not maintenance) for new construction and enhancement of facilities, including streets, water & sewer mains, pipes & fittings & similar capital goods used within the water and sewer system, and park improvements.
- 406 **Land:** Includes all expenditures for land as well as the cost of appraisals, surveys, abstracts, assessments, recording of deed, etc.
- 407 **Books:** Includes all expenditures for purchase of books.

500 DEBT SERVICE

- 501 **Bond Expense:** Includes the amount of principal to be retired and applicable interest to be paid with the fiscal year.
- 502 **Bond Agent Fees:** Includes the amount paid for the “paying agent fees” associated with various bonds within the fiscal year.
- 503 **Judgments/Settlements:** Includes payments for the resolution of legal matters as recommended by the City Attorney.

SUPPORTING
DETAIL –
GENERAL FUND

CITY OF SAPULPA

06/08/2012

FUND : 10

GENERAL FUND

REVENUE/RESOURCES AND EXPENDITURE/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$12,843,543	\$12,582,366	\$13,543,485	\$12,911,760	-4.66%
	Licenses & Permits	\$82,479	\$83,555	\$104,644	\$90,000	-13.99%
	Intergovernmental	\$105,396	\$96,000	\$99,816	\$99,000	-0.82%
	Fines & Forfeitures	\$825,541	\$955,000	\$755,091	\$857,500	13.56%
	Charges for Services	\$499,200	\$501,150	\$551,786	\$525,750	-4.72%
	Interest	\$11,951	\$6,100	\$5,281	\$6,090	15.32%
	Miscellaneous	\$391,546	\$101,476	\$282,819	\$112,024	-60.39%
	Transfers In	\$5,216,113	\$4,784,376	\$4,910,997	\$4,888,387	-0.46%
	Total Revenues/Resources:	\$19,975,769	\$19,110,023	\$20,253,919	\$19,490,511	-3.77%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$9,480,907	\$10,395,675	\$10,155,827	\$10,344,693	1.86%
200	Materials & Supplies	\$219,917	\$308,821	\$278,600	\$331,779	19.09%
300	Other Services & Charges	\$1,085,014	\$1,281,317	\$1,289,649	\$1,430,057	10.89%
400	Capital Outlay	\$197,881	\$61,375	\$106,214	\$87,976	-17.17%
500	Debt Service	\$30,493	\$40,320	\$40,555	\$40,572	0.04%
900	Non Operating Expense	\$8,453,474	\$8,331,425	\$8,798,412	\$8,518,820	-3.18%
	Total Expenditures/Appropriations:	\$19,467,686	\$20,418,933	\$20,669,257	\$20,753,897	0.41%
USE OF FUND BALANCE		\$0	\$1,308,910	\$415,338	\$1,263,386	204.18%
ESTIMATED BEGINNING FUND BALANCE		\$1,464,086	\$1,720,026	\$1,972,169	\$1,556,831	-21.06%
ESTIMATED ENDING FUND BALANCE		\$1,972,169	\$411,116	\$1,556,831	\$293,445	-81.15%

CITY OF SAPULPA

06/08/2012

FUND : 10

GENERAL FUND
REVENUE/RESOURCES - DETAIL
FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes						
4003	1st Penny	\$2,819,918	\$2,775,341	\$2,930,869	\$2,837,940	-3.17%
4003-1	2nd & 3rd Penny	\$5,639,836	\$5,550,681	\$5,861,742	\$5,675,880	-3.17%
4003-2	Half Penny	\$1,409,959	\$1,387,672	\$1,465,435	\$1,418,970	-3.17%
4003-3	Half Penny	\$1,409,959	\$1,387,672	\$1,465,435	\$1,418,970	-3.17%
	Total Sales Taxes:	\$11,279,672	\$11,101,366	\$11,723,481	\$11,351,760	-3.17%
4001	Franchise Tax	\$519,306	\$500,000	\$561,149	\$531,000	-5.37%
4008	Gross Receipts Tax (In Lieu of Franchise Tax)	\$433,956	\$425,000	\$431,706	\$430,000	-0.40%
4009	Use Tax	\$446,745	\$400,000	\$652,192	\$435,000	-33.30%
4010	Cigarette/Tobacco TAX	\$163,864	\$156,000	\$174,957	\$164,000	-6.26%
	Total Other Taxes:	\$1,563,871	\$1,481,000	\$1,820,004	\$1,560,000	-14.29%
Licenses & Permits:						
4020	Dog Tags	\$283	\$275	\$144	\$150	4.17%
4021	Building Permits (Only)	\$9,088	\$7,500	\$19,225	\$17,000	-11.57%
4022	Trade Permits (Bldg.)	\$16,609	\$18,000	\$18,698	\$18,000	-3.73%
4023	Occupational Licenses	\$38,229	\$40,000	\$46,268	\$40,000	-13.55%
4024	Overized Mover Permits	\$5,460	\$5,400	\$6,604	\$5,400	-18.23%
4025	Hazardous Mat. Permits	\$1,330	\$800	\$1,085	\$800	-26.27%
4026	Park & Rec Fee (In Lieu Of Park Donation)	\$5,200	\$5,400	\$5,800	\$5,000	-13.79%
4027	Burglar Alarm Permits	\$2,280	\$2,180	\$4,220	\$2,750	-34.83%
4028	Open Controlled Burn Permit	\$860	\$1,000	\$1,060	\$900	-15.09%
4029	Fireworks Discharge Permit	\$3,140	\$3,000	\$1,540	\$0	-100.00%
	Total Licenses & Permits	\$82,479	\$83,555	\$104,644	\$90,000	-13.99%
Intergovernmental:						
4005	Alcoholic Beverage Tax	\$105,396	\$96,000	\$99,816	\$99,000	-0.82%
	Total Intergovernmental:	\$105,396	\$96,000	\$99,816	\$99,000	-0.82%
Fines & Forfeitures:						
4070	Court Fines	\$812,833	\$950,000	\$739,091	\$850,000	15.01%
4071	Parking Fines	\$0	\$0	\$0	\$0	0.00%
4075	Weed Abatements	\$12,708	\$5,000	\$16,000	\$7,500	-53.13%
	Total Fines & Forfeitures:	\$825,541	\$955,000	\$755,091	\$857,500	13.56%
Charges for Services:						
4040	Outside Fire runs	\$342,886	\$348,000	\$398,486	\$396,000	-0.62%
4045	Fire Run Charges	\$74,402	\$80,000	\$47,977	\$48,000	0.05%
4055	Engineering Fees - Plan Review	\$650	\$1,200	\$650	\$650	0.00%
4056	Inspections(Bldg. & Trade)	\$34,936	\$34,000	\$41,381	\$40,000	-3.34%
4057	Planning & Zoning Fees	\$10,558	\$7,500	\$5,500	\$7,500	36.36%
4058	Residential Certificate of Occupancy	\$0	\$0	\$0	\$0	0.00%
4061	Hazardous Material Runs	\$0	\$0	\$17,550	\$0	-100.00%
4065	Shelter Fees	\$1,800	\$1,200	\$4,265	\$2,200	-48.42%
4072	Court Collection Fee	\$32,558	\$28,000	\$34,127	\$30,000	-12.09%
4073	Special Assessments/Search Fee	\$1,410	\$1,250	\$1,850	\$1,400	-24.32%
	Total Charges for Services:	\$499,200	\$501,150	\$551,786	\$525,750	-4.72%
Interest:						
4081	Interest Revenues	\$11,853	\$6,000	\$5,194	\$6,000	15.52%
4081-90	Interest - Flex Plan	\$98	\$100	\$87	\$90	3.45%
	Total Interest Earnings:	\$11,951	\$6,100	\$5,281	\$6,090	15.32%
Miscellaneous:						
4079	E-Commerce Processing Fee	\$0	\$0	\$786	\$1,200	52.67%
4080	Miscellaneous Revenues	\$12,428	\$7,500	\$33,692	\$7,500	-77.74%
4082	Donations	\$18,007	\$14,000	\$19,055	\$14,000	-26.53%
4086	Reimbursements -	\$136,890	\$10,000	\$126,537	\$14,000	-88.94%
4083	Pet Adoption	\$375	\$375	\$704	\$500	-28.98%
4084	SPD-Reserves Donations	\$1,920	\$1,500	\$300	\$0	-100.00%
4087	Sale of Fixed Assets	\$2,177	\$0	\$16,308	\$0	-100.00%
4088	Rental (DVIS)	\$151	\$0	\$0	\$0	0.00%
4089	Reimbursements - Property Damage	\$10,076	\$10,000	\$22,617	\$10,000	-55.79%
4203	Loan Proceeds	\$154,918	\$0	\$0	\$0	0.00%
4750	Antenna Tower Rental	\$54,604	\$58,101	\$62,820	\$64,824	3.19%
	Total Miscellaneous:	\$391,546	\$101,476	\$282,819	\$112,024	-60.39%
Transfers In:						
4920	Sapulpa Municipal Authority	\$2,815,102	\$2,446,000	\$2,446,000	\$2,465,000	0.78%
4920S	Sapulpa Municipal Authority - 40% Sales Tax	\$2,244,453	\$2,220,273	\$2,344,696	\$2,270,352	-3.17%
4931	Cemetery Maintenance Fund	\$0	\$0	\$0	\$0	0.00%
4942	Federal Seized and Forfeitures	\$0	\$0	\$0	\$0	0.00%
4957	E-911 Fund	\$142,930	\$110,000	\$110,000	\$135,000	22.73%
4958	Juvenile Justice Fund	\$0	\$0	\$0	\$10,000	100.00%
4960	Grants & Aid Fund	\$0	\$0	\$0	\$0	0.00%
4981	G.O. Bond Sinking Fund	\$13,628	\$8,103	\$10,301	\$8,035	-22.00%
	Total Transfers In:	\$5,216,113	\$4,784,376	\$4,910,997	\$4,888,387	-0.46%
TOTAL REVENUES/RESOURCES:		\$19,975,769	\$19,110,023	\$20,253,919	\$19,490,511	-3.77%

CITY OF SAPULPA

06/08/2012

FUND : 10

GENERAL FUND

EXPENDITURE/APPROPRIATIONS SUMMARY BY FUNCTION & DEPARTMENT

FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
GENERAL FUND						
501	City Council	\$64,086	\$81,200	\$68,135	\$66,200	-2.84%
502	City Manager	\$184,543	\$191,580	\$192,046	\$218,846	13.95%
503	City Clerk	\$178,935	\$185,761	\$186,591	\$193,005	3.44%
504	City Attorney	\$203,207	\$224,613	\$231,151	\$240,873	4.21%
505	City Treasurer	\$14,248	\$14,892	\$14,355	\$28,785	100.52%
506	Human Resources	\$78,780	\$96,066	\$87,826	\$117,344	33.61%
507	Warehouse	\$88,494	\$92,576	\$91,810	\$95,822	4.37%
508	Central Garage	\$129,100	\$132,495	\$134,902	\$156,563	16.06%
509	Finance	\$358,402	\$380,530	\$378,181	\$390,031	3.13%
516	Central Purchasing	\$61,971	\$68,165	\$67,560	\$67,726	0.25%
PUBLIC SAFETY						
510	Municipal Court	\$79,960	\$98,070	\$88,497	\$93,777	5.97%
511	Fire	\$4,093,000	\$4,703,973	\$4,586,867	\$4,702,206	2.51%
512	Police	\$4,221,344	\$4,613,146	\$4,442,111	\$4,511,723	1.57%
513	Animal Control	\$113,282	\$125,237	\$129,763	\$123,590	-4.76%
514	Emergency Management	\$26,893	\$26,617	\$25,891	\$61,383	137.08%
COMMUNITY SERVICE						
515	Urban Development	\$253,942	\$345,604	\$340,598	\$283,885	-16.65%
517	Building Inspections	\$112,317	\$141,363	\$137,169	\$122,247	-10.88%
MISCELLANEOUS						
590	Non Departmental	\$9,155,354	\$8,822,045	\$9,392,978	\$9,164,528	-2.43%
591	Reserve	\$49,828	\$75,000	\$72,826	\$115,363	58.41%
TOTAL DEPARTMENTS :		\$19,467,686	\$20,418,933	\$20,669,257	\$20,753,897	0.41%

City of Sapulpa
City Council
Central Government

Fund 10-501 City Council

The City Council for the City of Sapulpa appoints the City Manager, City Attorney, Municipal Judge and the City Treasurer.

The City Council has the responsibility for establishing City Policy and meets the first and third Monday of every month. Council members are elected by the voters from designated Wards.

The Council represents the citizens of Sapulpa in determining policies, programs, services, and legislation that addresses community needs; establishing priorities for services; approving long range plans and adopting the annual budget for the City.

Ward #1

Bill Rollings
Theresa Jones

Ward #2

John Anderson
Charles Stephens

Ward #3

Marty Cummins
Louis Martin, Jr.

Ward #4

Mayor Reg Green
Craig Henderson

Ward #5

Carlos Hernandez
Alan H. Jones

CITY OF SAPULPA

06/08/2012

FUND : 10
DEPT.: 501

GENERAL FUND
CITY COUNCIL

EXPENDITURE/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

Description : THE CITY OF SAPULPA IS INCORPORATED UNDER THE COUNCIL/MANAGER FORM OF GOVERNMENT AND IS A HOME RULE CITY. ALL POLICY MAKING DECISIONS ARE VESTED IN THE CITY COUNCIL. THE CITY COUNCIL APPOINTS THE CITY MANAGER, CITY ATTORNEY, MUNICIPAL JUDGE AND CITY TREASURER. THE CITY COUNCIL MEMBERS ARE SELECTED BY QUALIFIED VOTERS FROM WARDS.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$103	\$200	\$165	\$200	21.21%
TOTAL MATERIALS AND SUPPLIES:		\$103	\$200	\$165	\$200	21.21%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$63,983	\$81,000	\$67,970	\$66,000	-2.90%
TOTAL OTHER SERVICES AND CHARGES:		\$63,983	\$81,000	\$67,970	\$66,000	-2.90%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$64,086	\$81,200	\$68,135	\$66,200	-2.84%

City of Sapulpa
City Manager
Administrative Department

Fund 10-502 City Manager

Program Description, Objectives, and Analysis:

The City Manager is the Chief Executive Officer for the City of Sapulpa and is directly responsible to the City Council.

The City Manager is responsible for overseeing the enforcement of City policies, ordinances, administrative rules, and State laws as well as directing City departments and employees; while maintaining an "open door" forum for residents, employees and other interested parties to discuss City policies, concerns and requests.

The City Manager is in direct charge of the Finance Department and the Personnel Department, exercising whatever supervision as he may deem necessary. Working closely with the Finance Department, the City Manager is responsible for submitting an annual budget, projecting revenues and expenses and presenting it to the City Council. The City Manager must recognize the changing needs of the City and the desires of the citizens, while maintaining the financial stability of the City of Sapulpa.

Ongoing long term responsibilities for the City Manager include continually evaluating the options available for improvement to the Community and the possibilities of annexing additional land suitable for development, all the while assuring that City departments provide the highest quality of service, efficiency and effectiveness, for the general public.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
City Manager	1	1	1	1
Administrative Secretary	1	1	1	1

Part-Time Equivalent Positions:

Seasonal Positions:

Totals:	2	2	2	2
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CITY OF SAPULPA

06/08/2012

FUND : 10
DEPT.: 502

GENERAL FUND
CITY MANAGER
EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

Description : THE CITY MANAGER IS THE CHIEF EXECUTIVE OFFICER AND HEAD OF THE ADMINISTRATIVE BRANCH OF THE CITY GOVERNMENT, AND IS RESPONSIBLE TO THE CITY COUNCIL FOR DIRECTING THE OVERALL AFFAIRS OF THE CITY.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$182,071	\$188,755	\$189,235	\$215,700	13.99%
TOTAL PERSONNEL SERVICES:		\$182,071	\$188,755	\$189,235	\$215,700	13.99%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$393	\$500	\$770	\$650	-15.58%
TOTAL MATERIALS AND SUPPLIES:		\$393	\$500	\$770	\$650	-15.58%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$2,079	\$2,325	\$2,041	\$2,496	22.29%
TOTAL OTHER SERVICES AND CHARGES:		\$2,079	\$2,325	\$2,041	\$2,496	22.29%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$184,543	\$191,580	\$192,046	\$218,846	13.95%

City of Sapulpa
City Clerk Department
Charter Duties, Revenue Collection Program

Fund 10-503 City Clerk

Program Description, Objectives, and Analysis:

The City Clerk has the custody of and is responsible for all books, papers, records, ordinances, resolutions, orders, contracts and archives belonging to the City. The Clerk Department oversees the Municipal and Juvenile Court system for the City, assisting the Municipal Judge, preparing the docket and collecting imposed fines.

The programs main objectives are to efficiently and accurately process all City revenue through the Cashier division including but not limited to; utility billing payments, collection of cash, court fines, animal licenses, building permits, parking tickets, grave openings, golf course, revenue, fishing permits, inspection fees, business licenses, etc. and to provide customer service and assistance assistance to the public in a timely and courteous manner.

The City Clerk shall receive any and all monies due the City from any and all sources and shall issue receipts for the same, assuring that adequate internal controls exist to safeguard the resources and assets of the City.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
City Clerk	1	1	1	1
Deputy Municipal Clerk	1	1	1	1
Municipal Clerk	1	1	1	1
Head Cashier	0	0	0	0
 Part-Time Equivalent Positions:				
Relief Cashier	2	2	2	2
 Seasonal Positions:				
 Totals:	 5	 5	 5	 5

CITY OF SAPULPA

06/08/2012

FUND: 10
DEPT.: 503

GENERAL FUND
CITY CLERK
EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

Description : THE CITY CLERK ACTS AS SECRETARY TO THE CITY COUNCIL AND CITY MANAGER. IN ADDITION, THE CITY CLERK SUPERVISES THE SUPPORT SERVICES. SUPPORT SERVICES HANDLES PUBLIC RECORDS, ELECTIONS, JUDICIAL SERVICES AND CONTRACT JANITORIAL SERVICES.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$172,147	\$173,856	\$176,297	\$180,060	2.13%
TOTAL PERSONNEL SERVICES:		\$172,147	\$173,856	\$176,297	\$180,060	2.13%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$1,838	\$4,600	\$3,823	\$2,175	-43.11%
TOTAL MATERIALS AND SUPPLIES:		\$1,838	\$4,600	\$3,823	\$2,175	-43.11%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$4,950	\$7,305	\$6,471	\$7,270	12.35%
TOTAL OTHER SERVICES AND CHARGES:		\$4,950	\$7,305	\$6,471	\$7,270	12.35%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$3,500	100.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$3,500	100.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$178,935	\$185,761	\$186,591	\$193,005	3.44%

FUND: 10

DEPT: 503

CITY OF SAPULPA

06/07/2012

CITY CLERK DEPARTMENT

CAPITAL OUTLAY SUMMARY BY CATEGORY

FISCAL YEAR 2012-2013

401	EQUIPMENT	AMOUNT	CATEGORY TOTAL
	TOTAL EQUIPMENT		\$0
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		\$0
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	TOTAL VEHICLES		
404	BUILDINGS & FIXTURES	AMOUNT	CATEGORY TOTAL
	Remodel cashier windows	\$3,500	
	TOTAL BUILDINGS & FIXTURES		\$3,500
405	FACILITIES	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES		
407	BOOKS	AMOUNT	CATEGORY TOTAL
	TOTAL BOOKS		
	TOTAL CAPITAL OUTLAY		\$3,500

City of Sapulpa
City Attorney
Litigation, Legal Services Program

Fund 10-504 City Attorney

Program Description, Objectives, and Analysis:

The City Attorney is directly responsible to the City Council and acts as the legal advisor to the City Administration and various operating departments within the City of Sapulpa.

Providing legal services and acting as the Municipal prosecutor, the City Attorney is responsible for researching and rendering legal opinions, contract review and drafting ordinances, resolutions, contracts and all other general legal services.

This department represents the City in legal cases with regard to special interest functions, community dispute and civil cases in addition to various functions including committee and council meetings.

<u>Personnel Schedule</u>	<u>Actual</u> <u>09-10</u>	<u>Actual</u> <u>10-11</u>	<u>Actual</u> <u>11-12</u>	<u>Budgeted</u> <u>12-13</u>
Full-Time Equivalent Positions:				
City Attorney	1	1	1	1
Administrative Legal Secretary	1	1	1	1

Part-Time Equivalent Positions:

Seasonal Positions:

Totals:	2	2	2	2
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CITY OF SAPULPA

06/08/2012

FUND : 10

GENERAL FUND

DEPT.: 504

CITY ATTORNEY

EXPENDITURE/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

Description : THE CITY ATTORNEY IS THE LEGAL ADVISOR TO THE CITY COUNCIL AND CITY ADMINISTRATION. THE CITY ATTORNEY ACTS AS MUNICIPAL PROSECUTOR. THE CITY ATTORNEY IS RESPONSIBLE FOR PREPARATION OF ORDINANCES, RESOLUTIONS, CONTRACTS AND ALL OTHER LEGAL INSTRUMENTS.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$162,295	\$165,575	\$164,750	\$179,210	8.78%
TOTAL PERSONNEL SERVICES:		\$162,295	\$165,575	\$164,750	\$179,210	8.78%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$870	\$1,050	\$935	\$1,205	28.88%
TOTAL MATERIALS AND SUPPLIES:		\$870	\$1,050	\$935	\$1,205	28.88%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$16,220	\$32,988	\$40,766	\$35,458	-13.02%
TOTAL OTHER SERVICES AND CHARGES:		\$16,220	\$32,988	\$40,766	\$35,458	-13.02%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$23,822	\$25,000	\$24,700	\$25,000	1.21%
TOTAL CAPITAL OUTLAY:		\$23,822	\$25,000	\$24,700	\$25,000	1.21%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$203,207	\$224,613	\$231,151	\$240,873	4.21%

FUND: 10

DEPT: 504

CITY OF SAPULPA

6/7/12

CITY ATTORNEY DEPARTMENT

CAPITAL OUTLAY SUMMARY BY CATEGORY

FISCAL YEAR 2012-2013

401	EQUIPMENT	AMOUNT	CATEGORY TOTAL
	TOTAL EQUIPMENT		\$0
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		\$0
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	TOTAL VEHICLES		\$0
404	BUILDINGS & FIXTURES	AMOUNT	CATEGORY TOTAL
	TOTAL BUILDINGS & FIXTURES		\$0
405	FACILITIES	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES		\$0
407	BOOKS	AMOUNT	CATEGORY TOTAL
	Westlaw on Computer	\$23,500	
	Westlaw Books	\$1,500	
	TOTAL BOOKS		\$25,000
	TOTAL CAPITAL OUTLAY		\$25,000

City of Sapulpa
 City Treasurer Department
 Control and Accountability Program

Fund 10-505 City Treasurer

Program Description, Objectives, and Analysis:

The City Treasurer is responsible to the City Council for the management of the City's investments and other cash transactions. The duties of the City Treasurer are held accountable in accordance with Statutory, City Charter and other applicable laws.

Money is deposited on a daily basis and funds are invested to ensure adequate collateral for the City. Required reporting of special claims, budget transfer resolutions, revenue and expense records are presented to the City Council and the Authority's Trustees.

The City Treasurer is responsible for retaining records and processing all payments related to Grant Funds and the expenditures of all Bond Issue money.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
City Treasurer	1	1	1	1
 Part-Time Equivalent Positions:				
 Seasonal Positions:				
Totals:	1	1	1	1

CITY OF SAPULPA

06/08/2012

FUND : 10

GENERAL FUND

DEPT.: 505

CITY TREASURER

EXPENDITURE/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

Description : THE CITY TREASURER'S DEPARTMENT IS RESPONSIBLE FOR MANAGING THE INVESTMENTS AND OTHER CASH TRANSACTIONS IN ACCORDANCE WITH STATUTORY, CHARTER AND OTHER APPLICABLE LAW. THIS POSITION REPORTS TO THE CITY COUNCIL.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$13,847	\$14,407	\$14,010	\$28,320	102.14%
TOTAL PERSONNEL SERVICES:		\$13,847	\$14,407	\$14,010	\$28,320	102.14%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$117	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$117	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$284	\$485	\$345	\$465	34.78%
TOTAL OTHER SERVICES AND CHARGES:		\$284	\$485	\$345	\$465	34.78%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$14,248	\$14,892	\$14,355	\$28,785	100.52%

City of Sapulpa
 Personnel Department
 Compliance, Safety, Staffing and Benefits Program

Fund 10-506 Human Resources

Program Description, Objectives, and Analysis:

The Personnel Department supports the City's objectives through actions and methods that provide for and retain a competent, dedicated and well-motivated work force that can respond to the evolving needs of the City.

This department correlates salary increases, conducts salary surveys and updates the pay plan, provides safety training, educational skills and license completions that are compliant with Federal, State and Municipal Law, in addition to overseeing the six (6) month training period for new or transferred employees.

All City benefits are co-coordinated through this department; including the Health plan, Flex plan, life insurance plan, 457 Deferred and 401(1) Defined Pension plan, Credit Union, Workers' Compensation, Employee Recognition, Float day program and Holiday schedule. All the while maintaining an open door policy to provide consultation and guidance for all employee needs and compliance with established policies and procedures.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
HR Director	1	1	1	1
HR Assistant	0	0	0	0
Part-Time Equivalent Positions:				
Personnel Assistant	0	0	0	0
Seasonal Positions:				
Totals:	1	1	1	1

CITY OF SAPULPA

06/08/2012

FUND : 10
DEPT.: 506

GENERAL FUND
HUMAN RESOURCES
EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

Description : THE PERSONNEL DEPARTMENT IS A STAFF SUPPORT FUNCTION PROVIDING SERVICES IN THE AREA OF STAFFING, SAFETY, TRAINING, EMPLOYMENT BENEFITS AND PAYROLL.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$73,733	\$81,070	\$76,232	\$96,443	26.51%
TOTAL PERSONNEL SERVICES:		\$73,733	\$81,070	\$76,232	\$96,443	26.51%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$603	\$1,770	\$1,676	\$2,470	47.37%
TOTAL MATERIALS AND SUPPLIES:		\$603	\$1,770	\$1,676	\$2,470	47.37%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$4,444	\$13,226	\$9,918	\$18,431	85.83%
TOTAL OTHER SERVICES AND CHARGES:		\$4,444	\$13,226	\$9,918	\$18,431	85.83%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$78,780	\$96,066	\$87,826	\$117,344	33.61%

City of Sapulpa
Warehouse Department
Inventory, Purchasing Program

Fund 10-507 Warehouse

Program Description, Objectives, and Analysis:

The City of Sapulpa's warehouse, maintains the proper level of supplies to be readily available for the various departments throughout the City.

Materials and supplies are received and properly entered into the computer to prepare reports and compare pricing. Bulk purchases are made whenever possible and obsolete supplies are surplusd out.

Supplies are loaded and unloaded, shelves are stocked, inventory levels are monitored and materials are delivered to each department. Frequent phone calls are made to check on the availability of items and to receive price quotes.

Purchase orders from various departments are encumbered, emergency requests are given top priority and follow up calls are made to vendors to verify delivery dates, shortages and pricing.

<u>Personnel Schedule</u>	<u>Actual</u> <u>9-10</u>	<u>Actual</u> <u>10-11</u>	<u>Actual</u> <u>11-12</u>	<u>Budgeted</u> <u>12-13</u>
Full-Time Equivalent Positions:				
Warehouse Supervisor	1	1	1	1
Warehouse Assistant	1	1	1	1
Warehouse Helper	0	0	0	0
Totals:	2	2	2	2

CITY OF SAPULPA

06/08/2012

FUND : 10
DEPT.: 507

GENERAL FUND
WAREHOUSE
EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

Description : THE WAREHOUSE IS RESPONSIBLE FOR THE COORDINATION OF INVENTORY AND BULK PURCHASES.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$78,348	\$80,739	\$81,313	\$80,207	-1.36%
TOTAL PERSONNEL SERVICES:		\$78,348	\$80,739	\$81,313	\$80,207	-1.36%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$1,611	\$3,326	\$2,609	\$5,159	97.74%
TOTAL MATERIALS AND SUPPLIES:		\$1,611	\$3,326	\$2,609	\$5,159	97.74%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$8,535	\$8,511	\$7,888	\$7,956	0.86%
TOTAL OTHER SERVICES AND CHARGES:		\$8,535	\$8,511	\$7,888	\$7,956	0.86%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$2,500	100.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$2,500	100.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$88,494	\$92,576	\$91,810	\$95,822	4.37%

FUND: 10
DEPT: 507

CITY OF SAPULPA
WAREHOUSE DEPARTMENT
CAPITAL OUTLAY SUMMARY BY CATEGORY
FISCAL YEAR 2012-2013

6/7/12

401	EQUIPMENT	AMOUNT	CATEGORY TOTAL
	TOTAL EQUIPMENT		\$0
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		\$0
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	TOTAL VEHICLES		\$0
404	BUILDINGS & FIXTURES	AMOUNT	CATEGORY TOTAL
	TOTAL BUILDINGS & FIXTURES		\$0
405	FACILITIES	AMOUNT	CATEGORY TOTAL
	Electric Gate	\$2,500	
	TOTAL FACILITIES		\$2,500
407	BOOKS	AMOUNT	CATEGORY TOTAL
	TOTAL BOOKS		\$0
	TOTAL CAPITAL OUTLAY		\$2,500

City of Sapulpa
 Central Garage Department
 Maintenance, repair, Replacement Program

Fund 10-508 Central Garage

Program Description, Objectives, and Analysis:

The Central Garage Department is responsible to maintain, replace, recondition and recycle vehicles and equipment as necessary to assure their safe and economical operation.

In house maintenance, inspection, tire replacement, oil and filter changes, alignment, brake performance, steering system, trailer coupling, electrical system, lighting devices, etc. assure a qualified fleet of City vehicles and equipment.

Staff is responsible for vehicle and equipment specing, parts and material purchases, documentation of work orders, recording a log for each piece of equipment and red lining items that need repair and should not be operated. An efficient, flexible department leads to reduced unscheduled downtime.

<u>Personnel Schedule</u>	<u>Actual</u> <u>09-10</u>	<u>Actual</u> <u>10-11</u>	<u>Actual</u> <u>11-12</u>	<u>Budgeted</u> <u>12-13</u>
Full-Time Equivalent Positions:				
Chief Mechanic	1	1	1	1
Mechanic II	2	1	1	1

Part-Time Equivalent Positions:

Seasonal Positions:

Totals:	3	2	2	2
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CITY OF SAPULPA

06/08/2012

FUND : 10
DEPT.: 508

GENERAL FUND
CENTRAL GARAGE
EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

Description : THE CENTRAL GARAGE IS RESPONSIBLE FOR MAINTAINING SAFE, EFFICIENT, DEPENDABLE, VEHICLES AND MAJOR EQUIPMENT FOR ALL CITY DEPARTMENTS.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$114,328	\$116,320	\$118,297	\$117,196	-0.93%
TOTAL PERSONNEL SERVICES:		\$114,328	\$116,320	\$118,297	\$117,196	-0.93%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$2,635	\$5,875	\$4,285	\$4,785	11.67%
TOTAL MATERIALS AND SUPPLIES:		\$2,635	\$5,875	\$4,285	\$4,785	11.67%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$7,025	\$10,300	\$12,320	\$12,550	1.87%
TOTAL OTHER SERVICES AND CHARGES:		\$7,025	\$10,300	\$12,320	\$12,550	1.87%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$5,112	\$0	\$0	\$22,032	100.00%
TOTAL CAPITAL OUTLAY:		\$5,112	\$0	\$0	\$22,032	100.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$129,100	\$132,495	\$134,902	\$156,563	16.06%

FUND: 10

DEPT: 508

CITY OF SAPULPA
CENTRAL GARAGE DEPARTMENT
CAPITAL OUTLAY SUMMARY BY CATEGORY
FISCAL YEAR 2012-2013

06/07/2012

401	EQUIPMENT	AMOUNT	CATEGORY TOTAL
	Outside Security Camera	\$2,450	
	TOTAL EQUIPMENT		\$2,450
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	TOTAL VEHICLES		
404	BUILDINGS & FIXTURES	AMOUNT	CATEGORY TOTAL
	Enlarge 2 garage doors to accommodate city equipment	\$5,092	
	TOTAL BUILDINGS & FIXTURES		\$5,092
405	FACILITIES	AMOUNT	CATEGORY TOTAL
	Installation of slide gate with key entry	\$5,990	
	Grade & gravel parking lot at 200 & 202 Hawthorn (split cost with Park Dept)	\$8,500	
	TOTAL FACILITIES		\$14,490
407	BOOKS	AMOUNT	CATEGORY TOTAL
	TOTAL BOOKS		\$0
	TOTAL CAPITAL OUTLAY		\$22,032

City of Sapulpa
 Finance Department
 Accounts Payable, Receivable, Payroll & Budget Preparation Program

Fund 10-509 Finance Department

Program Description, Objectives, and Analysis:

The Finance Department provides accurate and timely financial reports, maintaining accounting records in accordance to State, Federal and Municipal Laws and Codes. The Accounting and audit process provides financial reports and analyses for the City Manager, City Council and the Public.

This department is responsible for the financial reporting, payables, receivables, payroll, revenue collection, encumbrance control, warehouse management and budget preparation, while maintaining accurate accountability for payment processing of City obligations with efficient, effective internal controls and responsible for fiscal management.

This department coordinates the capital improvements program, compiles monthly and annual financial reports, maintains cash availability, maximizing earnings on investments in compliance with applicable laws and processes the payroll checks with accurate records for wages and withholdings and preparing payroll reports to the proper government authority.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
Finance Director	1	1	1	1
Accountant	1	1	1	1
Bookkeeper	1	0	0	0
Payroll Clerk	1	1	1	1
Accounts Payable	1	1	1	1
Accounting Assistant	0	0	0	0
Part-Time Equivalent Positions:				
Accounting Assistant	0	0	0	0
Bookkeeper	0	1	1	1
Seasonal Positions:				
Totals:	5	5	5	5

CITY OF SAPULPA

06/08/2012

FUND : 10
DEPT.: 509

GENERAL FUND
FINANCE
EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

Description : THE FINANCE DEPARTMENT IS RESPONSIBLE FOR HANDLING THE FINANCIAL AFFAIRS OF THE CITY. AREAS OF RESPONSIBILITY INCLUDE FINANCIAL REPORTING, PAYABLES, RECEIVABLES, PAYROLL, REVENUE COLLECTIONS, ENCUMBERANCE CONTROL, WAREHOUSING MANAGEMENT, AND BUDGET PREPARATION.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$254,908	\$266,255	\$264,856	\$272,140	2.75%
TOTAL PERSONNEL SERVICES:		\$254,908	\$266,255	\$264,856	\$272,140	2.75%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$1,326	\$7,500	\$5,232	\$5,200	-0.61%
TOTAL MATERIALS AND SUPPLIES:		\$1,326	\$7,500	\$5,232	\$5,200	-0.61%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$102,168	\$106,775	\$108,093	\$112,691	4.25%
TOTAL OTHER SERVICES AND CHARGES:		\$102,168	\$106,775	\$108,093	\$112,691	4.25%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$358,402	\$380,530	\$378,181	\$390,031	3.13%

City of Sapulpa
Municipal Court
Municipal Judge Program

Fund 10-510 Municipal Court

Program Description, Objectives, and Analysis:

The Municipal Judge for the City of Sapulpa is responsible to the City Council.

This program provides a forum for the prompt resolution of cases such as criminal and civil. The Municipal Judge is responsible for hearing violations of City Ordinances and State Statutes under its' jurisdiction, such as criminal, traffic and parking violations filed by the City's Police Force.

The Court collects fines and costs assessed, sets cases for trial and processes and issues warrants. The City of Sapulpa's Court system currently oversees the Juvenile Court.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Part-Time Equivalent Positions:				
Municipal Judge	1	1	1	1
Assistant Municipal Judge	1	1	1	1
Totals:	2	2	2	2

CITY OF SAPULPA

06/08/2012

FUND : 10
DEPT.: 510

GENERAL FUND
MUNICIPAL COURT
EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

Description : THE MUNICIPAL COURT IS RESPONSIBLE FOR HEARING VIOLATIONS OF CITY ORDINANCES AND STATE STATUTES UNDER ITS JURISDICTION, AND TO PROCESS AND ISSUE WARRANTS.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$40,409	\$41,260	\$40,410	\$41,187	1.92%
TOTAL PERSONNEL SERVICES:		\$40,409	\$41,260	\$40,410	\$41,187	1.92%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$2,276	\$1,000	\$618	\$700	13.27%
TOTAL MATERIALS AND SUPPLIES:		\$2,276	\$1,000	\$618	\$700	13.27%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$37,275	\$55,810	\$46,683	\$51,890	11.15%
TOTAL OTHER SERVICES AND CHARGES:		\$37,275	\$55,810	\$46,683	\$51,890	11.15%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$786	\$0	-100.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$786	\$0	-100.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$79,960	\$98,070	\$88,497	\$93,777	5.97%

City of Sapulpa
 Fire Department
 Fire Suppression, Rescue Program

Fund 10-511 Fire Department

Program Description, Objectives, and Analysis:

The City of Sapulpa's Fire Department is comprised of the Fire Chief, Fire Marshall, Hazard Material/ Safety Officer, Training Officer, Assistant Chief, Captain, Driver, Firefighter, Rookie Firefighter and Administrative Secretary.

The Fire Department for the City of Sapulpa provides the citizens and their properties protection from destruction and/or damage by fire through effective fire prevention, public education, fire suppression programs and rescue services to citizens from situations posing a threat to their lives or physical welfare.

The Fire Department strives to prevent large loss fires and the prevention of loss of life and personal injury due to fires, through an ongoing training and continuing education program for personnel in the areas of firefighting proficiency, rescue and emergency medical practices, supervisory training and emergency incident management. The department has safety programs, classroom training, drill training, controlled burn training, etc.

Performance objectives include maintaining an average response time, an average structural fire control time, an average control of structural fires short of total loss, saving the monetary value involved or exposed to fire damage, etc. The department performs routine maintenance on fire hydrants department vehicles and facilities.

<u>Personnel Schedule</u>	<u>Actual</u> <u>09-10</u>	<u>Actual</u> <u>10-11</u>	<u>Actual</u> <u>11-12</u>	<u>Budgeted</u> <u>12-13</u>
Full-Time Equivalent Positions:				
Fire Chief	1	1	1	1
Fire Marshall	1	1	1	1
Haz Mat/Safety Officer	1	1	1	1
Training Officer	1	1	1	1
Assistant Chief	3	3	3	3
Captain	12	12	12	12
Driver	12	12	12	12
Firefighter	17	18	15	15
Rookie Firefighter	4	0	3	3
Administrative Secretary	1	1	1	1
Totals:	53	50	50	50

CITY OF SAPULPA

06/08/2012

FUND : 10
DEPT.: 511

GENERAL FUND
FIRE DEPARTMENT
EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

Description : THE FIRE DEPARTMENT PREVENTS LIFE AND PROPERTY LOSS BY PROVIDING FIRE PREVENTION AND FIRE SUPPRESSION SERVICES. FIRE SAFETY PROGRAM, FIRE FIGHTING AND INVESTIGATION OF THE CAUSES OF FIRES ARE PRIMARY DUTIES OF THE DEPARTMENT.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$3,939,299	\$4,461,333	\$4,382,775	\$4,420,226	0.85%
TOTAL PERSONNEL SERVICES:		\$3,939,299	\$4,461,333	\$4,382,775	\$4,420,226	0.85%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$53,204	\$94,900	\$85,284	\$114,920	34.75%
TOTAL MATERIALS AND SUPPLIES:		\$53,204	\$94,900	\$85,284	\$114,920	34.75%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$100,497	\$147,740	\$118,808	\$167,060	40.61%
TOTAL OTHER SERVICES AND CHARGES:		\$100,497	\$147,740	\$118,808	\$167,060	40.61%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$4,093,000	\$4,703,973	\$4,586,867	\$4,702,206	2.51%

City of Sapulpa
 Police Department
 Crime, Traffic, Investigation Program

Fund 10-512 Police Department

Program Description, Objectives, and Analysis:

The Sapulpa Police Department currently consists of the Chief of Police, Assistant Chief of Police, Captains, Lieutenants, Sergeant I, Sergeant II, Master Patrolman, Patrolman I, Patrolman II, Rookie Police Officers, Dispatch I, Dispatch II, Secretary, Records Clerk and Parking Inspection.

The Police Department provides progressive thinking, with efficient and responsive actions, to provide our citizens with a safe and healthy community. Interacting with the citizens on a daily basis to provide Crime Prevention Education and various types of information to learn the ways of reducing opportunities for crime to occur and to deal with ways to prevent crime.

Support services oversee several educational programs such as Drug Abuse Resistance Education (DARE). There are two School Resource Officers, an established Police Honor Guard and a Reserves program, 911 emergency and non emergency calls are handled through the Dispatch.

There is a full range of community oriented patrol and investigative services, including detection and suppression of criminal activity, traffic enforcement, accident examination and a drug enforcement program with primary duties to investigate all leads concerning illicit manufacturing, distribution and use of controlled substances and to target organized crime narcotic traffickers, conspirators and offenders through investigation, arrest and preparation for prosecution. (www.sapulpapolice.com)

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
Police Chief	1	1	1	1
Assistant Chief	1	1	1	1
Major	3	3	3	3
Captain	5	5	5	5
Lieutenant	6	6	6	6
Sergeant I	4	4	4	4
Corporal	0	0	0	0
Sergeant II	3	3	3	3
Master Patrolman	3	3	3	3
Patrolman I	0	0	0	0
Patrolman II	0	0	0	0
Rookie Police Officer	0	0	0	0
Police Officer	21	21	21	21
Dispatch I	1	1	1	1
Dispatch II	8	7	7	7
P/T Dispatcher	0	1	1	1
Administrative Secretary	1	1	1	1
Records Clerk	2	2	2	2
Parking Inspector	0.5	0	0.5	0.5
Totals:	59.5	59	59.5	59.5

Parking Inspector budgeted but not funded

CITY OF SAPULPA

06/08/2012

FUND : 10
DEPT.: 512

GENERAL FUND

POLICE

EXPENDITURE/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

Description : THE POLICE DEPARTMENT IS RESPONSIBLE FOR PROTECTING LIFE AND PROPERTY THROUGH THE ENFORCEMENT OF LAWS AND ORDINANCES. CRIME PREVENTION PATROL, TRAFFIC ENFORCEMENT, AND CRIMINAL INVESTIGATIONS ARE EXAMPLES OF ACTIVITIES PERFORMED BY THE POLICE DEPARTMENT.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$3,935,861	\$4,272,983	\$4,128,631	\$4,184,023	1.34%
TOTAL PERSONNEL SERVICES:		\$3,935,861	\$4,272,983	\$4,128,631	\$4,184,023	1.34%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$121,909	\$142,550	\$136,583	\$147,200	7.77%
TOTAL MATERIALS AND SUPPLIES:		\$121,909	\$142,550	\$136,583	\$147,200	7.77%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$162,033	\$196,113	\$169,659	\$179,000	5.51%
TOTAL OTHER SERVICES AND CHARGES:		\$162,033	\$196,113	\$169,659	\$179,000	5.51%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$1,541	\$1,500	\$7,238	\$1,500	-79.28%
TOTAL CAPITAL OUTLAY:		\$1,541	\$1,500	\$7,238	\$1,500	-79.28%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$4,221,344	\$4,613,146	\$4,442,111	\$4,511,723	1.57%

FUND: 10

DEPT: 512

CITY OF SAPULPA

06/07/2012

POLICE DEPARTMENT

CAPITAL OUTLAY SUMMARY BY CATEGORY

FISCAL YEAR 2012-2013

401	EQUIPMENT	AMOUNT	CATEGORY TOTAL
	TOTAL EQUIPMENT		\$0
401A	EQUIPMENT-RESERVES	AMOUNT	CATEGORY TOTAL
	Miscellaneous Equipment for Reserve Officers	\$1,500	
	TOTAL EQUIPMENT-RESERVES		\$1,500
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		\$0
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	TOTAL VEHICLES		\$0
404	BUILDINGS & FIXTURES	AMOUNT	CATEGORY TOTAL
	TOTAL BUILDINGS & FIXTURES		\$0
405	FACILITIES	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES		\$0
407	BOOKS	AMOUNT	CATEGORY TOTAL
	TOTAL BOOKS		\$0
	TOTAL CAPITAL OUTLAY		\$1,500

City of Sapulpa
 Animal Control Department
 Animal Shelter Program

Fund 10-513 Animal Control

Program Description, Objectives, and Analysis:

The Animal Control Department provides a sanitary and humane facility for stray animals, while ensuring public safety against potential injury from animals at large.

The primary objective of this program is to assure compliance with the leash and license laws, return lost animals to their owners, oversee adoption into responsible, caring homes, educate the citizens to be responsible, caring homes, educate the citizens to be responsible animal owners and to reduce the number of animals which must be humanely euthanized.

Sterilization of adopted animals is required by State law and City ordinance to help decrease the number of unwanted litters. The department is responsible for the daily surveillance of streets, alleys, parks, etc., responding to public reports of inhumane treatment of animals, issuing warnings and citations, providing emergency and rescue services.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
Animal Control Officer I	1	1	1	1
Animal Control Officer II	1	1	1	1
Part-Time Equivalent Positions:				
Animal Control Officer II	1	0	1	1
Seasonal Positions:				
Totals:	3	2	3	3

CITY OF SAPULPA

06/08/2012

FUND : 10
DEPT.: 513

GENERAL FUND
ANIMAL CONTROL
EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

Description : ANIMAL CONTROL IS RESPONSIBLE FOR ENSURING PUBLIC SAFETY FROM ANIMAL RELATED DISEASES, ACCIDENTS AND INJURIES. DUTIES INCLUDE THE DAILY SURVEILLANCE OF STREETS, ALLEYS AND PARKS. ANIMAL CONTROL INVESTIGATES INHUMANE TREATMENT OF ANIMALS, OPERATES THE ANIMAL SHELTER INCLUDING ANIMAL VACCINATIONS AND ANIMAL ADOPTION PROGRAMS.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$93,590	\$91,897	\$84,100	\$92,850	10.40%
TOTAL PERSONNEL SERVICES:		\$93,590	\$91,897	\$84,100	\$92,850	10.40%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$7,962	\$9,700	\$9,676	\$12,050	24.53%
TOTAL MATERIALS AND SUPPLIES:		\$7,962	\$9,700	\$9,676	\$12,050	24.53%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$11,730	\$16,140	\$13,356	\$16,490	23.47%
TOTAL OTHER SERVICES AND CHARGES:		\$11,730	\$16,140	\$13,356	\$16,490	23.47%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$7,500	\$22,631	\$2,200	-90.28%
TOTAL CAPITAL OUTLAY:		\$0	\$7,500	\$22,631	\$2,200	-90.28%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$113,282	\$125,237	\$129,763	\$123,590	-4.76%

FUND: 10

DEPT: 513

CITY OF SAPULPA

06/07/2012

ANIMAL CONTROL DEPARTMENT CAPITAL OUTLAY SUMMARY BY CATEGORY FISCAL YEAR 2012-2013

401	EQUIPMENT	AMOUNT	CATEGORY TOTAL
	TOTAL EQUIPMENT		\$0
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		\$0
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	TOTAL VEHICLES		\$0
404	BUILDINGS & FIXTURES	AMOUNT	CATEGORY TOTAL
1	A/C Unit	\$2,200	
	TOTAL BUILDINGS & FIXTURES		\$2,200
405	FACILITIES	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES		\$0
407	BOOKS	AMOUNT	CATEGORY TOTAL
	TOTAL BOOKS		\$0
	TOTAL CAPITAL OUTLAY		\$2,200

City of Sapulpa
 Emergency Management Department
 Safety, Survival Program

Fund 10-514 Emergency Mgmt.

Program Description, Objectives, and Analysis:

The Emergency Management Department helps plan for the City of Sapulpa's and the surrounding community's safety and survival from manmade and natural disasters including terrorists, germ warfare and nuclear attacks.

Safety and survival planning, safe evacuation and training of citizen volunteer groups are the responsibility of this department. In addition to identifying safe areas, planning emergency medical assistance and providing emergency supplies with the assistance of Federal and State government agency.

The City of Sapulpa has been recognized as a storm ready community and currently has a newly installed warning system.

<u>Personnel Schedule</u>	<u>Actual</u> <u>09-10</u>	<u>Actual</u> <u>10-11</u>	<u>Actual</u> <u>11-12</u>	<u>Budgeted</u> <u>12-13</u>
Full-Time Equivalent Positions:				
Civil Emergency Mgmt Co-Dir.	2	2	2	2
Assistant to Co-Director	2	2	1	0
Totals:	4	4	3	2

CITY OF SAPULPA

06/08/2012

FUND : 10
DEPT.: 514

GENERAL FUND
EMERGENCY MANAGEMENT
EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

Description : EMERGENCY MANAGEMENT PLANS FOR COMMUNITY SAFETY AND SURVIVAL FOR MANMADE AND NATURAL DISASTERS OR NUCLEAR ATTACKS BY PROVIDING THE FOLLOWING: SAFETY AND SURVIVAL PLANNING, LIAISON WITH AND ASSISTANCE FROM FEDERAL AND STATE GOVERNMENT AND PUBLIC SURVIVAL INFORMATION AND TRAINING OF CITIZEN VOLUNTEER GROUPS TO COPE WITH THESE DISASTERS.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$14,550	\$13,131	\$13,239	\$13,290	0.39%
TOTAL PERSONNEL SERVICES:		\$14,550	\$13,131	\$13,239	\$13,290	0.39%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$12,343	\$13,486	\$12,652	\$48,093	280.12%
TOTAL OTHER SERVICES AND CHARGES:		\$12,343	\$13,486	\$12,652	\$48,093	280.12%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$26,893	\$26,617	\$25,891	\$61,383	137.08%

City of Sapulpa
 Urban Development Department
 Planning, Inspection, Compliance Program

Fund 10-515 Urban Development

Program Description, Objectives, and Analysis:

The Urban Development Department reviews all proposed development plans, building plans, zoning requests, economic development, code enforcement, providing inspection services in conjunction with projects, and works directly with developers, land owners, private citizens and private engineering firms on various projects. Updating maps and maintaining permanent records for all new development activity, they perform field analysis, make recommendations for improvements, and resolve complaints, weed abatement and issue violation notices when necessary.

Technical review of all subdivisions, lot splits and large-scale developments are submitted to the Planning Commission for approval. Detailed plans and specifications for infrastructure improvements submitted by private developers are reviewed and the City's records of easements, right-of-ways, etc., are maintained.

General management and supervision of the Urban Development Department including areas of planning, building codes, grant management, administration of City and County zoning, flood plain permits and othe related areas as assigned, according to established ordinances, federal and state regulations and other applicable requirements. Prepare and coordinate grant applications, writing proposals, collecting necessary data and interacting with various officials as necessary.

Write applicable proposed ordinance changes, planning recommendations, etc., for consideration by administrative officials and councilors, and implement as approved. Serve in liaison capacity with committees as needed such as transportation, planning and economic development, long range planning, etc.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
Urban Development Director	1	1	1	1
Assistant City Planner	0	0	0	0
Chief Building Inspector	0	0	0	0
Code Enforcement Officer	1	1	1	1
Administrative Secretary	1	1	1	1
Permit Clerk/Receptionist	0	0	0	0
Part-Time Equivalent Positions:				
Building Inspector		0	0	0
Code Enforcement Officer	0	0	0	0
Seasonal Positions:				
Totals:	3	3	3	3

CITY OF SAPULPA

06/08/2012

FUND : 10

GENERAL FUND

DEPT.: 515

URBAN DEVELOPMENT

EXPENDITURE/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

Description : THE URBAN DEVELOPMENT DEPARTMENT IS RESPONSIBLE FOR PLANNING, ZONING, CODE ENFORCEMENT, COMMUNITY DEVELOPMENT AND TRANSPORTATION PLANNING ACTIVITIES IN THE CITY. THE DEPARTMENT PROVIDES STAFF SUPPORT TO CREEK COUNTY AND VARIOUS QUASI-MUNICIPAL COMMITTEES.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$213,690	\$226,509	\$220,381	\$222,090	0.78%
TOTAL PERSONNEL SERVICES:		\$213,690	\$226,509	\$220,381	\$222,090	0.78%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$4,056	\$9,150	\$4,875	\$7,700	57.95%
TOTAL MATERIALS AND SUPPLIES:		\$4,056	\$9,150	\$4,875	\$7,700	57.95%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$36,196	\$109,945	\$115,342	\$54,095	-53.10%
TOTAL OTHER SERVICES AND CHARGES:		\$36,196	\$109,945	\$115,342	\$54,095	-53.10%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$253,942	\$345,604	\$340,598	\$283,885	-16.65%

City of Sapulpa
Purchasing Department
Procurement, Centralize Purchasing Program

Fund 10-516 Purchasing Department

Program Description, Objectives, and Analysis:

The Central Purchasing Department is responsible for preparing and assisting department heads with bid specifications, advertisement of the bid, quotes, proposals, award evaluations and recommendations to Council for acceptance of the award, while assuring that final contracts are compliant with all State and Local laws.

Purchase orders submitted by department heads are evaluated for accuracy, proper purchasing procedures and appropriate account charges prior to encumbrance. The economic and timely purchase of goods and services is essential for budget restraints and control.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
Purchase Agent/Contract Mgr.	1	1	1	1
 Part-Time Equivalent Positions:				
 Seasonal Positions:				
Totals:	1	1	1	1

CITY OF SAPULPA

06/08/2012

FUND : 10
DEPT.: 516

GENERAL FUND
CENTRAL PURCHASING
EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

Description : THE CENTRAL PURCHASING DEPARTMENT IS RESPONSIBLE FOR PREPARING AND ASSISTING DEPARTMENTS WITH BID SPECIFICATIONS PREPARATION, ADVERTISEMENTS, AWARD EVALUATIONS AND RECOMMENDATIONS, AND THE PREPARATION OF CONTRACTS TO ASSURE COMPLIANCE WITH ALL STATE AND LOCAL LAWS ; ASSURE AN UPDATED FIXED ASSETS SYSTEM; AND ALL OTHER DUTIES THAT INVOLVE PURCHASING PROCEDURES AND ACTIVITIES.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$59,339	\$65,317	\$64,714	\$64,184	-0.82%
TOTAL PERSONNEL SERVICES:		\$59,339	\$65,317	\$64,714	\$64,184	-0.82%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$729	\$200	\$473	\$200	-57.72%
TOTAL MATERIALS AND SUPPLIES:		\$729	\$200	\$473	\$200	-57.72%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$1,903	\$2,648	\$2,373	\$3,342	40.83%
TOTAL OTHER SERVICES AND CHARGES:		\$1,903	\$2,648	\$2,373	\$3,342	40.83%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$61,971	\$68,165	\$67,560	\$67,726	0.25%

City of Sapulpa
Building Inspection

Fund 10-517 Building Inspection

Program Description, Objectives, and Analysis:

The Building Inspection Department inspects new and existing buildings and structures to conformance to the City's applicable codes.

The Building Inspector ensures all residential, commercial, industrial and other buildings during and after construction components such as footings, floor framing, completed framings, chimneys, stairways, electrical installations and wiring, plumbing installation, etc. meet provisions of building, grading, zoning and safety laws and approved plans, specifications and standards and codes established by the City.

<u>Personnel Schedule</u>	<u>Actual</u> <u>09-10</u>	<u>Actual</u> <u>10-11</u>	<u>Actual</u> <u>11-12</u>	<u>Budgeted</u> <u>12-13</u>
Full-Time Equivalent Positions:				
Chief Building Inspector	1	1	1	1
Permit Clerk	1	1	1	1
Seasonal Positions:				
Laborer	0	0	0	0
Totals:	0	2	2	2

CITY OF SAPULPA

06/08/2012

FUND : 10
DEPT.: 517

GENERAL FUND
BUILDING INSPECTIONS
EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

Description : THE BUILDING INSPECTIONS DEPARTMENT IS RESPONSIBLE FOR ISSUING PERMITS FOR NEW CONSTRUCTION AND REMODELING; TO INSPECT NEW AND EXISTING BUILDINGS AND STRUCTURES TO ENFORCE CONFORMANCE TO ADOPTED BUILDING, PLUMBING, ELECTRICAL, AND MECHANICAL CODES; AND TO PERFORM IN-HOUSE INSPECTIONS OF STREETS, WATER LINES AND SEWER LINES.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$108,715	\$110,288	\$110,688	\$111,467	0.70%
TOTAL PERSONNEL SERVICES:		\$108,715	\$110,288	\$110,688	\$111,467	0.70%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$1,794	\$3,575	\$3,484	\$4,240	21.70%
TOTAL MATERIALS AND SUPPLIES:		\$1,794	\$3,575	\$3,484	\$4,240	21.70%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$1,808	\$8,375	\$4,599	\$6,540	42.20%
TOTAL OTHER SERVICES AND CHARGES:		\$1,808	\$8,375	\$4,599	\$6,540	42.20%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$19,125	\$18,398	\$0	-100.00%
TOTAL CAPITAL OUTLAY:		\$0	\$19,125	\$18,398	\$0	-100.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$112,317	\$141,363	\$137,169	\$122,247	-10.88%

CITY OF SAPULPA

06/08/2012

FUND : 10
DEPT.: 590

GENERAL FUND
NON-DEPARTMENTAL
EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

Description : THE NON DEPARTMENTAL IS RESPONSIBLE FOR THE ACCOUNTING OF EXPENDITURES WHICH DO NOT CLEARLY FALL UNDER THE JURISDICTION OR RESPONSIBILITY OF A SPECIFIC DEPARTMENT OR DIVISION.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$23,777	\$25,980	\$25,899	\$26,100	0.78%
TOTAL PERSONNEL SERVICES:		\$23,777	\$25,980	\$25,899	\$26,100	0.78%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$18,491	\$22,925	\$18,112	\$22,925	26.57%
TOTAL MATERIALS AND SUPPLIES:		\$18,491	\$22,925	\$18,112	\$22,925	26.57%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$461,713	\$393,145	\$477,539	\$524,867	9.91%
TOTAL OTHER SERVICES AND CHARGES:		\$461,713	\$393,145	\$477,539	\$524,867	9.91%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$167,406	\$8,250	\$32,461	\$31,244	-3.75%
TOTAL CAPITAL OUTLAY:		\$167,406	\$8,250	\$32,461	\$31,244	-3.75%
500 DEBT SERVICE						
500	Debt Service	\$30,493	\$40,320	\$40,555	\$40,572	0.04%
TOTAL DEBT SERVICE:		\$30,493	\$40,320	\$40,555	\$40,572	0.04%
900 NON OPERATING						
900	Non Operating	\$8,453,474	\$8,331,425	\$8,798,412	\$8,518,820	-3.18%
TOTAL NON OPERATING:		\$8,453,474	\$8,331,425	\$8,798,412	\$8,518,820	-3.18%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$9,155,354	\$8,822,045	\$9,392,978	\$9,164,528	-2.43%

FUND: 10
DEPT: 590

CITY OF SAPULPA

5/26/10

NON DEPARTMENTAL CAPITAL OUTLAY SUMMARY BY CATEGORY FISCAL YEAR 2012-2013

401	EQUIPMENT	AMOUNT	CATEGORY TOTAL
	TOTAL EQUIPMENT		\$0
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	Replace fixed seating in City Council Chambers (split w/ SMA)	\$14,700	
	TOTAL FURNITURE		\$14,700
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	TOTAL VEHICLES		\$0
404	BUILDINGS & FIXTURES	AMOUNT	CATEGORY TOTAL
	Replace (2) Heating/Air Unit at City Hall (split w/ SMA)	\$5,000	
	Paint City Hall 1st floor lobby, stairwells, and conference room (split w/ SMA)	\$3,250	
	Replace (2) back doors at City Hall (split w/ SMA)	\$2,400	
	Replace light fixtures at City Hal with energy efficient light fixtures (split w/ SMA)	\$5,894	
	TOTAL BUILDINGS & FIXTURES		\$16,544
405	FACILITIES	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES		\$0
407	BOOKS	AMOUNT	CATEGORY TOTAL
	TOTAL BOOKS		\$0
	TOTAL CAPITAL OUTLAY		\$31,244

CITY OF SAPULPA

06/08/2012

FUND : 10
DEPT.: 591

GENERAL FUND
RESERVE
EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

Description : THE RESERVE IS A BUDGET APPROPRIATION TO BE USED IN CASE OF UNFORESEEN ITEMS OF EXPENDITURES. THE RESERVE IS UNDER THE CONTROL OF THE CITY MANAGER AND USED BY HIM AFTER APPROVAL BY THE CITY COUNCIL

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$49,828	\$75,000	\$72,826	\$115,363	58.41%
TOTAL OTHER SERVICES AND CHARGES:		\$49,828	\$75,000	\$72,826	\$115,363	58.41%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$49,828	\$75,000	\$72,826	\$115,363	58.41%

SUPPORTING
DETAIL –
SAPULPA MUNICIPAL
AUTHORITY

CITY OF SAPULPA

06/07/2012

FUND : 20

SAPULPA MUNICIPAL AUTHORITY FUND

REVENUE/RESOURCES AND EXPENSES/APPROPRIATIONS FUND SUMMARY

FISCAL YEAR 12-13

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$8,765,201	\$8,838,067	\$8,968,459	\$8,994,813	0.29%
	Interest	\$27,950	\$20,500	\$8,779	\$30,500	247.42%
	Miscellaneous	\$3,375,940	\$269,250	\$339,592	\$289,900	-14.63%
	Transfers In	\$6,286,488	\$5,934,533	\$6,058,956	\$5,784,921	-4.52%
	Total Revenues/Resources:	\$18,455,579	\$15,062,350	\$15,375,786	\$15,100,134	-1.79%
EXPENSES/APPROPRIATIONS:						
100	Personnel Services	\$2,518,396	\$2,693,775	\$2,579,243	\$2,791,116	8.21%
200	Materials & Supplies	\$405,710	\$484,215	\$448,144	\$575,533	28.43%
300	Other Services & Charges	\$1,294,748	\$1,569,614	\$1,499,542	\$1,578,631	5.27%
400	Capital Outlay	\$2,389,353	\$370,207	\$347,324	\$474,904	36.73%
500	Debt Service	\$4,868,951	\$4,338,745	\$4,311,445	\$4,172,928	-3.21%
900	Non Operating Expense	\$6,715,383	\$5,936,873	\$6,141,296	\$6,184,102	0.70%
	Total Expenses/Appropriations:	\$18,192,541	\$15,393,429	\$15,326,994	\$15,777,214	2.94%
USE OF FUND BALANCE		\$0	\$331,079	\$0	\$677,080	100.00%
ESTIMATED BEGINNING FUND BALANCE		\$691,126	\$787,502	\$954,164	\$1,002,956	5.11%
ESTIMATED RESERVED FUND BALANCE		\$0	\$0	\$0	\$0	0.00%
ESTIMATED ENDING FUND BALANCE		\$954,164	\$456,423	\$1,002,956	\$325,876	-67.51%

CITY OF SAPULPA

06/07/2012

FUND : 20

SAPULPA MUNICIPAL AUTHORITY FUND

REVENUE/RESOURCES - DETAIL

FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:						
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Total Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
4041	Water Revenue	\$3,470,301	\$3,413,869	\$3,654,674	\$3,500,000	-4.23%
4042	Water Master Meter	\$592,736	\$618,000	\$558,527	\$711,000	27.30%
4045	Water Taps	\$13,500	\$12,750	\$10,750	\$9,000	-16.28%
4046	Sewer Taps	\$14,000	\$16,000	\$18,500	\$16,000	-13.51%
4047	Refuse Collection	\$1,303,595	\$1,343,181	\$1,356,695	\$1,410,963	4.00%
4048	Sewer Revenue	\$2,918,720	\$2,950,317	\$2,966,454	\$2,968,000	0.05%
4055	Taneha Sewer	\$292,737	\$324,450	\$243,873	\$230,000	-5.69%
4057	Recycling Center Fees	\$0	\$0	\$0	\$0	0.00%
4058	Industrial Pretreatment Permit Fees	\$9,086	\$10,500	\$9,136	\$850	-90.70%
4061	Trucked Waste	\$36,526	\$35,000	\$35,850	\$35,000	-2.37%
4062	Inverness Annual Payment	\$114,000	\$114,000	\$114,000	\$114,000	0.00%
	Total Charges for Services:	\$8,765,201	\$8,838,067	\$8,968,459	\$8,994,813	0.29%
Interest:						
4081	Interest Earnings	\$12,511	\$20,500	\$8,454	\$30,000	254.86%
4081.01	Interest On Restricted Assets	\$15,439	\$0	\$325	\$500	53.85%
	Total Interest Earnings:	\$27,950	\$20,500	\$8,779	\$30,500	247.42%
Miscellaneous:						
4043	Penalties	\$176,890	\$180,250	\$185,590	\$185,000	-0.32%
4049	(Shorts) & Longs	-\$21	\$0	\$0	\$0	0.00%
4079	E-Commerce Processing Fee	\$0	\$0	\$9,184	\$15,900	73.13%
4080	Miscellaneous Revenues	\$66,566	\$65,000	\$85,946	\$65,000	-24.37%
4085	Collection Revenue	\$26,620	\$10,000	\$55,075	\$10,000	-81.84%
4086	Reimbursements	\$11,410	\$10,000	\$523	\$10,000	1812.05%
4086A	Reimbursements - Ind. Pretreatment	\$0	\$4,000	\$3,274	\$4,000	22.17%
4087	Sale of Fixed Assets	\$1,400	\$0	\$0	\$0	0.00%
4089	Bond Proceeds	\$0	\$0	\$0	\$0	0.00%
4203	Loan Proceeds	\$0	\$0	\$0	\$0	0.00%
4900	Contributed Capital Revenue	\$3,093,075	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$3,375,940	\$269,250	\$339,592	\$289,900	-14.63%
Transfers In:						
4910S	General Fund - 40% Sales Tax	\$2,244,453	\$2,220,273	\$2,344,696	\$2,270,352	-3.17%
4929	Stormwater Management Fund	\$497,447	\$0	\$0	\$0	0.00%
4937	Park & Recreation Fund	\$0	\$0	\$0	\$5,600	100.00%
4938	Park Development Fund	\$37,000	\$34,000	\$34,000	\$35,500	4.41%
4941	Police Sales Tax	\$0	\$0	\$0	\$0	0.00%
4944	Major Thorofare	\$0	\$0	\$0	\$0	0.00%
4945	Capital Improvement Fund	\$491,127	\$333,000	\$333,000	\$65,500	-80.33%
4946	Wtr & Swr Improvements	\$0	\$0	\$0	\$0	0.00%
4948	Water Resources Fund (Other)	\$1,008,894	\$1,150,000	\$1,150,000	\$1,160,000	0.87%
4949	Sewer System Development & Extension	\$40,800	\$0	\$0	\$162,000	100.00%
4965	Street Improvement Sales Tax	\$0	\$0	\$0	\$0	0.00%
4965.T	Street Improvement Sales Tax - Trustee Bank	\$573,984	\$560,553	\$560,553	\$560,969	0.07%
4967	98 Capital Imp Sales Tax	\$0	\$0	\$0	\$0	0.00%
4967.T	98 Capital Imp Sales Tax - Trustee Bank	\$1,392,783	\$1,636,707	\$1,636,707	\$1,525,000	-6.83%
	Total Transfers In:	\$6,286,488	\$5,934,533	\$6,058,956	\$5,784,921	-4.52%
TOTAL REVENUES/RESOURCES:		\$18,455,579	\$15,062,350	\$15,375,786	\$15,100,134	-1.79%

CITY OF SAPULPA

06/07/2012

FUND : 20

SAPULPA MUNICIPAL AUTHORITY FUND

EXPENSE/APPROPRIATIONS SUMMARY BY FUNCTION & DEPARTMENT

FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
504	Trust Attorney	\$21,768	\$22,150	\$22,047	\$25,140	14.03%
521	Board of Trustees	\$0	\$0	\$0	\$0	0.00%
522	Administration	\$146,614	\$150,261	\$147,047	\$171,231	16.45%
UTILITY OPERATIONS						
523	Utility Collections	\$315,072	\$384,926	\$343,918	\$360,235	4.74%
524	Water Treatment	\$2,348,557	\$2,307,691	\$2,213,782	\$2,502,647	13.05%
525	Waste Water Treatment	\$2,060,753	\$1,227,896	\$1,103,665	\$1,219,242	10.47%
526	Utility Maintenance	\$0	\$0	\$0	\$0	0.00%
MISCELLANEOUS						
527	Refuse Collection	\$1,133,301	\$1,158,513	\$1,177,731	\$1,237,501	5.08%
528	Industrial Pretreatment	\$69,241	\$74,830	\$71,190	\$72,790	2.25%
529	Stormwater Management	\$0	\$0	\$0	\$0	0.00%
590	Non-Departmental	\$12,004,696	\$9,967,161	\$10,147,114	\$10,088,428	-0.58%
591	Reserve	\$92,539	\$100,000	\$100,500	\$100,000	-0.50%
TOTAL DEPARTMENTS :		\$18,192,541	\$15,393,429	\$15,326,994	\$15,777,214	2.94%

City of Sapulpa
Trust Attorney
Litigation, Legal Services Program

Fund 20-504 Trust Attorney

Program Description Objectives and Analysis:

The Trust Attorney is directly responsible to the Board of Trustees and acts as the legal advisor to the Sapulpa Municipal Authority.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
Trust Attorney	1	1	1	1
Totals:	1	1	1	1

CITY OF SAPULPA

06/07/2012

FUND : 20
DEPT.: 504

SAPULPA MUNICIPAL AUTHORITY FUND TRUST ATTORNEY EXPENSE/APPROPRIATIONS SUMMARY BY CATEGORY FISCAL YEAR 12-13

Description : THE TRUST ATTORNEY IS THE LEGAL ADVISOR TO THE BOARD OF TRUSTEES OF THE SAPULPA MUNICIPAL AUTHORITY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$21,768	\$22,150	\$22,047	\$25,140	14.03%
TOTAL PERSONNEL SERVICES:		\$21,768	\$22,150	\$22,047	\$25,140	14.03%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENSE/APPROPRIATIONS:		\$21,768	\$22,150	\$22,047	\$25,140	14.03%

CITY OF SAPULPA

06/07/2012

FUND : 20
DEPT.: 521

SAPULPA MUNICIPAL AUTHORITY FUND

BOARD OF TRUSTEES

EXPENSE/APPROPRIATIONS SUMMARY BY CATEGORY

FISCAL YEAR 12-13

Description : THE SAPULPA MUNICIPAL AUTHORITY IS INCORPORATED AS A PUBLIC TRUST UNDER AND PURSUANT TO THE LAWS OF THE STATE OF OKLAHOMA. THE BOARD OF TRUSTEES, COMPOSED OF TEN MEMBERS, ARE THE SAME INDIVIDUALS WHO CURRENTLY ACT AS MEMBERS OF THE CITY COUNCIL FOR THE CITY OF SAPULPA.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENSE/APPROPRIATIONS:		\$0	\$0	\$0	\$0	0.00%

City of Sapulpa
Administration Department
Public Works, Field Work Program

Fund 20-522 Administration Dept.

Program Description, Objectives, and Analysis:

The Administration Department headed by the Assistant City Manager provides the personal contact with citizens and the community; to keep them informed of the current projects, development issues, accomplishments and anticipated improvements for the City of Sapulpa, while managing the Sapulpa Municipal Authority's property and affairs on a day to day basis.

This department is responsible for overseeing several divisions of the City, as an example the Public Works Department; which is comprised of Utility Maintenance, Water and Sewer Improvement, Street and Alley, Solid Waste Disposal, Water Treatment and Waste Water Treatment, Utility Collection, Central Garage, Parks and Recreation, Golf Course, Cemetery and the Library. These departments strive to minimize operational costs and provide as many services "in house" as possible.

Administration wants to make the City of Sapulpa a safer and more attractive place to live and work, provide the highest quality of service, continue to improve our efficiency and effectiveness and to provide a Community that the citizens of Sapulpa can be proud to be a part of and encourage new development for future expansion.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
Assistant City Manager	1	1	1	1
Administrative Secretary	1	1	1	1
Dispatcher/Secretary	0	0	0	0
Totals:	2	2	2	2

CITY OF SAPULPA

06/07/2012

FUND : 20
DEPT.: 522

SAPULPA MUNICIPAL AUTHORITY FUND
ADMINISTRATION
EXPENSE/APPROPRIATIONS SUMMARY BY CATEGORY
FISCAL YEAR 12-13

Description : THE ADMINISTRATION DEPARTMENT IS RESPONSIBLE FOR MANAGING THE SAPULPA MUNICIPAL AUTHORITY'S PROPERTY AND AFFAIRS ON A DAY TO DAY BASIS. THE ADMINISTRATION IS COMPOSED OF A TRUST ENGINEER AND SUPPORT PERSONNEL.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$133,394	\$139,806	\$138,793	\$155,386	11.96%
TOTAL PERSONNEL SERVICES:		\$133,394	\$139,806	\$138,793	\$155,386	11.96%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$387	\$880	\$191	\$635	232.46%
TOTAL MATERIALS AND SUPPLIES:		\$387	\$880	\$191	\$635	232.46%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$8,594	\$9,575	\$8,063	\$15,210	88.64%
TOTAL OTHER SERVICES AND CHARGES:		\$8,594	\$9,575	\$8,063	\$15,210	88.64%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$4,239	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$4,239	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENSE/APPROPRIATIONS:		\$146,614	\$150,261	\$147,047	\$171,231	16.45%

City of Sapulpa
 Utility Collection Department
 Billing, Collection, Service Program

Fund 20-523 Utility Collection

Program Description, Objectives, and Analysis:

The Utility Collection Department's main goal is to efficiently and accurately administer the timely monthly billing to utility customers; these billings include charges for water, sewer, solid waste and related service charges.

Over 67,000 accounts are maintained by staff with monthly billings, collection efforts, service calls, routine meter maintenance and a meter replacement schedule, to ensure accuracy of all water meters in the City. Service people collect the meter data for billing purposes and this timely information is downloaded for each of the three districts.

Efficient and effective customer relations are very important roles for staff, as they assist customers with various inquiries and problems. New accounts are established, current accounts are transferred or closed, landlord accounts and water only and solid waste only accounts are established on a daily basis.

Coordinated efforts to collect overdue charges, provide for leak adjustments and establish terms for payments are exhausted, prior to the monthly late notice and final disconnection of service due to non-payment.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
Utility Collection Superintendent	1	1	1	1
Senior Clerk	1	1	1	1
Collection Clerk	1	0	0	0
Service Person	1	1	1	1
Service/Meter Reader	1	1	1	1
Meter Reader	2	1	1	1
Meter Reader/Collection Clerk		1	1	1
Part-Time Equivalent Positions:				
Collection Clerk	0	0	0	0
Seasonal Positions:				
Totals:	7	6	6	6

CITY OF SAPULPA

06/07/2012

FUND : 20

SAPULPA MUNICIPAL AUTHORITY FUND

DEPT.: 523

UTILITY COLLECTIONS

EXPENSE/APPROPRIATIONS SUMMARY BY CATEGORY

FISCAL YEAR 12-13

Description : THE UTILITY COLLECTION DEPARTMENT IS RESPONSIBLE FOR ALL WATER, SEWER, AND SANITATION BILLINGS AND SERVICE DISCONNECTIONS AND CONNECTIONS.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$225,702	\$256,340	\$234,180	\$223,040	-4.76%
TOTAL PERSONNEL SERVICES:		\$225,702	\$256,340	\$234,180	\$223,040	-4.76%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$54,498	\$60,340	\$53,649	\$60,962	13.63%
TOTAL MATERIALS AND SUPPLIES:		\$54,498	\$60,340	\$53,649	\$60,962	13.63%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$25,044	\$63,146	\$51,073	\$71,217	39.44%
TOTAL OTHER SERVICES AND CHARGES:		\$25,044	\$63,146	\$51,073	\$71,217	39.44%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$9,828	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$9,828	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$5,100	\$5,016	\$5,016	0.00%
TOTAL DEBT SERVICE:		\$0	\$5,100	\$5,016	\$5,016	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENSE/APPROPRIATIONS:		\$315,072	\$384,926	\$343,918	\$360,235	4.74%

City of Sapulpa
 Water Treatment Department
 Treatment, Storage, Pumping Program

Fund 20-524 Water Treatment Plant

Program Description, Objectives, and Analysis:

The Water Treatment Department provides potable water (safe and desirable to drink) to over 67,000 accounts throughout the City of Sapulpa. Water Treatment is a 24 hour, 365 days a year service provided to the citizens of Sapulpa.

Sapulpa relies on surface water from Lake Sahoma and Lake Skiatook. This water is treated using disinfection and filtration processes to remove or reduce harmful contaminants.

The Safe Drinking Water Act (SDWA) is the main federal law that ensures the quality of drinking water, setting strict standards for 90 contaminants. The Environmental Protection Agency (EPA) sets a legal limit for each of these contaminants, called a maximum contaminant level; water suppliers may not provide water that does not meet these standards.

Continued growth, expanding service areas and additional usage increases the water demand and needs of our customers. To better our service to you, the citizens of Sapulpa, we are continually making improvements such as a new Clearwell, new pumping station and new 24 inch water lines.

<u>Personnel Schedule</u>	Actual <u>09-10</u>	Actual <u>10-11</u>	Actual <u>11-12</u>	Budgeted <u>12-13</u>
Full-Time Equivalent Positions:				
Water Treatment Superintendent	1	1	1	1
Maintenance Foreman	1	1	1	1
Chief Operator Class "B"	1	1	1	1
Lab Technician Class "C"	1	1	1	1
Operator Class "C"	3	3	3	3
Operator Class "D"	1	1	1	1
Totals:	8	8	8	8

CITY OF SAPULPA

06/07/2012

FUND : 20
DEPT.: 524

**SAPULPA MUNICIPAL AUTHORITY FUND
WATER TREATMENT
EXPENSE/APPROPRIATIONS SUMMARY BY CATEGORY
FISCAL YEAR 12-13**

Description : THE WATER TREATMENT DEPARTMENT IS RESPONSIBLE FOR THE OPERATION OF THE WATER PLANT AND MAINTENANCE OF ALL PUMP STATIONS, VALUE SITES, GROUND AND ELEVATED STORAGE TANKS.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$428,332	\$449,982	\$432,132	\$456,790	5.71%
TOTAL PERSONNEL SERVICES:		\$428,332	\$449,982	\$432,132	\$456,790	5.71%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$315,341	\$360,690	\$349,950	\$450,995	28.87%
TOTAL MATERIALS AND SUPPLIES:		\$315,341	\$360,690	\$349,950	\$450,995	28.87%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$608,289	\$757,059	\$712,756	\$758,202	6.38%
TOTAL OTHER SERVICES AND CHARGES:		\$608,289	\$757,059	\$712,756	\$758,202	6.38%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$868,736	\$346,960	\$326,767	\$443,660	35.77%
TOTAL CAPITAL OUTLAY:		\$868,736	\$346,960	\$326,767	\$443,660	35.77%
500 DEBT SERVICE						
500	Debt Service	\$127,859	\$393,000	\$392,177	\$393,000	0.21%
TOTAL DEBT SERVICE:		\$127,859	\$393,000	\$392,177	\$393,000	0.21%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENSE/APPROPRIATIONS:		\$2,348,557	\$2,307,691	\$2,213,782	\$2,502,647	13.05%

FUND: 20
DEPT: 524

CITY OF SAPULPA
WATER TREATMENT DEPARTMENT
CAPITAL OUTLAY SUMMARY BY CATEGORY
FISCAL YEAR 2012-2013

06/07/2012

401	EQUIPMENT	AMOUNT	CATEGORY TOTAL
	THM Analyzer	\$37,000	
	Front Loader for Tractor	\$5,200	
	SCADA Main Plant PLC Rehab	\$25,000	
	SCADA NTBP Control	\$25,000	
	TOTAL EQUIPMENT		\$92,200
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		\$0
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	TOTAL VEHICLES		\$0
404	BUILDINGS & FIXTURES	AMOUNT	CATEGORY TOTAL
	Pipe Gallery Floor Replacement	\$38,000	
	TOTAL BUILDINGS & FIXTURES		\$38,000
405	FACILITIES	AMOUNT	CATEGORY TOTAL
	Southwest Tank Maintenance Contract	\$94,362	
	Town Tank Maintenance Contract	\$126,542	
	Highway 97 Tank Maintenance Contract	\$31,056	
	Dock Replacement	\$40,000	
	Filter Eff. Hatch Modification	\$5,000	
	nTBP Station Pumps & Piping	\$16,500	
	TOTAL FACILITIES		\$313,460
405B	FACILITIES - CONTRACT	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES - CONTRACT		\$0
407	BOOKS	AMOUNT	CATEGORY TOTAL
	TOTAL BOOKS		\$0
	TOTAL CAPITAL OUTLAY		\$443,660

City of Sapulpa
Waste Water Treatment Department
Management, Treatment, Disposal Program

Fund 20-525 Waste Water Treatment

Program Description, Objectives, and Analysis:

The Waste Water Treatment Department analyzes and treats wastewater collected from industries, restaurants, local business and domestic residences for the City of Sapulpa.

The City currently has 10 "lift stations" with 2 additional ones not on line at the present time. These lift stations are monitored and maintained on a daily basis; due to their importance of providing gravity flow for the distribution system.

The Waste Water Treatment Department is responsible for maintenance at the Plant and the management of bio-solids (sludge). Testing and analysis is required to meet the standards established by the Environment Protection Agency (EPA) and the Department of Environmental Quality (DEQ) prior to it being transported for disposal.

The City of Sapulpa currently transports this sludge using a truck purchased specifically for this operation. Daily runs to the landfill helps to minimize operational costs.

<u>Personnel Schedule</u>	<u>Actual</u> <u>09-10</u>	<u>Actual</u> <u>10-11</u>	<u>Actual</u> <u>11-12</u>	<u>Budgeted</u> <u>12-13</u>
Full-Time Equivalent Positions:				
Waste Water Superintendent	1	1	1	1
Chief Operator	1	1	1	1
Lift Station Maintenance	1	1	1	1
Chief Lab Technician Class "B"	1	1	1	1
Lab Technician Class "B"	1	1	1	1
Operator Class "C"	3	3	3	3
Operator Class "D"	3	3	3	3
Sludge Truck Operator	1	1	1	1
Industrial Pretreatment	0	0	0	0

Part-Time Equivalent Positions:

Seasonal Positions:

Totals:	12	12	12	12
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CITY OF SAPULPA

06/07/2012

FUND : 20
DEPT.: 525

SAPULPA MUNICIPAL AUTHORITY FUND
WASTEWATER TREATMENT
EXPENSE/APPROPRIATIONS SUMMARY BY CATEGORY
FISCAL YEAR 12-13

Description : THE WASTEWATER TREATMENT DEPARTMENT IS RESPONSIBLE FOR TREATMENT OF INDUSTRIAL AND DOMESTIC WASTEWATER FROM THE CITY INCLUDING MAINTENANCE OF PLANT EQUIPMENT, AND ANALYZES INDIVIDUAL TREATMENT PROCESSES. IN ADDITION, WASTEWATER TREATMENT MAINTAINS THE CITY'S SANITARY LIFT STATIONS.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$531,755	\$610,036	\$521,881	\$649,340	24.42%
TOTAL PERSONNEL SERVICES:		\$531,755	\$610,036	\$521,881	\$649,340	24.42%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$31,977	\$54,530	\$37,660	\$55,166	46.48%
TOTAL MATERIALS AND SUPPLIES:		\$31,977	\$54,530	\$37,660	\$55,166	46.48%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$480,143	\$548,333	\$531,497	\$514,736	-3.15%
TOTAL OTHER SERVICES AND CHARGES:		\$480,143	\$548,333	\$531,497	\$514,736	-3.15%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$1,016,878	\$14,997	\$12,627	\$0	-100.00%
TOTAL CAPITAL OUTLAY:		\$1,016,878	\$14,997	\$12,627	\$0	-100.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENSE/APPROPRIATIONS:		\$2,060,753	\$1,227,896	\$1,103,665	\$1,219,242	10.47%

City of Sapulpa
 Sapulpa Convenience Station (Le Dump)
 Solid Waste, Recycling Program

Fund 20-527 Convenience Station

Program Description, Objectives, and Analysis:

The City of Sapulpa's Convenience Station acts as a temporary holding place for bulk items too large to be picked up by the contracted waste hauler for the City. It is a facility for the temporary deposit of items, prior to being transported to a processing facility or final disposal site.

There are charges assessed and collected from all users of the City's convenience station, the only exception for payment of a fee, will be with the presentation of an appropriate "Pride Day" coupon for a specified clean up day sponsored by the City of Sapulpa and the Chamber of Commerce.

<u>Personnel Schedule</u>	<u>Actual 9-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
Operator	1	1	0	0
Part-Time Equivalent Position:				
Operator	0	0	0	0
 Totals:	 1	 1	 0	 0

CITY OF SAPULPA

06/07/2012

FUND : 20
DEPT.: 527

SAPULPA MUNICIPAL AUTHORITY FUND
REFUSE COLLECTION
EXPENSE/APPROPRIATIONS SUMMARY BY CATEGORY
FISCAL YEAR 12-13

Description : THE REFUSE DEPARTMENT IS RESPONSIBLE FOR THE COLLECTION, TRANSFER AND DISPOSAL OF ALL SOLID WASTE IN THE CITY. REFUSE ALSO OPERATES A DISPOSAL SITE FOR BULKY ITEMS.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$1,096,428	\$1,130,200	\$1,147,071	\$1,198,080	4.45%
TOTAL PERSONNEL SERVICES:		\$1,096,428	\$1,130,200	\$1,147,071	\$1,198,080	4.45%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$27,479	\$28,313	\$30,660	\$39,421	28.57%
TOTAL OTHER SERVICES AND CHARGES:		\$27,479	\$28,313	\$30,660	\$39,421	28.57%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$9,394	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$9,394	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENSE/APPROPRIATIONS:		\$1,133,301	\$1,158,513	\$1,177,731	\$1,237,501	5.08%

City of Sapulpa
 Industrial Pretreatment
 Inspection, Treatment Program

Fund 20-528 Industrial Pre-Treatment

Program Description, Objectives, and Analysis:

The Industrial Pretreatment Department is responsible for monitoring, inspecting and evaluating industrial and commercial facilities, to ensure compliance with Local, State and Federal regulations that concern wastewater discharge.

Assessment and resolution of wastewater discharge violations such as illegal discharges and exceeding allowable limits as approved by ordinance or permit and conducting investigations into allegations of violations are a few of the duties of this department.

This department oversees the regulations for the transport and disposal of septic tank, grease trap and portable toilet wastes. Responsible for sampling the City's Wastewater Treatment Plan for parameters and frequencies required by the State and Federal Agencies permits and maintains the report data and compiles reports as required.

It is important that this department knows the Federal and State regulations that affect the Pretreatment Program Ordinance and are aware when they are amended or adopted.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
Ind. Pretreatment Coordinator	0	0	0	0

Part-Time Equivalent Positions:

Seasonal Positions:

Totals:	0	0	0	0
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CITY OF SAPULPA

06/07/2012

FUND : 20

SAPULPA MUNICIPAL AUTHORITY FUND

DEPT.: 528

INDUSTRIAL PRETREATMENT

EXPENSE/APPROPRIATIONS SUMMARY BY CATEGORY

FISCAL YEAR 12-13

Description : THE INDUSTRIAL PRETREATMENT DEPARTMENT IS RESPONSIBLE FOR MONITORING INDUSTRIAL DISCHARGES INTO THE PUBLIC SEWER SYSTEM.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$57,240	\$59,280	\$57,240	\$57,240	0.00%
TOTAL PERSONNEL SERVICES:		\$57,240	\$59,280	\$57,240	\$57,240	0.00%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$0	\$350	\$0	\$350	100.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$350	\$0	\$350	100.00%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$12,001	\$15,200	\$13,950	\$15,200	8.96%
TOTAL OTHER SERVICES AND CHARGES:		\$12,001	\$15,200	\$13,950	\$15,200	8.96%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENSE/APPROPRIATIONS:		\$69,241	\$74,830	\$71,190	\$72,790	2.25%

CITY OF SAPULPA

06/07/2012

FUND : 20
DEPT.: 590

SAPULPA MUNICIPAL AUTHORITY FUND
NON-DEPARTMENTAL
EXPENSE/APPROPRIATIONS SUMMARY BY CATEGORY
FISCAL YEAR 12-13

Description : THE NON-DEPARTMENTAL IS RESPONSIBLE FOR EXPENDITURES WHICH DO NOT SPECIFICALLY RELATE TO AN OPERATING DEPARTMENT AND BOND DEBT EXPENDITURES.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$23,777	\$25,980	\$25,899	\$26,100	0.78%
TOTAL PERSONNEL SERVICES:		\$23,777	\$25,980	\$25,899	\$26,100	0.78%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$3,507	\$7,425	\$6,694	\$7,425	10.92%
TOTAL MATERIALS AND SUPPLIES:		\$3,507	\$7,425	\$6,694	\$7,425	10.92%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$40,659	\$47,988	\$51,043	\$64,645	26.65%
TOTAL OTHER SERVICES AND CHARGES:		\$40,659	\$47,988	\$51,043	\$64,645	26.65%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$480,278	\$8,250	\$7,930	\$31,244	294.00%
TOTAL CAPITAL OUTLAY:		\$480,278	\$8,250	\$7,930	\$31,244	294.00%
500 DEBT SERVICE						
500	Debt Service	\$4,741,092	\$3,940,645	\$3,914,252	\$3,774,912	-3.56%
TOTAL DEBT SERVICE:		\$4,741,092	\$3,940,645	\$3,914,252	\$3,774,912	-3.56%
900 NON OPERATING						
900	Non Operating	\$6,715,383	\$5,936,873	\$6,141,296	\$6,184,102	0.70%
TOTAL NON OPERATING:		\$6,715,383	\$5,936,873	\$6,141,296	\$6,184,102	0.70%
TOTAL EXPENSE/APPROPRIATIONS:		\$12,004,696	\$9,967,161	\$10,147,114	\$10,088,428	-0.58%

FUND: 20

DEPT: 590

CITY OF SAPULPA
 NON DEPARTMENTAL DEPARTMENT
 CAPITAL OUTLAY SUMMARY BY CATEGORY
 FISCAL YEAR 2012-2013

06/07/2012

401	EQUIPMENT	AMOUNT	CATEGORY TOTAL
	TOTAL EQUIPMENT		\$0
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	Replace fixed seating in City Council Chambers (split w/ General)	\$14,700	
	TOTAL FURNITURE		\$14,700
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	TOTAL VEHICLES		\$0
404	BUILDINGS & FIXTURES	AMOUNT	CATEGORY TOTAL
	Replace (2) Heating/Air Unit at City Hall (split w/ General)	\$5,000	
	Paint City Hall 1st floor lobby, stairwells, and conference room (split w/ General)	\$3,250	
	Replace (2) back doors at City Hall (split w/ General)	\$2,400	
	Replace light fixtures at City Hall with energy efficient light fixtures (split w/ General)	\$5,894	
	TOTAL BUILDINGS & FIXTURES		\$16,544
405	FACILITIES	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES		\$0
405B	FACILITIES - CONTRACT	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES - CONTRACT		\$0
407	BOOKS	AMOUNT	CATEGORY TOTAL
	TOTAL BOOKS		\$0
	TOTAL CAPITAL OUTLAY		\$31,244

CITY OF SAPULPA

06/07/2012

FUND : 20
DEPT.: 591

SAPULPA MUNICIPAL AUTHORITY FUND
RESERVE

EXPENSE/APPROPRIATIONS SUMMARY BY CATEGORY
FISCAL YEAR 12-13

Description : THE RESERVE PROVIDES A BUDGET APPROPRIATION TO BE USED IN CASE OF UNFORESEEN ITEMS OF EXPENDITURES. THE RESERVE APPROPRIATION IS UNDER THE CONTROL OF THE TRUST MANAGER AND USED BY HIM AFTER APPROVAL BY THE BOARD OF TRUSTEES.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
300	Other Services & Charges	\$92,539	\$100,000	\$100,500	\$100,000	-0.50%
TOTAL OTHER SERVICES AND CHARGES:		\$92,539	\$100,000	\$100,500	\$100,000	-0.50%
400 CAPITAL OUTLAY						
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
500 DEBT SERVICE						
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
TOTAL DEBT SERVICE:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
900	Non Operating	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENSE/APPROPRIATIONS:		\$92,539	\$100,000	\$100,500	\$100,000	-0.50%

**SUPPORTING
DETAIL –
DEDICATED SALES
TAX FUNDS**

City of Sapulpa
 Cemetery Department
 Burial, Weed Abatement, Program

Fund 31-531 Cemetery Department

Program Description, Objectives, and Analysis:

The Cemetery Department has a very important role for the City of Sapulpa and surrounding communities, working closely with the local funeral homes and families and friends of the deceased in their time of sorrow. Assistance is given in the selection of gravesites, while overseeing the operational aspect of gravesite preparation, services, use of the Chapel and final back filling of the grave.

The Cemetery Department is also responsible for the maintenance, mowing and other upkeep of all cemetery grounds, buildings, weed and pest control, trees and shrubs.

Providing assistance to other City departments is also a function of this department, weed abatement on private property, trenching, grubbing, mowing right-of-ways, drainage ditch maintenance, masonry and plumbing, carpentry and construction are only a few of the jobs performed when working on special projects for the City Manager.

The Cemetery department's weekly maintenance program is essential to assure that all equipment is operating at peak performance.

<u>Personnel Schedule</u>	<u>Actual</u> <u>09-10</u>	<u>Actual</u> <u>10-11</u>	<u>Actual</u> <u>11-12</u>	<u>Budgeted</u> <u>12-13</u>
Full-Time Equivalent Positions:				
Cemetery Superintendent	1	1	1	1
Operator	4	4	4	4
Secretary/Sexton	1	1	1	1
 Part-Time Equivalent Positions:				
 Seasonal Positions:				
Laborer	3	3	3	3
Totals:	9	9	9	9

CITY OF SAPULPA

06/08/2012

FUND: 31

CEMETERY MAINTENANCE

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED FROM SALES TAX (2.5% OF THE SECOND AND THIRD PENNY), LOT SALES AND CHARGES FOR INTERMENT. THIS FUND IS USED FOR MAINTENANCE AND OPERATIONS OF THE CEMETERY. ADDITIONAL MONIES ARE TRANSFERRED INTO THIS FUND FOR RIGHT-OF-WAY MOWING OPERATIONS.

F U N D S U M M A R Y

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$59,300	\$50,850	\$76,225	\$63,000	-17.35%
	Interest	\$703	\$300	\$735	\$450	-38.78%
	Miscellaneous	\$4,925	\$5,423	\$12	\$0	-100.00%
	Transfers In	\$280,996	\$282,767	\$290,544	\$215,897	-25.69%
	Total Revenues/Resources:	\$345,924	\$339,340	\$367,516	\$279,347	-23.99%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$269,231	\$367,321	\$298,852	\$326,926	9.39%
200	Materials & Supplies	\$26,699	\$27,800	\$25,894	\$28,550	10.26%
300	Other Services & Charges	\$19,470	\$30,330	\$28,386	\$31,830	12.13%
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$7,347	\$6,294	\$9,453	\$7,813	-17.35%
	Total Expenditures/Appropriations:	\$322,747	\$431,745	\$362,585	\$395,119	8.97%
USE OF FUND BALANCE		\$0	\$92,405	\$0	\$115,772	100.00%
ESTIMATED BEGINNING FUND BALANCE		\$94,851	\$102,292	\$118,028	\$122,959	4.18%
ESTIMATED ENDING FUND BALANCE		\$118,028	\$9,887	\$122,959	\$7,187	-94.15%

FUND: 31

**CITY OF SAPULPA
CEMETERY MAINTENANCE
RESOURCES/REVENUE - DETAIL
FISCAL YEAR 12-13**

06/08/2012

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:						
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Service:						
4050	Chapel Rates	\$525	\$500	\$600	\$500	-16.67%
4051	Maintenance (Openings & Closings)	\$27,175	\$26,350	\$35,775	\$32,500	-9.15%
4052	Lot Sales	\$31,600	\$24,000	\$39,850	\$30,000	-24.72%
	Total Charges for Services:	\$59,300	\$50,850	\$76,225	\$63,000	-17.35%
Interest:						
4081	Interest Earnings	\$703	\$300	\$735	\$450	-38.78%
	Total Interest Earnings:	\$703	\$300	\$735	\$450	-38.78%
Miscellaneous:						
4080	Miscellaneous Revenues	\$50	\$0	\$12	\$0	-100.00%
4082	Donations	\$0	\$0	\$0	\$0	0.00%
4086	Reimbursements	\$4,875	\$5,423	\$0	\$0	0.00%
4087	Sale of Capital Assets	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$4,925	\$5,423	\$12	\$0	-100.00%
Transfers In:						
4910	General Fund	\$0	\$0	\$0	\$0	0.00%
4910S	General Fund (Sales Tax)	\$140,996	\$138,767	\$146,544	\$141,897	-3.17%
4920	S.M.A.	\$140,000	\$144,000	\$144,000	\$74,000	-48.61%
	Total Transfers In:	\$280,996	\$282,767	\$290,544	\$215,897	-25.69%
TOTAL RESOURCES/REVENUES:		\$345,924	\$339,340	\$367,516	\$279,347	-23.99%

City of Sapulpa
 Library Services
 Literacy, Genealogy, Research Program

Fund 34-534 Library Department

Program Description, Objectives, and Analysis:

The City of Sapulpa's Library, "Bartlett Carnegie" provides a visible public service affording the citizens with access to needed information, kindling a love of reading, encouraging learning, providing computer usage and training, assisting with family genealogy, tracing history and extending to the public an opportunity for self-improvement.

The department plans, schedules, budgets and executes the expenditure of revenue received from the dedicated sales tax (2.5% of the second and third penny), State Aid Grants, fines, transfers in the Sapulpa Municipal Authority and other sources. The funds provide for the maintenance and operation of the facility, purchase of new books, staff, sponsored programs for children, youth and adults, up to date computer technology and free access to knowledge.

This department's goal is to deliver cost effective, responsive information services, educational information and materials accessible to citizens of all ages.

<u>Personnel Schedule</u>	<u>Actual</u> <u>09-10</u>	<u>Actual</u> <u>10-11</u>	<u>Actual</u> <u>11-12</u>	<u>Budgeted</u> <u>12-13</u>
Full-Time Equivalent Positions:				
Library Director	1	1	1	1
Assistant Librarian	1	1	1	1
Children's Librarian	1	1	1	1
Circulation Librarian	1	1	1	1
Library Aide	1	1	1	1
Part-Time Equivalent Positions:				
Genealogy Librarian	2	2	2	2
Library Aide	1	1	1	1
Seasonal Positions:				
Totals:	8	8	8	8

CITY OF SAPULPA

06/08/2012

FUND: 34

LIBRARY FUND

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED FROM SALES TAXES (2.5% OF THE SECOND AND THIRD PENNY), GRANTS, FINES, AND OTHER SOURCES FOR LIBRARY MAINTENANCE AND OPERATIONS.

F U N D S U M M A R Y

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$23,284	\$0	\$23,857	\$0	-100.00%
	Fines & Forfeitures	\$4,053	\$4,000	\$3,150	\$3,000	-4.76%
	Charges for Services	\$120	\$120	\$120	\$120	0.00%
	Interest	\$664	\$300	\$396	\$150	-62.12%
	Miscellaneous	\$10,721	\$4,000	\$3,660	\$3,700	1.09%
	Transfers In	\$350,996	\$307,767	\$315,544	\$354,647	12.39%
	Total Revenues/Resources:	\$389,838	\$316,187	\$346,727	\$361,617	4.29%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$255,543	\$270,716	\$256,023	\$258,060	0.80%
200	Materials & Supplies	\$11,324	\$10,488	\$10,843	\$11,400	5.14%
300	Other Services & Charges	\$81,588	\$71,450	\$73,311	\$73,550	0.33%
400	Capital Outlay	\$64,124	\$41,700	\$73,486	\$34,079	-53.63%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$0	\$0	\$0	\$0	0.00%
	Total Expenditures/Appropriations:	\$412,579	\$394,354	\$413,663	\$377,089	-8.84%
USE OF FUND BALANCE		\$22,741	\$78,167	\$66,936	\$15,472	-76.89%
ESTIMATED BEGINNING FUND BALANCE		\$110,365	\$85,970	\$87,624	\$20,688	-76.39%
ESTIMATED ENDING FUND BALANCE		\$87,624	\$7,803	\$20,688	\$5,216	-74.79%

CITY OF SAPULPA

06/08/2012

FUND: 34

LIBRARY FUND
RESOURCES/REVENUE - DETAIL
FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:			\$0	\$0	\$0	0.00%
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
4031	State Aid Grant	\$22,604	\$0	\$20,359	\$0	-100.00%
4091	OK Dept of Libraries	\$680	\$0	\$3,498	\$0	-100.00%
	Total Intergovernmental:	\$23,284	\$0	\$23,857	\$0	-100.00%
Fines & Forfeitures:						
4072	Book Fines	\$4,053	\$4,000	\$3,150	\$3,000	-4.76%
	Total Fines & Forfeitures:	\$4,053	\$4,000	\$3,150	\$3,000	-4.76%
Charges for Services:						
4050	Rental Fees	\$120	\$120	\$120	\$120	0.00%
	Total Charges for Services:	\$120	\$120	\$120	\$120	0.00%
Interest:						
4081	Interest Earnings	\$664	\$300	\$396	\$150	-62.12%
	Total Interest Earnings:	\$664	\$300	\$396	\$150	-62.12%
Miscellaneous:						
4080	Miscellaneous	\$4,645	\$4,000	\$3,653	\$3,700	1.29%
4082	Donations	\$25	\$0	\$7	\$0	-100.00%
4086	Reimbursements	\$6,051	\$0	\$0	\$0	0.00%
4092	Grant - Private	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$10,721	\$4,000	\$3,660	\$3,700	1.09%
Transfers In:						
4910	General Fund (Other)	\$0	\$0	\$0	\$0	0.00%
4910S	General Fund (Sales Tax)	\$140,996	\$138,767	\$146,544	\$141,897	-3.17%
4920	Transfer in-SMA	\$210,000	\$169,000	\$169,000	\$212,750	25.89%
4945	Transfer in-CIP Fund	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$350,996	\$307,767	\$315,544	\$354,647	12.39%
TOTAL REVENUES/RESOURCES:		\$389,838	\$316,187	\$346,727	\$361,617	4.29%

FUND: 34

CITY OF SAPULPA

6/8/12

LIBRARY FUND CAPITAL OUTLAY SUMMARY BY CATEGORY FISCAL YEAR 2012-2013

401	EQUIPMENT	AMOUNT	CATEGORY TOTAL
	TOTAL EQUIPMENT		\$0
401A	EQUIPMENT - STATE AID GRANTS	AMOUNT	CATEGORY TOTAL
	TOTAL EQUIPMENT - STATE AID GRANT		\$0
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		\$0
404	BUILDING & FIXTURES	AMOUNT	CATEGORY TOTAL
	Air Conditioner Unit	\$9,889	
	TOTAL BUILDING & FIXTURES		\$9,889
405	FACILITIES	AMOUNT	CATEGORY TOTAL
	Repair and Restripe East Parking Lot for Handicap Parking	\$1,825	
	Repair Southeast Sidewalk and Install Ramp Access	\$2,365	
	TOTAL FACILITIES		\$4,190
407	BOOKS	AMOUNT	CATEGORY TOTAL
	Books, Encyclopedias, Audio Books, Videos, DVD's, CD's, and Microfilm	\$20,000	
	TOTAL BOOKS		\$20,000
407A	BOOKS - STATE AID GRANTS	AMOUNT	CATEGORY TOTAL
	TOTAL BOOKS - STATE AID GRANTS		\$0
407B	BOOKS - DONATIONS	AMOUNT	CATEGORY TOTAL
	TOTAL BOOKS - DONATIONS		\$0
	TOTAL CAPITAL OUTLAY		\$34,071

City of Sapulpa
Parks & Recreation Services
Parks Development & Maintenance Program

Fund 35-535 Parks and Recreation

Program Description, Objectives, and Analysis:

The Parks and Recreation Department currently has 15 park and recreational facilities totaling 251 acres of parkland and also manages and maintains 365 surface acres of water at Pretty Water Lake, Lake Sahoma and Kelly Lane Park.

The department plans, schedules, budgets and executes the expenditure of revenue received from the dedicated sales tax (5% of the second and third penny). This tax along with the funding from the Sapulpa Municipal Authority is expended on the acquisition, development and maintenance of City parks and recreation facilities to ensure safe and clean parks for public use. The maintenance activities funded in this program including mowing, trimming, litter control, irrigation, horticultural improvements and special projects.

The department provides accessible facilities for all Sapulpa citizens, promotes a broad range of recreational services for all ages, supports community groups and organizations, enhances the environment and sponsors programs and events for the community.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
Park & Rec Director	1	1	1	1
Administrative Secretary	0	0	0	0
Park & Rec Foreman	1	1	1	1
Recreation Program Supervisor	1	1	1	1
Park Operator/Park Ranger	1	1	1	1
Park Operator	2	2	2	2
Marketing & Event Coordinator	1	1	1	1
Part-Time Equivalent Positions:				
Administrative Secretary	0	0	0	0
Recreation Aide	2	2	2	2
Seasonal Equivalent Positions:				
Laborer	2	2	2	2
Totals:	11	11	11	11

CITY OF SAPULPA

06/08/2012

FUND: 35

PARKS & RECREATION SERVICES

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED FROM SALES TAX (5% OF THE SECOND AND THIRD PENNY) AND FROM OTHER SOURCES TO BE USED FOR PARKS AND RECREATION SERVICES.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$3,142	\$12,813	\$18,643	\$28,663	53.75%
	Interest	\$1,709	\$1,600	\$875	\$1,000	14.29%
	Miscellaneous	\$13,358	\$6,095	\$12,876	\$0	-100.00%
	Transfers In	\$561,992	\$443,535	\$459,087	\$542,294	18.12%
	Total Resources/Revenues:	\$580,201	\$464,043	\$491,481	\$571,957	16.37%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$434,249	\$477,295	\$459,839	\$485,990	5.69%
200	Materials & Supplies	\$29,624	\$39,753	\$34,291	\$42,644	24.36%
300	Other Services & Charges	\$97,957	\$101,890	\$105,533	\$106,314	0.74%
400	Capital Outlay	\$3,498	\$17,822	\$22,391	\$13,790	-38.41%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$0	\$0	\$0	\$0	0.00%
	Total Expenditures/Appropriations:	\$565,328	\$636,760	\$622,054	\$648,738	4.29%
USE OF FUND BALANCE		\$0	\$172,717	\$130,573	\$76,781	-41.20%
ESTIMATED BEGINNING FUND BALANCE		\$223,039	\$207,233	\$237,912	\$107,339	-54.88%
ESTIMATED RESERVED ENDING FUND BALANCE		\$25,437	\$19,497	\$22,437	\$19,437	-13.37%
ESTIMATED UNRESERVED ENDING FUND BALANCE		\$212,475	\$15,019	\$84,902	\$11,121	-86.90%

CITY OF SAPULPA

06/08/2012

FUND: 35

PARKS & RECREATION SERVICES

RESOURCES/REVENUE - DETAIL

FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:						
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
4032	Creek County Nutrition	\$0	\$0	\$0	\$0	0.00%
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
4054	Concession Income	\$0	\$0	\$2,468	\$14,263	477.92%
4062	Recreation Program Income	\$0	\$3,500	\$9,961	\$8,000	-19.69%
4063	Admissions	\$0	\$0	\$1,290	\$1,400	8.53%
4088	Rental Income	\$3,142	\$9,313	\$4,924	\$5,000	1.54%
	Total Charges for Services:	\$3,142	\$12,813	\$18,643	\$28,663	53.75%
Interest:						
4081	Interest Earnings	\$1,709	\$1,600	\$875	\$1,000	14.29%
	Total Interest Earnings:	\$1,709	\$1,600	\$875	\$1,000	14.29%
Miscellaneous:						
4080	Miscellaneous	\$11,413	\$0	\$0	\$0	0.00%
4082	Donations	\$1,925	\$6,095	\$11,716	\$0	-100.00%
4082A	Donations - BTW	\$0	\$0	\$0	\$0	0.00%
4086	Reimbursements	\$20	\$0	\$0	\$0	0.00%
4087	Sale of Capital Assets	\$0	\$0	\$1,160	\$0	-100.00%
4203	Loan Proceeds	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$13,358	\$6,095	\$12,876	\$0	-100.00%
Transfers In:						
4910	General Fund (Other)	\$0	\$0	\$0	\$0	0.00%
4910S	General Fund (Sales Tax)	\$281,992	\$277,535	\$293,087	\$283,794	-3.17%
4920	SMA	\$280,000	\$166,000	\$166,000	\$258,500	55.72%
4937	Park and Recreation Capital	\$0	\$0	\$0	\$0	0.00%
4945	CIP	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$561,992	\$443,535	\$459,087	\$542,294	18.12%
TOTAL RESOURCES/REVENUES:		\$580,201	\$464,043	\$491,481	\$571,957	16.37%

FUND: 35

CITY OF SAPULPA
PARKS AND RECREATION SERVICES
CAPITAL OUTLAY SUMMARY BY CATEGORY
FISCAL YEAR 2012-2013

6/8/12

401	EQUIPMENT	AMOUNT	CATEGORY TOTAL
	TOTAL EQUIPMENT		\$0
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		\$0
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	TOTAL VEHICLES		\$0
404	BUILDINGS & FIXTURES	AMOUNT	CATEGORY TOTAL
	BTW Air Handler Unit	\$2,990	
	TOTAL BUILDINGS & FIXTURES		\$2,990
405	FACILITIES	AMOUNT	CATEGORY TOTAL
	Replace Support Posts at Liberty park Sand Volleyball and Tennis Courts	\$2,300	
	Grade & Gravel Parking Lot at 200 & 202 Hawthorn (split cost with Garage)	\$8,500	
	TOTAL FACILITIES		\$10,800
405.01	YOUTH SPORTS COMPLEX	AMOUNT	CATEGORY TOTAL
	TOTAL YOUTH SPORTS COMPLEX		\$0
406	LAND	AMOUNT	CATEGORY TOTAL
	TOTAL LAND		\$0
	TOTAL CAPITAL OUTLAY		\$13,790

CITY OF SAPULPA

06/08/2012

FUND: 40

FIRE SALES TAX FUND

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES FROM SALES TAX (2.5% OF THE SECOND AND THIRD PENNY) AND FOR EXPENDITURES FOR CAPITAL IMPROVEMENTS.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$2,856	\$3,000	\$1,571	\$1,700	8.21%
	Miscellaneous	\$0	\$0	\$0	\$0	0.00%
	Transfers In	\$140,996	\$138,768	\$146,544	\$141,897	-3.17%
	Total Revenues/Resources:	\$143,852	\$141,768	\$148,115	\$143,597	-3.05%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$0	\$0	\$0	\$6,000	100.00%
400	Capital Outlay	\$62,136	\$82,000	\$82,893	\$97,500	17.62%
500	Debt Service	\$94,330	\$94,330	\$94,330	\$70,747	-25.00%
900	Non Operating Expense	\$0	\$0	\$0	\$0	0.00%
	Total Expenditures/Appropriations:	\$156,466	\$176,330	\$177,223	\$174,247	-1.68%
USE OF FUND BALANCE		\$12,614	\$34,562	\$29,108	\$30,650	5.30%
ESTIMATED BEGINNING FUND BALANCE		\$244,536	\$218,307	\$231,922	\$202,814	-12.55%
ESTIMATED ENDING FUND BALANCE		\$231,922	\$183,745	\$202,814	\$172,164	-15.11%

CITY OF SAPULPA

06/08/2012

FUND: 40

FIRE SALES TAX FUND

REVENUE/RESOURCES - DETAIL

FISCAL YEAR 12-13

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
REVENUES/RESOURCES:						
Taxes:						
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest Earnings	\$2,856	\$3,000	\$1,571	\$1,700	8.21%
	Total Interest Earnings:	\$2,856	\$3,000	\$1,571	\$1,700	8.21%
Miscellaneous:						
4080	Miscellaneous	\$0	\$0	\$0	\$0	0.00%
4082	Donations	\$0	\$0	\$0	\$0	0.00%
4086	Reimbursements	\$0	\$0	\$0	\$0	0.00%
4203	Loan Proceeds	\$0	\$0	\$0	\$0	0.00%
4203A	Loan Proceeds	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$0	\$0	\$0	\$0	0.00%
Transfers In:						
4910	General Fund (Other)	\$0	\$0	\$0	\$0	0.00%
4910S	General Fund (Sales Tax)	\$140,996	\$138,768	\$146,544	\$141,897	-3.17%
	Total Transfers In:	\$140,996	\$138,768	\$146,544	\$141,897	-3.17%
TOTAL REVENUES/RESOURCES:		\$143,852	\$141,768	\$148,115	\$143,597	-3.05%

FUND: 40

CITY OF SAPULPA

06/08/2012

FIRE SALES TAX FUND

APPROPRIATIONS/EXPENDITURE SUMMARY BY CATEGORY

FISCAL YEAR 2012-2013

		AMOUNT	CATEGORY TOTAL
401	EQUIPMENT		
2	Replace Positive Pressure Fans	\$15,000	
4	Motorola 2500 Hand Held Radios	\$12,700	
1	Incident Command Board	\$1,300	
2	Radio Units for Staff Vehicles	\$4,000	
	TOTAL EQUIPMENT		\$33,000
402	FURNITURE		
	Carpet for Offices & Hallway at Central Station	\$2,000	
	Miscellaneous Furniture for All Stations	\$4,000	
	TOTAL FURNITURE		\$6,000
403	VEHICLES		
1	Ford Escape Hybrid Vehicle for Staff including Emergency Equipment	\$33,000	
	TOTAL VEHICLES		\$33,000
404	BUILDINGS & FIXTURES		
	Insulating Piping over Station #4 Restrooms	\$1,000	
2	Tankless Hot Water Heaters	\$8,000	
7	Gas Heating Units for Engine Rooms at Stations #1, #2, & #3	\$9,000	
	TOTAL BUILDINGS & FIXTURES		\$18,000
405	FACILITIES		
	Repair Station #1 Ramp	\$5,000	
	TOTAL FACILITIES		\$5,000
405B	FACILITIES - CONTRACT		
	TOTAL FACILITIES - CONTRACT		\$0
407	BOOKS		
	Training Manuals	\$2,500	
	TOTAL BOOKS		\$2,500
	TOTAL CAPITAL OUTLAY		\$97,500

CITY OF SAPULPA

06/08/2012

FUND: 41

POLICE SALES TAX FUND

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES FROM SALES TAX (2.5% OF THE SECOND AND THIRD PENNY) AND FOR EXPENDITURES FOR CAPITAL IMPROVEMENTS.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$921	\$500	\$677	\$500	-26.14%
	Miscellaneous	\$0	\$0	\$0	\$0	0.00%
	Transfers In	\$140,996	\$138,768	\$146,544	\$141,897	-3.17%
	Total Revenues/Resources:	\$141,917	\$139,268	\$147,221	\$142,397	-3.28%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$0	\$0	\$0	\$0	0.00%
400	Capital Outlay	\$78,379	\$147,567	\$251,188	\$185,150	-26.29%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$0	\$0	\$0	\$0	0.00%
	Total Expenditures/Appropriations:	\$78,379	\$147,567	\$251,188	\$185,150	-26.29%
USE OF FUND BALANCE		\$0	\$8,299	\$103,967	\$42,753	-58.88%
ESTIMATED BEGINNING FUND BALANCE		\$91,632	\$39,091	\$155,170	\$51,203	-67.00%
ESTIMATED ENDING FUND BALANCE		\$155,170	\$30,792	\$51,203	\$8,450	-83.50%

CITY OF SAPULPA

06/08/2012

FUND: 41

POLICE SALES TAX FUND
REVENUE/RESOURCES - DETAIL
FISCAL YEAR 12-13

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
REVENUES/RESOURCES:						
Taxes:		\$0	\$0	\$0	\$0	0.00%
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest Earnings	\$921	\$500	\$677	\$500	-26.14%
	Total Interest Earnings:	\$921	\$500	\$677	\$500	-26.14%
Miscellaneous:						
4080	Misc. Revenues/Donations	\$0	\$0	\$0	\$0	0.00%
4082	Donations	\$0	\$0	\$0	\$0	0.00%
4086	Reimbursements	\$0	\$0	\$0	\$0	0.00%
4087	Sale of Fixed Assets	\$0	\$0	\$0	\$0	0.00%
4203	Loan Proceeds	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$0	\$0	\$0	\$0	0.00%
Transfers In:						
4910	General Fund (Other)	\$0	\$0			0.00%
4910S	General Fund (Sales Tax)	\$140,996	\$138,768	\$146,544	\$141,897	-3.17%
4920	SMA	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$140,996	\$138,768	\$146,544	\$141,897	-3.17%
TOTAL REVENUES/RESOURCES:		\$141,917	\$139,268	\$147,221	\$142,397	-3.28%

CITY OF SAPULPA

06/08/2012

FUND: 44

MAJOR THOROUGHFARE FUND

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR SALES TAX REVENUE (5% OF THE SECOND & THIRD PENNY)
AND EXPENDITURES FOR MAJOR THOROUGHFARES.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$698	\$400	\$500	\$500	0.00%
	Miscellaneous	\$3,097	\$6,800	\$8,382	\$6,800	-18.87%
	Transfers In	\$461,992	\$312,774	\$392,847	\$283,794	-27.76%
	Total Revenues/Resources:	\$465,787	\$319,974	\$401,729	\$291,094	-27.54%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
200	Materials & Supplies	\$10,596	\$20,000	\$24,600	\$20,000	-18.70%
300	Other Services & Charges	\$166,453	\$211,100	\$205,390	\$200,150	-2.55%
400	Capital Outlay	\$257,268	\$144,959	\$163,438	\$176,030	7.70%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$0	\$68,356	\$68,356	\$0	-100.00%
	Total Expenditures/Appropriations:	\$434,317	\$444,415	\$461,784	\$396,180	-14.21%
	USE OF FUND BALANCE	\$0	\$124,441	\$60,055	\$105,086	74.98%
	ESTIMATED BEGINNING FUND BALANCE	\$143,945	\$150,667	\$175,415	\$115,360	-34.24%
	ESTIMATED ENDING FUND BALANCE	\$175,415	\$26,226	\$115,360	\$10,274	-91.09%

CITY OF SAPULPA

06/08/2012

FUND: 44

MAJOR THOROUGHFARE FUND

REVENUE/RESOURCES - DETAIL

FISCAL YEAR 12-13

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
REVENUES/RESOURCES:						
Taxes:		\$0	\$0	\$0	\$0	0.00%
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services						
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest Earnings	\$698	\$400	\$500	\$500	0.00%
	Total Interest Earnings:	\$698	\$400	\$500	\$500	0.00%
Miscellaneous:						
4080	Miscellaneous Revenue	\$0	\$0	\$0	\$0	0.00%
4086	Reimbursements	\$3,097	\$6,800	\$8,382	\$6,800	-18.87%
4086.1	Reimbursements - ODOT	\$0	\$0	\$0	\$0	0.00%
4090	Loan Proceeds - Street Sweeper	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$3,097	\$6,800	\$8,382	\$6,800	-18.87%
Transfers In:						
4910	General Fund (Other)	\$0	\$0	\$0	\$0	0.00%
4910S	General Fund (Sales Tax)	\$281,992	\$277,534	\$293,087	\$283,794	-3.17%
4929	Stormwater Management Fund	\$49,152	\$0	\$64,520	\$0	-100.00%
4965	Street Improvement Sales Tax	\$130,848	\$35,240	\$35,240	\$0	-100.00%
4996	Series 2004 CIP Revenue Construction Fur	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$461,992	\$312,774	\$392,847	\$283,794	-27.76%
TOTAL REVENUES/RESOURCES:		\$465,787	\$319,974	\$401,729	\$291,094	-27.54%

FUND: 44

CITY OF SAPULPA

06/09/2012

MAJOR THOROUGHFARE FUND

APPROPRIATIONS/EXPENDITURE SUMMARY BY CATEGORY

FISCAL YEAR 2012-2013

		AMOUNT	CATEGORY TOTAL
401	EQUIPMENT		
	TOTAL EQUIPMENT		\$0
402	FURNITURE		
	TOTAL FURNITURE		\$0
403	VEHICLES		
	TOTAL VEHICLES		\$0
404	BUILDINGS & FIXTURES		
	TOTAL BUILDINGS & FIXTURES		\$0
405A	FACILITIES-IN HOUSE		
	TOTAL FACILITIES-IN HOUSE		\$0
405B	FACILITIES - CONTRACT		
	Base Repair and Overlay Muskogee (N. Johannes to 13th St)	\$15,730	
	Reconstruct 57th Street (Skelly Drive to 45th W. Ave)	\$61,250	
	Reconstruct Summit Drive (Gary to Canyon Rd.)	\$99,050	
	TOTAL FACILITIES - CONTRACT		\$176,030
405C	FACILITIES - R O W ACQUISITIONS		
	TOTAL FACILITIES - R-O-W ACQUISITIONS		\$0
	TOTAL CAPITAL OUTLAY		\$176,030

CITY OF SAPULPA

06/08/2012

FUND: 45

CAPITAL IMPROVEMENTS FUND

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES FROM SALES TAX (10% OF THE SECOND AND THIRD PENNY) AND OTHER SOURCES AND EXPENDITURES FOR CAPITAL IMPROVEMENTS IN AN AMOUNT OF \$4,500 OR GREATER IN VALUE WITH AN ESTIMATED LIFE OF THREE YEARS OR MORE.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$2,947	\$1,500	\$650	\$775	19.23%
	Miscellaneous	\$373,948	\$0	\$208	\$184,000	88361.54%
	Transfers In	\$563,984	\$926,480	\$957,587	\$567,588	-40.73%
	Total Revenues/Resources:	\$940,879	\$927,980	\$958,445	\$752,363	-21.50%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$30,985	\$0	\$23,594	\$0	-100.00%
400	Capital Outlay	\$324,404	\$442,837	\$695,247	\$805,546	15.86%
500	Debt Service	\$88,865	\$280,849	\$288,582	\$88,769	-69.24%
900	Non Operating Expense	\$603,237	\$333,000	\$333,000	\$65,500	-80.33%
	Total Expenditures/Appropriations:	\$1,047,491	\$1,056,686	\$1,340,423	\$959,815	-28.39%
USE OF FUND BALANCE		\$106,612	\$128,706	\$381,978	\$207,452	-45.69%
ESTIMATED BEGINNING FUND BALANCE		\$722,979	\$156,610	\$616,367	\$234,389	-61.97%
ESTIMATED RESERVED ENDING FUND BALANCE		\$0	\$0	\$0	\$0	0.00%
ESTIMATED UNRESERVED ENDING FUND BALANCE		\$616,367	\$27,904	\$234,389	\$26,937	-88.51%

CITY OF SAPULPA

06/08/2012

FUND: 45

CAPITAL IMPROVEMENTS FUND

REVENUE/RESOURCES - DETAIL

FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:						
4003	City Sales Tax	\$0	\$0	\$0	\$0	0.00%
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest Earnings	\$2,947	\$1,500	\$650	\$775	19.23%
	Total Interest Earnings:	\$2,947	\$1,500	\$650	\$775	19.23%
Miscellaneous:						
4086	Reimbursements Capital Improvements	\$0	\$0	\$208	\$4,000	1823.08%
4087	Sale of Property	\$0	\$0	\$0	\$0	0.00%
4203	Loan Proceeds	\$373,948	\$0	\$0	\$180,000	100.00%
	Total Miscellaneous:	\$373,948	\$0	\$208	\$184,000	88361.54%
Transfers In:						
4910	General Fund (Other)	\$0	\$0			0.00%
4910S	General Fund (Sales Tax)	\$563,984	\$555,067	\$586,174	\$567,588	-3.17%
4920	Sapulpa Municipal Authority	\$0	\$0	\$0	\$0	0.00%
4929	Stormwater Management Fund	\$0	\$0	\$0	\$0	0.00%
4930	Street & Alley Fund	\$0	\$0	\$0	\$0	0.00%
4935	Parks & Recreation Fund	\$0	\$0	\$0	\$0	0.00%
4941	Police Sales Tax	\$0	\$0	\$0	\$0	0.00%
4943	Cemetery Perpetual Care	\$0	\$0	\$0	\$0	0.00%
4944	Major Thoroughfare Fund	\$0	\$0	\$0	\$0	0.00%
4946	W & S Improvement	\$0	\$0	\$0	\$0	0.00%
4948	Water Resources	\$0	\$0	\$0	\$0	0.00%
4949	Sewer System Dev and Ext Fund	\$0	\$0	\$0	\$0	0.00%
4965	Street Imp. Sales Tax	\$0	\$371,413	\$371,413	\$0	-100.00%
4983	GO Bond Construction Fund	\$0	\$0	\$0	\$0	0.00%
4994	2000 CIP Construction Fund	\$0	\$0	\$0	\$0	0.00%
4997	2006 CIP Revenue Construction Fund	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$563,984	\$926,480	\$957,587	\$567,588	-40.73%
TOTAL REVENUES/RESOURCES:		\$940,879	\$927,980	\$958,445	\$752,363	-21.50%

CITY OF SAPULPA

06/08/2012

FUND: 45

CAPITAL IMPROVEMENTS FUND

APPROPRIATIONS/EXPENDITURE SUMMARY BY CATEGORY

FISCAL YEAR 2012-2013

400 CAPITAL OUTLAY

CATEGORY	DEPT. NO.	DEPARTMENT	DESCRIPTION	AMOUNT	DEPT. TOTAL
401-Equipment	512	Police	Purchase 2 Digi Ticket System for Patrol Division	\$11,302	
	530	Street & Alley	Purchase 15' Asphalt Lay-down Machine for In-House Street Rehab Program	\$164,000	
			Purchase Tack Oil Tank to Mount on Mack Truck for In-House Street Rehab Program	\$16,000	
	531	Cemetery	Purchase Tractor/Loader to Replace 1997 Kubota Tractor with Cab for Maintenance Operations & Chemical Spraying	\$35,100	
	533	Golf Course	Purchase 2 Turf Gator Utility Carts with Dump Bed for Maintenance Operations	\$15,100	
	590	Non-Departmental	Local Match for Alternative Fuel (CNG) Mowing Fleet Conversion Project Through Tulsa Area Clean Cities Program (Note: 69% or remaining \$36,430 of \$52,797 total cost budgeted in Grants & Aids Fund)	\$16,367	
			TOTAL - EQUIPMENT		\$257,869
403-Vehicles	511	Fire	Replace 2000 Model Fire Chief's Vehicle with a Ford Escape Hybrid, Including Emergency Equipment	\$32,767	
	523	Utility Collections	Replace 1998 Model Service Truckw ith 1/2 Ton 2 WD CNG Bi-fuel Pickup Truck	\$30,908	
	530	Street & Alley	Replace 1998 Model Street Department Crew Truck with 1/2 Ton 4 WD Extended Cab CNG Bi-fuel Pickup Truck	\$36,230	
	531	Cemetery Maintenance	Replace 1997 Model Crew Truck with 3/4 Ton 4 WD CNG Bi-fuel Pickup Truck	\$37,667	
	546	Water & Sewer Impr	Replace 1998 Model Utility Maintenance Assistant Foreman's Truck with 3/4 Ton 4 WD Extended Cab CNG Bi-fuel Vehicle	\$37,477	
			TOTAL - VEHICLES		\$175,049
404-Building & Fixtures	511	Fire	Repair/Replace Fire Station #1 Roof & Guttering	\$20,000	
	590	Non-Departmental	Install City Hall Ventilation and Ice Dam Retention Systems	\$23,490	
			TOTAL - BUILDING & FIXTURES		\$43,490
405A-Facilities-In House	530	Street & Alley	Construct Road Base for 49th W. Ave. Road Extension to Provide Access to Polson Industrial Park & for Use by General Public due to Closing of R.R. Crossing (Note: other 1/2 funded by Street Impr. Sales Tax Fund)	\$58,230	
			Base Repair & Overlay of Alley of S. Unit Block between Park and Elm	\$15,475	
			Construct 130' x 50' Parking Lot to Accommodate Additional Patrons at BTW Rec Center (Note: Mt Olive Church to reimburse City of 1/4 of cost pursuant to a joint use parking agreement)	\$16,000	
			TOTAL - FACILITIES-IN HOUSE		\$89,705

City of Sapulpa
 Utility Maintenance Department
 Maintenance, Repair, Replacement Program

Fund 46-546 Utility Maintenance Department

Program Description, Objectives, and Analysis:

The Utility Maintenance Department for the City of Sapulpa is responsible for maintaining the water distribution, storm drainage and wastewater collection systems.

The water distribution system is comprised of water lines throughout the City providing potable water, fire hydrants for fire protection, valves to control water flow, service lines to residences, businesses and industries. Water meters 5/8, 1 inch, 2 inch, etc. are installed and maintained by this department. Service taps are repaired, replaced and installed in all new developments throughout the City, 24 hour emergency service is provided to ensure adequate water supply to all customers.

Sewer lines are repaired or replaced, flow is monitored, manholes are repaired, water lines are replaced, and leaks are repaired all as part of the program to provide service to the citizens of Sapulpa.

<u>Personnel Schedule</u>	<u>Actual</u> <u>09-10</u>	<u>Actual</u> <u>10-11</u>	<u>Budgeted</u> <u>11-12</u>	<u>Budgeted</u> <u>12-13</u>
Full-Time Equivalent Positions:				
Public Works Superintendent	1	1	1	1
Foreman	1	1	1	1
Assistant Foreman	1	1	1	1
Crew Leader	6	6	3	3
Operator, Vac Truck	1	1	1	1
Operator, Camera	1	1	1	1
Operator I	4	4	3	3
Operator II	0	0	0	0
	1	0	0	0
Totals:	15	11	11	11

**Superintendent budgeted
but not funded**

CITY OF SAPULPA

06/08/2012

FUND: 46

WATER AND SEWER IMPROVEMENT FUND

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED FROM SALES TAX (10% OF THE SECOND AND THIRD PENNY) AND EXPENDITURES MADE FOR MAINTENANCE, OPERATIONS AND CAPITAL OUTLAY.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$1,694	\$2,000	\$1,354	\$1,565	15.58%
	Miscellaneous	\$7,426	\$0	\$6,370	\$0	-100.00%
	Transfers In	\$673,984	\$625,066	\$656,174	\$727,588	10.88%
	Total Revenues/Resources:	\$683,104	\$627,066	\$663,898	\$729,153	9.83%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$467,128	\$591,139	\$513,650	\$534,240	4.01%
200	Materials & Supplies	\$33,853	\$39,985	\$40,651	\$61,820	52.07%
300	Other Services & Charges	\$156,769	\$204,059	\$236,293	\$203,279	-13.97%
400	Capital Outlay	\$14,225	\$12,000	\$17,806	\$72,422	306.73%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$0	\$0	\$0	\$0	0.00%
	Total Expenditures/Appropriations:	\$671,975	\$847,183	\$808,400	\$871,761	7.84%
USE OF FUND BALANCE		\$0	\$220,117	\$144,502	\$142,608	-1.31%
ESTIMATED BEGINNING FUND BALANCE		\$295,916	\$248,169	\$307,045	\$162,543	-47.06%
ESTIMATED ENDING FUND BALANCE		\$307,045	\$28,052	\$162,543	\$19,935	-87.74%

CITY OF SAPULPA

06/08/2012

FUND: 46

WATER AND SEWER IMPROVEMENT FUND

REVENUE/RESOURCES - DETAIL

FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:		\$0	\$0	\$0	\$0	0.00%
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
4025	Industrial Pretreatment Permits	\$0	\$0	\$0	\$0	0.00%
	Total Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
4058	Industrial Pretreatment Fees	\$0	\$0	\$0	\$0	0.00%
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest Earnings	\$1,694	\$2,000	\$1,354	\$1,565	15.58%
	Total Interest Earnings:	\$1,694	\$2,000	\$1,354	\$1,565	15.58%
Miscellaneous:						
4080	Miscellaneous	\$1,201	\$0	\$2,212	\$0	-100.00%
4086	Reimbursements	\$0	\$0	\$4,158	\$0	-100.00%
4086A	Reimbursements - (Hersh. Const.Payback)	\$0	\$0	\$0	\$0	0.00%
4087	Sale of Capital Assets	\$6,225	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$7,426	\$0	\$6,370	\$0	-100.00%
Transfers In:						
4910	General Fund (Other)	\$0	\$0	\$0	\$0	0.00%
4910S	General Fund (Sales Tax)	\$563,984	\$555,066	\$586,174	\$567,588	-3.17%
4920	SMA	\$110,000	\$70,000	\$70,000	\$160,000	128.57%
4949	Sewer System Development	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$673,984	\$625,066	\$656,174	\$727,588	10.88%
TOTAL REVENUES/RESOURCES:		\$683,104	\$627,066	\$663,898	\$729,153	9.83%

CITY OF SAPULPA

06/08/2012

FUND: 48

WATER RESOURCES FUND

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED FROM SALES TAX (20% OF THE SECOND AND THIRD PENNY) AND EXPENDITURES MADE FOR WATER SYSTEMS CAPITAL IMPROVEMENTS.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$1,415	\$600	\$1,297	\$1,000	-22.90%
	Miscellaneous	\$0	\$0	\$0	\$0	0.00%
	Transfers In	\$1,127,967	\$1,110,137	\$1,172,348	\$1,135,176	-3.17%
	Total Revenues/Resources:	\$1,129,382	\$1,110,737	\$1,173,645	\$1,136,176	-3.19%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$0	\$0	\$264	\$0	-100.00%
400	Capital Outlay	\$12,634	\$111,100	\$109,132	\$182,500	67.23%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$1,008,894	\$1,150,000	\$1,150,000	\$1,160,000	0.87%
	Total Expenditures/Appropriations:	\$1,021,528	\$1,261,100	\$1,259,396	\$1,342,500	6.60%
USE OF FUND BALANCE		\$0	\$150,363	\$85,751	\$206,324	140.61%
ESTIMATED BEGINNING FUND BALANCE		\$207,472	\$289,276	\$315,326	\$229,575	-27.19%
ESTIMATED ENDING RESERVED FUND BALANCE		\$0	\$0	\$0	\$0	0.00%
ESTIMATED ENDING UNRESERVED FUND BALANCE		\$315,326	\$138,913	\$229,575	\$23,251	-89.87%

FUND: 48

CITY OF SAPULPA
WATER RESOURCES FUND
REVENUES/RESOURCES - DETAIL
FISCAL YEAR 12-13

06/08/2012

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:		\$0	\$0	\$0	\$0	0.00%
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest Earnings	\$1,415	\$600	\$1,297	\$1,000	-22.90%
	Total Interest Earnings:	\$1,415	\$600	\$1,297	\$1,000	-22.90%
Miscellaneous:						
4080	Miscellaneous	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$0	\$0	\$0	\$0	0.00%
Transfers In:						
4910	General Fund	\$0	\$0			0.00%
4910S	General Fund (Sales Tax)	\$1,127,967	\$1,110,137	\$1,172,348	\$1,135,176	-3.17%
4920	SMA	\$0	\$0	\$0	\$0	0.00%
4945	Trsfr In: CIP Sales Tax Fund	\$0	\$0	\$0	\$0	0.00%
4946	Trsfr In: Water & Sewer Improvements	\$0	\$0	\$0	\$0	0.00%
4960	Trsfr In: Grants & Aid	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$1,127,967	\$1,110,137	\$1,172,348	\$1,135,176	-3.17%
TOTAL REVENUES/RESOURCES:		\$1,129,382	\$1,110,737	\$1,173,645	\$1,136,176	-3.19%

CITY OF SAPULPA

WATER RESOURCES FUND

APPROPRIATIONS/EXPENDITURE SUMMARY BY CATEGORY

FISCAL YEAR 2012-2013

	CATEGORY	AMOUNT	CATEGORY TOTAL
401	EQUIPMENT		
	TOTAL EQUIPMENT		\$0
402	FURNITURE		
	TOTAL FURNITURE		\$0
403	VEHICLES		
	TOTAL VEHICLES		\$0
404	BUILDINGS & FIXTURES		
	TOTAL BUILDINGS & FIXTURES		\$0
405	FACILITIES		
	Annual Replacement of Water Meters	\$17,500	
	TOTAL FACILITIES		\$17,500
405B	FACILITIES - CONTRACT		
	Sandblast and Recoat 1 2-MG Water Tank and 1 Surge Tank at Skiatook Lake (Sapulpa 40% share = \$160,000, remaining funded in Fund 83)	\$60,000	
	Sahoma Lake Spillway Improvements (Total Cost \$325,000, remaining funded in Fund 83 and Fund 45)	\$90,000	
	Turnkey Installation of 1 16" insta-valve at Hwy 166 and Frankhoma To Isolate System for Repairing Leaks (Note: other 1/2 of estimated \$30,000 costs funded in Fund 45)	\$15,000	
	TOTAL FACILITIES - CONTRACT		\$165,000
407	BOOKS		
	TOTAL BOOKS		\$0
	TOTAL CAPITAL OUTLAY		\$182,500

CITY OF SAPULPA

06/08/2012

FUND: 65

STREET IMPROVEMENT SALES TAX FUND

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED FROM 1/2 CENT DEDICATED SALES TAX, TRANSFERS MADE TO THE SINKING FUND FOR DEBT SERVICE PAYMENTS, AND EXPENDITURES MADE FOR CAPITAL OUTLAY.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$11,605	\$6,000	\$7,550	\$3,000	-60.26%
	Miscellaneous	\$0	\$338,400	\$86,624	\$212,725	145.57%
	Transfers In	\$1,522,069	\$1,632,672	\$1,645,243	\$1,418,970	-13.75%
	Total Revenues/Resources:	\$1,533,674	\$1,977,072	\$1,739,417	\$1,634,695	-6.02%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$174,441	\$249,720	\$448,142	\$176,500	-60.62%
400	Capital Outlay	\$357,983	\$1,258,332	\$1,354,794	\$1,012,089	-25.30%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$725,358	\$967,206	\$967,206	\$560,969	-42.00%
	Total Expenditures/Appropriations	\$1,257,782	\$2,475,258	\$2,770,142	\$1,749,558	-36.84%
	USE OF FUND BALANCE	\$0	\$498,186	\$1,030,725	\$114,863	-88.86%
	ESTIMATED BEGINNING FUND BALANCE	\$918,407	\$531,791	\$1,194,299	\$163,574	-86.30%
	ESTIMATED ENDING RESERVED FUND BALANCE	\$0	\$0	\$0	\$0	0.00%
	ESTIMATED ENDING UNRESERVED FUND BALANCE	\$1,194,299	\$33,605	\$163,574	\$48,711	-70.22%

CITY OF SAPULPA

06/08/2012

FUND: 65

STREET IMPROVEMENT SALES TAX FUND
REVENUE/RESOURCES - DETAIL
FISCAL YEAR 12-13

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
REVENUES/RESOURCES:						
Taxes:						
4003	City Sales Tax	\$0	\$0	\$0	\$0	0.00%
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest on Account	\$11,605	\$6,000	\$7,550	\$3,000	-60.26%
	Total Interest Earnings:	\$11,605	\$6,000	\$7,550	\$3,000	-60.26%
Miscellaneous:						
4086	Reimbursements	\$0	\$338,400	\$86,624	\$212,725	145.57%
4087	Sale of Fixed Assets	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$0	\$338,400	\$86,624	\$212,725	145.57%
Transfers In:						
4910S	General Fund - Sales Tax	\$1,409,959	\$1,387,672	\$1,465,435	\$1,418,970	-3.17%
4929	Stormwater Management Fund	\$0	\$245,000	\$179,808	\$0	-100.00%
4945	Capital Improvement Fund	\$112,110	\$0	\$0	\$0	0.00%
4996	Series 2004 Rev Bond Constr Fund	\$0	\$0	\$0	\$0	0.00%
4997	Series 2006 CIP Constr Fund	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$1,522,069	\$1,632,672	\$1,645,243	\$1,418,970	-13.75%
TOTAL REVENUES/RESOURCES:		\$1,533,674	\$1,977,072	\$1,739,417	\$1,634,695	-6.02%

FUND: 65

CITY OF SAPULPA

06/08/2012

STREET IMPROVEMENT SALES TAX FUND

CAPITAL OUTLAY SUMMARY BY CATEGORY

FISCAL YEAR 2012-2013

	EQUIPMENT	AMOUNT	CATEGORY TOTAL
401			
	TOTAL EQUIPMENT		\$0
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		\$0
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	TOTAL VEHICLES		\$0
405A	FACILITIES - IN HOUSE	AMOUNT	CATEGORY TOTAL
	Construct Road Base for 49th W. Ave. Road extension to provide access to Polson Industrial Park and for use by General Public due to closing of R.R. Crossing (Note: other 1/2 funded by Fund 45)	\$58,230	
	TOTAL BUILDINGS & FIXTURES		\$58,230
405B	FACILITIES - CONTRACT	AMOUNT	CATEGORY TOTAL
	Line & Mission Intersection & Signal STP Grant Construction Match	\$87,252	
	49th W. Ave. (I-44 to 61st) STP Grant Construction Match	\$207,913	
	Phase 5 Cleveland Street Rehab (paving portion from Adams to Boyd) (Note: other funding for \$344,019 estimated paving cost identified in Fund 45 and Fund 60)	\$159,131	
	Phase 8 Street Rehab (paving portion only):		
	Apple Street (Taft to Cleveland) 4.5 blocks/Ward 1	\$276,972	
	Thompson Ave (Mayfield to Moccasin Ln) 2 blocks/Ward 4	\$222,591	
	TOTAL FACILITIES - CONTRACT		\$953,859
405D	FACILITIES - UTILITIES RELOCATION	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES - UTILITIES RELOCATION		\$0
	TOTAL CAPITAL OUTLAY		\$1,012,089

CITY OF SAPULPA

06/08/2012

FUND: 67

SERIES 1998 CAPITAL IMPROVEMENT SALES TAX FUND REVENUE/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED FROM 1/2 CENT DEDICATED SALES TAX, TRANSFERS MADE TO THE TRUSTEE BANK FOR DEBT SERVICE PAYMENTS AND FOR ADDITIONAL SEWER SYSTEM CAPITAL IMPROVEMENT PROJECTS USING EXCESS MONIES OVER THAT NEEDED FOR ANNUAL DEBT SERVICE.

FUND SUMMARY

		Actual 09-10	Budgeted 10-11	Estimated 10-11	Approved 11-12	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$2,829	\$1,000	\$1,349	\$1,000	-25.87%
	Miscellaneous	\$0	\$0	\$0	\$0	0.00%
	Transfers In	\$1,409,959	\$1,387,672	\$1,465,435	\$1,418,970	-3.17%
	Total Revenues/Resources:	\$1,412,788	\$1,388,672	\$1,466,784	\$1,419,970	-3.19%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$0	\$0	\$0	\$0	0.00%
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$1,392,783	\$1,636,707	\$1,636,707	\$1,525,000	-6.83%
	Total Expenditures/Appropriations:	\$1,392,783	\$1,636,707	\$1,636,707	\$1,525,000	-6.83%
USE OF FUND BALANCE		\$0	\$248,035	\$169,923	\$105,030	-38.19%
ESTIMATED BEGINNING FUND BALANCE		\$274,974	\$268,809	\$294,979	\$125,056	-57.61%
ESTIMATED ENDING FUND BALANCE		\$294,979	\$20,774	\$125,056	\$20,026	-83.99%

CITY OF SAPULPA

06/08/2012

FUND: 67 SERIES 1998 CAPITAL IMPROVEMENT SALES TAX FUND
 REVENUE/RESOURCES - DETAIL
 FISCAL YEAR 12-13

		Actual 09-10	Budgeted 10-11	Estimated 10-11	Approved 11-12	Percent of Change
REVENUES/RESOURCES:						
Taxes:						
4003	City Sales Tax	\$0	\$0	\$0	\$0	0.00%
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest on Account	\$2,829	\$1,000	\$1,349	\$1,000	-25.87%
	Total Interest Earnings:	\$2,829	\$1,000	\$1,349	\$1,000	-25.87%
Miscellaneous:						
4086	Reimbursements - Trustee Bank	\$0	\$0	\$0	\$0	0.00%
4086.01	Reimbursements - Bond Proceeds	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$0	\$0	\$0	\$0	0.00%
Transfers In:						
4910S	General Fund- Sales Tax	\$1,409,959	\$1,387,672	\$1,465,435	\$1,418,970	-3.17%
	Total Transfers In:	\$1,409,959	\$1,387,672	\$1,465,435	\$1,418,970	-3.17%
TOTAL REVENUES/RESOURCES:		\$1,412,788	\$1,388,672	\$1,466,784	\$1,419,970	-3.19%

SUPPORTING
DETAIL –
STATUTORY/SPECIAL
FUNDS

City of Sapulpa
 Storm Water Management Department
 Pollutants, Drainage Program

Fund 29-529 Storm Water Management

Program Description, Objectives, and Analysis:

The Storm Water Management division coordinates with INCOG and ODEQ, locates streams and potential discharging facilities and assesses management of pollutants.

The citizens of Sapulpa will be educated on household chemical storage and disposal, septic tank maintenance, construction erosion control, water quality, recycling and reuse through training programs, brochures, school events, storm-drain marking and stream monitoring.

This department will develop inspection schedules and identify priority areas, conduct commercial facility inspections and track pollutants in the Municipal Separate Stormwater Sewer System (MS4).

EPA regulations require Phase II cities to implement comprehensive programs that address all six "Minimum Control Measures" including public education and participation, detection and elimination of pollutants entering storm drain systems, construction and post-construction controls of sediment and chemicals and in-house management of pollutants.

<u>Personnel Schedule</u>	Actual <u>09-10</u>	Actual <u>10-11</u>	Actual <u>11-12</u>	Budgeted <u>12-13</u>
Full-Time Equivalent Positions:				
Storm Water Coordinator	1	1	0	0
GIS Coordinator		1	1	1
Storm Water Crew Leader		1	1	1
Storm Water Operator		2	2	2
 Part-Time Equivalent Positions:				
 Seasonal Positions:				
Totals:	1	5	4	4

CITY OF SAPULPA

06/08/2012

FUND: 29

STORMWATER MANAGEMENT FUND

**REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13**

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED FROM STORMWATER MANAGEMENT FEES AND EXPENDITURES MADE FOR STORMWATER MAINTENANCE, AND OPERATIONS.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$100,000	\$100,000	\$100,000	\$100,000	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$724,474	\$777,600	\$766,489	\$813,768	6.17%
	Interest	\$406	\$450	\$475	\$1,000	110.53%
	Miscellaneous	\$14,961	\$14,700	\$16,737	\$16,800	0.38%
	Transfers In	\$35,526	\$20,000	\$20,000	\$0	-100.00%
	Total Resources/Revenues:	\$875,367	\$912,750	\$903,701	\$931,568	3.08%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$146,257	\$167,286	\$149,470	\$159,829	6.93%
200	Materials & Supplies	\$12,924	\$22,550	\$15,658	\$27,611	76.34%
300	Other Services & Charges	\$169,395	\$134,718	\$175,543	\$131,365	-25.17%
400	Capital Outlay	\$0	\$322,918	\$330,697	\$345,786	4.56%
500	Debt Service	\$9,118	\$62,033	\$62,033	\$62,033	0.00%
900	Non Operating Expense	\$582,121	\$245,000	\$244,328	\$0	-100.00%
	Total Expenditures/Appropriations:	\$919,815	\$954,505	\$977,729	\$726,624	-25.68%
USE OF FUND BALANCE		\$44,448	\$41,755	\$74,028	\$0	-100.00%
ESTIMATED BEGINNING FUND BALANCE		\$202,702	\$94,341	\$158,254	\$84,226	-46.78%
ESTIMATED ENDING FUND BALANCE		\$158,254	\$52,586	\$84,226	\$289,170	243.33%

CITY OF SAPULPA

06/08/2012

FUND: 29

STORMWATER MANAGEMENT FUND

RESOURCES/REVENUE - DETAIL

FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:						
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
4069	Erosion/Sediment Control Permit	\$0	\$0			0.00%
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
4006	Creek County Stormwater Fees	\$100,000	\$100,000	\$100,000	\$100,000	0.00%
	Total Intergovernmental:	\$100,000	\$100,000	\$100,000	\$100,000	0.00%
Fines & Forfeitures:						
4068	Non-Compliance Admin Fine	\$0	\$0	\$0	\$0	0.00%
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
4066	Stormwater Mgmt Fee-Residential	\$284,048	\$314,400	\$314,588	\$335,394	6.61%
4067	Stormwater Mgmt Fee-Non Residential	\$440,426	\$463,200	\$451,901	\$478,374	5.86%
	Total Charges for Services:	\$724,474	\$777,600	\$766,489	\$813,768	6.17%
Interest:						
4081	Interest Earnings	\$406	\$450	\$475	\$1,000	110.53%
	Total Interest Earnings:	\$406	\$450	\$475	\$1,000	110.53%
Miscellaneous:						
4080	Miscellaneous	\$14,961	\$14,700	\$16,737	\$16,800	0.38%
4086	Reimbursements	\$0	\$0	\$0	\$0	0.00%
4203	Loan Proceeds	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$14,961	\$14,700	\$16,737	\$16,800	0.38%
Transfers In:						
4920	S M A	\$15,000	\$0	\$0	\$0	0.00%
4944	Major Thoroughfare	\$0	\$20,000	\$20,000	\$0	-100.00%
4965	Street Improvement Sales Tax	\$20,526	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$35,526	\$20,000	\$20,000	\$0	-100.00%
TOTAL RESOURCES/REVENUES:		\$875,367	\$912,750	\$903,701	\$931,568	3.0

City of Sapulpa
 Street and Alley Department
 Maintenance, Repair, Renovate Program

Fund 30-530 Street & Alley

Program Description, Objectives, and Analysis:

The Street and Alley Department is responsible for street and alley maintenance, repair, renovation, construction, grading, curbing, sidewalks, storm drainage, storm clean-up, tree trimming, installation and repair of street signs, light fixtures in traffic signal lights, pot hole patching, spot surface repairs, street cut repairs, repair of sub-base, gutter installation, and street sweeping all funded by revenue received from the gasoline excise tax and motor vehicle tax.

This department helps to assure and improve safety for the citizens traveling on our public streets, through their ongoing and cost effective rehabilitation, implementation, coordination and maintenance program.

The Street and Alley Department provides the manpower and operates the equipment to maintain streets including those of concrete, asphalt, chip seal and gravel construction and responds to emergency calls as situations merit.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
Street and Alley Foreman	1	1	1	1
Assistant Foreman	1	1	1	1
Crew Leader	2	2	2	2
Street Sweeper Operator	1	1	1	1
Patch Truck Operator	1	1	1	1
Operator/Welder	0	0	0	0
Operator I (CDL)	6	6	6	6
Operator II	0	0	0	0
Laborer	0	0	0	0
Part-Time Equivalent Positions:				
Seasonal Positions:				
Laborer	0	0	0	0
Totals:	12	12	12	12

CITY OF SAPULPA

06/08/2012

FUND: 30

STREET & ALLEY

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED FROM GASOLINE EXCISE TAX, MOTOR VEHICLE TAX AND EXPENDITURES MADE FOR STREET MAINTENANCE, AND OPERATIONS.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$176,205	\$177,000	\$177,787	\$177,000	-0.44%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$892	\$500	\$969	\$750	-22.60%
	Miscellaneous	\$9,287	\$0	\$7,873	\$0	-100.00%
	Transfers In	\$416,455	\$419,500	\$419,500	\$383,000	-8.70%
	Total Resources/Revenues:	\$602,839	\$597,000	\$606,129	\$560,750	-7.49%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$485,527	\$587,226	\$507,999	\$535,280	5.37%
200	Materials & Supplies	\$47,799	\$66,600	\$57,328	\$71,400	24.55%
300	Other Services & Charges	\$36,821	\$61,800	\$51,551	\$62,301	20.85%
400	Capital Outlay	\$0	\$0	\$0	\$27,205	100.00%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$0	\$0	\$0	\$0	0.00%
	Total Expenditures/Appropriations:	\$570,147	\$715,626	\$616,878	\$696,186	12.86%
	USE OF FUND BALANCE	\$0	\$118,626	\$10,749	\$135,436	1160.00%
	ESTIMATED BEGINNING FUND BALANCE	\$119,764	\$127,923	\$152,456	\$141,707	-7.05%
	ESTIMATED ENDING FUND BALANCE	\$152,456	\$9,297	\$141,707	\$6,271	-95.57%

CITY OF SAPULPA

06/08/2012

FUND: 30

STREET & ALLEY
 RESOURCES/REVENUE - DETAIL
 FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:						
4006	Motor Vehicle Tax	\$136,881	\$137,000	\$138,877	\$138,000	-0.63%
4007	Gasoline Excise Tax	\$39,324	\$40,000	\$38,910	\$39,000	0.23%
	Total Taxes:	\$176,205	\$177,000	\$177,787	\$177,000	-0.44%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest Earnings	\$892	\$500	\$969	\$750	-22.60%
	Total Interest Earnings:	\$892	\$500	\$969	\$750	-22.60%
Miscellaneous:						
4080	Miscellaneous	\$0	\$0	\$7,527	\$0	-100.00%
4086	Reimbursements	\$7,611	\$0	\$346	\$0	-100.00%
4087	Sale of Capital Assets	\$1,676	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$9,287	\$0	\$7,873	\$0	-100.00%
Transfers In:						
4920	S M A	\$416,455	\$419,500	\$419,500	\$383,000	-8.70%
4944	MAJOR THOROUGHFARE	\$0	\$0	\$0	\$0	0.00%
4945	CIP	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$416,455	\$419,500	\$419,500	\$383,000	-8.70%
TOTAL RESOURCES/REVENUES:		\$602,839	\$597,000	\$606,129	\$560,750	-7.4%

FUND: 30

CITY OF SAPULPA

6/8/12

STREETS AND ALLEY FUND CAPITAL OUTLAY SUMMARY BY CATEGORY FISCAL YEAR 2012-2013

401	EQUIPMENT	AMOUNT	CATEGORY TOTAL
	TOTAL EQUIPMENT		\$0
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		\$0
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	TOTAL VEHICLES		\$0
404	BUILDINGS & FIXTURES	AMOUNT	CATEGORY TOTAL
	TOTAL BUILDINGS & FIXTURES		\$0
405	FACILITIES	AMOUNT	CATEGORY TOTAL
2	Swinging 15' x 3' Pipe Gates Installed to Secure City Property	\$5,980	
	Pave Alley in 100 Block South Between Oak and Walnut	\$21,225	
	TOTAL FACILITIES		\$27,205
405B	FACILITIES - CONTRACT	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES - CONTRACT		\$0
407	BOOKS	AMOUNT	CATEGORY TOTAL
	TOTAL Books		\$0
	TOTAL CAPITAL OUTLAY		\$27,147

CITY OF SAPULPA

06/08/2012

FUND: 32

HUNTING & FISHING

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES FROM FEES AND OTHER SOURCES AND EXPENDITURES MADE THEREFROM.

F U N D S U M M A R Y

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$21,246	\$21,250	\$27,198	\$27,250	0.19%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$11,423	\$11,000	\$12,139	\$11,000	-9.38%
	Interest	\$107	\$100	\$63	\$50	-20.63%
	Miscellaneous	\$47	\$0	\$4,957	\$0	-100.00%
	Transfers In	\$0	\$22,100	\$22,100	\$0	-100.00%
	Total Resources/Revenues:	\$32,823	\$54,450	\$66,457	\$38,300	-42.37%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$11,077	\$13,500	\$10,948	\$15,000	37.01%
200	Materials & Supplies	\$277	\$3,200	\$2,793	\$1,600	-42.71%
300	Other Services & Charges	\$15,996	\$16,050	\$21,288	\$19,515	-8.33%
400	Capital Outlay	\$24,117	\$25,000	\$23,985	\$17,550	-26.83%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$0	\$0	\$0	\$0	0.00%
	Total Expenditures/Appropriations:	\$51,467	\$57,750	\$59,014	\$53,665	-9.06%
USE OF FUND BALANCE		\$18,644	\$3,300	\$0	\$15,365	100.00%
ESTIMATED BEGINNING FUND BALANCE		\$27,939	\$4,917	\$9,295	\$16,738	80.08%
ESTIMATED ENDING FUND BALANCE		\$9,295	\$1,617	\$16,738	\$1,373	-91.80%

CITY OF SAPULPA

06/08/2012

FUND: 32

**HUNTING & FISHING
RESOURCES/REVENUE - DETAIL**

FISCAL YEAR 12-13

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
REVENUES/RESOURCES:						
Taxes:						
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
4049	Shorts/Longs	-\$9	\$0	\$13	\$0	-100.00%
4050	Trout Fishing Permits	\$2,800	\$2,500	\$7,245	\$5,000	-30.99%
4050.0	Trout Permits - Vendor Sales	\$6,056	\$7,500	\$4,087	\$5,000	22.34%
4050.02	Fishing Permits	\$3,006	\$1,000	\$9,015	\$6,500	-27.90%
4050.02A	Fishing Permits - Vendor Sales	\$1,976	\$750	\$1,014	\$1,000	-1.38%
4050.03	Hunting Permits	\$490	\$500	\$1,260	\$750	-40.48%
4050.04	Boating Permits	\$30	\$0	\$25	\$0	-100.00%
4050.06A	Fishing Permit (Daily Vendors)	\$0	\$0	\$0	\$0	0.00%
4053	Catfish-Panfish Permit	\$3,525	\$5,000	\$3,235	\$6,000	85.47%
4053C	Catfish-Panfish Permit Vendor	\$3,372	\$4,000	\$1,304	\$3,000	130.06%
	Total Licenses & Permits	\$21,246	\$21,250	\$27,198	\$27,250	0.19%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
4072	Park Fines	\$0	\$0	\$0	\$0	0.00%
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
4054.01	Concession Income	\$0	\$0	\$0	\$0	0.00%
4054.01A	Fishing Tackle	\$0	\$0	\$0	\$0	0.00%
4054.01B	Bait	\$0	\$0	\$0	\$0	0.00%
4054	Camping Fees	\$11,423	\$11,000	\$12,139	\$11,000	-9.38%
	Total Charges for Services:	\$11,423	\$11,000	\$12,139	\$11,000	-9.38%
Interest:						
4081	Interest Earnings	\$107	\$100	\$63	\$50	-20.63%
	Total Interest Earnings:	\$107	\$100	\$63	\$50	-20.63%
Miscellaneous:						
4080	Miscellaneous	\$47	\$0	\$21	\$0	-100.00%
4086	Reimbursements	\$0	\$0	\$4,936	\$0	-100.00%
	Total Miscellaneous:	\$47	\$0	\$4,957	\$0	-100.00%
Transfers In:						
4920	SMA Fund	\$0	\$22,100	\$22,100	\$0	-100.00%
	Total Transfers In:	\$0	\$22,100	\$22,100	\$0	-100.00%
	TOTAL RESOURCES/REVENUES:	\$32,823	\$54,450	\$66,457	\$38,300	-42.37%

FUND: 32

CITY OF SAPULPA

06/08/2012

HUNTING AND FISHING CAPITAL OUTLAY SUMMARY BY CATEGORY FISCAL YEAR 2012-2013

	EQUIPMENT	AMOUNT	CATEGORY TOTAL
401			
	TOTAL EQUIPMENT		\$0
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		\$0
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	TOTAL VEHICLES		\$0
404	BUILDINGS & FIXTURES	AMOUNT	CATEGORY TOTAL
	TOTAL BUILDINGS & FIXTURES		\$0
405	FACILITIES	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES		\$0
405A	FISH STOCKINGS	AMOUNT	CATEGORY TOTAL
	Catfish Stocking	\$7,550	
	Trout Stocking	\$10,000	
	TOTAL FISH STOCKINGS		\$17,550
	TOTAL CAPITAL OUTLAY		\$17,550

City of Sapulpa
 Golf Course Department
 Maintenance, Mowing Program

Fund 33-533 Golf Course

Program Description, Objectives, and Analysis:

The Golf Course Department provides the proper maintenance and upkeep of all Golf Course grounds, according to City policies, regulatory requirements and the requirements of the PGA.

The supervision of the irrigation system and its daily watering program is essential for the proper irrigation of all Golf Course grounds. Safe application of chemicals such as pesticides, herbicides and fertilizers are monitored to be in compliance with all State and Federal Laws.

Mowing, aeration, top dressing, seeding, rebuilding greens and tees, planting trees, repairing the irrigation system, maintaining the cart paths, servicing the pump system and coordinating with the Golf Pro for special events, are only a few of the activities in a weekly schedule.

<u>Personnel Schedule</u>	<u>Actual 9-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
Golf Course Manager	1	1	1	1
Assistant Director	0	0	0	0
Greenskeeper/Irrigation Specialist	1	1	1	1
Crew Leader/Chemical Applicator	1	1	1	1
Operator/Mechanic	0	0	0	0
Operator	2	2	2	2
Laborer	0	0	0	0
Part-Time Equivalent Positions:				
Pro Shop Assistants	4	4	4	4
Cart Service Person	1	1	1	1
Snack Bar Concession Manager	1	1	1	1
Snack Bar Assistant	2	2	2	2
Beverage Cart Person	1	1	1	1
Seasonal Positions:				
Laborer	2	2	2	5
Totals:	16	16	16	19

CITY OF SAPULPA

06/08/2012

FUND: 33

GOLF COURSE

REVENUES/RESOURCES AND EXPENSES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED FROM FEES AND OPERATIONAL EXPENSES ASSOCIATED WITH THE GOLF COURSE.

F U N D S U M M A R Y

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$378,104	\$436,889	\$288,708	\$369,680	28.05%
	Interest	\$0	\$200	\$100	\$100	0.00%
	Miscellaneous	\$55,852	\$39,280	\$36,725	\$39,568	7.74%
	Transfers In	\$300,000	\$266,500	\$346,500	\$351,500	1.44%
	Total Revenues/Resources:	\$733,956	\$742,869	\$672,033	\$760,848	13.22%
EXPENSES/APPROPRIATIONS:						
100	Personnel Services	\$409,854	\$449,597	\$418,436	\$464,290	10.96%
200	Materials & Supplies	\$132,637	\$140,400	\$135,366	\$139,830	3.30%
300	Other Services & Charges	\$45,398	\$52,995	\$50,966	\$89,010	74.65%
400	Capital Outlay	\$137,082	\$61,017	\$59,894	\$9,100	-84.81%
500	Debt Service	\$3,837	\$39,129	\$39,129	\$39,129	0.00%
900	Non Operating Expense	\$0	\$0	\$0	\$0	0.00%
	Total Expenses/Appropriations:	\$728,808	\$743,138	\$703,791	\$741,359	5.34%
USE OF FUND BALANCE		\$0	\$269	\$31,758	\$0	-100.00%
ESTIMATED BEGINNING DESIGNATED FUND BALANCE		\$28,455	\$47,565	\$41,938	\$6,710	-84.00%
ESTIMATED BEGINNING UNRESERVED FUND BALANCE		\$7,599	\$5,305	-\$736	\$2,734	-471.47%
ESTIMATED BEGINNING TOTAL FUND BALANCE		\$36,054	\$52,870	\$41,202	\$9,444	-77.08%
ESTIMATED ENDING DESIGNATED FUND BALANCE		\$41,938	\$30,866	\$6,710	\$15,799	135.45%
ESTIMATED ENDING UNRESERVED FUND BALANCE		-\$736	\$21,735	\$2,734	\$13,134	380.40%
ESTIMATED ENDING TOTAL FUND BALANCE		\$41,202	\$52,601	\$9,444	\$28,933	206.36%

CITY OF SAPULPA

06/08/2012

FUND: 33

GOLF COURSE

RESOURCES/REVENUE - DETAIL

FISCAL YEAR 12-13

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
REVENUES/RESOURCES:						
Taxes:						
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
4049	Short & Long	\$22	\$0	-\$100	\$0	-100.00%
4050	Golf Fees	\$143,553	\$148,812	\$102,927	\$129,012	25.34%
4050-2	Golf Memberships Rev	\$37,715	\$60,000	\$21,384	\$48,420	126.43%
4054	Concession Revenue	\$78,151	\$97,525	\$67,645	\$72,356	6.96%
4055	Surcharge - Capital Improvemnts	\$27,013	\$44,318	\$24,666	\$37,069	50.28%
4063	Trail Fees	\$2,133	\$2,112	\$2,567	\$2,382	-7.21%
4064	Cart Rental Fees	\$81,903	\$75,794	\$63,240	\$73,475	16.18%
4065	Driving Range Fees	\$7,614	\$8,328	\$6,379	\$6,966	9.20%
	Total Charges for Services:	\$378,104	\$436,889	\$288,708	\$369,680	28.05%
Interest:						
4081	Interest Earnings	\$0	\$200	\$100	\$100	0.00%
4081	Interest Earnings - Restricted Assets	\$0	\$0	\$0	\$0	0.00%
	Total Interest Earnings:	\$0	\$200	\$100	\$100	0.00%
Miscellaneous:						
4080	Miscellaneous	\$1,275	\$0	\$1,072	\$1,000	-6.72%
4082	Promotion Income - Advertising	\$0	\$0	\$0	\$0	0.00%
4083	Pro Shop Sales	\$39,637	\$39,280	\$35,653	\$38,568	8.18%
4086	Reimbursements	\$1,060	\$0	\$0	\$0	0.00%
4087	Sale of Capital Assets	\$0	\$0	\$0	\$0	0.00%
4203	Loan Proceeds - Golf Carts	\$0	\$0	\$0	\$0	0.00%
4900	Contributed Capital Revenue	\$13,880	\$0	\$0	\$0	0.00%
4901	Unamortized Gain Income	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$55,852	\$39,280	\$36,725	\$39,568	7.74%
Transfers In:						
4920	SMA	\$300,000	\$266,500	\$346,500	\$351,500	1.44%
	Total Transfers In:	\$300,000	\$266,500	\$346,500	\$351,500	1.44%
	TOTAL RESOURCES/REVENUES:	\$733,956	\$742,869	\$672,033	\$760,848	13.22%

FUND: 33

CITY OF SAPULPA

06/08/2012

GOLF COURSE FUND CAPITAL OUTLAY SUMMARY BY CATEGORY FISCAL YEAR 2012-2013

	EQUIPMENT	AMOUNT	CATEGORY TOTAL
401	Greens Spiker Kit	\$4,200	
	Tractor Mount Debris Blower	\$4,900	
	TOTAL EQUIPMENT		\$9,100
401.01	EQUIPMENT-DESIGNATED	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		\$0
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		\$0
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	TOTAL VEHICLES		\$0
404	BUILDINGS & FIXTURES	AMOUNT	CATEGORY TOTAL
	TOTAL BUILDINGS & FIXTURES		\$0
405	FACILITIES	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES		\$0
405.01	FACILITIES-DESIGNATED	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES		\$0
407	BOOKS	AMOUNT	CATEGORY TOTAL
	TOTAL BOOKS		\$0
	TOTAL CAPITAL OUTLAY		\$9,100

City of Sapulpa
Pool Department

Fund 36-536 Sapulpa Swimming Pool

Program Description, Objectives, and Analysis:

The City of Sapulpa's Pool Department is part of the Parks and Recreation Division of the City.

The Pool provides the citizens yet another avenue for recreation within our City.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Seasonal Positions:				
Pool Manager	0	0	1	1
Head Lifeguard	0	0	1	1
Lifeguard	0	0	14	14
Head Concession Clerk	0	0	1	1
Concession Clerk	0	0	2	2
Admission Clerk	0	0	1	1
Aquatics Supervisor				1
Totals:	0	0	20	21

Aquatics Supervisor budgeted
but not funded-using contract
labor

CITY OF SAPULPA

06/08/2012

FUND: 36

SAPULPA SWIMMING POOL

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED FROM POOL OPERATIONS AND EXPENSES FOR POOL OPERATIONS

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$37,946	\$0	\$35,873	\$0	-100.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$110,435	\$120,000	\$116,443	\$123,030	5.66%
	Interest	\$0	\$50	\$10	\$50	400.00%
	Miscellaneous	\$149,269	\$40,200	\$55,188	\$45,000	-18.46%
	Transfers In	\$0	\$0	\$0	\$0	0.00%
	Total Resources/Revenues:	\$297,650	\$160,250	\$207,514	\$168,080	-19.00%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$100,541	\$104,187	\$99,092	\$106,693	7.67%
200	Materials & Supplies	\$36,823	\$35,803	\$33,557	\$35,855	6.85%
300	Other Services & Charges	\$18,087	\$14,810	\$20,352	\$16,210	-20.35%
400	Capital Outlay	\$83,454	\$0	\$0	\$0	0.00%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$0	\$0	\$0	\$0	0.00%
	Total Expenditures/Appropriations:	\$238,905	\$154,800	\$153,001	\$158,758	3.76%
	USE OF FUND BALANCE	\$0	\$0	\$0	\$0	0.00%
	ESTIMATED BEGINNING FUND BALANCE	-\$95,878	\$6,014	-\$37,133	\$17,380	-146.80%
	ESTIMATED RESERVED ENDING FUND BALANCE	\$0	\$0	\$0	\$0	0.00%
	ESTIMATED UNRESERVED ENDING FUND BALANCE	-\$37,133	\$11,464	\$17,380	\$26,702	53.64%

CITY OF SAPULPA

06/08/2012

FUND: 36

SAPULPA SWIMMING POOL

RESOURCES/REVENUE - DETAIL

FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:		\$0	\$0	\$0	\$0	0.00%
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
4301	Grant Revenue	\$37,946	\$0	\$35,873	\$0	-100.00%
	Total Intergovernmental:	\$37,946	\$0	\$35,873	\$0	-100.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
4050	Rental Income	\$3,780	\$9,000	\$7,400	\$8,000	8.11%
4062	Swimming Pool Fees	\$86,256	\$96,000	\$89,102	\$95,030	6.65%
4063	Aquatics Program Income	\$11,907	\$12,000	\$11,125	\$11,500	3.37%
4064	Seasons Passes	\$8,492	\$3,000	\$8,816	\$8,500	-3.58%
	Total Charges for Services:	\$110,435	\$120,000	\$116,443	\$123,030	5.66%
Interest:						
4081	Interest Earnings	\$0	\$50	\$10	\$50	400.00%
	Total Interest Earnings:	\$0	\$50	\$10	\$50	400.00%
Miscellaneous:						
4049	Short & Long	\$147	\$200	\$45	\$0	-100.00%
4054	Concession Revenue	\$43,494	\$40,000	\$45,970	\$45,000	-2.11%
4080	Miscellaneous	\$124	\$0	\$138	\$0	-100.00%
4082	Donations	\$105,504	\$0	\$9,035	\$0	-100.00%
4086	Reimbursements	\$0	\$0	\$0	\$0	0.00%
4087	Sale of Capital Assets	\$0	\$0	\$0	\$0	0.00%
4203	Loan Proceeds	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$149,269	\$40,200	\$55,188	\$45,000	-18.46%
Transfers In:						
4910	General Fund (Other)	\$0	\$0	\$0	\$0	0.00%
4920	SMA	\$0	\$0	\$0	\$0	0.00%
4937	Park and Recreation Capital	\$0	\$0	\$0	\$0	0.00%
4945	CIP	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$0	\$0	\$0	\$0	0.00%
TOTAL RESOURCES/REVENUES:		\$297,650	\$160,250	\$207,514	\$168,080	-19.00%

CITY OF SAPULPA

06/08/2012

FUND: 37

**PARKS AND RECREATION CAPITAL FUND
REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13**

DESCRIPTION: TO ACCOUNT FOR REVENUE RECEIVED AND EXPENDITURES MADE EXCLUSIVELY FOR THE ACQUISITION OF NEW PARK LANDS AND/OR CAPITAL AND MAINTENANCE IMPROVEMENTS OF SUCH NEW PARKS OR EXISTING PARKS.

F U N D S U M M A R Y

Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
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REVENUES/RESOURCES:

	Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
Taxes	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
Intergovernmental	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
Charges for Services	\$0	\$0	\$0	\$0	0.00%
Interest	\$99	\$125	\$118	\$100	-15.25%
Miscellaneous	\$0	\$0	\$0	\$0	0.00%
Transfers In	\$5,200	\$5,400	\$5,800	\$5,000	-13.79%
Total Revenues/Resources:	\$5,299	\$5,525	\$5,918	\$5,100	-13.82%

EXPENDITURES/APPROPRIATIONS:

	Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 Personnel Services	\$0	\$0	\$0	\$0	0.00%
200 Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300 Other Services & Charges	\$0	\$0	\$0	\$0	0.00%
400 Capital Outlay	\$0	\$0	\$0	\$14,321	100.00%
500 Debt Service	\$0	\$0	\$0	\$0	0.00%
900 Non Operating Expense	\$0	\$0	\$0	\$5,600	100.00%
Total Expenditures/Appropriations:	\$0	\$0	\$0	\$19,921	100.00%

USE OF FUND BALANCE	\$0	\$0	\$0	\$14,821	100.00%
ESTIMATED BEGINNING FUND BALANCE	\$12,847	\$18,366	\$18,146	\$24,064	32.61%
ESTIMATED ENDING FUND BALANCE	\$18,146	\$23,891	\$24,064	\$9,243	-61.59%

CITY OF SAPULPA

06/08/2012

FUND: 37

PARKS AND RECREATION CAPITAL FUND

RESOURCES/REVENUE - DETAIL

FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:		\$0	\$0	\$0	\$0	0.00%
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
4026	Resident Const Park/Rec Fees	\$0	\$0	\$0	\$0	0.00%
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:		\$0	\$0	\$0	\$0	0.00%
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:		\$0	\$0	\$0	\$0	0.00%
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
		\$0	\$0	\$0	\$0	0.00%
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest Earnings	\$99	\$125	\$118	\$100	-15.25%
	Total Interest Earnings:	\$99	\$125	\$118	\$100	-15.25%
Miscellaneous:		\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$0	\$0	\$0	\$0	0.00%
Transfers In:						
4910	Trsfr. In: General Fund	\$5,200	\$5,400	\$5,800	\$5,000	-13.79%
4910A	Trsfr.In: General Fund - Other	\$0	\$0	\$0	\$0	0.00%
4945	Trsfr. In: CIP Sales Tax Fund	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$5,200	\$5,400	\$5,800	\$5,000	-13.79%
TOTAL REVENUES/RESOURCES:		\$5,299	\$5,525	\$5,918	\$5,100	-13.82%

CITY OF SAPULPA

06/08/2012

FUND: 38

PARKS DEVELOPMENT FUND

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUE RECEIVED FROM HOTEL/MOTEL TAX AND EXPENDITURES FOR THE ACQUISITION OF NEW PARK LANDS AND/OR MAKING OFF-SITE AND ON-SITE CAPITAL IMPROVEMENTS TO PARKS NOW BELONGING TO, OR HEREAFTER ACQUIRED BY THE CITY.

F U N D S U M M A R Y

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$5	\$0	\$0	\$50	100.00%
	Miscellaneous	\$0	\$0	\$0	\$0	0.00%
	Transfers In	\$37,361	\$35,625	\$35,541	\$35,625	0.24%
	Total Revenues/Resources:	\$37,366	\$35,625	\$35,541	\$35,675	0.38%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$0	\$0	\$0	\$0	0.00%
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$37,000	\$34,000	\$34,000	\$35,500	4.41%
	Total Expenditures/Appropriations:	\$37,000	\$34,000	\$34,000	\$35,500	4.41%
USE OF FUND BALANCE		\$0	\$0	\$0	\$0	0.00%
ESTIMATED BEGINNING FUND BALANCE		\$0	\$184	\$366	\$1,907	421.04%
ESTIMATED ENDING FUND BALANCE		\$366	\$1,809	\$1,907	\$2,082	9.18%

CITY OF SAPULPA

06/08/2012

FUND: 38

**PARKS DEVELOPMENT FUND
RESOURCES/REVENUE - DETAIL
FISCAL YEAR 12-13**

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:		\$0	\$0	\$0	\$0	0.00%
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
4026	Resident Const Park/Rec Fees	\$0	\$0	\$0	\$0	0.00%
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:		\$0	\$0	\$0	\$0	0.00%
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:		\$0	\$0	\$0	\$0	0.00%
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
		\$0	\$0	\$0	\$0	0.00%
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest Earnings	\$5	\$0	\$0	\$50	100.00%
	Total Interest Earnings:	\$5	\$0	\$0	\$50	100.00%
Miscellaneous:						
		\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$0	\$0	\$0	\$0	0.00%
Transfers In:						
4910	Trsfr. In: General Fund	\$0	\$0	\$0	\$0	0.00%
4945	Trsfr. In: CIP Sales Tax Fund	\$0	\$0	\$0	\$0	0.00%
4959	Trsfr. In: Hotel/Motel Tax	\$37,361	\$35,625	\$35,541	\$35,625	0.24%
	Total Transfers In:	\$37,361	\$35,625	\$35,541	\$35,625	0.24%
TOTAL REVENUES/RESOURCES:		\$37,366	\$35,625	\$35,541	\$35,675	0.38%

CITY OF SAPULPA

06/08/2012

FUND: 42

FEDERAL SEIZURES AND FORFEITURES FUND

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR MONIES RECEIVED FROM FEDERAL DRUG SEIZURES. ALL MONIES AND PROPERTY RECEIVED MUST BE USED FOR LAW ENFORCEMENT PURPOSES ONLY.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$232	\$270	\$270	\$260	-3.70%
	Miscellaneous	\$35,566	\$0	\$41,720	\$0	-100.00%
	Transfers In	\$0	\$0	\$0	\$0	0.00%
	Total Resources/Revenues:	\$35,798	\$270	\$41,990	\$260	-99.38%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$0	\$0	\$0	\$0	0.00%
400	Capital Outlay	\$17,111	\$5,000	\$45,569	\$20,658	-54.67%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$0	\$0	\$0	\$0	0.00%
	Total Expenditures/Appropriations:	\$17,111	\$5,000	\$45,569	\$20,658	-54.67%
USE OF FUND BALANCE		\$0	\$4,730	\$3,579	\$20,398	469.94%
ESTIMATED BEGINNING FUND BALANCE		\$37,559	\$47,353	\$56,246	\$52,667	-6.36%
ESTIMATED ENDING FUND BALANCE		\$56,246	\$42,623	\$52,667	\$32,269	-38.73%

CITY OF SAPULPA

06/08/2012

FUND: 42

FEDERAL SEIZURES AND FORFEITURES FUND

REVENUE/RESOURCES - DETAIL

FISCAL YEAR 12-13

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
REVENUES/RESOURCES:						
Taxes:						
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest Earnings	\$232	\$270	\$270	\$260	-3.70%
	Total Interest Earnings:	\$232	\$270	\$270	\$260	-3.70%
Miscellaneous:						
4034	S.A.F. Revenue	\$30,857	\$0	\$41,720	\$0	-100.00%
4080	Miscellaneous	\$4,709	\$0	\$0	\$0	0.00%
4087	Reimbursements	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$35,566	\$0	\$41,720	\$0	-100.00%
Transfers In:						
4910	General Fund (Other)	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$0	\$0	\$0	\$0	0.00%
TOTAL REVENUES/RESOURCES:		\$35,798	\$270	\$41,990	\$260	-99.38%

FUND: 42

CITY OF SAPULPA

06/08/2012

FEDERAL SEIZURES AND FORFEITURES FUND
APPROPRIATIONS/EXPENDITURE SUMMARY BY CATEGORY
FISCAL YEAR 2012-2013

	EQUIPMENT	AMOUNT	CATEGORY TOTAL
401			
	TOTAL EQUIPMENT		\$0
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		\$0
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	Replace 1999 Model Police Pursuit Vehicle With Chevy Tahoe 2 WD CNG		
	Bi-fuel Police Package (Note: other 1/2 of cost funded in Police		
	Sales Tax Fund, including 100% of emergency equipment)	\$20,658	
	TOTAL VEHICLES		\$20,658
404	BUILDINGS & FIXTURES	AMOUNT	CATEGORY TOTAL
	TOTAL BUILDINGS & FIXTURES		\$0
405	FACILITIES	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES		\$0
405B	FACILITIES - CONTRACT	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES - CONTRACT		\$0
407	BOOKS	AMOUNT	CATEGORY TOTAL
	TOTAL BOOKS		\$0
	TOTAL CAPITAL OUTLAY		\$20,658

CITY OF SAPULPA

06/08/2012

FUND: 43

CEMETERY PERPETUAL CARE FUND

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED FROM 12.5% (TWELVE AND ONE-HALF PERCENT) OF CEMETERY LOT SALES AND INTERMENTS, PER TITLE 11, SECTION 26-109 OKLAHOMA STATE STATUTE. THE PRINCIPAL CAN ONLY BE USED FOR THE PURCHASE OF LAND AND FOR MAKING CAPITAL IMPROVEMENTS AS DEFINED IN TITLE 11, SECTION 17-110, OKLAHOMA STATE STATUTES.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$234	\$300	\$249	\$150	-39.76%
	Miscellaneous	\$1,558	\$1,600	\$1,580	\$0	-100.00%
	Transfers In	\$7,347	\$6,294	\$9,453	\$7,813	-17.35%
	Total Revenues/Resources:	\$9,139	\$8,194	\$11,282	\$7,963	-29.42%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$0	\$0	\$0	\$0	0.00%
400	Capital Outlay	\$3,070	\$3,200	\$3,159	\$37,480	1086.45%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$0	\$0	\$0	\$0	0.00%
	Total Expenditures/Appropriations:	\$3,070	\$3,200	\$3,159	\$37,480	1086.45%
USE OF FUND BALANCE		\$0	\$0	\$0	\$29,517	100.00%
ESTIMATED BEGINNING FUND BALANCE		\$31,829	\$37,146	\$37,898	\$46,021	21.43%
ESTIMATED ENDING FUND BALANCE		\$37,898	\$42,140	\$46,021	\$16,504	-64.14%

CITY OF SAPULPA

06/08/2012

FUND: 43

CEMETERY PERPETUAL CARE FUND

REVENUE/RESOURCES - DETAIL

FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:						
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest Earnings	\$234	\$300	\$249	\$150	-39.76%
	Total Interest Earnings:	\$234	\$300	\$249	\$150	-39.76%
Miscellaneous:						
4086	Reimbursements	\$1,558	\$1,600	\$1,580	\$0	-100.00%
	Total Miscellaneous:	\$1,558	\$1,600	\$1,580	\$0	-100.00%
Transfers In:						
4931	Trsfr In: Cemetery Maint. Fund	\$7,347	\$6,294	\$9,453	\$7,813	-17.35%
4945	Trsfr In: CIP Fund	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$7,347	\$6,294	\$9,453	\$7,813	-17.35%
TOTAL REVENUES/RESOURCES:		\$9,139	\$8,194	\$11,282	\$7,963	-29.42%

FUND: 43

CITY OF SAPULPA

08/08/2012

CEMETERY PERPETUAL CARE FUND
 APPROPRIATIONS/EXPENDITURE SUMMARY BY CATEGORY
 FISCAL YEAR 2012-2013

401	EQUIPMENT	AMOUNT	CATEGORY TOTAL
	TOTAL EQUIPMENT		\$0
402	FURNITURE	AMOUNT	CATEGORY TOTAL
	TOTAL FURNITURE		\$0
403	VEHICLES	AMOUNT	CATEGORY TOTAL
	TOTAL VEHICLES		\$0
404	BUILDINGS & FIXTURES	AMOUNT	CATEGORY TOTAL
	TOTAL BUILDINGS & FIXTURES		\$0
405	FACILITIES	AMOUNT	CATEGORY TOTAL
	Materials for Roadway at New Cemetery	\$34,280	
	Flag Pole Installed at Fairview Cemetery	\$3,200	
	TOTAL FACILITIES		\$37,480
405B	FACILITIES - CONTRACT	AMOUNT	CATEGORY TOTAL
	TOTAL FACILITIES - CONTRACT		\$0
406	LAND	AMOUNT	CATEGORY TOTAL
	TOTAL LAND		\$0
	TOTAL CAPITAL OUTLAY		\$37,480

CITY OF SAPULPA

06/08/2012

FUND: 47

VACCINATION/SPAY/NEUTER ESCROW FUND
 REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY
 FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR MONIES RECEIVED FROM PET ADOPTIONS AND
 EXPENDITURES RELATED TO VACCINATIONS, SPAYING, NEUTERING FEES.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$1,965	\$1,200	\$7,740	\$5,000	-35.40%
	Interest	\$44	\$45	\$50	\$70	40.00%
	Miscellaneous	\$0	\$0	\$0	\$0	0.00%
	Transfers In	\$0	\$0	\$0	\$0	0.00%
	Total Revenues/Resources:	\$2,009	\$1,245	\$7,790	\$5,070	-34.92%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$495	\$1,200	\$2,000	\$5,000	150.00%
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$0	\$0	\$0	\$0	0.00%
	Total Expenditures/Appropriations:	\$495	\$1,200	\$2,000	\$5,000	150.00%
USE OF FUND BALANCE		\$0	\$0	\$0	\$0	0.00%
ESTIMATED BEGINNING FUND BALANCE		\$6,478	\$7,031	\$7,992	\$13,782	72.45%
ESTIMATED ENDING FUND BALANCE		\$7,992	\$7,076	\$13,782	\$13,852	0.51%

CITY OF SAPULPA

06/08/2012

FUND: 47

VACCINATION/SPAY/NEUTER ESCROW FUND

REVENUES/RESOURCES - DETAIL

FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:						
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
4085	Spay/Neuter Fees	\$1,965	\$1,200	\$7,740	\$5,000	-35.40%
	Total Charges for Services:	\$1,965	\$1,200	\$7,740	\$5,000	-35.40%
Interest:						
4081	Interest Earnings	\$44	\$45	\$50	\$70	40.00%
	Total Interest Earnings:	\$44	\$45	\$50	\$70	40.00%
Miscellaneous:						
4082	Donations	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$0	\$0	\$0	\$0	0.00%
Transfers In:						
4910	General Fund	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$0	\$0	\$0	\$0	0.00%
TOTAL REVENUES/RESOURCES:		\$2,009	\$1,245	\$7,790	\$5,070	-34.92%

CITY OF SAPULPA

06/08/2012

FUND: 49

SEWER SYSTEM DEVELOPMENT AND EXTENSION FEE FUND
REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED FROM SEWER SYSTEM DEVELOPMENT AND EXTENSION FEES ASSOCIATED WITH THE SEWER EXPANSION PROGRAM, RELATED EXPENSES, AND TO ACCOUNT FOR FUNDS BEING PLACED IN ESCROW WHICH ARE RECEIVED FROM DEVELOPERS.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$5,395	\$6,000	\$10,790	\$274,616	2445.10%
	Interest	\$0	\$0	\$0	\$0	0.00%
	Miscellaneous	\$0	\$0	\$0	\$0	0.00%
	Transfers In	\$0	\$0	\$0	\$0	0.00%
	Total Revenues/Resources:	\$5,395	\$6,000	\$10,790	\$274,616	2445.10%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$0	\$0	\$0	\$0	0.00%
400	Capital Outlay:	\$0	\$0	\$0	\$0	0.00%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$40,800	\$0	\$0	\$162,000	100.00%
	Total Appropriations/Expenditures:	\$40,800	\$0	\$0	\$162,000	100.00%
USE OF FUND BALANCE		\$35,405	\$0	\$0	\$0	0.00%
ESTIMATED BEGINNING FUND BALANCE		\$35,454	\$679	\$49	\$10,839	21820.02%
ESTIMATED ENDING FUND BALANCE		\$49	\$6,679	\$10,839	\$123,455	1038.95%

CITY OF SAPULPA

06/08/2012

FUND: 49

SEWER SYSTEM DEVELOPMENT AND EXTENSION FEE FUND

REVENUES/RESOURCES - DETAIL

FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:						
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
4038	System Development Fee	\$5,395	\$6,000	\$10,790	\$79,143	633.48%
4039	System Extension Fee	\$0	\$0	\$0	\$195,473	100.00%
	Total Charges for Services:	\$5,395	\$6,000	\$10,790	\$274,616	2445.10%
Interest:						
4081	Interest Earnings	\$0	\$0			0.00%
	Total Interest Earnings:	\$0	\$0	\$0	\$0	0.00%
Miscellaneous:						
	Total Miscellaneous:	\$0	\$0	\$0	\$0	0.00%
Transfers In:						
4945	Trsfr In: CIP	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$0	\$0	\$0	\$0	0.00%
TOTAL REVENUES/RESOURCES:		\$5,395	\$6,000	\$10,790	\$274,616	2445.10%

CITY OF SAPULPA

06/08/2012

FUND: 55

EMPLOYEE INSURANCE FUND

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 11-12

DESCRIPTION: *EMPLOYEE INSURANCE FUND IS TO ACCOUNT FOR REVENUES AND EXPENDITURES OF COSTS FOR EMPLOYEES WITH THE CITY AND INCLUDING POLICE AND FIRE RETIREES.*

FUND SUMMARY

		Actual 09-10	Budgeted 10-11	Estimated 10-11	Approved 11-12	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$3,115,404	\$3,406,451	\$3,259,018	\$2,783,676	-14.59%
	Interest	\$349	\$500	\$300	\$500	66.67%
	Miscellaneous	\$18,998	\$10,000	\$30,820	\$0	-100.00%
	Transfers In	\$150,000	\$0	\$0	\$0	0.00%
	Total Revenues/Resources:	\$3,284,751	\$3,416,951	\$3,290,138	\$2,784,176	-15.38%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$3,008,280	\$3,422,451	\$2,991,883	\$2,868,820	-4.11%
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$0	\$0	\$0	\$0	0.00%
	Total Expenditures/Appropriations:	\$3,008,280	\$3,422,451	\$2,991,883	\$2,868,820	-4.11%
USE OF FUND BALANCE		\$0	\$5,500	\$0	\$84,644	100.00%
ESTIMATED BEGINNING FUND BALANCE		-\$310,129	\$41,977	-\$33,658	\$264,597	-886.12%
ESTIMATED ENDING FUND BALANCE		-\$33,658	\$36,477	\$264,597	\$179,953	-31.99%

CITY OF SAPULPA

06/08/2012

FUND: 55

EMPLOYEE INSURANCE FUND

REVENUE/RESOURCES - DETAIL

FISCAL YEAR 11-12

		Actual 09-10	Budgeted 10-11	Estimated 10-11	Approved 11-12	Percent of Change
REVENUES/RESOURCES:						
Taxes:						
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
4100N	Stop Loss Ins. Reimb.- Others	\$311,082	\$0	\$96,966	\$0	-100.00%
4125	Insurance Premiums - Police Retirees	\$0	\$0	\$0	\$0	0.00%
4126	Life Insurance - Police Retirees	\$0	\$0	\$0	\$0	0.00%
4127	Fees & Other - Police Ret.	\$0	\$0	\$0	\$0	0.00%
4130	Insurance Premiums- Others	\$2,033,296	\$2,551,562	\$2,075,036	\$350,721	-83.10%
4131	Life Ins. Premiums- Others	\$25,144	\$26,000	\$25,468	\$27,000	6.02%
4132	Fees & Other- Others	\$745,882	\$828,889	\$1,061,548	\$2,405,955	126.65%
4133	Life Ins. Premiums- Cobra - Non Uniform	\$0	\$0	\$0	\$0	0.00%
	Total Charges for Services:	\$3,115,404	\$3,406,451	\$3,259,018	\$2,783,676	-14.59%
Interest:						
4081	Interest Earnings	\$349	\$500	\$300	\$500	66.67%
	Total Interest Earnings:	\$349	\$500	\$300	\$500	66.67%
Miscellaneous:						
4080	Miscellaneous Revenue	\$12,194	\$10,000	\$22,490	\$0	-100.00%
4086	Reimbursements	\$6,804	\$0	\$8,330	\$0	-100.00%
	Total Miscellaneous:	\$18,998	\$10,000	\$30,820	\$0	-100.00%
Transfers In:						
4920	Transfer In: SMA	\$150,000	\$0	\$0	\$0	0.00%
	Total Transfers In :	\$150,000	\$0	\$0	\$0	0.00%
TOTAL REVENUES/RESOURCES:		\$3,284,751	\$3,416,951	\$3,290,138	\$2,784,176	-15.38%

CITY OF SAPULPA

06/08/2012

FUND: 57

E - 911

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY FISCAL YEAR 10-11

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED FROM TARIFF RATES ON BASE LINE TELEPHONE CHARGES AND EXPENDITURES FOR OPERATIONS AND MAINTENANCE OF THE E-911 SYSTEM.

FUND SUMMARY

		Actual 09-10	Budgeted 10-11	Estimated 10-11	Approved 11-12	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$215,068	\$181,757	\$186,860	\$191,500	2.48%
	Interest	\$391	\$200	\$340	\$370	8.82%
	Miscellaneous	\$0	\$0	\$0	\$0	0.00%
	Transfers In	\$0	\$0	\$0	\$0	0.00%
	Total Revenues/Resources:	\$215,459	\$181,957	\$187,200	\$191,870	2.49%
APPROPRIATIONS:						
100	Personnel Services	\$14,900	\$16,515	\$16,320	\$15,960	-2.21%
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$76,506	\$77,500	\$71,574	\$77,300	8.00%
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$142,930	\$110,000	\$110,000	\$135,000	22.73%
	Total Expenditures/Appropriations:	\$234,336	\$204,015	\$197,894	\$228,260	15.34%
USE OF FUND BALANCE		\$18,877	\$22,058	\$10,694	\$36,390	240.28%
ESTIMATED BEGINNING FUND BALANCE		\$86,186	\$44,907	\$67,309	\$56,615	-15.89%
ESTIMATED ENDING FUND BALANCE		\$67,309	\$22,849	\$56,615	\$20,225	-64.28%

CITY OF SAPULPA

06/08/2012

FUND: 57

E - 911

REVENUE/RESOURCES - DETAIL

FISCAL YEAR 10-11

		Actual 09-10	Budgeted 10-11	Estimated 10-11	Approved 11-12	Percent of Change
REVENUES/RESOURCES:						
Taxes:						
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
	Tariff Charges:					
4059	Miscellaneous E-911 Tariff Charges	\$21,430	\$17,131	\$19,710	\$18,500	-6.14%
4059A	S.W. Bell Telephone	\$89,862	\$86,432	\$73,660	\$81,000	9.96%
4059B	Okla. Comm. Systems	\$4,832	\$2,621	\$4,070	\$3,750	-7.86%
4059C	Cimarron Telephone	\$741	\$650	\$660	\$650	-1.52%
4059D	Logix Communications	\$0	\$0	\$0	\$0	0.00%
4059E	Primetel (Bixby)	\$0	\$0	\$0	\$0	0.00%
4059F	SW Teleconnect	\$0	\$0	\$0	\$0	0.00%
4059G	Universal	\$45	\$50	\$0	\$0	0.00%
4060	INCOG - Wireless	\$98,158	\$74,873	\$88,760	\$87,600	-1.31%
	Total Charges for Services:	\$215,068	\$181,757	\$186,860	\$191,500	2.48%
Interest:						
4081	Interest Earnings	\$391	\$200	\$340	\$370	8.82%
	Total Interest Earnings:	\$391	\$200	\$340	\$370	8.82%
Miscellaneous:						
4080	Miscellaneous Revenue	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$0	\$0	\$0	\$0	0.00%
Transfers In:						
4910	Transfer In: General Fund	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$0	\$0	\$0	\$0	0.00%
TOTAL REVENUES/RESOURCES:		\$215,459	\$181,957	\$187,200	\$191,870	2.49%

CITY OF SAPULPA

06/08/2012

FUND: 58

MUNICIPAL JUVENILE COURT

REVENUES/RESOURCES AND EXPENDITURES/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED AND EXPENDITURES RELATED TO THE MUNICIPAL JUVENILE COURT AND/OR ANY JUVENILE PROGRAMS.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$37,476	\$35,000	\$32,967	\$33,500	1.62%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$110	\$175	\$120	\$100	-16.67%
	Miscellaneous	\$0	\$0	\$0	\$0	0.00%
	Transfers In	\$0	\$0	\$0	\$0	0.00%
	Total Revenues/Resources:	\$37,586	\$35,175	\$33,087	\$33,600	1.55%
APPROPRIATIONS:						
100	Personnel Services	\$22,171	\$22,050	\$21,900	\$22,020	0.55%
200	Materials & Supplies	\$0	\$500	\$0	\$500	100.00%
300	Other Services & Charges	\$10,731	\$10,300	\$12,035	\$15,800	31.28%
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$0	\$0	\$0	\$10,000	100.00%
	Total Appropriations/Expenditures:	\$32,902	\$32,850	\$33,935	\$48,320	42.39%
USE OF FUND BALANCE		\$0	\$0	\$848	\$14,720	1635.85%
ESTIMATED BEGINNING FUND BALANCE		\$16,555	\$24,091	\$21,239	\$20,391	-3.99%
ESTIMATED ENDING FUND BALANCE		\$21,239	\$26,416	\$20,391	\$5,671	-72.19%

CITY OF SAPULPA

06/08/2012

FUND: 58

MUNICIPAL JUVENILE COURT

RESOURCES/REVENUE - DETAIL

FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
Taxes:						
	Total Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
4070	Juvenile Court Fines	\$37,476	\$35,000	\$32,967	\$33,500	1.62%
	Total Fines & Forfeitures:	\$37,476	\$35,000	\$32,967	\$33,500	1.62%
Charges for Services:						
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest Earnings	\$110	\$175	\$120	\$100	-16.67%
	Total Interest Earnings:	\$110	\$175	\$120	\$100	-16.67%
Miscellaneous:						
4082	Donations	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$0	\$0	\$0	\$0	0.00%
Transfers In:						
4910	Trsfr. In: General Fund	\$0	\$0	\$0	\$0	0.00%
4960	Trsfr. In: Grants and Aid	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$0	\$0	\$0	\$0	0.00%
TOTAL REVENUES/RESOURCES:		\$37,586	\$35,175	\$33,087	\$33,600	1.55%

City of Sapulpa
 Hotel / Motel Tax Fund
 Revenue Resources and Expenditure Appropriations

Fund 59 Hotel / Motel Tax Fund

Program Description Objectives and Analysis:

The Hotel Motel Tax Fund is for the accountability of revenues received from the collection of the tax and the expenditures for the operation of Sapulpa's Economic Development Department. The responsibility of the Economic Development Department is to attract new businesses to move to our area, promote tourism and Park Capital improvements.

<u>Personnel Schedule</u>	<u>Actual 09-10</u>	<u>Actual 10-11</u>	<u>Actual 11-12</u>	<u>Budgeted 12-13</u>
Full-Time Equivalent Positions:				
Economic Development Director	1	1	1	1
Totals:	1	1	1	1

**CITY OF SAPULPA
HOTEL/MOTEL TAX FUND**

06/08/2012

FUND: 59

**REVENUE/RESOURCES AND EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13**

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED FROM HOTEL/MOTEL TAX AND EXPENDITURES FOR OPERATIONS OF THE SAPULPA ECONOMIC DEVELOPMENT DEPARTMENT, PROMOTING TOURISM, AND PARK CAPITAL IMPROVEMENTS

F U N D S U M M A R Y

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$189,002	\$190,000	\$189,554	\$190,000	0.24%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$119	\$75	\$159	\$100	-37.11%
	Miscellaneous	\$0	\$0	\$0	\$0	0.00%
	Transfers In	\$30,762	\$13,500	\$13,500	\$9,000	-33.33%
	Total Revenues/Resources:	\$219,883	\$203,575	\$203,213	\$199,100	-2.02%
EXPENDITURES:						
100	Personnel Services	\$120,119	\$124,856	\$123,933	\$127,514	2.89%
200	Materials & Supplies	\$330	\$500	\$136	\$300	120.59%
300	Other Services & Charges	\$39,665	\$59,115	\$45,435	\$58,895	29.62%
400	Capital Outlay	\$0	\$0	\$0	\$0	0.00%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$37,361	\$35,625	\$35,541	\$35,625	0.24%
	Total Expenditures/Appropriations:	\$197,475	\$220,096	\$205,045	\$222,334	8.43%
USE OF FUND BALANCE		\$0	\$16,521	\$1,832	\$23,234	1168.23%
ESTIMATED BEGINNING FUND BALANCE		\$10,018	\$26,089	\$32,426	\$30,594	-5.65%
ESTIMATED ENDING FUND BALANCE		\$32,426	\$9,568	\$30,594	\$7,360	-75.94%

CITY OF SAPULPA

06/08/2012

FUND: 59

**HOTEL/MOTEL TAX FUND
REVENUE/RESOURCES - DETAIL**

FISCAL YEAR 12-13

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
REVENUES/RESOURCES:						
Taxes:						
4004	Hotel/Motel Tax	\$189,002	\$190,000	\$189,554	\$190,000	0.24%
	Total Sales Taxes:	\$189,002	\$190,000	\$189,554	\$190,000	0.24%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Inter-Governmental:						
4389	FEMA Reimbursements	\$0	\$0	\$0	\$0	0.00%
	Total Inter-Governmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest Earnings	\$119	\$75	\$159	\$100	-37.11%
	Total Interest Earnings:	\$119	\$75	\$159	\$100	-37.11%
Miscellaneous:						
4095	Bond Proceeds	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$0	\$0	\$0	\$0	0.00%
Transfers In:						
4910	General Fund	\$0	\$0	\$0	\$0	0.00%
4920	SMA Fund	\$30,762	\$13,500	\$13,500	\$9,000	-33.33%
4944	Major Thoroughfare	\$0	\$0	\$0	\$0	0.00%
4945	CIP Fund	\$0	\$0	\$0	\$0	0.00%
4965	Street Imp. Sales Tax Fund	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$30,762	\$13,500	\$13,500	\$9,000	-33.33%
TOTAL REVENUES/RESOURCES:		\$219,883	\$203,575	\$203,213	\$199,100	-2.02%

CITY OF SAPULPA

06/08/2012

FUND: 59

HOTEL/MOTEL TAX FUND

EXPENDITURES/APPROPRIATIONS - DETAIL

FISCAL YEAR 12-13

Project Account No: 501

Tourism

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
131	Fica Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
136	Retirement	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
212	Chemicals	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
301	Training & Travel	\$0	\$0	\$0	\$0	0.00%
302	Dues & Subscriptions	\$0	\$0	\$0	\$0	0.00%
311	Professional Services	\$37,361	\$35,625	\$35,541	\$35,625	0.24%
311A	Prof Services-OEDA	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
313	Printing	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$37,361	\$35,625	\$35,541	\$35,625	0.24%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405A	Facilities	\$0	\$0	\$0	\$0	0.00%
405B	Facilities-Contract	\$0	\$0	\$0	\$0	0.00%
405C	Facilities-Right of Way Acq.	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$37,361	\$35,625	\$35,541	\$35,625	0.24%

CITY OF SAPULPA

06/08/2012

FUND: 59

HOTEL/MOTEL TAX FUND

EXPENDITURES/APPROPRIATIONS - DETAIL

FISCAL YEAR 12-13

Project Account No: 559

Economic Development

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
100 PERSONNEL SERVICES						
101	Salaries	\$79,707	\$80,000	\$80,800	\$82,400	1.98%
121	Car Allowance	\$7,221	\$7,200	\$7,200	\$7,200	0.00%
124	Cell Phone Allowance	\$963	\$960	\$960	\$960	0.00%
131	Fica Tax	\$5,358	\$5,500	\$5,420	\$5,620	3.69%
132	Medicare Tax	\$1,253	\$1,300	\$1,280	\$1,320	3.13%
133	Employee Insurance	\$182	\$232	\$165	\$150	-9.09%
134	Workers' Compensation	\$3,048	\$3,140	\$3,014	\$3,200	6.17%
135	Unemployment Compensation	\$186	\$224	\$224	\$224	0.00%
136	Retirement	\$7,006	\$7,100	\$7,080	\$7,240	2.26%
141	Contract Labor	\$15,195	\$19,200	\$17,790	\$19,200	7.93%
TOTAL PERSONNEL SERVICES:		\$120,119	\$124,856	\$123,933	\$127,514	2.89%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$330	\$500	\$136	\$300	120.59%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
212	Chemicals	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$330	\$500	\$136	\$300	120.59%
300 OTHER SERVICE AND CHARGES						
301	Training & Travel	\$440	\$3,400	\$600	\$8,700	1350.00%
302	Dues & Subscriptions	\$1,864	\$9,390	\$9,294	\$9,370	0.82%
311	Professional Services	\$0	\$9,000	\$0	\$4,200	100.00%
311A	Prof Services-OEDA	\$0	\$0	\$0	\$0	0.00%
311E	Professional Services-Econ Dev	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
313	Printing	\$0	\$1,700	\$0	\$1,000	100.00%
332	Communications	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$2,304	\$23,490	\$9,894	\$23,270	135.19%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405A	Facilities	\$0	\$0	\$0	\$0	0.00%
405B	Facilities-Contract	\$0	\$0	\$0	\$0	0.00%
405C	Facilities-Right of Way Acq.	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING EXPENSE						
960	Trsfr Out: Grants & Aid	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING EXPENSE:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$122,753	\$148,846	\$133,963	\$151,084	12.78%

CITY OF SAPULPA

06/08/2012

FUND: 59

HOTEL/MOTEL TAX FUND

EXPENDITURES/APPROPRIATIONS - DETAIL

FISCAL YEAR 12-13

Project Account No: 590

Project: Non-Departmental.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
131	Fica Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
136	Retirement	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
212	Chemicals	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
301	Training & Travel	\$0	\$0	\$0	\$0	0.00%
302	Dues & Subscriptions	\$0	\$0	\$0	\$0	0.00%
311	Professional Services	\$0	\$0	\$0	\$0	0.00%
311A	Prof Services-OEDA	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
313	Printing	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405A	Facilities	\$0	\$0	\$0	\$0	0.00%
405B	Facilities-Contract	\$0	\$0	\$0	\$0	0.00%
405C	Facilities-Right of Way Acq.	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING EXPENSE						
938	Trsfr Out: Park Development Fund	\$37,361	\$35,625	\$35,541	\$35,625	0.24%
TOTAL NON OPERATING EXPENSE:		\$37,361	\$35,625	\$35,541	\$35,625	0.24%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$37,361	\$35,625	\$35,541	\$35,625	0.24%

CITY OF SAPULPA

06/08/2012

FUND: 60

GRANTS AND AID FUND

REVENUE/RESOURCES AND EXPENDITURE/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR REVENUES RECEIVED AND EXPENDITURES MADE FOR ALL GRANT PROJECTS, EXCEPT FOR LIBRARY GRANTS AND AID.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$222,460	\$128,850	\$465,250	\$418,051	-10.14%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$360	\$500	\$189	\$300	58.73%
	Miscellaneous	\$0	\$0	\$0	\$10,000	100.00%
	Transfers In	\$35,522	\$48,356	\$48,356	\$0	-100.00%
	Total Revenues/Resources:	\$258,342	\$177,706	\$513,795	\$428,351	-16.63%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$52,178	\$0	\$56,718	\$13,384	-76.40%
200	Materials & Supplies	\$500	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$14,682	\$0	\$11,260	\$0	-100.00%
400	Capital Outlay:	\$230,483	\$177,206	\$408,665	\$421,917	3.24%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$0	\$0	\$0	\$0	0.00%
	Total Expenditures/Appropriations:	\$297,843	\$177,206	\$476,643	\$435,301	-8.67%
USE OF FUND BALANCE		\$39,501	\$0	\$0	\$6,950	100.00%
ESTIMATED BEGINNING FUND BALANCE		\$56,807	\$41,751	\$17,306	\$54,458	214.68%
ESTIMATED ENDING FUND BALANCE		\$17,306	\$42,251	\$54,458	\$47,508	-12.76%

CITY OF SAPULPA
GRANTS AND AID FUND
REVENUE/RESOURCES - DETAIL
FISCAL YEAR 12-13

06/08/12

FUND: 60

			Actual	Budgeted	Estimated	Approved	Percent
			10-11	11-12	11-12	12-13	of Change
REVENUES/RESOURCES: PAGE 1							
Taxes:							
	Total Taxes:		\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:							
	Total Licenses & Permits		\$0	\$0	\$0	\$0	0.00%
Intergovernmental:		EXP.DEPT					
4361.13	Grant-CDBG 2009-Tulsa County Allocation	561	\$150,226	\$0	\$0	\$0	0.00%
4361.14	Grant-CDBG 2010-Tulsa County Allocation	561	\$0	\$0	\$160,353	\$0	-100.00%
4361.15	Grant-CDBG 2011-Tulsa County Allocation	561	\$0	\$128,850	\$128,850	\$0	-100.00%
4361.16	Grant- CDBG 2012-Tulsa County Allocation	561	\$0	\$0	\$0	\$134,888	100.00%
4364.01B	Grant- COPS In Schools II	564	\$0	\$0	\$0	\$0	0.00%
4367	Grant-ODWC Sahoma Lake	567	\$0	\$0	\$0	\$0	0.00%
4368	Grant- B J A (JAG-LLE)	568	\$12,511	\$0	\$15,266	\$0	-100.00%
4368.10	Grant- B J A (LLEBG Grants) Ph. X	568	\$0	\$0	\$0	\$0	0.00%
4369.10	Grant- "OHSO" Traffic Collision Reduction Ph.X	569	\$0	\$0	\$0	\$0	0.00%
4369.11	Grant- "OHSO" Traffic Collision Reduction Ph.XI	569	\$0	\$0	\$0	\$0	0.00%
4369.12	Grant- "OHSO" Traffic Collision Reduction Ph.XII	569	\$17,491	\$0	\$0	\$0	0.00%
4369.13	Grant- "OHSO" Traffic Collision Reduction Ph.XIII	569	\$30,664	\$0	\$19,594	\$0	-100.00%
4369+14	Grant-"OHSO" 2011-2012	569	\$0	\$0	\$40,316	\$13,384	-66.80%
4370	Grant- Urban Comm Recreation Trails Restoration	570	\$0	\$0	\$0	\$47,479	100.00%
4373	Grant-Tulsa Area Agency on Aging - CENA	573	\$0	\$0	\$0	\$0	0.00%
4374	Grant-Historic Preservation	574	\$0	\$0	\$0	\$0	0.00%
4375	Grant-Bartlett (Pass Thru)	575	\$0	\$0	\$0	\$0	0.00%
4376	Grant-Bureau of Justice Vest Program	576	\$11,568	\$0	\$0	\$0	0.00%
4378	Grant-LWCF	578	\$0	\$0	\$0	\$0	0.00%
4379	Grant-LWCF Davis Park	579	\$0	\$0	\$79,769	\$0	-100.00%
4380	Grant- Alternative Fuel Incentives	580	\$0	\$0	\$0	\$36,430	100.00%
4381	Grant-ODOT	581	\$0	\$0	\$0	\$185,870	100.00%
4382	Grant-Dept Of Ag Forestry - 2000 Tornado Recovery	582	\$0	\$0	\$0	\$0	0.00%
4383	Grant-LWCF - Sapulpa Aquatics Facility	583	\$0	\$0	\$0	\$0	0.00%
4384	Grant-Kelly Lane Park	584	\$0	\$0	\$0	\$0	0.00%
4385	Grant- FEMA (Fire Department)	585	\$0	\$0	\$0	\$0	0.00%
4385.01	Grant- OK Homeland Security	585	\$0	\$0	\$0	\$0	0.00%
4385.02	Grant-Federal Assistance to Firefighters	585	\$0	\$0	\$0	\$0	0.00%
4387	Grant-Flood Mitigation	587	\$0	\$0	\$0	\$0	0.00%
4388	Grant-Okiahoma Arts Council	588	\$0	\$0	\$0	\$0	0.00%
4389	Ok Dept of Emergency Management	589	\$0	\$0	\$0	\$0	0.00%
4393	Grant-ODEQ/Show Pass Thru	593	\$0	\$0	\$2,223	\$0	-100.00%
4394	Grant-CDBG-ED	594	\$0	\$0	\$0	\$0	0.00%
4395	Grant-ODEM Multi-Hazard Mitigation	595	\$0	\$0	\$18,879	\$0	-100.00%
4396	Grant-Neighborhood Stabilization	596	\$0	\$0	\$0	\$0	0.00%
4397	Grant-NRPA	596	\$0	\$0	\$0	\$0	0.00%
	Total Intergovernmental:		\$222,460	\$128,850	\$465,250	\$418,051	-10.14%
Fines & Forfeitures:							
	Total Fines & Forfeitures		\$0	\$0	\$0	\$0	0.00%

CITY OF SAPULPA
GRANTS AND AID FUND
REVENUE/RESOURCES - DETAIL
FISCAL YEAR 12-13

06/08/2012

			Actual	Budgeted	Estimated	Approved	Percent
			10-11	11-12	11-12	12-13	of Change
REVENUES/RESOURCES: PAGE 2 CONTINUED..							
Charges for Services:							
	Total Charges for Services:		\$0	\$0	\$0	\$0	0.00%
Interest:							
4081	Interest Earnings		\$360	\$500	\$189	\$300	58.73%
4081-68	B J A (LLEBG GRANTS)	568	\$0	\$0	\$0	\$0	0.00%
	Total Interest Earnings:		\$360	\$500	\$189	\$300	58.73%
Miscellaneous:							
4080	Miscellaneous		\$0	\$0	\$0	\$0	0.00%
4082	Donations	570	\$0	\$0	\$0	\$10,000	100.00%
4082	Donations	584	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:		\$0	\$0	\$0	\$10,000	100.00%
Transfers In:							
4910	General Fund	CF	\$0	\$0	\$0	\$0	0.00%
4910-71.03	General Fund	571	\$0	\$0	\$0	\$0	0.00%
4910-72	General Fund	572	\$0	\$0	\$0	\$0	0.00%
4910-79	General Fund	579	\$0	\$0	\$0	\$0	0.00%
4910-80	General Fund	580	\$0	\$0	\$0	\$0	0.00%
4920	SMA Fund	520	\$0	\$0	\$0	\$0	0.00%
4920	SMA Fund	578	\$0	\$0	\$0	\$0	0.00%
4929	Stormwater Management Fund	561	\$35,522	\$0	\$0	\$0	0.00%
4929	Stormwater Management Fund	580	\$0	\$0	\$0	\$0	0.00%
4929	Stormwater Management Fund	595	\$0	\$0	\$0	\$0	0.00%
4935	Parks & Recreation	580	\$0	\$0	\$0	\$0	0.00%
4935	Parks & Recreation	588	\$0	\$0	\$0	\$0	0.00%
4937	Parks & Recreation Capital Fund	579	\$0	\$0	\$0	\$0	0.00%
4938	Parks Development Fund	578	\$0	\$0	\$0	\$0	0.00%
4940	Fire Cash	585	\$0	\$0	\$0	\$0	0.00%
4941	Police Cash	568	\$0	\$0	\$0	\$0	0.00%
4941	Police Cash	580	\$0	\$0	\$0	\$0	0.00%
4944	Major Thoroughfare	561	\$0	\$48,356	\$48,356	\$0	-100.00%
4945	Capital Improvements Fund	598	\$0	\$0	\$0	\$0	0.00%
4945	Capital Improvements Fund	580	\$0	\$0	\$0	\$0	0.00%
4946-61.05	Water & Sewer Imp. Fund- Phase V	561	\$0	\$0	\$0	\$0	0.00%
4946-61.06	Water & Sewer Imp. Fund- Phase VI	561	\$0	\$0	\$0	\$0	0.00%
4948	Water Resources	580	\$0	\$0	\$0	\$0	0.00%
4959	Hotel/Motel Fund	520	\$0	\$0	\$0	\$0	0.00%
4965	Street Improvement Sales Tax	561	\$0	\$0	\$0	\$0	0.00%
4965	Street Improvement Sales Tax	580	\$0	\$0	\$0	\$0	0.00%
4992	Series 96 Capital Improvement Sales Tax Fund	561	\$0	\$0	\$0	\$0	0.00%
4994	Series 2000 CIP Construction	561	\$0	\$0	\$0	\$0	0.00%
4995	Series 2002 Sewer and Water Construction Fund	561	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:		\$35,522	\$48,356	\$48,356	\$0	-100.00%
TOTAL REVENUES/RESOURCES:			\$258,342	\$177,706	\$513,795	\$428,351	-16.63%

CITY OF SAPULPA

06/08/2012

GRANTS AND AID FUND

FUND: 60

EXPENDITURES/APPROPRIATIONS - DETAIL

FISCAL YEAR 12-13

Project Account No: 561

Project: CDBG Projects

Contract No.: Tulsa County - Urban County Allocation

				Actual	Budgeted	Estimated	Approved	Percent
				10-11	11-12	11-12	12-13	of Change
100 PERSONNEL SERVICES								
101	Salaries			\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:				\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES								
201	Office Supplies			\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:				\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES								
311P.06	Prof. Serv.- Grant Adm. Phase VI	Ph. VI		\$0	\$0	\$0	\$0	0.00%
311P.07	Prof. Serv.- Grant Adm. Phase VII	Ph. VII		\$0	\$0	\$0	\$0	0.00%
311P.08	Prof. Serv.- Grant Adm. Phase VIII	Ph. VIII		\$0	\$0	\$0	\$0	0.00%
311P.09	Prof. Serv.- Grant Adm. Phase IX	Ph. IX		\$0	\$0	\$0	\$0	0.00%
311P.10	Prof. Serv.- Grant Adm. Phase X	Ph. X		\$0	\$0	\$0	\$0	0.00%
311P.11	Prof. Serv.- Grant Adm. Phase XI	Ph. XI		\$0	\$0	\$0	\$0	0.00%
311A.07	Prof. Serv.- Eng. Phase VII	Ph. VII		\$0	\$0	\$0	\$0	0.00%
311A.08	Prof. Serv.- Eng. Phase VIII	Ph. VIII		\$0	\$0	\$0	\$0	0.00%
311B.05	Prof. Serv.- Insp. (R.P.R.) Ph. V	Ph. V		\$0	\$0	\$0	\$0	0.00%
311B.06	Prof. Serv.- Insp. (R.P.R.) Ph. VI	Ph. VI		\$0	\$0	\$0	\$0	0.00%
311B.07	Prof. Serv.- Insp. (R.P.R.) Ph. VII	Ph. VII		\$0	\$0	\$0	\$0	0.00%
311B.08	Prof. Serv.- Insp. (R.P.R.) Ph. VIII	Ph. VIII		\$0	\$0	\$0	\$0	0.00%
312	Advertising			\$0	\$0	\$0	\$0	0.00%
312P.10	Advertising - Phase X	Ph. VIII		\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:				\$0	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY								
401	Equipment			\$0	\$0	\$0	\$0	0.00%
405	Facilities - Phase I Project			\$0	\$0	\$0	\$0	0.00%
405B.11	Facilities - Contract - Phase XI Projects	Ph. XI		\$0	\$0	\$0	\$0	0.00%
405B.12	Facilities - Contract - Phase XII Projects	Ph. XII		\$0	\$0	\$0	\$0	0.00%
410P.08	Facilities - Contract - Phase VIII Projects-State	Ph. VIII		\$0	\$0	\$0	\$0	0.00%
410P.09	Facilities - Contract - Phase IX Projects-State	Ph. IX		\$0	\$0	\$0	\$0	0.00%
410P.10	Facilities - Contract - Phase X Projects-State	Ph. X		\$0	\$0	\$0	\$0	0.00%
410P.11	Facilities - Contract - Phase XI Projects-State	Ph. XI		\$0	\$0	\$0	\$0	0.00%
410P.12	Facilities - Contract - Phase XII Projects-State	Ph. XII		\$0	\$0	\$0	\$0	0.00%
410P.13	Facilities - Contract - Phase XIII Projects	Ph. XIII		\$150,639	\$0	\$0	\$0	0.00%
410P.14	Facilities - Contract - Phase XIV Projects	Ph. XIV		\$0	\$0	\$182,156	\$0	-100.00%
410P.15	Facilities - Contract - 2011-2012	Ph. XV		\$0	\$177,206	\$177,206	\$0	-100.00%
410P.16	Facilities - Contract - 2012-2013	Ph. XVI		\$0	\$0	\$0	\$134,888	100.00%
TOTAL CAPITAL OUTLAY:				\$150,639	\$177,206	\$359,362	\$134,888	-62.46%
900 NON OPERATING								
948	Transfer Out: Water Resources			\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:				\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:				\$150,639	\$177,206	\$359,362	\$134,888	-62.46%

CITY OF SAPULPA

06/08/2012

FUND: 60

GRANTS AND AID FUND

EXPENDITURES/APPROPRIATIONS - DETAIL

Project Account No: 568

FISCAL YEAR 12-13

Project: Bureau of Justice JAG-LLE

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
102	Overtime - Phase I Projects	\$0	\$0	\$0	\$0	0.00%
102.02	Overtime - Phase II Projects	\$0	\$0	\$0	\$0	0.00%
131	FICA Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
301	Training & Travel	\$0	\$0	\$0	\$0	0.00%
311	Professional Services	\$0	\$0	\$0	\$0	0.00%
311C	Prof. Serv.- Plan Development	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv.- Project Admin.	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
353	Maintenance- Buildings	\$0	\$0	\$0	\$0	0.00%
390	Canine Program - Phase I	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY						
401	Equipment	\$13,248	\$0	\$14,528	\$0	-100.00%
401P.06	Equipment - Phase VI Projects	\$0	\$0	\$0	\$0	0.00%
401P.07	Equipment - Phase VII Projects	\$0	\$0	\$0	\$0	0.00%
401-08	Equipment - Phase VIII Projects	\$0	\$0	\$0	\$0	0.00%
401-09	Equipment - Phase IX Projects	\$0	\$0	\$0	\$0	0.00%
401-10	Equipment - Phase X Projects	\$0	\$0	\$0	\$0	0.00%
403.05	Vehicles - Phase V Projects	\$0	\$0	\$0	\$0	0.00%
405.02	Facilities - Phase II Projects	\$0	\$0	\$0	\$0	0.00%
405B	Facilities - Contract	\$0	\$0	\$0	\$0	0.00%
405B.02	Facilities - Contract - Phase II Projects	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$13,248	\$0	\$14,528	\$0	-100.00%
900 NON OPERATING						
		\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$13,248	\$0	\$14,528	\$0	-100.00%

CITY OF SAPULPA

06/08/2012

FUND: 60

GRANTS AND AID FUND

EXPENDITURES/APPROPRIATIONS - DETAIL

Project Account No: 569

FISCAL YEAR 12-13

Project: OHSO Traffic Collision Reduction Program

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
102	Overtime	\$0	\$0	\$0	\$0	0.00%
102-.10	Overtime - Phase X Projects	\$0	\$0	\$0	\$0	0.00%
102-.11	Overtime - Phase XI Projects	\$0	\$0	\$0	\$0	0.00%
102-.12	Overtime - Phase XII Projects	\$14,720	\$0	\$0	\$0	0.00%
102-.13	Overtime - Phase XIII Projects	\$37,458	\$0	\$16,402	\$0	-100.00%
102-.14	Overtime - Phase XIV Projects	\$0	\$0	\$40,316	\$13,384	-66.80%
102-.15	Overtime - Phase XV Projects	\$0	\$0	\$0	\$0	0.00%
102-.16	Overtime - Phase XVI Projects	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$52,178	\$0	\$56,718	\$13,384	-76.40%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
301.08	Training & Travel-Phase VIII	\$0	\$0	\$0	\$0	0.00%
301.09	Training & Travel-Phase IX	\$0	\$0	\$0	\$0	0.00%
311C	Prof. Serv.- Plan Development	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv.- Project Admin.	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
353	Maintenance- Buildings	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
401-.08	Equipment - Phase VIII Projects	\$0	\$0	\$0	\$0	0.00%
401-.09	Equipment - Phase IX Projects	\$0	\$0	\$0	\$0	0.00%
401-.10	Equipment - Phase X Projects	\$0	\$0	\$0	\$0	0.00%
405	Facilities	\$0	\$0	\$0	\$0	0.00%
405.02	Facilities - Phase II Projects	\$0	\$0	\$0	\$0	0.00%
405B	Facilities - Contract	\$0	\$0	\$0	\$0	0.00%
405B.02	Facilities - Contract - Phase II Projects	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
		\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$52,178	\$0	\$56,718	\$13,384	-76.191

CITY OF SAPULPA

06/08/2012

FUND: 60

GRANTS AND AID FUND

EXPENDITURES/APPROPRIATIONS - DETAIL

Project Account No: 570

FISCAL YEAR 12-13

Project: Kelly Lane Park Recreation Trail Restoration

Contract: Urban Wetlands and Recreational Trails Project

Contract No.:

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
102	Overtime	\$0	\$0	\$0	\$0	0.00%
102.02	Overtime - Phase II Projects	\$0	\$0	\$0	\$0	0.00%
131	FICA Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311A	Prof. Serv.- Inv. of Assets	\$0	\$0	\$0	\$0	0.00%
311B	Prof. Serv.- Analysis	\$0	\$0	\$0	\$0	0.00%
311C	Prof. Serv.- Plan Development	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv.- Project Admin.	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
353	Maintenance- Buildings	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
401.02	Equipment - Phase II Projects	\$0	\$0	\$0	\$0	0.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405	Facilities	\$0	\$0	\$0	\$64,729	100.00%
405.02	Facilities - Phase II Projects	\$0	\$0	\$0	\$0	0.00%
405B	Facilities - Contract	\$0	\$0	\$0	\$0	0.00%
405B.03	Facilities - Contract - Phase III Projects	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$64,729	100.00%
900 NON OPERATING						
		\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$0	\$0	\$0	\$64,729	100.00%

CITY OF SAPULPA

06/08/2012

GRANTS AND AID FUND

EXPENDITURES/APPROPRIATIONS - DETAIL

FISCAL YEAR 12-13

FUND: 60

Project Account No: 579

Project: LCWF-Davis Park

Contract No.:

Contract Period:

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
102	Overtime	\$0	\$0	\$0	\$0	0.00%
131	FICA Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311	Prof. Serv.- Permit	\$0	\$0	\$0	\$0	0.00%
311A	Prof. Serv.- Engineering	\$14,500	\$0	\$0	\$0	0.00%
311C	Prof. Serv.- Plan Development	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv.- Project Admin.	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$182	\$0	\$0	\$0	0.00%
353	Maintenance- Buildings	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$14,682	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
404	Building & Fixtures	\$0	\$0	\$0	\$0	0.00%
405	Facilities	\$0	\$0	\$0	\$0	0.00%
405B	Facilities - Contract	\$66,596	\$0	\$32,552	\$0	-100.00%
TOTAL CAPITAL OUTLAY:		\$66,596	\$0	\$32,552	\$0	-100.00%
900 NON OPERATING						
		\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$81,278	\$0	\$32,552	\$0	-100.00%

**CITY OF SAPULPA
GRANTS AND AID FUND**

06/08/2012

FUND: 60

EXPENDITURES/APPROPRIATIONS - DETAIL

FISCAL YEAR 12-13

Project Account No: 580

Project: Alternative Fuel Vehicles

Contract No.:

Contract Period:

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
102	Overtime	\$0	\$0	\$0	\$0	0.00%
131	FICA Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311	Prof. Serv.- Permit	\$0	\$0	\$0	\$0	0.00%
311A	Prof. Serv.- Engineering	\$0	\$0	\$0	\$0	0.00%
311C	Prof. Serv.- Plan Development	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv.- Project Admin.	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
353	Maintenance- Buildings	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$36,430	100.00%
403	Vehicles	\$0	\$0	\$0	\$0	0.00%
405	Facilities	\$0	\$0	\$0	\$0	0.00%
405B	Facilities - Contract (Reserve)	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$36,430	100.00%
900 NON OPERATING						
		\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$0	\$0	\$0	\$36,430	100.00%

CITY OF SAPULPA

06/09/2012

FUND: 60

GRANTS AND AID FUND

EXPENDITURES/APPROPRIATIONS - DETAIL

Project Account No: 581

FISCAL YEAR 12-13

Project: Department of Transportation

Contract: Industrial Access Road Grant - 49th W. Ave Road Extension for Access to Polson Industrial Park

Contract Period:

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
102	Overtime	\$0	\$0	\$0	\$0	0.00%
131	FICA Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311	Prof. Serv.- Permit	\$0	\$0	\$0	\$0	0.00%
311A	Prof. Serv.- Engineering	\$0	\$0	\$0	\$0	0.00%
311C	Prof. Serv.- Plan Development	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv.- Project Admin.	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
353	Maintenance- Buildings	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
403	Vehicles	\$0	\$0	\$0	\$0	0.00%
405	Facilities	\$0	\$0	\$0	\$0	0.00%
405A	Facilities - Contract	\$0	\$0	\$0	\$185,870	100.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$185,870	100.00%
900 NON OPERATING						
		\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$0	\$0	\$0	\$185,870	100.00%

**CITY OF SAPULPA
GRANTS AND AID FUND**

06/08/2012

FUND: 60

EXPENDITURES/APPROPRIATIONS - DETAIL

FISCAL YEAR 12-13

Project Account No: 593

Project: Show/ODEQ (pass thru)

Contract No.:

Contract Period:

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
102	Overtime	\$0	\$0	\$0	\$0	0.00%
131	FICA Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311	Prof. Serv.- Permit	\$0	\$0	\$0	\$0	0.00%
311A	Prof. Serv.- Engineering	\$0	\$0	\$0	\$0	0.00%
311C	Prof. Serv.- Plan Development	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv.- Project Admin.	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
353	Maintenance- Buildings	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$2,223	\$0	-100.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405	Facilities	\$0	\$0	\$0	\$0	0.00%
405B	Facilities - Contract	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$2,223	\$0	-100.00%
900 NON OPERATING						
		\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$0	\$0	\$2,223	\$0	-100.00%

CITY OF SAPULPA

06/08/2012

FUND: 60

GRANTS AND AID FUND

EXPENDITURES/APPROPRIATIONS - DETAIL

Project Account No: 595

FISCAL YEAR 12-13

Project: ODEM Multi-Hazard Mitigation Plan

Contract No.:

Contract Period:

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
102	Overtime	\$0	\$0	\$0	\$0	0.00%
131	FICA Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311	Prof. Serv.- Permit	\$0	\$0	\$11,260	\$0	-100.00%
311A	Prof. Serv.- Engineering	\$0	\$0	\$0	\$0	0.00%
311C	Prof. Serv.- Plan Development	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv.- Project Admin.	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
353	Maintenance- Buildings	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$0	\$11,260	\$0	-100.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405	Facilities	\$0	\$0	\$0	\$0	0.00%
405B	Facilities - Contract	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
		\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$0	\$0	\$11,260	\$0	-100.00%

CITY OF SAPULPA

06/08/2012

FUND: 60

GRANTS AND AID FUND

EXPENDITURES/APPROPRIATIONS - DETAIL

Project Account No: 597

FISCAL YEAR 12-13

Project: National Recreation & Park Association - After School Archery Program

Contract No.:

Contract Period:

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
102	Overtime	\$0	\$0	\$0	\$0	0.00%
131	FICA Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0			0.00%
202	Postage	\$0	\$0			0.00%
211	Janitorial Supplies	\$0	\$0			0.00%
221	Fuel and Oil	\$0	\$0			0.00%
231	Minor Tools	\$0	\$0			0.00%
243	Recreational Supplies	\$500	\$0			0.00%
TOTAL MATERIALS AND SUPPLIES:		\$500	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311	Prof. Serv.- Permit	\$0	\$0	\$0	\$0	0.00%
311A	Prof. Serv.- Engineering	\$0	\$0	\$0	\$0	0.00%
311C	Prof. Serv.- Plan Development	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv.- Project Admin.	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
353	Maintenance- Buildings	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405	Facilities	\$0	\$0	\$0	\$0	0.00%
405B	Facilities - Contract (Reserve)	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY:		\$0	\$0	\$0	\$0	0.00%
900 NON OPERATING						
		\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$500	\$0	\$0	\$0	0.00%

CITY OF SAPULPA

06/08/2012

FUND: 81

G. O. BOND SINKING FUND

REVENUE/RESOURCES AND EXPENDITURE/APPROPRIATIONS SUMMARY

FISCAL YEAR 12-13

DESCRIPTION: TO ACCOUNT FOR ADVALOREM TAX LEVIES AND INTERFUND TRANSFERS TO PAY DEBT SERVICE ON GENERAL OBLIGATION BOND ISSUES AND LEGAL JUDGMENTS.

FUND SUMMARY

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$1,754,809	\$1,854,636	\$1,703,696	\$1,872,333	9.90%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Intergovernmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$10,301	\$15,000	\$8,035	\$10,000	24.46%
	Miscellaneous	\$0	\$0	\$0	\$0	0.00%
	Transfers In	\$0	\$0	\$0	\$0	0.00%
	Total Revenues/Resources:	\$1,765,110	\$1,869,636	\$1,711,731	\$1,882,333	9.97%
EXPENDITURES/APPROPRIATIONS:						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$0	\$0	\$0	\$0	0.00%
400	Capital Outlay:	\$0	\$0	\$0	\$0	0.00%
500	Debt Service	\$1,497,291	\$1,804,636	\$1,630,499	\$1,872,333	14.83%
900	Non Operating Expense	\$13,628	\$8,103	\$10,301	\$8,035	-22.00%
	Total Expenditures/Appropriations:	\$1,510,919	\$1,812,739	\$1,640,800	\$1,880,368	14.60%
USE OF FUND BALANCE		\$0	\$0	\$0	\$0	0.00%
ESTIMATED BEGINNING FUND BALANCE		\$599,611	\$841,692	\$853,802	\$924,733	8.31%
ESTIMATED ENDING FUND BALANCE		\$853,802	\$898,589	\$924,733	\$926,698	0.21%

CITY OF SAPULPA

06/08/2012

FUND: 81

G. O. BOND SINKING FUND

REVENUE/RESOURCES - DETAIL

FISCAL YEAR 12-13

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
REVENUES/RESOURCES:						
Taxes:						
						0.00%
4008	Ad Valorem	\$1,694,798	\$1,804,636	\$1,634,444	\$1,812,333	10.88%
4011	Ad Valorem - Prior	\$60,011	\$50,000	\$69,252	\$60,000	-13.36%
	Total Taxes:	\$1,754,809	\$1,854,636	\$1,703,696	\$1,872,333	9.90%
Licenses & Permits:						
	Total Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
Intergovernmental:						
	Total Intergovernmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest Earnings	\$10,301	\$15,000	\$8,035	\$10,000	24.46%
	Total Interest Earnings:	\$10,301	\$15,000	\$8,035	\$10,000	24.46%
Miscellaneous:						
	Total Miscellaneous:	\$0	\$0	\$0	\$0	0.00%
Transfers In:						
4920	S.M.A.	\$0	\$0	\$0	\$0	0.00%
4948	Water Resources	\$0	\$0	\$0	\$0	0.00%
4965	Street Imp. Sales Tax Fund	\$0	\$0	\$0	\$0	0.00%
4983	GO Bond Construction Fund	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$0	\$0	\$0	\$0	0.00%
TOTAL REVENUES/RESOURCES:		\$1,765,110	\$1,869,636	\$1,711,731	\$1,882,333	9.97%

SUPPORTING
DETAIL –
G. O.
CONSTRUCTION
FUNDS

CITY OF SAPULPA

06/08/2012

FUND: 83

**GENERAL OBLIGATION BOND CONSTRUCTION FUND
REVENUE/RESOURCES AND EXPENDITURE/APPROPRIATIONS SUMMARY
FISCAL YEAR 12-13**

**DESCRIPTION: TO ACCOUNT FOR THE FINANCING AND CONSTRUCTION OF
VOTER APPROVED CAPITAL IMPROVEMENTS.**

F U N D S U M M A R Y

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
REVENUES/RESOURCES:						
	Taxes	\$0	\$0	\$0	\$0	0.00%
	Licenses & Permits	\$0	\$0	\$0	\$0	0.00%
	Inter-Governmental	\$0	\$0	\$0	\$0	0.00%
	Fines & Forfeitures	\$0	\$0	\$0	\$0	0.00%
	Charges for Services	\$0	\$0	\$0	\$0	0.00%
	Interest	\$41,935	\$22,000	\$30,125	\$15,000	-50.21%
	Miscellaneous	\$0	\$0	\$0	\$0	0.00%
	Transfers In	\$0	\$0	\$0	\$0	0.00%
	Total Revenues/Resources:	\$41,935	\$22,000	\$30,125	\$15,000	-50.21%
EXPENDITURES:						
100	Personnel Services	\$0	\$0	\$0	\$0	0.00%
200	Materials & Supplies	\$0	\$0	\$0	\$0	0.00%
300	Other Services & Charges	\$288,045	\$184,550	\$341,109	\$232,900	-31.72%
400	Capital Outlay	\$2,577,527	\$986,730	\$1,225,229	\$1,106,047	-9.73%
500	Debt Service	\$0	\$0	\$0	\$0	0.00%
900	Non Operating Expense	\$0	\$0	\$0	\$0	0.00%
	Total Expenditures/Appropriations:	\$2,865,572	\$1,171,280	\$1,566,338	\$1,338,947	-14.52%
USE OF FUND BALANCE		\$2,823,637	\$1,149,280	\$1,536,213	\$1,323,947	-13.82%
ESTIMATED BEGINNING FUND BALANCE		\$6,227,208	\$2,844,630	\$3,403,571	\$1,867,358	-45.14%
ESTIMATED ENDING RESERVED FUND BALANCE		\$0	\$1,679,622	\$0	\$543,411	100.00%
ESTIMATED ENDING FUND BALANCE		\$3,403,571	\$15,728	\$1,867,358	\$0	-100.00%

CITY OF SAPULPA

06/08/2012

FUND: 83

GENERAL OBLIGATION BOND CONSTRUCTION FUND

REVENUE/RESOURCES - DETAIL

FISCAL YEAR 12-13

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
REVENUES/RESOURCES:						
Taxes:						
	Total Sales Taxes:	\$0	\$0	\$0	\$0	0.00%
Licenses & Permits:						
	Total Licenses & Permits:	\$0	\$0	\$0	\$0	0.00%
Inter-Governmental:						
4389	FEMA Reimbursements	\$0	\$0	\$0	\$0	0.00%
	Total Inter-Governmental:	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeitures:						
	Total Fines & Forfeitures:	\$0	\$0	\$0	\$0	0.00%
Charges for Services:						
	Total Charges for Services:	\$0	\$0	\$0	\$0	0.00%
Interest:						
4081	Interest Earnings	\$41,935	\$22,000	\$30,125	\$15,000	-50.21%
	Total Interest Earnings:	\$41,935	\$22,000	\$30,125	\$15,000	-50.21%
Miscellaneous:						
4095	Bond Proceeds	\$0	\$0	\$0	\$0	0.00%
4302	Note Proceeds	\$0	\$0	\$0	\$0	0.00%
	Total Miscellaneous:	\$0	\$0	\$0	\$0	0.00%
Transfers In:						
4910	General Fund	\$0	\$0	\$0	\$0	0.00%
4920	SMA Fund	\$0	\$0	\$0	\$0	0.00%
4940	Fire Cash Fund	\$0	\$0	\$0	\$0	0.00%
4945	CIP Fund	\$0	\$0	\$0	\$0	0.00%
4965	Street Imp. Sales Tax Fund	\$0	\$0	\$0	\$0	0.00%
	Total Transfers In:	\$0	\$0	\$0	\$0	0.00%
TOTAL REVENUES/RESOURCES:		\$41,935	\$22,000	\$30,125	\$15,000	-50.21%

CITY OF SAPULPA

06/08/2012

FUND: 83

GENERAL OBLIGATION BOND CONSTRUCTION FUND

EXPENSE/APPROPRIATIONS SUMMARY BY PROJECTS

FISCAL YEAR 12-13

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
Water Projects						
573	Skiatook Lake Tanks-Sandblast & Recoat	\$0	\$0	\$0	\$100,000	100.00%
591	Replacement of Waterlines	\$0	\$71,437	\$71,988	\$58,125	-19.26%
596	2 MG Water Storage Tank	\$1,213,551	\$219,580	\$749,201	\$0	-100.00%
598	Water Atlas Upgrade	\$0	\$49,000	\$0	\$0	0.00%
599	Sahoma Lake Spillway & Dam Improvemen	\$0	\$351,000	\$270,143	\$140,850	-47.86%
Total Water Projects		\$1,213,551	\$691,017	\$1,091,332	\$298,975	-72.60%
Wastewater Projects						
571	Sanitary Sewer Impr-Basin No. 2 & No. 4	\$0	\$164,000	\$136,250	\$603,950	343.27%
572	Wastewater Treatment Plant & Pump Impr	\$0	\$293,263	\$293,264	\$436,022	48.68%
597	Johnson & Johannas Sewer Interceptor	\$1,652,021	\$0	\$10,175	\$0	-100.00%
		\$0	\$0	\$0	\$0	0.00%
		\$0	\$0	\$0	\$0	0.00%
		\$0	\$0	\$0	\$0	0.00%
		\$0	\$0	\$0	\$0	0.00%
Total Wastewater Projects		\$1,652,021	\$457,263	\$439,689	\$1,039,972	136.52%
Non-Departmental Projects						
590	Non-Departmental	\$0	\$23,000	\$35,317	\$0	-100.00%
		\$0	\$0	\$0	\$0	0.00%
		\$0	\$0	\$0	\$0	0.00%
Total Non-Departmental Projects		\$0	\$23,000	\$35,317	\$0	-100.00%
Total Projects		\$2,865,572	\$1,171,280	\$1,566,338	\$1,338,947	-14.52%

CITY OF SAPULPA

06/08/2012

FUND: 83

GENERAL OBLIGATION BOND CONSTRUCTION FUND

EXPENDITURES/APPROPRIATIONS - SUMMARY

FISCAL YEAR 12-13

Project Account No: 571

Project: Sanitary Sewer Improvements to Basins No. 2 & No.4

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
131	Fica Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
212	Chemicals	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311	Professional Services	\$0	\$2,000	\$136,250	\$0	-100.00%
311A	Prof. Serv. - Eng. (Design, Bid)	\$0	\$99,000	\$0	\$50,300	100.00%
311B	Prof. Serv. - Eng. (C.A. & Insp)	\$0	\$0	\$0	\$71,400	100.00%
311C	Prof. Serv. - Easement Proc	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv. - Testing	\$0	\$10,000	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$250	100.00%
341	Rental of Equipment	\$0	\$0	\$0	\$0	0.00%
395	Bond Issuance Expense	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$111,000	\$136,250	\$121,950	-10.50%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405A	Facilities	\$0	\$0	\$0	\$0	0.00%
405B	Facilities-Contract	\$0	\$0	\$0	\$482,000	100.00%
405C	Facilities-Right of Way Acq.	\$0	\$53,000	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY		\$0	\$53,000	\$0	\$482,000	100.00%
900 NON OPERATING EXPENSE						
981	Trsfr Out: CIP Fund	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING EXPENSE:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$0	\$164,000	\$136,250	\$603,950	343.27%

CITY OF SAPULPA

06/08/2012

FUND: 83

GENERAL OBLIGATION BOND CONSTRUCTION FUND

EXPENDITURES/APPROPRIATIONS - SUMMARY

FISCAL YEAR 12-13

Project Account No: 572

Project: Wastewater Treatment Plant and Pump Station Improvements

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
131	Fica Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
212	Chemicals	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311	Professional Services	\$0	\$0	\$0	\$1,200	100.00%
311A	Prof. Serv. - Eng. (Design, Bid)	\$0	\$25,500	\$26,500	\$25,000	-5.66%
311B	Prof. Serv. - Eng. (C.A. & Insp)	\$0	\$0	\$0	\$26,500	100.00%
311C	Prof. Serv. - Easement Proc	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv. - Testing	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$250	100.00%
323	Survey & Title Search	\$0	\$0	\$0	\$8,000	100.00%
341	Rental of Equipment	\$0	\$0	\$0	\$0	0.00%
390	Contingency	\$0	\$0	\$23,310	\$50,000	114.50%
395	Bond Issuance Expense	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$25,500	\$49,810	\$110,950	122.75%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$237,089	\$94,581	\$58,115	-38.56%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405A	Facilities	\$0	\$0	\$0	\$0	0.00%
405B	Facilities-Contract	\$0	\$30,674	\$148,873	\$241,957	62.53%
405C	Facilities-Right of Way Acq.	\$0	\$0	\$0	\$25,000	100.00%
TOTAL CAPITAL OUTLAY		\$0	\$267,763	\$243,454	\$325,072	33.53%
900 NON OPERATING EXPENSE						
981	Trsfr Out: CIP Fund	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING EXPENSE:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$0	\$293,263	\$293,264	\$436,022	48.68%

CITY OF SAPULPA

06/08/2012

FUND: 83

GENERAL OBLIGATION BOND CONSTRUCTION FUND APPROPRIATIONS/EXPENDITURE SUMMARY BY CATEGORY FISCAL YEAR 2012-2013

400 CAPITAL OUTLAY					
CATEGORY	PROJ. NO.	PROJECT DESCRIPTION	DESCRIPTION	AMOUNT	DEPT. TOTAL
311 - Prof Svcs - Permits	572	Wastewater Treatment	ODEQ Permit Gravity Bypass Line	\$1,200	
		& Pump Station Impr			
311A - Prof Svcs (Design, Bid)			Preliminary & Final Design of Gravity Bypass Line	\$25,000	
311B - Prof Svcs (CA & RPR)			Construction Admin on Gravity Bypass Line	\$7,500	
				\$19,000	
			Inspection on Gravity Bypass Line		
313 - Advertising			Advertising Bids	\$250	
323 - Survey & Title Search			Survey to Describe Easements & Alignment of Line	\$8,000	
390 - Contingency			Contingency for Items Not Budgeted	\$50,000	
			Total Other Services and Charges		\$110,950
401 - Equipment			Purchase 1 New Grit Pump for Spare Parts Inventory	\$18,998	
			Purchase 1 New Blower Motor for Digester & 1 New Blower Motor for SBR System for Spare Parts Inventory	\$12,581	
			Purchase 2 New Dissolved Oxygen Probes & Sensor Caps for Installation by Plant Personnel & 2 for Spare Parts Inventory	\$8,536	
			Purchase 2 30 yd Roll-off Containers for Sludge Disposal	\$10,000	
			Purchase 1 Bucket/Blade/Control arm for New Holland Tractor to Handle Sludge	\$8,000	
			Total Equipment		\$58,115
405B - Facilities - Contracts			Turnkey Installation of Starter & Breaker on Digester Blower #2	\$12,532	
			Turnkey Removal & Reinstallation of Guide Rails & Check Valves at Blackburn Lift Station	\$8,625	
			Turnkey Removal & Replacement of Decant Valve & Actuator on SRB Unit #3	\$35,000	
			Construction of Bypass Gravity Line from Lonestar Lift Station to Hickry Lift Station	\$185,800	
			Total Facilities - Contract		\$241,957
405C - Facilities - Right of Way Acquisition			Purchase easementfor Gravity Bypass Line	\$25,000	
			Total Facilities - Right of Way Acquisition		\$25,000
TOTAL PROJECT EXPENDITURES					\$436,022

CITY OF SAPULPA

06/08/2012

FUND: 83

GENERAL OBLIGATION BOND CONSTRUCTION FUND

EXPENDITURES/APPROPRIATIONS - SUMMARY

FISCAL YEAR 12-13

Project Account No: 573

Project: Sandblast & Recoat 1 2 MG Water Storage Tank & 1 Surge Tank at Skiatook lake

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
131	Fica Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
212	Chemicals	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311	Professional Services	\$0	\$0	\$0	\$0	0.00%
311A	Prof. Serv. - Eng. (Design, Bid)	\$0	\$0	\$0	\$0	0.00%
311B	Prof. Serv. - Eng. (C.A. & Insp)	\$0	\$0	\$0	\$0	0.00%
311C	Prof. Serv. - Easement Proc	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv. - Testing	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
341	Rental of Equipment	\$0	\$0	\$0	\$0	0.00%
395	Bond Issuance Expense	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405A	Facilities	\$0	\$0	\$0	\$0	0.00%
405B	Facilities-Contract	\$0	\$0	\$0	\$100,000	100.00%
405C	Facilities-Right of Way Acq.	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$100,000	100.00%
900 NON OPERATING EXPENSE						
981	Trsfr Out: CIP Fund	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING EXPENSE:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$0	\$0	\$0	\$100,000	100.00%

CITY OF SAPULPA

06/08/2012

FUND: 83

GENERAL OBLIGATION BOND CONSTRUCTION FUND

EXPENDITURES/APPROPRIATIONS - SUMMARY

FISCAL YEAR 12-13

Project Account No: 590
Project: Non-Departmental.

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
131	Fica Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
212	Chemicals	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311	Professional Services	\$0	\$0	\$0	\$0	0.00%
311A	Prof. Serv. - Eng. (Design, Bid)	\$0	\$0	\$0	\$0	0.00%
311B	Prof. Serv. - Eng. (C.A. & Insp)	\$0	\$0	\$0	\$0	0.00%
311C	Prof. Serv. - Easement Proc	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv. - Testing	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
341	Rental of Equipment	\$0	\$0	\$0	\$0	0.00%
395	Bond Issuance Expense	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405A	Facilities	\$0	\$0	\$10,373	\$0	-100.00%
405B	Facilities-Contract	\$0	\$23,000	\$24,944	\$0	-100.00%
405C	Facilities-Right of Way Acq.	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY		\$0	\$23,000	\$35,317	\$0	-100.00%
900 NON OPERATING EXPENSE						
981	Trsfr Out: GO Bond Sinking Fund	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING EXPENSE:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$0	\$23,000	\$35,317	\$0	-100.00%

CITY OF SAPULPA

06/08/2012

FUND: 83

GENERAL OBLIGATION BOND CONSTRUCTION FUND

EXPENDITURES/APPROPRIATIONS - SUMMARY

FISCAL YEAR 12-13

Project Account No: 591

Project: Replacement of Waterlines

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
131	Fica Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
212	Chemicals	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311	Professional Services	\$0	\$0	\$0	\$0	0.00%
311A	Prof. Serv. - Eng. (Design, Bid)	\$0	\$0	\$0	\$0	0.00%
311B	Prof. Serv. - Eng. (C.A. & Insp)	\$0	\$0	\$0	\$0	0.00%
311C	Prof. Serv. - Easement Proc	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv. - Testing	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
341	Rental of Equipment	\$0	\$0	\$0	\$0	0.00%
395	Bond Issuance Expense	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405A	Facilities	\$0	\$0	\$0	\$0	0.00%
405B	Facilities-Contract	\$0	\$71,437	\$71,988	\$58,125	-19.26%
405C	Facilities-Right of Way Acq.	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY		\$0	\$71,437	\$71,988	\$58,125	-19.26%
900 NON OPERATING EXPENSE						
981	Trsfr Out: CIP Fund	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING EXPENSE:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$0	\$71,437	\$71,988	\$58,125	-19.26%

CITY OF SAPULPA

06/08/2012

FUND: 83

GENERAL OBLIGATION BOND CONSTRUCTION FUND

EXPENDITURES/APPROPRIATIONS - SUMMARY

FISCAL YEAR 12-13

Project Account No: 596

Project: 2 MG Water Storage Tank

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
131	Fica Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
212	Chemicals	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311	Professional Services	\$310	\$0	\$0	\$0	0.00%
311A	Prof. Serv. - Eng. (Design, Bid)	\$18,370	\$19,500	\$19,500	\$0	-100.00%
311B	Prof. Serv. - Eng. (C.A. & Insp)	\$61,980	\$12,500	\$103,850	\$0	-100.00%
311C	Prof. Serv. - Easement Proc	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv. - Testing	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$340	\$1,050	\$354	\$0	-100.00%
341	Rental of Equipment	\$0	\$0	\$0	\$0	0.00%
395	Bond Issuance Expense	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$81,000	\$33,050	\$123,704	\$0	-100.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405A	Facilities	\$0	\$0	\$0	\$0	0.00%
405B	Facilities-Contract	\$1,132,551	\$186,530	\$625,497	\$0	-100.00%
405C	Facilities-Right of Way Acq.	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY		\$1,132,551	\$186,530	\$625,497	\$0	-100.00%
900 NON OPERATING EXPENSE						
945	Trsfr Out: CIP Fund	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING EXPENSE:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$1,213,551	\$219,580	\$749,201	\$0	-100.00%

CITY OF SAPULPA

06/08/2012

FUND: 83

GENERAL OBLIGATION BOND CONSTRUCTION FUND

EXPENDITURES/APPROPRIATIONS - SUMMARY

FISCAL YEAR 12-13

Project Account No: 597

Project: Johnson and Johannes Sewer Interceptor

		Actual 10-11	Budgeted 11-12	Estimated 11-12	Approved 12-13	Percent of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
131	Fica Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
212	Chemicals	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311	Professional Services	\$0	\$0	\$0	\$0	0.00%
311A	Prof. Serv. - Eng. (Design, Bid)	\$79,500	\$0	\$3,800	\$0	-100.00%
311B	Prof. Serv. - Eng. (C.A. & Insp)	\$127,500	\$0	\$6,375	\$0	-100.00%
311C	Prof. Serv. - Easement Proc	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv. - Testing	\$45	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
341	Rental of Equipment	\$0	\$0	\$0	\$0	0.00%
395	Bond Issuance Expense	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$207,045	\$0	\$10,175	\$0	-100.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405A	Facilities	\$0	\$0	\$0	\$0	0.00%
405B	Facilities-Contract	\$1,444,976	\$0	\$0	\$0	0.00%
405C	Facilities-Right of Way Acq.	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY		\$1,444,976	\$0	\$0	\$0	0.00%
900 NON OPERATING EXPENSE						
945	Trsfr Out: CIP Fund	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING EXPENSE:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$1,652,021	\$0	\$10,175	\$0	-100.00%

CITY OF SAPULPA

06/08/2012

FUND: 83

GENERAL OBLIGATION BOND CONSTRUCTION FUND

EXPENDITURES/APPROPRIATIONS - SUMMARY

FISCAL YEAR 12-13

Project Account No: 598

Project: Water Atlas Upgrade

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
131	Fica Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
212	Chemicals	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311	Professional Services	\$0	\$0	\$0	\$0	0.00%
311A	Prof. Serv. - Eng. (Design, Bid)	\$0	\$0	\$0	\$0	0.00%
311B	Prof. Serv. - Eng. (C.A. & Insp)	\$0	\$0	\$0	\$0	0.00%
311C	Prof. Serv. - Easement Proc	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv. - Testing	\$0	\$0	\$0	\$0	0.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
341	Rental of Equipment	\$0	\$0	\$0	\$0	0.00%
395	Bond Issuance Expense	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$0	\$0	\$0	0.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405A	Facilities	\$0	\$0	\$0	\$0	0.00%
405B	Facilities-Contract	\$0	\$49,000	\$0	\$0	0.00%
405C	Facilities-Right of Way Acq.	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY		\$0	\$49,000	\$0	\$0	0.00%
900 NON OPERATING EXPENSE						
981	Trsfr Out: CIP Fund	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING EXPENSE:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$0	\$49,000	\$0	\$0	0.00%

CITY OF SAPULPA

06/08/2012

FUND: 83

GENERAL OBLIGATION BOND CONSTRUCTION FUND

EXPENDITURES/APPROPRIATIONS - SUMMARY

FISCAL YEAR 12-13

Project Account No: 599

Project: Sahoma Lake Spillway and Dam Improvements

		Actual	Budgeted	Estimated	Approved	Percent
		10-11	11-12	11-12	12-13	of Change
100 PERSONNEL SERVICES						
101	Salaries	\$0	\$0	\$0	\$0	0.00%
131	Fica Tax	\$0	\$0	\$0	\$0	0.00%
132	Medicare Tax	\$0	\$0	\$0	\$0	0.00%
133	Employee Insurance	\$0	\$0	\$0	\$0	0.00%
134	Workers' Compensation	\$0	\$0	\$0	\$0	0.00%
135	Unemployment Compensation	\$0	\$0	\$0	\$0	0.00%
141	Contract Labor	\$0	\$0	\$0	\$0	0.00%
TOTAL PERSONNEL SERVICES:		\$0	\$0	\$0	\$0	0.00%
200 MATERIALS AND SUPPLIES						
201	Office Supplies	\$0	\$0	\$0	\$0	0.00%
202	Postage	\$0	\$0	\$0	\$0	0.00%
211	Janitorial Supplies	\$0	\$0	\$0	\$0	0.00%
212	Chemicals	\$0	\$0	\$0	\$0	0.00%
221	Fuel and Oil	\$0	\$0	\$0	\$0	0.00%
231	Minor Tools	\$0	\$0	\$0	\$0	0.00%
TOTAL MATERIALS AND SUPPLIES:		\$0	\$0	\$0	\$0	0.00%
300 OTHER SERVICES AND CHARGES						
311	Professional Services	\$0	\$0	\$1,670	\$0	-100.00%
311A	Prof. Serv. - Eng. (Design, Bid)	\$0	\$0	\$0	\$0	0.00%
311B	Prof. Serv. - Eng. (C.A. & Insp)	\$0	\$10,000	\$17,000	\$0	-100.00%
311C	Prof. Serv. - Easement Proc	\$0	\$0	\$0	\$0	0.00%
311D	Prof. Serv. - Testing	\$0	\$5,000	\$2,500	\$0	-100.00%
312	Advertising	\$0	\$0	\$0	\$0	0.00%
341	Rental of Equipment	\$0	\$0	\$0	\$0	0.00%
395	Bond Issuance Expense	\$0	\$0	\$0	\$0	0.00%
TOTAL OTHER SERVICES AND CHARGES:		\$0	\$15,000	\$21,170	\$0	-100.00%
400 CAPITAL OUTLAY						
401	Equipment	\$0	\$0	\$0	\$0	0.00%
402	Furniture	\$0	\$0	\$0	\$0	0.00%
405A	Facilities	\$0	\$0	\$4,823	\$0	-100.00%
405B	Facilities-Contract	\$0	\$336,000	\$244,150	\$140,850	-42.31%
405C	Facilities-Right of Way Acq.	\$0	\$0	\$0	\$0	0.00%
TOTAL CAPITAL OUTLAY		\$0	\$336,000	\$248,973	\$140,850	-43.43%
900 NON OPERATING EXPENSE						
981	Trsfr Out: CIP Fund	\$0	\$0	\$0	\$0	0.00%
TOTAL NON OPERATING EXPENSE:		\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES/APPROPRIATIONS:		\$0	\$351,000	\$270,143	\$140,850	-47.86%