

CERTIFICATE OF COMPLIANCE APPLICATION FORM

City of Sapulpa, Oklahoma
425 East Dewey Avenue
Sapulpa, OK 74066
(918) 248-5913

- 1. Establishment d/b/a Name: _____
- 2. Corporate Name: _____
- 3. Business Owner Name: _____
- 4. Type of Business: _____
Sole Proprietorship, Partnership, Corporation, LLC, etc.
- 5. Establishment Address: _____
Street City Zip Code
- 6. Mailing Address: _____
- 7. Contact Person: _____
- 8. Telephone Number: _____ Email: _____
- 9. Type of ABLE License applying for: _____
(Beer & Wine, Bonded Warehouse, Caterer, Class B Wholesaler, Mixed Beverage, Mixed Beverage/Catering Combo, Package Store, Wholesaler, Retail Beer, Retail Wine, etc.)

I, the undersigned as owner or proper agent, request that the City of Sapulpa verify that my business, which is involved in the sale of alcoholic beverages, is in compliance with all City of Sapulpa’s applicable zoning, fire, and safety codes, as well as not delinquent with any local or state taxes. This request is submitted in order that I may obtain the Certificate of Compliance to attach to the application to be submitted to the ABLE Commission.

Signature of owner or proper agent Date

Print Name

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public: _____ (Seal)
Name

Commission Number: _____ Commission Expires: _____

**Fee: \$25.00
(11.4023)**

CITY OF SAPULPA, OKLAHOMA
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(918-248-5913)

How to apply for a Certificate of Compliance

A Certificate of Compliance is required by the ABLE Commission as part of the ABLE application. The documents required to issue a Certificate of Compliance are as follows:

- Sales Tax Permit from the Oklahoma Tax Commission (918) 581-2751)
- Certificate of Good Standing from the Oklahoma Secretary of State
- Certificate of Use and Occupancy from the Building Inspector's Office (918) 248-5910
- Completed application form (attached)
- \$25.00 processing fee to be paid at the time the application is filed with the city clerk

The application must be notarized and not more than thirty (30) days old. The application form and all required documents are to be returned to the Office of City Clerk at the address shown above.